



## Minutes of City Council Meeting Tuesday, July 5, 2022

---

### **ROLL CALL OF MEMBERS**

The meeting was called to order at 7:00 p.m. by Mayor, Dana S. Hilliard and, upon roll call, the following Council members were present: Pepin, Vincent, Dumont, Austin, Michaud, Witham, Gerding, Cameron, and Messier.

### **PLEDGE OF ALLEGIANCE**

Councilor Michaud led the Pledge of Allegiance.

Mayor Dana S. Hilliard asked for Council to remain standing for a moment of silence for the latest gun violence victims in Chicago.

### **PUBLIC HEARING**

- A. City of Somersworth Charter Amendments to be Voted On, on September 13, 2022

There were no public comments

### **COMMENTS BY VISITORS**

There were no comments

### **CONSENT CALENDAR**

- A. Approve Minutes of the City Council Meeting held on June 21, 2022
- B. Approve Minutes of the Goal Setting Session held on April 9, 2022

*Councilor Austin made a motion to adopt all items in the Consent Calendar. The motion was seconded by Councilor Messier and passed by voice vote.*

### **COMMENTS BY CITY COUNCILORS**

There were no opening comments by City Councilors.

### **COMMUNICATIONS**

There were no communications.

### **PRESENTATIONS OF PETITIONS AND DISPOSAL THEREOF BY REFERENCE OR OTHERWISE**

There were none.

## **MAYOR'S REPORT**

For the past several months the Mayors office has continued to work on the progress of Somersworth getting approval to identify important parts of its history through the state historical marker program. Our first application has been submitted and we are awaiting final official word of approval. If approval Somersworth will receive a State Historical marker identifying the Hilltop School property as the home of the first public High School in the state of NH. I would like to thank Jenne Holmes for all of her work on this project. I look forward to hopefully reporting official communication from the state during our August meeting.

After hearing official word the Mayors office will proceed forward in submitting the second application to identify Forrest Glad cemetery. Both properties that we have applied for are on the US and State historic registry.

### **12 Nominations, Appointments and Elections:**

- Under nominations, appointments and Elections; **In accordance with Council Rule 17 Appointments**, the follow are being brought forward this evening and placed in nomination;

A. Matthew Keiser as a Selectmen for Ward 1 with a term to expire December, 2023  
In accordance with **Council Rule 17** the nominations will remain open until the next regular scheduled meeting.

Also under nominations appointments and elections the following are being brought forward this evening for a conformation vote;

- A. Will Milus for Appointment as a Moderator for Ward 5 with a term to expire June, 2025

**This respectfully concludes my July 5<sup>th</sup>, 2022 Mayors Report**

## **REPORT OF STANDING COMMITTEES**

*Finance Committee* – Councilor Witham stated the Finance Committee last met on June 23<sup>rd</sup> at 4:30 and discussed the emergency repair needed for Engine #3. Councilor Witham mentioned that all Committee Members were present at the meeting. Councilor Witham stated that there was an unexpected catastrophic failure in the engine, and it needs to be replaced. The cost for the repair is \$39,387.00 and the Committee approved to move forward with this repair not to exceed \$50,000.00, allowing for some contingency funding. The repair will begin in July.

Councilor Witham informed the Committee that the City Staff attended Cyber Training from a Homeland Security Representative and a Primex Representative.

Councilor Witham mentioned the Committee discussed ARPA money that is available for the Complete Streets Project which is in the design engineering phase, these funds would be for water and sewer components of the projects but the Council would have to give approval for committing funding and the City may not be in the position to commit this year.

*Government Operations Committee* – Councilor Michaud stated they last met on June 30<sup>th</sup> and discussed employee retention and recruitment. Councilor Michaud mentioned that the idea of adding steps and a few other ideas that staff will look into and come back to the next meeting on August 3<sup>rd</sup> with more information.

*Public Safety* – Councilor Pepin stated that they discussed the repair of Engine #3 and mentioned that Councilor Witham gave an accurate account of the status of Engine #3. Councilor Pepin also stated that the new pumper will be arriving in about 4 months; Engine #3 will then become the backup engine so that is why the repair is needed.

