

## Minutes of City Council Meeting Monday, June 6, 2022

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### **ROLL CALL OF MEMBERS**

The meeting was called to order at 7:00 p.m. by Mayor Dana S. Hilliard and, upon roll call, the following Council members were present: Pepin, Vincent, Dumont, Austin, Michaud, Witham, Gerding, Cameron, and Messier.

### **PLEDGE OF ALLEGIANCE**

Councilor Austin led the Pledge of Allegiance.

### **PUBLIC HEARING**

- A. **Ordinance No. 11-22** – To Amend Chapter 4, Personnel Rules and Regulations Compensation Schedule

There were no comments from the public.

### **COMMENTS BY VISITORS**

There were no opening comments from visitors.

### **CONSENT CALENDAR**

- A. Approve Minutes of the City Council Workshop Meeting held on May 16, 2022  
B. Approve Minutes of the City Council Meeting held on May 16, 2022

*Councilor Pepin made a motion to approve all items in the Consent Calendar. The motion was seconded by Councilor Austin and passed by voice vote.*

### **COMMENTS BY CITY COUNCILORS**

There were no opening comments by City Councilors.

### **COMMUNICATIONS**

- A. Family Justice Center

Director Amanda Vachon stated the Center is celebrating 10 years of service and thanked the Mayor, Council, and City Staff for all their support. Director Vachon stated they are located at the James T. Foley Building in Strafford and they help with domestic violence, intimate partner violence, sexual assault, elder abuse, stalking, and human trafficking. The Center was formed to have services available under one roof for people to come and receive the guidance and services to get help with their situation. Director Vachon stated they collaborate with HAVEN, local law enforcement, State Police, Waypoint, and other agencies. Director Vachon invited anyone to come visit the center and that they have murals that a few victims have done, and they have brightened the space up as well. Councilor Witham thanked Director Vachon for all the work she has done and will continue to do for our community, and also stated that he is pleased to hear that the Somersworth Police Department is working with them.

## **PRESENTATIONS OF PETITIONS AND DISPOSAL THEREOF BY REFERENCE OR OTHERWISE**

There were none.

## **MAYOR'S REPORT**

### **Mayors Report for City Council Meeting June 6<sup>th</sup>, 2022**

Mayor Dana S. Hilliard presented two guests this evening, Somersworth Youth Connection (SYC) Director Maureen Jackman and Cody Donahue. Mayor Hilliard stated that Director Jackman is retiring after 15 years of service, and he would like to introduce Mr. Cody Donahue who will be the new Director of SYC.

Director Jackman stated that SYC is an after-school program that provides a safe and nurturing environment for positive youth development. Director Jackman thanked Mayor Hilliard, City Manager, City Council, the Joint Task Force, the School Board, School District, and Community families for their continued support over the past 15 years. Director Jackman stated that collaboratively they have worked together in investing, developing, and maintaining a sustainable plan future. Director Jackman is deeply appreciative for all the support she has received over the past 15 years and is confident that this program will continue to have a positive community influence, Director Jackman introduced Mr. Cody Donahue as the new Director of SYC.

Mr. Cody Donahue thanked Director Jackman and stated that he has worked for the SYC program in the past and transitioned to the NH Child Protective Agency and is looking forward to returning to SYC. Today was his first day and it felt like being back home. Mr. Donahue stated that Director Jackman was a wonderful mentor and that she will be missed.

Mayor Dana S. Hilliard stated that Director Jackman created this program and has nurtured this program to the success it is today for the past 15 years. Mayor Hilliard stated that Director Jackman has woven this program into the fabric of this community and along the way she touched many lives and hearts of children and families in the Hilltop Community. Mayor Hilliard described the many tributes to Director Jackman's character and beliefs that coincide with the Hilltopper Values.

Mayor Dana S. Hilliard presented the Key to the City to Director Maureen Jackman in honor of 15 years of dedicated service to the Somersworth Youth Connection.

Councilor Witham stated that the Somersworth Youth Connection is a highly successful program and described a personal story about a young man who was friends with his son and how the program changed this young man's life. Councilor Witham welcomed Mr. Donahue to the program.

Councilor Vincent stated that his company was encouraged to donate to the SYC Program and thanked Director Jackman for all she has done and feels that Mr. Donahue will do a great job as well.

Councilor Austin thanked Director Jackman for all the work she has done to make SYC a success and congratulated Director Jackman on her retirement. Councilor Austin also welcomed Mr. Donahue.

Councilor Gerding stated that Director Jackman is deserving of this great honor. Councilor Gerding thanked Director Jackman for the years of hard work and dedication to provide a place for students to explore what they like and who they are. Councilor Gerding also thanked her for supporting the staff members at the school as well.

Councilor Cameron stated that she has seen Director Jackman put her heart and soul into this program and feels that the City is blessed to have her be such a critical part of SYC. Councilor Cameron also stated that the stories

of how she touched people's lives will continue to be told. Councilor Cameron thanked Director Jackman for all that she has done for this City and welcomed Mr. Donahue and is sure he will do a great job.

Mayor Dana S. Hilliard continued the Mayor's Report.

- Under nominations, appointments and Elections; **In accordance with Council Rule 17** Appointments, the following are being brought forward this evening and placed in nomination;
- A. Donna Donovan for Appointment as a Supervisor of the Checklist for Ward 5 with a term to expire June, 2025
- B. Tamara Keegan for Appointment as Selectman for Ward 3 with a term to expire December, 2023
- C. George Bald for Appointment as Selectman for Ward 1 with a term to expire December, 2023
- D. Woodard Openo for Appointment as a Member of the Board of Cemetery Trustees with a term to expire June, 2027
- E. Mary Curtis for Appointment as Selectman for Ward 4 with a term to expire December, 2023

In accordance with **Council Rule 17** the nominations will remain open until the next regular scheduled meeting.

- Under nominations, appointments and Elections; **In accordance with Council Rule 17** Appointments, the following are being brought forward this evening for a confirmation vote;
- A. Jeremy Degler for Appointment as a Member of the Conservation Commission with a Term to Expire May, 2025
- B. Doug Bryar for Appointment as an Alternate Member of the Conservation Commission with a Term to Expire May, 2025

## **REPORT OF STANDING COMMITTEES**

*Finance* – Councilor Witham stated that the Finance Committee met on May 24<sup>th</sup> with all members present, with Councilor Michaud as a special appointment for Councilor Dumont who joined the meeting part way through. Councilor Witham stated they discussed and supported a Resolution for a Budget Transfer that is before the Council this evening. The transfer is taking \$40,000.00 from Contingency and \$50,000.00 from the Police Department to transfer into the Fire Department Budget to cover the shortfall. Councilor Witham explained that the need for the transfer is result of overtime accumulating from staff needing to cover employees out due to significant injuries.

Councilor Witham stated they also discussed the Lease/Purchase of one marked and one un-marked vehicle that was supported unanimously to come before the Council this evening. Councilor Witham also mentioned that these vehicles are owned by the City and will be retained by the City at the end of the lease.

Councilor Witham also stated that the Committee discussed the Closed-Captioned TV inspections proposed from Wright-Pierce Engineering that is doing the design for the Main Street Complete Streets Project. Councilor Witham mentioned that there are old drain and sewer lines that will be viewed to be able to see the condition of the lines, and the Finance Committee supported the amount of \$44,206.00 for the inspections.

Councilor Witham explained that a few years ago the State of Maine and the City of Somersworth embarked on a project to rehabilitate the Eddy Bridge. The State of Maine is now ready to move forward with that project and would also like to include the New Dam Bridge as well. Councilor Witham explained that the City had encumbered \$60,000.00 for the Eddy Bridge project but the amount of the project has gone up since. The Cities portion of the

cost for the Eddy Bridge has gone up another \$33,000.00 and the New Dam Bridge Cities portion of the project is \$46,500.00. Councilor Witham stated that the Committee supported a Resolution that is being presented this evening in the amount of \$79,500.00. Councilor Witham explained that the funds are available from the Municipal Transportation Fund, which is the fee that is assessed to vehicle registrations.

