

MINUTES OF FINANCE COMMITTEE MEETING
EXECUTIVE CONFERENCE ROOM
August 4, 2016, 8:00 a.m.

Committee Members present: Councilor David Witham, Chair
 Councilor Martin Pepin
 Councilor Dale Sprague
 Councilor Jennifer Soldati

Administration/Staff present: City Manager, Bob Belmore
 Finance Director, Scott Smith
 Public Works Director, Mike Bobinsky
 Deputy City Clerk, Elise B. Brelis

Other: DuBois & King, Scott Bourcier, PE

Chairman Witham called the meeting to order at 8:47 a.m.

MINUTES OF THE PREVIOUS MEETING

Motion made by Councilor Pepin, seconded by Councilor Sprague, to accept the minutes of the meeting of July 21st, 2016, as amended. Motion carried, 4-0.

MAPLE STREET CULVERT PROJECT ENGINEERING FUNDING

Public Works Director Bobinsky thanked the committee for putting this on the agenda. CMA Engineers were hired by the City for limited project management and inspection of the Maple Street Culvert project and Mantor Construction was awarded the contract to do the work. CMA is requesting an additional \$5,000 because of higher than expected need for discussion, inspection and oversight of the project. The consensus was to increase the amount because if that is what is needed and it is done right, the cost is still in line with the other bids received. ***Councilor Pepin, seconded by Councilor Sprague made a motion to authorize an additional \$5,000 to allow CMA to proceed. The motion to authorize passed 4-0.***

MEMORIAL DRIVE IMPROVEMENTS: SEWER LINE

The following is the discussion that took place in the Public Works & Environment Committee held prior to this meeting; as all members of the Finance Committee were present at that meeting, the committee did not re-discuss, their vote was based on this discussion.

Background: Public Works Director Mike Bobinsky summarized two memos: one from Contract Engineer, Scott Bourcier to Mike Bobinsky, the other from Mr. Bobinsky to the City Manager and the Finance Director, outlining an oversight relative to the Memorial Drive Sewer Improvements in which an aging length of asbestos concrete lined sewer pipe serving the

Somersworth Middle and High schools was not put into the specs. Director Bobinsky presented two options for consideration in order to complete the project.

A. Complete Utility Improvement; Cost \$59,860; Delay-Minimal, Contractor adding second crew to complete.

B. Partial Utility Improvement; Cost \$38,800; Minimal to no delay.

Councilor Soldati questioned why the number of feet of pipe for disposal was less in option “A”. In that case, pipe would be abandoned and left in the ground as opposed to removed and disposed of. Councilor Witham liked that option “A” keeps the pipe in the ROW. He wants it done right the first time. (Severino) believes they can get it done in time by working nights. Mike Bobinsky said if there was a problem with timing they could put a wearing surface down and then finish in the spring. Mr. Bobinsky said that they are leaning toward curbs with a height differential. Councilor Witham prefers that everything be done: work Saturdays and evenings and get it done. Councilor Sprague said that if there is a curb, he would be okay with them coming back in the spring. The City Manager asked for direction: Councilors Witham and Sprague both want to see this fully completed.

Councilor Pepin, seconded by Councilor Sprague Councilor Witham made a motion that the Finance Committee endorse option “A” and complete the project this year. The motion passed, 4-0.

Councilor Pepin, seconded by Councilor Soldati, made a motion to amend the supplemental appropriation and the contract with Severino Trucking. The motion passed, 4-0.

The committee requested the amount of all other bids the city received for this project which the Finance Director provided to them.

The Committee briefly discussed the Maple Street Culvert project further, saying that it is not a small, easy project and that it has posed more complicated problems than Mantor anticipated. Mike Bobinsky said that residents have been patient and cooperative.

APPROVED 79E PROPERTY- ADJUSTMENT TO 44 MARKET STREET SITE

The City Manager said there is no issue with tax collection here; it is simply a matter of tidying up the deed after a lot line adjustment for a property that had received a 79E incentive. ***Councilor Soldati, seconded by Councilor Sprague, made a motion to endorse a resolution to do the 79E property adjustment. The motion passed, 4-0.***

WESTBROOK PARK MHU REMOVAL

Councilor Soldati, seconded by Councilor Sprague, moved to endorse the removal of a MHU on Brook Drive, (Westbrook Park,) after the fact by park owners. The motion passed 4-0.

REPORTING

None.

MISCELLANEOUS

None.

ADJOURNMENT

*Councilor Pepin, seconded by Councilor Soldati, made a motion to adjourn at 9:08 am.
Motion carried unanimously.*

Respectfully submitted,

Elise B. Brelis Deputy City Clerk