## **REPORT OF SPECIAL COMMITTEES, CITY OFFICERS AND CITY MANAGER**

*Fire Station Building Committee* – Councilor Pepin stated they met on June 23<sup>rd</sup> and discussed the proposed change order list from Fire Chief Kramlinger which included an additional window area and red globe lights at the main entrance which the Committee supported provided these are not cost prohibitive. Some change order items saved money and some have a cost. Councilor Pepin also mentioned that the training tower grant funds have not been received yet and there are concerns on the cost of the training tower.

### **City Manager's Report**

#### ***Office of the City Manager***

**TO:** Mayor Dana S. Hilliard and City Council Members

**FROM:** Robert M. Belmore, City Manager

**DATE:** Friday, June 30, 2022

**SUBJECT:** City Manager's Report for Monday, July 5, 2022 City Council Meeting

---

### ***Unfinished Business (under Section 14 of Agenda)***

#### **Resolution**

- A. Resolution No. 45-22: To Authorize the City Manager to Enter into an Additional Grant Agreement with the New Hampshire Department of Justice for a Project Safe Neighborhood Grant.** Again, the Public Safety Committee met on June 8 and voted to support this Grant and to sponsor a Resolution for full Council consideration.
- B. Resolution No. 46-22: To Authorize the City Manager to Apply for a Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP) Grant through the New Hampshire Department of Justice and to Accept the Grant Award.** The Public Safety Committee also voted to support this Grant action item. Again, funding will be used for Officer training and additional overtime that focuses on forming relationships with local Mental Health, Substance Use, Medical and other Community organizations to help provide resources for people in need of recovery services. It also compliments our ACERT (Adverse Child Experience Response Team) initiative.

## *New Business (under Section 15 of Agenda)*

### Resolutions

- A. Resolution No. 1-23: To Authorize the City Manager to Sign an Agreement with the State of New Hampshire, Division of Historical Resources for the Installation of a Historical Marker and for the City to Agree to Provide Maintenance and Care of Said Marker.** Eric Chinburg Properties has agreed to pay \$1,200. of the cost of the marker; the State website indicates the markers cost between \$2,000. - \$2,300.
- B. Resolution No. 2-23: Naming Patriots Way and Assigning Addresses, as required.** Attached is a copy of the June 21, 2022, E911 Committee meeting when the vote was taken to recommend the naming of these two roads.
- C. Resolution No. 3-23: Naming Valley Lane and Assigning Addresses, as required.**
- D. Resolution No. 4-23: To Discontinue the Sidewalk Improvement Capital Reserve Fund in Accordance with RSA 34:11-A.** The possibility of taking this action was raised as a possibility by Councilor Witham during this past fiscal year as City Council appropriated \$100,000 in the present fiscal year that started July 1, 2022. The CIP for FY2023-2028 recommends adding an additional \$10,000 each year to this amount so that incrementally the amount for FY 2028 is \$150,000. In accordance with State Law, the Council will need to hold a Public Hearing prior to the vote, which could be scheduled at the next regular meeting of Council on Monday, August 1, 2022.

*Mayor Dana S. Hilliard scheduled the Public Hearing for Resolution No. 4-23 for Monday August 1, 2022 during the City Council Meeting.*

### Other

- A. Vote to Accept the Proposed Charter Amendments from the Ward Boundaries Committee, and to Accept the Opinion of the City Attorney and to Place the Proposed Charter Amendments before the Voters at the September 13, 2022 Election.** Attached is a copy of City Attorney's opinion that the proposed amendments' language complies with State Law and the State Constitution. If approved, the City Clerk will be sending the proposed amendments to the proper State Agencies as outlined in the City Attorney's opinion letter.

## *City Manager's Items (under section 11 of Agenda)*

### Informational Items

- 1. Solar Array Project.** Attached is a copy of an email from our selected developers, Ameresco contact,

Kleo Taliadouros, that provides an update regarding their efforts to move the project forward with Eversource as well as consulting with our EPA project contacts.