Councilor Witham stated that Planning Secretary Dana Crossley presented a Fee Schedule that she and the Director of Planning & Community Development have been working on to bring the various fee's that are charged into one document. Councilor Witham explained that during their discussion there were concerns brought forward in reference to the annual review process for the fee's.

Councilor Witham stated that the Police Department requested an additional \$10,110.00 for additional software that is needed for the body cams. Councilor Witham mentioned that Police Chief McLin secured additional matching grant funding in the amount of \$5,055.00.

*Economic Development Committee* – Councilor Dumont informed the Council that they last met on May 26<sup>th</sup>. Councilor Dumont stated they discussed 1 Winter Street and the Plaza Parking Lot Request for Proposals (RFP) and supported the revisions to present to Council.

Councilor Dumont also mentioned that the Committee had a chance to review the properties that currently have the Community Revitalization Tax Incentive, as well as reviewing an application for an additional property that is requesting approval for the Community Revitalization Tax Incentive.

Councilor Dumont also mentioned that the Economic Development Committee along with City Staff Members are attending a tour of the Aclara building on June 8<sup>th</sup>.

*Public Works & Environment* – Councilor Messier stated that he filled in as Chair for the meeting and Councilor Michaud was appointed by the Mayor in the absence for Councilor Witham. Councilor Messier mentioned that they did not have a voting quorum for the previous meeting's minutes and they will be on the next agenda.

Councilor Messier stated that the Committee discussed a sidewalk extension on Tate's Brook and Maple Street and approved that work unanimously.

Councilor Messier stated the Committee discussed the Eddy Bridge, and New Dam Bridge and supported the Resolutions that are being brought forward this evening as well as the Rocky Hill Road Culvert closure.

Councilor Messier stated the Committee discussed the manholes on High Street and how they are starting to sink and they will be talking about this in a future.

## **REPORT OF SPECIAL COMMITTEES, CITY OFFICERS AND CITY MANAGER**

*School Board* – Councilor Austin informed the Council that they last met on May 24<sup>th</sup> and is happy to report that they did not have the need to close the school this year for COVID, that there were only sporadic cases of COVID. Councilor Austin stated they honored all the retirees and that graduation will be held this Friday June 10<sup>th</sup>.

*Fire Station Building Committee* – Councilor Pepin stated that they had a walk through with the Fire Chief, City Councilors, Wright-Pierce Engineering, and some sub-contractors on May 23<sup>rd</sup> which was enlightening on how they are progressing. Councilor Pepin mentioned that there have been some delays because of some supply issues.

### **City Manager's Report**

#### ***Office of the City Manager***

**TO:** Mayor Dana S. Hilliard and City Council Members

**FROM:** Robert M. Belmore, City Manager

**DATE:** Friday, June 3, 2022

**SUBJECT:** City Manager's Report for Monday, June 6, 2022 City Council Meeting

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## Unfinished Business (under Section 15 of Agenda)

### Ordinance

**A. Ordinance No. 11-22:** To Amend Chapter 4, Personnel Rules and Regulations Compensation Schedule. Again, The Government Operations Committee voted to recommend this Ordinance amendment to the full Council. If adopted, this action would provide non-union staff with a 2½% Cost of Living Adjustment (COLA) to their wages. Please note that the Water/Wastewater Union would receive the same increase as their Collective Bargaining Agreement has a “me too” clause so that any changes to COLA wage adjustments given to Non-union employees would carry over to these Union employees. There are 33 non-union employees and 13 Water/WW employees that would receive the wage adjustment.

### Resolution

**A. Resolution No. 38-22:** City of Somersworth “Eyes on 30” Initiative. Again, the Mayor has appointed Councilors Nancie Cameron, Chair and Rick Michaud to serve on this Committee.

**B. Resolution No. 39-22:** To Allow the City of Somersworth to Provide Water Service to a Property Located on Kelwyn Drive in Rollinsford, New Hampshire. Again, the Public Works & Environment Committee met on March 21st and voted to support this Resolution.

**C. Resolution No. 40-22:** City Council to Decommission the Basketball Courts on Blackwater Road and to Close Them to the Public. Again, this was discussed during the Planning Board CIP review as well as at a Recreation Committee meeting. After the last Council meeting on May 16th, I asked our site Engineers for an estimate in regards to covering the Courts with loam and seed as suggested. They are working on it; however, I may not have their report and estimate for this Council meeting.

### New Business (under Section 16 of Agenda)

City Manager Belmore stated that he spoke with Geosyntec Engineering Company who the City consults with for the Somersworth Sanitary Landfill Superfund Site concerning the options of removing the asphalt which is a cost of \$91,000.00 or covering the asphalt with loam and seed. Manager Belmore has not heard back from Geosyntec but will keep the Council and Committee informed.

### Ordinance

**A. Ordinance No. 12-22:** Transfer between Departments. The Finance Committee met on May 24th and vote to support this Ordinance. Finance Director Scott Smith explained that they would like to take \$45,055.00 from the contingency budget line item and \$50,000.00 from the Police Budget to cover the Fire Departments short fall in their Budget.

Attached is Memorandum from Chief McLin regarding the discussion that took place at the last Finance Committee meeting. The Chief was able to get additional Grant funding for the Body Worn Camera Program to be launched later this year. An additional \$10,110 for Redaction software and SQL software was approved. The City’s match is \$5,055. I have placed it onto the Transfer Ordinance and notified the Finance Committee Councilor’s via email, copies attached. As required by City Charter a Public Hearing should be scheduled for the next regular City Council meeting on Tuesday, June 21st.

***Mayor Dana S. Hilliard scheduled the Public Hearing for Ordinance 12-22 for Tuesday June 21, 2022 during the City Council Meeting.***

**B. Ordinance No. 13-22:** Supplemental Appropriation for the City's Match for the Rehabilitation of the Eddy Bridge on Salmon Falls Road and the new Dam Bridge on Buffumsville Road. The Finance Committee and Public Works & Environment Committee met on May 24th and voted to sponsor this Ordinance. Attached is a Memorandum from Finance Director Scott Smith explaining the needed funding based on the latest cost estimates provided by the State of Maine DOT project.

The City has already appropriated \$60,000 for the Eddy Bridge on Salmon Falls Road, but based on current estimates the City's share would be an additional \$33,000. The New Dam Bridge on Buffumsville Road requires \$46,500 for the City's share. Finance Director Scott Smith indicated that the City could consider using the Municipal and Transportation Fund, which currently has a balance of \$102,000 to fund these projects. As required by City Charter a Public Hearing should be scheduled for the next regular City Council meeting on Tuesday, June 21st.

City Manager Belmore mentioned that the Municipal and Transportation Fund is the \$5.00 that charged on vehicle registrations that is used for certain transportation projects like roads, and bridges.

## **Resolutions**

**A. Resolution No. 41-22:** To Authorize the City Manager to Execute a Lease Agreement Extension with the Pall Corporation of Port Washington, NY to Lease Building Space at the Somersworth Water Treatment Facility. Attached is an email from Pall Corporation requesting approval from the City of Somersworth to extend their Lease at 9 Wells Street for an additional one (1) year. I have also included their current Lease extension that ends on June 20, 2022. Their Lease payment will increase from \$1,200/month to \$1,300/month starting July 1, 2022 should Council approve this extension. Copies of the proposed Lease Amendment # 2 is attached.

City Manager Belmore mentioned that the Pall Corporation occupying a building at the Waste Water Treatment Plant that is used for equipment for many years.

