

MINUTES OF FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
September 23, 2016, 8:00 a.m.

Committee Members present: Councilor David Witham, Chair
 Councilor Martin Pepin
 Councilor Jennifer Soldati

Administration/Staff present: City Manager, Bob Belmore
 Finance Director, Scott Smith
 Police Chief, David Kretschmar

Chairman Witham called the meeting to order at 8:05 a.m.

MINUTES OF THE PREVIOUS MEETING

Motion made by Councilor Pepin, seconded by Councilor Soldati, to accept the minutes of the meeting of September 15, 2016. Motion carried, 3-0.

POLICE CRUISER REPLACEMENT

City Manager Belmore informed the Committee of an accident involving a police cruiser. It has been determined that the cruiser is a total loss. The estimated insurance proceeds for the cruiser are approximately \$22,000, which includes \$16,000 for the cruiser, and \$6,000 to transfer equipment and add markings to a replacement cruiser.

The recommendation is to purchase an SUV style cruiser under the State of NH bid and the vendor currently has one available. The total estimated cost of the replacement is \$33,800. The recommendation is to use the insurance proceeds, and take the balance from the Police DEA Seizure Account which currently has a balance of \$67,000.

Motion made by Councilor Soldati to authorize the purchase of an SUV style police cruiser as a replacement, seconded by Councilor Pepin. All members voted in favor, motion carried 3-0.

REPORTING

No updates at this time.

MISCELLANEOUS

City Manager Belmore informed the Committee of a Dairy Queen being developed in the area of the TJ Maxx Plaza. One of the conditions of approval includes the Dairy Queen contracting to

update the synchronization of the traffic lights and update the line striping at the entrance of the parking lot. The developer would like to contract with Sebago Tech to meet this condition.

The cost of this contract is \$8,900 and will be funded by the developer. City Manager Belmore requested approval to expend this \$8,900 to complete the contract.

Motion made by Councilor Pepin to approve, seconded by Councilor Soldati. All members voted in favor, motion carried 3-0.

City Manager Belmore distributed a memorandum by City's contracted Assessor Marybeth Walker regarding veteran's credits. He recommended the Committee consider placing this item on a future agenda.

Councilor Witham asked if this is in addition to what the City already provides for veteran's credits. City Manager Belmore responded this expands what is currently provided. He also informed the Committee this is enabling legislation and would require action of the City Council.

Councilor Witham said without objection this will be placed on a future Finance Committee agenda.

City Manager Belmore informed the Committee that we received one response to the City's RFP for a solar array project. Staff has met once with the developer, and the response seems very positive. City Manager Belmore said staff is continuing to review and will return with a recommendation.

ADJOURNMENT

Councilor Witham made a motion to adjourn, seconded by Councilor Pepin, all in favor. Meeting adjourned at 8:25am.

Respectfully submitted,

Scott Smith, Director of Finance