### **Attachments**

1. City Attorney Certifications Four (4)
2. Department Head Monthly Reports

### **NOMINATIONS, APPOINTMENTS AND ELECTION**

Nominations being introduced for a Council Confirmation Vote:

- A. Matthew Keiser as a Selectmen for Ward 1 with a term to expire December, 2023

*The above nominations will remain open until the next scheduled Council meeting.*

Nominations for a Council Confirmation Vote:

- B. Will Milus for Appointment as a Moderator for Ward 5 with a term to expire June, 2025

*Councilor Gerding made a motion to appoint Will Milus as a Moderator for Ward 5. The motion was seconded by Councilor Michaud and passed by voice vote.*

### **UNFINISHED BUSINESS**

#### **RESOLUTIONS**

- A. **Resolution No. 45-22** – To Authorize the City Manager to Enter into an Additional Grant Agreement with the New Hampshire Department of Justice for a Project Safe Neighborhood Grant

*Councilor Messier made a motion to adopt Resolution No. 45-22. The motion was seconded by Councilor Vincent.*

Discussion:

Councilor Witham stated he read the Public Safety Meeting Minutes and the Resolution and he is not sure what the intent is. City Manager Belmore stated that this will allow for extra patrols in “hot spot” areas around the City and since there have been some issues at Jules Bisson Park River Street, this area has been added to patrol areas. Councilor Witham confirmed that this would be an additional Patrol using overtime and Manager Belmore confirmed that it will be for overtime. Councilor Witham inquired about a list of “hot spot” streets, Manager Belmore stated he doesn’t recall a list of streets being given at the Public Safety Meeting. Mayor Dana S. Hilliard stated that he recalls from a few years ago that the triangular area of Franklin, Union, and Main Street having the most calls for service and believes this is the “hot spot” area.

Councilor Messier understands that this would be for the overtime used for these specific patrols.

*The motion passed 8-1 Councilor Witham opposed.*

- B. **Resolution No. 46-22** – To Authorize the City Manager to Apply for a Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP) Grant through the New Hampshire Department of Justice and to Accept the Grant Award

***Councilor Vincent made a motion to approve Resolution No. 46-22. The motion was seconded by Councilor Pepin.***

Discussion:

Councilor Vincent asked if the City Manager could give an overview for the public. City Manager Belmore stated the New Hampshire Department of Justice is providing grant funding for Police Departments under the Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP) for training overtime pay to enhance and expand the prevention, enforcement and treatment of substance abuse. Manager Belmore mentioned that this coincides with the Adverse Child Experience Response Team (ACERT) Program.

Councilor Witham expressed his concern with accepting more grant money for an already short staffed department to generate more overtime.

Councilor Messier mentioned that the overtime line item in the budget was not all used and \$50,000.00 was given back and feels that the issue with the overtime is not valid.

Councilor Gerding was under the impression the ACERT Program was put on pause due to the pandemic and inquired about this grant allowing that program to continue. City Manager Belmore understands that it would but is not certain of that.

Councilor Witham stated that this is not about the overtime expense it's about not having enough people to do the work.

Councilor Pepin stated that while listening to Police Chief McLin during the Committee meeting he understood it to be beneficial training for our officers and the officers would go to this training using overtime. The training would help our officers know how to help these people by knowing where to send them to get the help they need.

Councilor Dumont stated that he feels we are chasing the problem but not solving the problem. Councilor Dumont agrees that the training is needed but also feels that Councilor Witham brings up a good point with the short staffing problem.

City Manager Belmore stated that this is a 3-year grant so the funds will be distributed when the overtime is used for this Grant including the training.

Councilor Vincent stated that this Resolution states that it is to apply for the grant so we may not receive the funds.

Councilor Austin mentioned that in the past it has been mentioned to equip our staff with the proper training and this gives us the ability to do that and get reimbursed for doing so.

City Manager Belmore clarified that this is to apply and accept the Grant at the same time.

***The motion passed 8-1 Councilor Witham opposed.***

## **NEW BUSINESS**

- A. **Resolution No. 1-23** – To Authorize the City Manager to Sign an Agreement with the State of New Hampshire, Division of Historical Resources for the Installation of a Historical Marker and for the City to Agree to Provide Maintenance and Care of Said Marker

Councilor Vincent would like to be an additional sponsor.