**B. Resolution No. 42-22:** To Authorize the City Manager to Sign a Lease/Purchase Agreement for the Purchase of City Vehicles. The Finance Committee met on May 24th and voted in support for this Resolution for one new SUV police cruiser and one new unmarked vehicle. This is part of the Adopted FY2023 Budget. Attached is a memorandum from Finance Director Scott Smith, showing that Kansas State Bank is the lower quote and we are recommending a 3-year lease. The City tried to solicit 4 quotes; however, we only received these two.

**C. Resolution No. 43-22:** To Authorize the City to use Funding from the Municipal and Transportation Fund for the City's Match of the Eddy Bridge and New Bridge Rehabilitation Projects. The Public Works & Environment Committee and Finance Committee met on May 24th and support this funding. Both bridge rehabilitation projects would be designed and then bid together hoping to save money on mobilization, administrative costs and potentially take advantage of any other economies of scale. The intent is to get the bids out this year, and would most likely be a 2023 project. The funding of the projects would be a cost share between the State of Maine, State of New Hampshire and City of Somersworth.

**D. Resolution No. 44-22:** To Authorize the City Manager to Execute a Cost Sharing Agreement with the State of New Hampshire for the Eddy Bridge and New Dam Bridge Rehabilitation Projects. This is another action item needed to move forward with the two (2) bridge rehabilitation projects.

## **Other**

**A.** Vote to Approve the Request by Wickson Construction for a One-Day Waiver of Chapter 13D, Noise/Nuisance Control, to Allow Nighttime Construction. The Contractor, Wickson Construction has requested night work to make the connection of the new water main, so there will be no need to extend temporary water service. The Public Works & Environment Committee met on May 24th to discuss waiving Chapter 13 D Zoning Ordinance and voted to support this request. This will have the least disruption for residents. Residents will be given proper notification via mail of water interruption.

**B.** Vote to Set Polling Hours for State Primary and Special Municipal Elections on September 13, 2022.

### **City Manager's Items (under section 11 of Agenda)**

#### **Informational Items**

**A. Community Revitalization Tax Relief Incentive Program Application (City Ordinance, Chapter 31) from Jeffrey Daniel Hughes, for 142-144 High Street.** The Economic Development Committee met on May 26th and voted to recommend acceptance of this application. Attached is a copy of the application, a Memorandum from Director Michelle Mears, and a copy of Chapter 31. In accordance with our City Ordinance, I recommend a Public Hearing be scheduled for the next regular Council meeting on Tuesday, June 21st prior to the Council vote that evening. Attached is a Memorandum from Director of Development Services Michelle Mears along with documentation that was provided to Economic Development Committee showing the six (6) properties presently granted Tax Relief under our City Ordinance, Chapter 31 provided by our Assessor.

***Mayor Dana S. Hilliard scheduled the Public Hearing for Ordinance 12-22 for Tuesday June 21, 2022 during the City Council Meeting.***

**B. Request for Proposals.** Attached are copies of the latest Drafts to be issued.

- Former Breton's Cleaners/One Winter Street – This is ready to be advertised.
- Redevelopment of the Plaza Parking Lot – I would like to conduct some deed research prior to issuing this Request for Proposal (RFP).

With the assistance of the Economic Development Committee, Staff has included similar language in both RFPs to address the need to have 2 or more building stories that include Commercial and Residential apartments, and address our Master Plan goals.

Please let me know if you have any comments, questions or edits. Unless directed otherwise, I will move forward with issuing these RFP's.

#### **Attachments**

#### **1. City Attorney Certifications Six (6)**

### **NOMINATIONS, APPOINTMENTS AND ELECTION**

Nominations being introduced for a Council Confirmation Vote:

- A. Donna Donovan for Appointment as a Supervisor of the Checklist for Ward 5 with a term to expire June, 2025
- B. Tamara Keegan for Appointment as Selectman for Ward 3 with a term to expire December, 2023

- C. George Bald for Appointment as Selectman for Ward 1 with a term to expire December, 2023
- D. Woodard Openo for Appointment as a Member of the Board of Cemetery Trustees with a term to expire June, 2027
- E. Mary Curtis for Appointment as Selectman for Ward 4 with a term to expire December, 2023

***The above nominations will remain open until the next scheduled Council meeting.***

Nominations for a Council Confirmation Vote:

- A. Jeremy Degler for Appointment as a Member of the Conservation Commission with a Term to Expire May, 2025

***Councilor Witham made a motion to approve the Appointment of Jeremy Degler. The motion was seconded by Councilor Messier and passed by Voice Vote.***

- B. Doug Bryar for Appointment as an Alternate Member of the Conservation Commission with a Term to Expire May, 2025

***Councilor Witham made a motion to approve the Appointment of Doug Bryar. The motion was seconded by Councilor Messier and passed by Voice Vote.***

## **UNFINISHED BUSINESS**

### **ORDINANCES**

- A. Ordinance No. 11-22 – To Amend Chapter 4, Personnel Rules and Regulations Compensation Schedule**

***Councilor Messier made a motion to Amend Chapter 4, Personnel Rules and Regulations Compensation Schedule to read a 4.0% increase in place of the 2.5% increase. The motion was seconded by Councilor Witham for discussion purposes.***

Discussion:

Councilor Messier stated that this Ordinance states it is a Cost-of-Living Increase, and the Cost of Living is reported at 8.7% and higher, and feels that 2.5% is not adequate so he will not support this Ordinance. Councilor Messier also mentioned that the City should be looking at how to retain and recruit employee's as he feels it's going to get harder to do so.

Councilor Witham stated that he understands but would like to note that the Waste Water and Water Departments have Union Contracts that would need to be addressed as well. Councilor Witham also mentioned that there are two sides to take into consideration and the other side would be the tax impact for the tax payer.

Councilor Cameron stated that she understands the reason for the cost of living, but believes in order to recruit new employees the base pay would need to be adjusted to be more attractive.

Councilor Messier clarified that he feels all employees should receive the increase.

Councilor Dumont thanked Councilor Messier for bringing this topic up because he feels it has merit but is cautious because the budget has been voted on and it could be in jeopardy because of the economy and price increases. Councilor Dumont stated he feels that the City pays the employees a fair wage but understands Councilor Messier's intentions for the amendment. Councilor Dumont also stated that he feels that the Council's constituents will have some concerns about their budgets as the prices continue to go up.



Councilor Gerding also understands the reason for this amendment, and explained that with an Ordinance like this; with presented numbers to look at should not be amended without knowing the proposed increased amounts breakdown to view and consider.

Councilor Vincent expressed that he is pleased that his fellow Councilors are looking at the financial ramifications that the amendment would have.

Councilor Dumont agreed with Councilor Gerding and would entertain a proposal that included the numbers to consider.

Councilor Pepin agrees with all the comments made and would like to see the 2.5% increase approved and not held up this evening.

Councilor Austin agrees with the comments made but would not support the amendment, but would support the 2.5% increase.

Councilor Witham thanked the Councilor's for their comments and stated that he would support the 2.5% increase but not the amendment until they hear from City Staff with the number projections. Councilor Witham also stated that this conversation should be continued because he feels it is important to have these conversations to attract and retain employees.

***Councilor Dumont made a motion to Table Ordinance 11-22. The motion failed for lack of second.***

Discussion Continued:

City Manager Belmore stated that recently during a Goal Setting Session there was discussion pertaining to this subject. Manager Belmore explained that he along with Finance Director Smith, and Human Resource Manager Linda Corriveau have come up with some ideas that may be beneficial toward recruiting and retaining employees. Manager Belmore reassured the Council that he has not lost sight of this issue and is hoping to bring something forward to the Government Operations and Finance Committee soon.

