



**LIBRARY BOARD OF TRUSTEES MEETING  
@ LIBRARY  
Tuesday, May 2, 2023  
6:00 PM  
Minutes**

**Attendees: Becky Patten, Arlene Labrie, Donna Donovan, Elizabeth Croston, Librarian- Rebecca Whitney**  
**Excused Absence- Laurie Ashe**

- I. Meeting Called to Order at 6:00
- II. Minutes of the March 2023 meeting- the minutes were reviewed and are accepted as written - a motion was made by Becky Patten and seconded by Arlene Labrie
- III. Public Comments- There are none.
- IV. Due to no quorum, the April 2023 meeting was postponed.
- V. Report of the Library Director- We reviewed the Library Director's report. Discussed: Laptops are making a huge difference. Replaced 5 computers on the main floor. Four iPads that can circulate, but they haven't yet. Just one attendee came to two iPad classes offered so far. Catalog classes will resume in June. Virtual reality goggles have been tried by five people. Purchase order approved for basement HVAC repair, no date set for repair yet. Programs - book discussion has 6-7 people, 2-3 for short story discussion, children's programming is going really well. There have been non-residents attending as well as residents. Sometimes there are 30+ children and adults at the story hour.
- VI. Old Business
  - Copyright Clearance for films - received the license to show films, fee is for 9 months this calendar year.
  - Rebecca off May 10-29
- I. New Business
  - Hours of Adult & Children's Library Assistants - Sarah will be working 20 hours and Tanya is working up to 40 hours.
  - Tech in - the laptops are set up at the work stations on the main floor. The iPads have not been checked out yet. The VR equipment has been used a few times.
  - Mat service for library - mats get switched out every week

- HVAC repair - purchase order has been approved.

- Arlene and Donna went to the regional meeting. It was held at the Madbury library, which was designed by the same architect that quoted ours (Placework).

VII. Review Expenditures- They were reviewed.

VIII. Date for next meeting: June 6, 2023

IX. Adjourn at 6:54 pm

Respectfully submitted, Becky Patten