

JOINT BUILDING COMMITTEE-MAPLE WOOD PROJECT

Date: September 17, 2019

Time: 8:00 a.m. start

Present: Councilor Marty Pepin, School Board Member Tom McCallion, School Board Member Mark Richardson, Karl Ingoldsby, Facilities Director, Lori Lane, Assistant Superintendent, Katie Krauss, Business Administrator, Brian Gehris, from Milestone Construction, Cris Solomon from Samyn-D'Elia Architects, Devin McNelly, Principal and Max Ferguson, Asst. Principal. Arriving late: Councilor Marty Dumont

Pepin called the meeting to order at 8:00 AM.

Richardson made a motion seconded by McCallion to approve the minutes from the August 27, 2019 JBC Meeting. VOTE: motion passed, unanimously.

Budget Update: Krauss stated that nothing much has changed since the last update. She stated that they are running checks this week. She stated that they received Milestone's August billing yesterday so it will not be paid for two weeks. She stated that the contingency is updated based on Milestone's August bill. She stated that there is just under \$50,000.00 left in the contingency. Lane stated that Gehris figured this is where the contingency would end up. She stated that they had scaled a number of things back because we want to see where everything would fall. She stated they were concerned about the roof, but it was the drains that needed some repair. Gehris stated that he hopes to improve the contingency figure a bit. He stated that he has about 2 months of bills to come in so he can get actual numbers rather than projections. He stated that they had talked about adding some outlets and there may be a few other loose ends.

Project Update: Gehris stated that they are just chipping away at the loose ends and the punch list. Lane stated that some of the things that were still outstanding at the last meeting was that the roof still needed to be finished. Gehris stated that the roof is finished except for perhaps some of the trim. Lane stated that they had walked through to see where the additional outlets need to go. McNelly stated they needed a data line in the Guidance Office. He stated that in Ferguson's office he needs power behind the desk. He stated that they needed a power strip on the counter in the office and add or move the outlet up in the conference room for the TV. Gehris stated that they need to know how the bracket for the TV is shaped because it will decide on where they put the outlet. He stated they may need to cut the wall and put some braces in there to bolt the TV to. Lane stated that they had met with the furniture people last week and we have talked about putting bookcases and cabinets in this conference room. She stated they wanted to replace the table and get better chairs. She stated they are waiting to get the pricing back on that but we want a nice functional conference room for the school. Ingoldsby stated that part of the access controls will be installed on Monday at the front doors. He stated that the boilers were started up yesterday and there was an issue with the size of the meter. He stated that he has contacted Unitil to upsize our meters. Gehris stated it was when they were at full max that there was an issue. Ingoldsby stated that he will start tweaking the timing on the lights. Ferguson asked if Ingoldsby was aware of the leak in Landry's room? Ingoldsby stated that the leaks are due to them firing up the boilers with cold water so that the seals did not grow. He stated it is being taken care of. McCallion asked if room One was still running hot? Ingoldsby stated they are looking into it. He stated that the system is pushing as much air as it is supposed to be. He stated that it has the same amount of air as every other room, around 290-300 CFM's.

He stated this was the limit for 20 students in a classroom. He stated that he has asked to start data tracking to compare that room to the other rooms that have windows. He stated that they did take some mini-split units off of the roof and if we have to we may look into reinstalling one of those to cool her room. Solomon asked what the temperature is in the room. Ingoldsby stated that she says it's 84 degrees. He stated that he has asked Control Technologies to look into this. He stated that this room does not have operable windows. Lane stated that we just spent over a million dollars for the new system in this building so it would seem if she was complaining about a room that is very hot with stagnant air that it is something we need to look into. Ingoldsby stated that they tested the balancing and it is right where it should be. Gehris stated that they should get a statement from EEI that says that it is in design parameters and what they have done. He stated that there may be a seasonal adjustment that EEI has to program into the system. He stated that sometimes an internal room needs to be set up differently. McCallion asked if they could have a chance to look at that room after the meeting? He asked if there were any issues with the one wall unit in the building? Ingoldsby stated no. McNelly stated that he has had no issues from any other staff members. He stated he has a staff meeting today so perhaps he will hear something.

Other: The Ribbon Cutting will be Thursday at 5:00 PM just prior to the Open house.

The next meeting was set for Tuesday, October 15, 2019 at 8:00 AM at Kelley's Row.

Adjournment: A motion made by Dumont seconded by Richardson to adjourn. VOTE: motion passed, unanimously. Meeting adjourned at 8:30 am.

Melinda Sullivan