***Councilor Messier withdrew his Amendment and Councilor Witham withdrew his second.***

***Councilor Witham made a motion to Adopt Ordinance 11-22 as written. The motion was seconded by Councilor Gerding and passed 8-1 by roll call vote Councilor Messier opposed.***

## RESOLUTIONS

A. **Resolution No. 38-22** – City of Somersworth “Eyes on 30” Initiative

***Councilor Cameron made a motion to adopt Resolution 38-22. The motion was seconded by Councilor Witham.***

Discussion:

Councilor Witham would like to be added to the list of sponsors to this Resolution.

***The motion passed 9-0 by roll call vote.***

B. **Resolution No. 39-22** – To Allow the City of Somersworth to Provide Water Service to a Property Located on Kelwyn Drive in Rollinsford, New Hampshire

***Councilor Witham made a motion to adopt Resolution 39-22. The motion was seconded by Councilor Austin and passed 9-0 by roll call vote.***

- C. **Resolution No. 40-22** – City Council to Decommission the Basketball Courts on Blackwater Road and to Close them to the Public

***Councilor Witham made a motion to adopt Resolution 40-22. The motion was seconded by Councilor Cameron.***

Discussion:

Councilor Austin stated that this Resolution is troubling to him because there are a number of residents who still use those basketball courts. Councilor Austin understands that it will be a significant cost to repair and make these courts safe. Councilor Austin stated that he will support this Resolution but will do so with a heavy heart.

Councilor Dumont stated that he will not be supporting this Resolution because people use the basketball courts and does not recall another recreational facility in Ward 3 for residents to use.

Councilor Witham stated that he recalls when St. Laurent Park was closed because it was placed on top of the Somersworth Sanitary Landfill Superfund site. Councilor Witham mentioned some concerns about the condition of the baseball diamond and tennis courts condition when in use. Councilor Witham also stated that when the Council at the time decommissioned the park the basketball courts were left and later repaved because the courts had settled. Councilor Witham feels that repairing or repaving of the courts now would eventually settle again, so he is in support of this Resolution.

Councilor Dumont agrees with Councilor Witham but feels that something could be done for the basketball courts to keep them to give Ward 3 residents a recreational place to go.

Councilor Gerding mentioned that the National Guard Site could potentially become a site for recreational space. Councilor Gerding also mentioned that he would like to see something done with the asphalt that is there.

City Manager Belmore stated that if this Resolution is passed, he can have Public Works take down the backboards and poles and then go back to Committee with figures for the asphalt portion of the project.

Councilor Vincent inquired about the amount for the removal of the asphalt.

**Mayor Dana S. Hilliard called a 5-minute recess.**

City Manager Belmore stated that we can use the Public Works Department but there are additional expenses from testing, engineering, and meetings with DES, and the EPA. The cost including the contingency is around \$91,000.00.

Councilor Witham stated that the reason for the high cost is because the basketball courts are on top of the Somersworth Landfill Superfund Site. Councilor Witham also mentioned that a Solar Array being proposed at full capacity would be close if not on the area that the courts are at.

Councilor Cameron mentioned that there are people that use the basketball courts but there are times that no one uses them, and her concern is that someone will fall and get hurt the way the ground is settling. Councilor Cameron also stated that for \$90,000.00 the City could build a new park and/or improve other parks around the City.

***The motion passed 8-1 by roll call vote Councilor Dumont opposed.***

## **NEW BUSINESS**

## ORDINANCES

- A. **Ordinance No. 12-22** – Transfer Between Departments

***Ordinance No. 12-22 will remain in first reading until call of the Chair.***

- B. **Ordinance No. 13-22** – Supplemental Appropriation for the City's Match for the Rehabilitation of the Eddy Bridge on Salmon Falls Road and the New Dam Bridge on Buffumsville Road

***Ordinance No. 13-22 will remain in first reading until call of the Chair.***

## RESOLUTIONS

- A. **Resolution No. 41-22** – To Authorize the City Manager to Execute a Lease Agreement Extension with the Pall Corporation of Port Washington, NY to Lease Building Space at the Somersworth Water Treatment Facility

***Councilor Witham made a motion to suspend Council Rules to allow for a second reading of Resolution No. 41-22. The motion was seconded by Councilor Pepin and passed by voice vote. Deputy Clerk Ramsey performed a second reading of Resolution No. 41-22.***

***Councilor Pepin made a motion to adopt Resolution No. 41-22 as submitted. The motion was seconded by Councilor Vincent and passed 9-0 by roll call vote.***

- B. **Resolution No. 42-22** – To Authorize the City Manager to Sign a Lease/Purchase Agreement for the Purchase of City Vehicles

***Councilor Witham made a motion to suspend Council Rules to allow for a second reading of Resolution No. 42-22. The motion was seconded by Councilor Messier and passed by voice vote. Deputy Clerk Ramsey performed a second reading of Resolution No. 42-22.***

***Councilor Austin made a motion to adopt Resolution No. 42-22 as submitted. The motion was seconded by Councilor Messier and passed 9-0 by roll call vote.***

- C. **Resolution No. 43-22** – To Authorize the City to Use Funding from the Municipal and Transportation Fund for the City's Match of the Eddy Bridge and New Dam Bridge Rehabilitation Projects

***Resolution No. 43-55 will remain in first reading until the call of the Chair.***

- D. **Resolution No. 44-22** – To Authorize the City Manager to Execute a Cost Sharing Agreement with the State of New Hampshire for the Eddy Bridge and New Dam Bridge Rehabilitation Projects

***Resolution No. 44-22 will remain in first reading until the call of the Chair.***

## OTHER

- A. Vote to approve the request by Wickson Construction for a one-day waiver of Chapter 13D, Noise/Nuisance Control, to allow nighttime construction

Councilor Witham mentioned that this Ordinance is usually waived when there is construction equipment moving and not stationary, but feels that waiving the Ordinance for this project is for the greater good. Councilor Witham also mentioned that this will be an inconvenience to the resident that lives there.

***The vote to approve the waiver for Chapter 13D, Noise / Nuisance Control for Wickson Construction passed by voice vote.***

B. Vote to Set Polling Hours for State Primary and Special Municipal Elections on September 13, 2022

***Councilor Witham made a motion to set the polling hours for the September 13, 2022 Primary Election and the November 8, 2022 General Election for 8:00 a.m. till 7:00 p.m. The motion was seconded by Councilor Dumont and passed 9-0 by roll call vote.***

### **COMMENTS BY VISITORS**

There were no closing comments by visitors.

### **CLOSING COMMENTS BY COUNCIL MEMBERS**

Councilor Pepin congratulated Maureen Jackman on her retirement that is well deserved.

Councilor Vincent congratulated Maureen Jackman on her retirement.

Councilor Dumont congratulated Maureen Jackman on her retirement. Councilor Dumont also mentioned that the graduation is coming up this Friday and that there are great students who pass through the halls of the Somersworth High School. Councilor Dumont also congratulated Caroline Butler and Steve MacKenzie on their retirement. Councilor Dumont also stated he was pleased to see George Bald on the agenda for being an Election worker. Councilor Dumont suggested an RFP for the National Guard Site to see the best option for the City, he knows that housing is needed but using this property for what will be the best for the City of Somersworth.

Councilor Austin stated that Maureen Jackman has done an outstanding job and wishes her well on her retirement. Councilor Austin told the story of his family moving to Somersworth and how Caroline Butler was such a great mentor and with her guidance he has been able to explore many different avenues to serve the City of Somersworth. Councilor Austin mentioned the Children's Festival coming up starting on June 17<sup>th</sup> at 6:00 p.m. at the Somersworth High School and gave some descriptions of the events.

Councilor Michaud congratulated Maureen Jackman on her retirement and Cody Donahue on becoming the new Director of Somersworth Youth Connection.

