

JOINT BUILDING COMMITTEE-MAPLE WOOD PROJECT

Date: November 19, 2019

Time: 8:00 a.m. start

Present: Councilor Marty Pepin, Councilor Marty Dumont, School Board Member Mark Richardson, Karl Ingoldsby, Facilities Director, Robert Gadomski, Superintendent, Lori Lane, Assistant Superintendent, Katie Krauss, Business Administrator, Brian Gehris from Milestone Construction, Cris Solomon from Samyn-D'Elia Architects, Max Ferguson, Assistant Principal

Pepin called the meeting to order at 8:00 AM.

Richardson made a motion seconded by Dumont to approve the minutes from the October 15, 2019 JBC Meeting. VOTE: motion passed, unanimously.

Project/Budget Update: Gehris stated that the only items left to do are hang the dedication plaque and they have one access panel to install. Other than that, all punch list items have been completed. He stated that money wise, sitting at a \$46,000 in balance, we may have a couple bucks more to finish but we will still be in the \$45,000 range of savings coming back with the project. Lori Lane stated that there have been many complexities with this project and the funding phases. She stated that we are still trying to determine if there are amounts left to pay for Chris and what is left for Milestone. She stated that we need to sit with Milestone and Chris to figure out where we are at. Gehris stated that he will take another look and do one final invoice so we can get the savings back to you. Krauss stated that she doesn't want to leave us short, so we need to make sure that we pay all final invoices before we spend money on furniture and other items. Gehris stated that within the next week we will have a final invoice. Ferguson asked if there is a window where we lose it. Gadomski stated that we will have another JBC meeting in December to close things out. Lane stated that she can share what she has for furniture bids but we aren't at a point to approve anything yet. She stated that furniture is around \$26,000 but we can scale that back. Ingoldsby stated that it is about \$21,000 for the door access. Lane stated that we have gone through the list and there are things to reduce if we need to scale it back. She stated that we should schedule another meeting with this group and in the meantime, we need to set up a meeting with Chris and Brian to finalize finances.

RFP Review: Lane stated that we were working on getting figures for furniture and the security controls. Ingoldsby stated that he had three contractors in to look at the space, and let them know how unhappy he was with the current access controls company and how much I was going to be charged. He stated that the three companies were ENE a subsidiary of EEI, gave a quote of \$50,000 range which was reasonable, One Source haven't given a quote yet and Northeast Security came in with a very low number of \$21,000. He stated that he didn't go out with a formal RFP. Dumont asked if there was an advantage to have a district wide proposal so we have one company. Ingoldsby stated that at this point we don't have the money for that. I told them this is the fast one because we had money from this project but in the future, we could be doing the rest of the district. Dumont stated that it would be nice to know the number today, because you never know when the state may have some money. Gadomski stated that we can get quotes for all the buildings so we are ready to go. Ingoldsby stated that all companies walked through buildings to see where we wanted to add readers. They are aware of those quotes are coming due but to focus on Maple Wood first.

The next meeting was set for Tuesday, December 17, 2019 at 8:00 AM at Maple Wood School.

Adjournment: A motion made by Dumont seconded by Richardson to adjourn. VOTE: motion passed, unanimously. Meeting adjourned at 8:35 am.

Katie Krauss