

Somersworth Public Library Board of Trustees

Minutes of meeting held May 4, 2021

Present: Donna Donovan, Chair Rebecca Whitney, Library Director; Becky Patten, Wayne Preston

Excused: Laurie Ashe, Pius Murray

- I. Meeting called to order at 6:05 pm by the Chair
- II. Approval of minutes of March 2021 meeting
  - a. Minutes were accepted and approved as written
  - b. Motion to accept made by Ms. Donovan and seconded by Ms. Patten.
- III. Public comments
  - a. There were no public comments
- IV. Library Director's report

Discussion regarding advertisement for Children's Library Assistant position. The advertisement has been submitted to the Director of HR. Discussion regarding radon mitigation in the basement. Recommendation made to alter the HVAC system to increase fresh air flow. Inventory of the adult and YA collection is done and the catalog accurately reflects what is in the collection. Short story discussions can start inside in May.

Motion to approve the Library Director's report made by Ms. Patten and seconded by Mr. Preston.
- V. Old business
  - a. Reviewed and amended Safety & Security policy and Behavior policy
- VI. New business
  - a. Summer programming outside, inside for adults
  - b. HVAC servicing & radon mitigation update
  - c. In-house snacks
  - d. Attic/book buyer – the Library Director will be contacting book antiquarians
  - e. Advertising for new children's library assistant
- VII. Review expenditures
- VIII. Next meeting: The next meeting is scheduled for June 1, 2021 at 6:00 pm at the Somersworth Public Library
- IX. Adjournment: Motion to adjourn at 6:59 pm made by Mr. Preston seconded by Ms. Patten.

Respectfully submitted by Becky Patten