Councilor Witham stated that he received some comments from concerned citizens concerning land clearing at 25 Otis Road that had received a Notice of Cease-and-Desist Order and it seems that work is still going on there. Councilor Witham would like to see some properties that have tall grass addressed to have their lawn maintained.

Councilor Gerding would like to congratulate Maureen Jackman again and also the Middle School Gym teacher Scott Burrill on their retirement, and the graduates.

Councilor Cameron congratulated everyone who are retiring, and the Class of 2022 and hopes they go out and do great things. Councilor Cameron also mentioned that she is coming out of retirement this year to help with the Children's Festival and invited everyone to come out and enjoy the festivities.

Councilor Messier thanked all the teachers and staff that are retiring this year and mentioned that he hopes that we can recruit individuals that will continue to move the school's forward. Councilor Messier thanked Home Depot for their donations for the Community Gardens at Malley Farm as well as the volunteers that put the hard work in. Councilor Messier also commented on the Plaza façade and if it could be power washed, and also agrees with Councilor Witham concerning the high grass in some yards around the City. Councilor Messier also was contacted by some residents on Guy Street concerning the potholes.

## ADJOURNMENT

*Councilor Michaud made a motion to adjourn the City Council meeting. The motion was seconded by Councilor Gerding and passed by voice vote. The meeting adjourned at 8:33 p.m.*

Respectfully Submitted,

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Ammy Ramsey, Deputy City Clerk



## City of Somersworth – Ordinance

Ordinance No: **11-22**

### **TO AMEND CHAPTER 4, PERSONNEL RULES AND REGULATIONS COMPENSATION SCHEDULE**

May 16, 2022

THE CITY OF SOMERSWORTH ORDAINS THAT, the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 4 by deleting the Compensation Schedule in its entirety and replacing it with the following Compensation Schedule:

**Personnel Rules and Regulations  
FY2022-2023 Compensation Schedule  
(2.5% Increase effective July 1, 2022)**

GRADE	HIRE	1	2	3	4	5
<b>6 A</b>	25,417.60	26,499.20	27,497.60	28,620.80	29,764.80	30,908.80
<b>H</b>	12.22	12.74	13.22	13.76	14.31	14.86
<b>7 A</b>	26,644.80	27,643.20	28,870.40	30,014.40	31,116.80	31,491.20
<b>H</b>	12.81	13.29	13.88	14.43	14.96	15.14
<b>8 A</b>	27,996.80	29,078.40	30,222.40	31,491.20	32,780.80	34,091.20
<b>H</b>	13.46	13.98	14.53	15.14	15.76	16.39
<b>9 A</b>	29,411.20	30,576.00	31,803.20	33,092.80	34,382.40	35,838.40
<b>H</b>	14.14	14.70	15.29	15.91	16.53	17.23
<b>10 A</b>	30,846.40	32,073.60	33,300.80	34,715.20	36,025.60	37,585.60
<b>H</b>	14.83	15.42	16.01	16.69	17.32	18.07
<b>11 A</b>	32,427.20	33,737.60	35,006.40	36,420.80	37,918.40	39,436.80
<b>H</b>	15.59	16.22	16.83	17.51	18.23	18.96
<b>12 A</b>	34,070.40	35,422.40	36,774.40	38,272.00	39,707.20	41,288.00
<b>H</b>	16.38	17.03	17.68	18.40	19.09	19.85
<b>13 A</b>	35,776.00	37,169.60	38,708.80	40,289.60	41,849.60	43,596.80
<b>H</b>	17.20	17.87	18.61	19.37	20.12	20.96
<b>14 A</b>	37,481.60	38,958.40	40,518.40	42,224.00	43,888.00	45,614.40
<b>H</b>	18.02	18.73	19.48	20.30	21.10	21.93
<b>15 A</b>	39,436.80	41,038.40	42,660.80	44,324.80	46,009.60	47,819.20
<b>H</b>	18.96	19.73	20.51	21.31	22.12	22.99
<b>16 A</b>	41,308.80	42,952.00	44,678.40	46,654.40	48,380.80	50,398.40
<b>H</b>	19.86	20.65	21.48	22.43	23.26	24.23
<b>17 A</b>	43,451.20	45,219.20	48,256.00	48,880.00	50,814.40	52,832.00
<b>H</b>	20.89	21.74	23.20	23.50	24.43	25.40
<b>18 A</b>	45,614.40	47,444.80	49,254.40	51,313.60	53,372.80	55,598.40
<b>H</b>	21.93	22.81	23.68	24.67	25.66	26.73
<b>19 A</b>	47,819.20	49,795.20	51,833.60	53,976.00	56,056.00	58,344.00
<b>H</b>	22.99	23.94	24.92	25.95	26.95	28.05
<b>20 A</b>	50,377.60	52,416.00	54,392.00	56,596.80	58,843.20	61,131.20
<b>H</b>	24.22	25.20	26.15	27.21	28.29	29.39
<b>21 A</b>	52,832.00	54,912.00	57,200.00	59,425.60	61,817.60	64,209.60

June 6, 2022

	<b>H</b>	25.40	26.40	27.50	28.57	29.72	30.87
<b>22</b>	<b>A</b>	55,556.80	57,699.20	60,028.80	62,296.00	64,937.60	67,516.80
	<b>H</b>	26.71	27.74	28.86	29.95	31.22	32.46
<b>GRADE</b>	<b>HIRE</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	
<b>23</b>	<b>A</b>	58,281.60	60,632.00	62,920.00	65,540.80	68,140.80	70,886.40
	<b>H</b>	28.02	29.15	30.25	31.51	32.76	34.08
<b>24</b>	<b>A</b>	61,131.20	63,606.40	66,123.20	68,806.40	71,489.60	74,380.80
	<b>H</b>	29.39	30.58	31.79	33.08	34.37	35.76
<b>25</b>	<b>A</b>	64,209.60	66,872.00	69,451.20	72,342.40	75,296.00	78,249.60
	<b>H</b>	30.87	32.15	33.39	34.78	36.20	37.62
<b>26</b>	<b>A</b>	67,496.00	70,657.60	72,841.60	75,795.20	78,956.80	81,931.20
	<b>H</b>	32.45	33.97	35.02	36.44	37.96	39.39
<b>27</b>	<b>A</b>	70,720.00	73,715.20	76,585.60	79,747.20	82,950.40	86,153.60
	<b>H</b>	34.00	35.44	36.82	38.34	39.88	41.42
<b>28</b>	<b>A</b>	74,297.60	77,313.60	80,246.40	83,512.00	86,944.00	90,376.00
	<b>H</b>	35.72	37.17	38.58	40.15	41.80	43.45
<b>29</b>	<b>A</b>	78,000.00	81,161.60	84,323.20	87,672.00	91,353.60	94,931.20
	<b>H</b>	37.50	39.02	40.54	42.15	43.92	45.64

**(2.5% increase of minimum and maximum effective July 1, 2022)**

<b>25</b>	<b>A</b>	65,735.90	83,787.02
<b>30</b>	<b>A</b>	83,460.02	101,755.98
<b>31</b>	<b>A</b>	91,174.82	110,932.01
<b>32</b>	<b>A</b>	92,028.64	112,123.67
<b>33</b>	<b>A</b>	96,694.09	117,581.98
<b>34</b>	<b>A</b>	101,573.01	123,558.65
<b>35</b>	<b>A</b>	106,665.41	129,687.81
<b>36</b>	<b>A</b>	112,032.20	136,182.86
<b>37</b>	<b>A</b>	117,521.01	142,891.37

Authorization	
<i>Sponsored by Councilors:</i> Richard R. Michaud Donald Austin Matt Gerding David A. Witham	<i>Approved:</i> City Attorney

