

Somersworth Public Library Board of Trustees  
25 Main Street Somersworth, NH 03878

Trustee Meeting held at the Library on Tuesday, 3 March 2020 at 7:00pm: FIRST DRAFT

**Present:** Laurie Ashe, Donna Donovan, Susan Totter (Library Director), Charles Murray

**Excused:** Judy Goodnow, Becky Pettern

**I.** Call to Order at 7:00pm by the interim Chair Donna Donovan

**II.** Approval of February 2020 minutes: Motion to table made by Mr. Murray, seconded by Ms. Ashe. Motion was unanimous. Minutes were tabled because two of the three attendees were absent from the February meeting and thus could not vote on the minutes.

**III.** Public Comments: There were none.

**IV.** Library Director's Report.

The Library Director reported that the Children's Room reopened on Tuesday, 3 March 2020, to the public. Fortunately, no asbestos was found.

At a meeting between the Library and City Council on 18 February 2020, the Councilors floated the idea of a Commission to look at long range plans for the library. The Library Director thought that this was an idea worth pursuing. Although no formal consensus was reached to contact City Councilors, an agreement was reached for trustees to express support for such a Commission in response to Somersworth resident concerns about handicap access in the Library.

The Library Director expressed an interest in applying for a State Library grant to Summer Reading Program tote bags. The Library Director also reported that the Annual Report had been submitted and that she has held budget consultations with the Director of Finance and that no budget reductions were expected. An Eagle Scout has expressed an interest in doing as his project a fundraiser to raise money for the library to purchase a telescope for in-house and circulation use.

Motion to accept the Library Director's Report was made by Mr. Murray and seconded by Ms. Ashe. Motion was unanimously adopted.

**V.** Old Business. There was none.

**Vi.** New Business

The Library Director reported that Library Week was upcoming 19-25 April 2020; she had furthermore already put in a request to fly the flag for National Library Week on 17 April 2020.

The library Director reported that City Councilor Crystal Paradis (among others) received letters from Somersworth residents about the lack of handicap accessible at the Library. This was Pius particularly Councilor Marty Dumont, expressed an interest in a Commission. Please see above under Library Director's Report. As part of the beginning of this project, the Library Director reported that the City Manager, Finance Director, and an architect came to look at the library.

Ms. Donovan asked if the Library could pay the \$70 registration fee for the NH Library Trustee Association Annual Conference in May. The Library Director responded that there was sufficient money in the budget; please send invoices earlier enough to be processed.

There was considerable discussion concerning holding additional author events in the Library.

**VII.** Review of expenditures. Nothing unusual was found. Motion to approve the expenditures was made by Mr. Murray and seconded by Ms. Ashe. Motion was approved unanimously.

**VIII.** Next meeting on Tuesday, 7 April 2020.

**IX.** Adjournment. Motion to adjourn at 7:49pm was made by Mr. Murray and seconded by Ms. Ashe. Motion was unanimously adopted.

Respectfully submitted,

*Pius Charles Murray*  
Pius Charles Murray, Secretary