## City of Somersworth – Ordinance 11-22

### History

First Read Date:	05/16/2022	Tabled:	
Public Hearing:	6/6/2022	Removed From Table:	
Second Read:	6/6/2022		

### Discussion

05/16/2022

*Councilor Witham made a motion to suspend Council Rules to allow for a first reading of Ordinance No. 11-22 by title only. The motion was seconded by Councilor Pepin and passed by Voice Vote. Clerk Slaven performed a first reading of Ordinance No. 11-22 by title only.*

*Ordinance No. 11-22 will remain in first reading until the call of the Chair. Public Hearing scheduled for the next City Council meeting.*

06/06/2022

*Councilor Messier made a motion to Amend Chapter 4, Personnel Rules and Regulations Compensation Schedule to read a 4.0% increase in place of the 2.5% increase. The motion was seconded by Councilor Witham for discussion purposes.*

Discussion:

Councilor Messier stated that this Ordinance states it is a Cost-of-Living Increase, and the Cost of Living is reported at 8.7% and higher, and feels that 2.5% is not adequate so he will not support this Ordinance. Councilor Messier also mentioned that the City should be looking at how to retain and recruit employee's as he feels it's going to get harder to do so.

Councilor Witham stated that he understands but would like to note that the Waste Water and Water Departments have Union Contracts that would need to be addressed as well. Councilor Witham also mentioned that there are two sides to take into consideration and the other side would be the tax impact for the tax payer.

Councilor Cameron stated that she understands the reason for the cost of living, but believes in order to recruit new employees the base pay would need to be adjusted to be more attractive.

Councilor Messier clarified that he feels all employees should receive the increase.

Councilor Dumont thanked Councilor Messier for bringing this topic up because he feels it has merit but is cautious because the budget has been voted on and it could be in jeopardy because of the economy and price increases. Councilor Dumont stated he feels that the City pays the employees a fair wage but understands Councilor Messiers intentions for the amendment. Councilor Dumont also stated that he feels that the Council's constituents will have some concerns about their budgets as the prices continue to go up.



Councilor Gerding also understands the reason for this amendment, and explained that with an Ordinance like this; with presented numbers to look at should not be amended without knowing the proposed increased amounts breakdown to view and consider.

Councilor Vincent expressed that he is pleased that his fellow Councilors are looking at the financial ramifications that the amendment would have.

Councilor Dumont agreed with Councilor Gerding and would entertain a proposal that included the numbers to consider.

Councilor Pepin agrees with all the comments made and would like to see the 2.5% increase approved and not held up this evening.

Councilor Austin agrees with the comments made but would not support the amendment, but would support the 2.5% increase.

Councilor Witham thanked the Councilor's for their comments and stated that he would support the 2.5% increase but not the amendment until they hear from City Staff with the number projections. Councilor Witham also stated that this conversation should be continued because he feels it is important to have these conversations to attract and retain employees.

***Councilor Dumont made a motion to Table Ordinance 11-22. The motion failed for lack of second.***


Discussion Continued:

City Manager Belmore stated that recently during a Goal Setting Session there was discussion pertaining to this subject. Manager Belmore explained that he along with Finance Director Smith, and Human Resource Manager Linda Corriveau have come up with some ideas that may be beneficial toward recruiting and retaining employees. Manager Belmore reassured the Council that he has not lost sight of this issue and is hoping to bring something forward to the Government Operations and Finance Committee soon.

***Councilor Messier withdrew his Amendment and Councilor Witham withdrew his second.***

***Councilor Witham made a motion to Adopt Ordinance 11-22 as written. The motion was seconded by Councilor Gerding and passed 8-1 by roll call vote Councilor Messier opposed.***

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont	X	
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham	X	
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Messier		X
TOTAL VOTES:		8	1
On 06/06/2022	Ordinance 11-22	PASSED	FAILED

	City of Somersworth – Resolution
	Resolution No: <b>38-22</b>  <b>CITY OF SOMERSWORTH “EYES ON 30” INITIATIVE</b>

May 16, 2022

WHEREAS, the Mayor and City Council shall form an “Eyes on 30” Committee; and

WHEREAS, the Committee will build upon the success of the Vision 2020 Committee’s work and ensure Somersworth will have well defined objectives and goals to keep the Hilltop City “On the Move”, while celebrating its “Proud Past” and planning for its “Bright Future”; and

WHEREAS, be it further resolved that the Committee shall be comprised of the following members:

- Mayor’s designee;
- Two members of the City Council appointed by the Mayor;
- One School Board member appointed by the Chair of the School Board;
- City Manager or designee/alternate;
- Superintendent or designee/alternate;
- One sitting Planning Board member appointed by the Chair of the Planning Board;
- Two members of the Community at Large appointed by the Mayor; and

WHEREAS, members of the Committee shall be appointed for a two-year term; and

WHEREAS, the date of dissolution of said Committee will be January 1, 2030; and

WHEREAS, be it further resolved that the Committee shall:

- Develop ways to promote the “Eyes on 30” Initiative; and
- Develop objectives and goals as well as a timeline for their completion; and
- Report to the City Council a minimum of twice per year on the progress of the “Eyes on 30” Initiative beginning in 2023;

NOW, THEREFORE BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SOMERSWORTH that the City Council will support and foster the Somersworth “EYE’S ON 30” Initiative by adopting the following guiding principles: to translate strategic goals into practical plans that are responsive to Community values; enhance on-going City revitalization plans; examine continued efforts for economic growth; maintain excellence in our public educational system and our delivery of municipal services; and enhance our quality of life for all stakeholders to enjoy.

Authorization	
<i>Sponsored by:</i> Mayor Dana S. Hilliard <i>Councilors:</i> Donald Austin Nancie Cameron Denis Messier Matt Gerding Martin Pepin Martin P. Dumont, Sr. David A. Witham	<i>Approved:</i> City Attorney

## City of Somersworth – Resolution 38-22

History			
First Read Date:	05/16/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	06/06/2022		

### Discussion

05/16/2022

*Resolution No. 38-22 will remain in first reading until call of the Chair.*


06/06/2022

*Councilor Cameron made a motion to adopt Resolution 38-22. The motion was seconded by Councilor Witham.*

Councilor Witham would like to be added to the list of sponsors to this Resolution.

*The motion passed 9-0 by roll call vote.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont	X	
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham	X	
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Messier	X	
<b>TOTAL VOTES:</b>		<b>9</b>	<b>0</b>
On 06/06/2022	Resolution 38-22	<b>PASSED</b>	<b>FAILED</b>

	<b>City of Somersworth – Resolution</b>
	Resolution No: <b>39-22</b> <b>TO ALLOW THE CITY OF SOMERSWORTH TO PROVIDE WATER SERVICE TO A PROPERTY LOCATED ON KELWYN DRIVE IN ROLLINSFORD, NEW HAMPSHIRE</b>

May 16, 2022

WHEREAS, the City of Somersworth has been providing water service to residential properties located on Kelwyn Drive in Rollinsford for many years; and

WHEREAS, there is one buildable lot left in the Kelwyn Drive subdivision at tax map lot 5-20, that has requested water service from the City of Somersworth; and

WHEREAS, City staff reviewed the water system in this area and it would be too onerous to separate the Rollinsford section from the Somersworth section in this area to appropriately accommodate an intermunicipal agreement; and

WHEREAS, the City of Somersworth intends to file a Petition with the Public Utilities Commission pursuant to RSA 362:4, III-a and RSA 374:22 to extend water service to this lot, the cost of which will be at the property owner's expense;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH that the City Council approves the extension of water services to lot 5-20 located on Kelwyn Drive in Rollinsford and the City Manager is authorized to petition the Public Utilities Commission in order to provide water services to this property.

<b>Authorization</b>	
<i>Sponsored by Councilors:</i> David A. Witham Denis Messier Kenneth Vincent Martin Pepin	<i>Approved:</i> City Attorney

## City of Somersworth – Resolution 39-22

### History

First Read Date:	05/16/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	06/06/2022		

### Discussion


05/16/2022

*Resolution No. 39-22 will remain in first reading until call of the Chair.*

06/06/2022

*Councilor Witham made a motion to adopt Resolution 39-22. The motion was seconded by Councilor Austin and passed 9-0 by roll call vote.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont	X	
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham	X	
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Messier	X	
<b>TOTAL VOTES:</b>		<b>9</b>	<b>0</b>
On 06/06/2022	Resolution 39-22	<b>PASSED</b>	<b>FAILED</b>

	<b>City of Somersworth – Resolution</b>
	Resolution No: <b>40-22</b> <b>CITY COUNCIL TO DECOMMISSION THE BASKETBALL COURTS ON BLACKWATER ROAD AND TO CLOSE THEM TO THE PUBLIC</b>

May 16, 2022

WHEREAS, the City of Somersworth has basketball courts located adjacent to Blackwater Road that are available for public use; and

WHEREAS, the basketball courts are located on and/or adjacent to the Somersworth Sanitary Landfill Superfund Site; and

WHEREAS, the basketball courts are in disrepair and based on their location the City Council believes that it is in the best interest of the City to decommission the basketball courts and not encourage public use of this area;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH that the basketball courts are decommissioned and will no longer be open to the public, and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH that the City Manager is authorized to remove the basketball hoops, backboards, and poles and to take any other actions necessary to secure this area.

<b>Authorization</b>	
<i>Sponsored by Councilors:</i> Nancie Cameron Richard Michaud Martin Pepin Kenneth Vincent David A. Witham Denis Messier Nancie Cameron	<i>Approved:</i> City Attorney

June 6, 2022

## City of Somersworth – Resolution 40-22

### History

First Read Date:	5/16/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	6/6/2022		

### Discussion

05/16/2022

***Resolution No. 40-22 will remain in first reading until call of the Chair.***

06/06/2022

***Councilor Witham made a motion to adopt Resolution 40-22. The motion was seconded by Councilor Cameron.***

Discussion:

Councilor Austin stated that this Resolution is troubling to him because there are a number of residents who still use those basketball courts. Councilor Austin understands that it will be a significant cost to repair and make these courts safe. Councilor Austin stated that he will support this Resolution but will do so with a heavy heart.

Councilor Dumont stated that he will not be supporting this Resolution because people use the basketball courts and does not recall another recreational facility in Ward 3 for residents to use.

Councilor Witham stated that he recalls when St. Laurent Park was closed because it was placed on top of the Somersworth Sanitary Landfill Superfund site. Councilor Witham mentioned some concerns about the condition of the baseball diamond and tennis courts condition when in use. Councilor Witham also stated that when the Council at the time decommissioned the park the basketball courts were left and later repaved because the courts had settled. Councilor Witham feels that repairing or repaving of the courts now would eventually settle again, so he is in support of this Resolution.

Councilor Dumont agrees with Councilor Witham but feels that something could be done for the basketball courts to keep them to give Ward 3 residents a recreational place to go.

Councilor Gerding mentioned that the National Guard Site could potentially become a site for recreational space. Councilor Gerding also mentioned that he would like to see something done with the asphalt that is there.

City Manager Belmore stated that if this Resolution is passed, he can have Public Works take down the backboards and poles and then go back to Committee with figures for the asphalt portion of the project.

Councilor Vincent inquired about the amount for the removal of the asphalt.

**Mayor Dana S. Hilliard called a 5-minute recess.**

City Manager Belmore stated that we can use the Public Works Department but there are additional expenses from testing, engineering, and meetings with DES, and the EPA. The cost including the contingency is around \$91,000.00.


Councilor Witham stated that the reason for the high cost is because the basketball courts are on top of the Somersworth Landfill Superfund Site. Councilor Witham also mentioned that a Solar Array being proposed at full capacity would be close if not on the area that the courts are at.

Councilor Cameron mentioned that there are people that use the basketball courts but there are times that no one uses them, and her concern is that someone will fall and get hurt the way the ground is settling. Councilor Cameron also stated that for \$90,000.00 the City could build a new park and/or improve other parks around the City.

***The motion passed 8-1 by roll call vote Councilor Dumont opposed.***

<b>Voting Record</b>		<b>YES</b>	<b>NO</b>
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont		X
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham	X	
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Messier	X	
<b>TOTAL VOTES:</b>		<b>8</b>	<b>1</b>
On 06/06/2022	Resolution 40-22	<b>PASSED</b>	<b>FAILED</b>



	<p style="text-align: center;"><b>City of Somersworth – Ordinance</b></p> <p>Ordinance No:   <b>12-22</b></p> <p style="text-align: center;"><b>TRANSFER BETWEEN DEPARTMENTS</b></p>
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June 6, 2022

BE IT ORDAINED BY THE CITY OF SOMERSWORTH, pursuant to Section 7.7 (D) of the City Charter, that the following General Fund unencumbered balance transfer be made:

<u>DEPARTMENTS</u>	<u>FROM</u>	<u>TO</u>
ELECTED LEADERSHIP		
CITY MANAGEMENT		
FINANCE AND ADMINISTRATION		
DEVELOPMENT SERVICES		
POLICE	50,000	
FIRE		90,000
PUBLIC WORKS		
OTHER EXPENSES ( <i>CONTINGENCY</i> )	45,055	
CAPITAL OUTLAY		5,055
INTERGOVT ASSESSMENTS-COUNTY TAX		
SCHOOL DEPARTMENT	_____	_____
 TOTAL GENERAL FUND	 95,055	 95,055

This Ordinance shall take effect upon passage.

Authorization	
<p><i>Sponsored by Councilors:</i></p> <p>David A. Witham Donald Austin Matt Gerding Richard Michaud</p>	<p><i>Approved:</i></p> <p>City Attorney</p>

## City of Somersworth – Ordinance 12-22

### History

First Read Date:	06/06/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

### Discussion

06/06/2022

*Ordinance No. 12-22 will remain in first reading until call of the Chair.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On   /   /   Ordinance 12-22		PASSED	FAILED



## City of Somersworth – Ordinance

Ordinance No: **13-22**

### **SUPPLEMENTAL APPROPRIATION FOR THE CITY'S MATCH FOR THE REHABILITATION OF THE EDDY BRIDGE ON SALMON FALLS ROAD AND THE NEW DAM BRIDGE ON BUFFUMSVILLE ROAD**

June 6, 2022

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter: The annual budget for the City of Somersworth for Fiscal Year 21-22 is amended as follows:

Appropriate \$79,600 (Seventy-Nine Thousand Six Hundred dollars) from the Municipal and Transportation Fund to the Capital Outlay Section of the General Fund budget as follows;

Revised Budget	Amendment	Revised Budget
\$ 378,498	\$ 79,600	\$ 458,098

Approved as to Funding:

Recorded by:

Scott A. Smith  
Director of Finance and Administration

Jonathan Slaven  
City Clerk

#### Background:

This Ordinance appropriates the funding for the City's share of an agreement with the State of New Hampshire, to provide a 20% match of the State of New Hampshire's cost in an agreement with the State of Maine to rehabilitate the Eddy Bridge on Salmon Falls Road and the New Dam Bridge on Buffumsville Road.

***This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and. Section 7.7 (A) of the City Charter.***

#### Authorization

##### *Sponsored by Councilors:*

David A. Witham  
Donald Austin  
Matt Gerding  
Richard Michaud  
Denis Messier  
Martin Pepin  
Kenneth Vincent  
Martin P. Dumont, Sr.

##### *Approved:*

City Attorney

## City of Somersworth – Ordinance 13-22

### History


First Read Date:	06/06/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

### Discussion

06/06/2022

*Ordinance No. 13-22 will remain in first reading until call of the Chair.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On / / Ordinance 13-22		PASSED	FAILED

	<b>City of Somersworth – Resolution</b>
	Resolution No: <b>41-22</b> <b>TO AUTHORIZE THE CITY MANAGER TO EXECUTE A LEASE AGREEMENT EXTENSION WITH THE PALL CORPORATION OF PORT WASHINGTON, NY TO LEASE BUILDING SPACE AT THE SOMERSWORTH WATER TREATMENT FACILITY</b>

June 6, 2022

WHEREAS, the Pall Corporation has a lease agreement with the City of Somersworth to lease building space at the Somersworth Water Treatment Facility that expires on June 30, 2022; and

WHEREAS, the Pall Corporation has informed the City they would like to terminate this lease in accordance with the terms and conditions of the lease, but also have requested a one (1) year extension to expire on June 30, 2023 to remove all equipment and fixtures as required by the lease terms and conditions; and

WHEREAS, the agreed lease amount for the one (1) year extension is \$1,300 (One Thousand Three Hundred dollars) per month;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute a lease extension through June 30, 2023 with the Pall Corporation of Port Washington, NY, for \$1,300 (One Thousand Three Hundred dollars) per month, for building space at the Somersworth Water Treatment Facility under terms and conditions deemed to be in the best interest of the City.

<b>Authorization</b>	
<i>Sponsored by Councilors:</i> Richard Michaud Kenneth Vincent Denis Messier	<i>Approved:</i> City Attorney

## City of Somersworth – Resolution 41-22

### History

First Read Date:	6/6/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	6/6/2022		


### Discussion

06/6/2022

*Councilor Witham made a motion to suspend Council Rules to allow for a second reading of Resolution No. 41-22. The motion was seconded by Councilor Pepin and passed by voice vote. Deputy Clerk Ramsey performed a second reading of Resolution No. 41-22.*

*Councilor Pepin made a motion to adopt Resolution No. 41-22 as submitted. The motion was seconded by Councilor Vincent and passed 9-0 by roll call vote.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont	X	
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham	X	
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Messier	X	
<b>TOTAL VOTES:</b>		<b>9</b>	<b>0</b>
On 06/06/2022	Resolution 41-22	<b>PASSED</b>	<b>FAILED</b>

	<b>City of Somersworth – Resolution</b>
	Resolution No: <b>42-22</b> <b>TO AUTHORIZE THE CITY MANAGER TO SIGN A  LEASE/PURCHASE AGREEMENT FOR THE PURCHASE OF CITY  VEHICLES</b>

June 6, 2022

WHEREAS, the fiscal year 2022-2023 adopted budget contains an appropriation for a down payment toward the purchase of the following City vehicles:

- One SUV style Police Cruiser
- One Police Undercover Vehicle; and

WHEREAS, City staff solicited quotes for financing this purchase through a lease/purchase agreement and recommends entering into an agreement with Kansas State Bank; and

WHEREAS, the Finance Committee for the City of Somersworth reviewed these quotes with city staff and supports the recommendation;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to enter into a three-year lease/purchase agreement with Kansas State Bank for the acquisition of City vehicles.

<b>Authorization</b>	
<i>Sponsored by Councilors:</i> David A. Witham Donald Austin Matt Gerding Richard Michaud	<i>Approved:</i> City Attorney

June 6, 2022

## City of Somersworth – Resolution 42-22

### History

First Read Date:	6/6/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	6/6/2022		

### Discussion


06/06/2022

*Councilor Witham made a motion to suspend Council Rules to allow for a second reading of Resolution No. 42-22. The motion was seconded by Councilor Messier and passed by voice vote. Deputy Clerk Ramsey performed a second reading of Resolution No. 42-22.*

*Councilor Austin made a motion to adopt Resolution No. 42-22 as submitted. The motion was seconded by Councilor Messier and passed 9-0 by roll call vote.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont	X	
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham	X	
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Messier	X	
<b>TOTAL VOTES:</b>		<b>9</b>	<b>0</b>
On 06/06/2022	Resolution 42-22	PASSED	FAILED



	<b>City of Somersworth – Resolution</b>
	Resolution No: <b>43-22</b> <b>TO AUTHORIZE THE CITY TO USE FUNDING FROM THE MUNICIPAL AND TRANSPORTATION FUND FOR THE CITY’S MATCH OF THE EDDY BRIDGE AND NEW DAM BRIDGE REHABILITATION PROJECTS</b>

June 6, 2022

WHEREAS, the State of Maine has finalized design and estimated the cost for the rehabilitation of the Eddy Bridge on Salmon Falls Road and the New Dam Bridge on Buffumsville Road; and

WHEREAS, these projects are intended to be funded and constructed via an agreement between the State of New Hampshire and the State of Maine, each providing a 50% match, and a subsequent agreement between the State of New Hampshire and the City of Somersworth whereby the City of Somersworth will provide 20% of the State of New Hampshire’s match of the project costs; and

WHEREAS, the City Council authorized funding in the amount of \$60,000 (Sixty Thousand dollars) as the City’s match for the rehabilitation of the Eddy Bridge, however, based on current estimates, requires an additional \$33,000 (Thirty-Three Thousand dollars) to complete the City’s match; and

WHEREAS, the City requires \$46,500 (Forty Six Thousand Five Hundred dollars) to provide the City’s match for the New Dam rehabilitation project; and

WHEREAS, the City Council intends to utilize \$79,500 (Seventy-Nine Thousand Five-Hundred dollars) from the Municipal and Transportation Fund to be used as the City’s match for these two bridge rehabilitation projects; and

WHEREAS, the City Council is designated as agents to expend these funds;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City may utilize \$79,500 (Seventy-Nine Thousand Five-Hundred dollars) from the Municipal and Transportation Fund to provide the City’s match for the Eddy Bridge and New Dam Bridge rehabilitation projects.

<b>Authorization</b>	
<i>Sponsored by Councilors:</i> David A. Witham Donald Austin Matt Gerding Richard Michaud Denis Messier Martin Pepin Kenneth Vincent Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

## City of Somersworth – Resolution 43-22

### History


First Read Date:	6/6/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

### Discussion

06/06/2022

*Resolution No. 43-55 will remain in first reading until the call of the Chair.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On Resolution 43-22		PASSED	FAILED

	City of Somersworth – Resolution
	Resolution No: <b>44-22</b> <b>TO AUTHORIZE THE CITY MANAGER TO EXECUTE A COST SHARING AGREEMENT WITH THE STATE OF NEW HAMPSHIRE FOR THE EDDY BRIDGE AND NEW DAM BRIDGE REHABILITATION PROJECTS</b>

June 6, 2022

WHEREAS, the State of Maine and the State of New Hampshire intend on executing a cost sharing agreement for the rehabilitation of the Eddy Bridge on Salmon Falls Road and the New Dam Bridge on Buffumsville Road; and

WHEREAS, the City of Somersworth will participate in these projects by entering into a cost sharing agreement with the State of New Hampshire to provide a 20% match of the State of New Hampshire's cost;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute a cost sharing agreement with the State of New Hampshire for the Eddy Bridge and New Dam Bridge rehabilitation projects and to take any further actions necessary for this project determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Donald Austin Matt Gerding Richard Michaud Denis Messier Martin Pepin Kenneth Vincent Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

## City of Somersworth – Resolution 44-22

### History

First Read Date:	6/6/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

### Discussion

06/06/2022

*Resolution No. 44-22 will remain in first reading until the call of the Chair.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On Resolution 44-22		PASSED	FAILED