*Resolution No. 1-23 will remain in first reading until call of the Chair.*

- B. **Resolution No. 2-23** – Naming Patriots Way and Assigning Addresses, as Required

*Councilor Pepin made a motion to waive Council Rules to allow for a second reading of Resolution No. 2-23. The motion was seconded by Councilor Vincent and passed by voice vote. Clerk Ramsey performed a seconded reading of Resolution No. 2-23.*

*Councilor Pepin made a motion to adopt Resolution No. 2-23. The motion was seconded by Councilor Vincent.*

Discussion:

Councilor Pepin stated the reason he wanted to waive the rules and have a second reading is because they are ready to start construction and are in need of a Building Permit and that a permit cannot be issued until the road is named.

Councilor Witham stated that this is the road that goes up by Stewarts Ambulance and the dance studio and that the Planning Board approved a storage facility going up in there that has fence all around the property. Councilor Witham inquired about the reason of naming the road being because they are not able to get a building permit. Councilor Pepin stated that when the third building was approved by the City, the property owner is required to name the street.

Councilor Dumont inquired about the E-911 standards for naming a street and if the rules have changed, because he recalls his street having to be renamed because it sounded close to another street in the City and could be mixed up when announced over a radio. Councilor Pepin mentioned that this was sent to Concord for approval, and does not know of another street that sounds the same.

Councilor Messier stated that this is just naming a street because it is going to have a third building on the road.

*The motion passed by 8-1 Councilor Dumont opposes.*

- C. **Resolution No. 3-23** – Naming Valley Lane and Assigning Addresses, as Required

*Councilor Pepin made a motion to waive Council Rules to allow for a second reading of Resolution No. 3-23. The motion was seconded by Councilor Vincent and passed by voice vote. Clerk Ramsey performed a seconded reading of Resolution No. 3-23.*

***Councilor Vincent made a motion to adopt Resolution No. 3-23. The motion was seconded by Councilor Pepin.***

Discussion:

Councilor Vincent stated that he wished this street was named after Paul Vallee the former Fire Chief.

Councilor Messier asked if this was by the Carlton Spencer Development and City Manager Belmore confirmed that is correct.

Councilor Witham stated he is not supporting the second reading because the road is not built yet and is not sure why there is a hurry to do this.

***And passed 9-0.***

**D. Resolution No. 4-23** – To Discontinue the Sidewalk Improvement Capital Reserve Fund in Accordance with RSA 34:11-A

***Resolution No. 4-23 will remain in first reading until call of the Chair.***

#### OTHER

A. Vote to Accept the Proposed Charter Amendments from the Ward Boundaries Committee, and to Accept the Opinion of the City Attorney and to Place the Proposed Charter Amendments before the Voters at the September 13, 2022 Election

Discussion:

Councilor Witham inquired if this passed on September 13<sup>th</sup> if this would take effect right away and the change would be implemented for the November 8<sup>th</sup> election. Mayor Dana S. Hilliard stated that unless there is an effective date specified it usually takes effect immediately. Mayor Hilliard stated he is not an attorney and this is his guess based on the way legislation is normally implemented.

Councilor Dumont expressed his concern for voters that this change will affect and is wondering if the City will notify the voters that will be voting at a different polling location. Mayor Dana S. Hilliard stated that the affected voters will be notified.

Councilor Austin inquired if there are any timing requirements from the State or if this is something the City can take some time to decide. Mayor Dana S. Hilliard mentioned that the Districts have been set by the State and the City of Somersworth is all in one District now.

Councilor Witham expressed his concern of the time frame after the September election to notify the registered voters but if City Staff feels they can accomplish this task in that time frame, then he is ok with it taking effect right away.

Councilor Gerding inquired about the switching of polling places for a few hundred voters and potential confusion to get to the correct polling location to vote. Mayor Dana S. Hilliard explained that the Primary is when the voters vote for the candidates that they would like on



the General Election Ballot. Mayor Hilliard also explained that the change in polling places for the voters effected will not change the candidates on the ballot and that the ballot will be the same for the entire City.

City Manager Belmore mentioned that this vote is basically approve placing the Ward Boundary Amendments on the ballot for the citizens to vote on in September, therefor could the Council decide on its effective date, should it pass by the votes, at the next meeting. Mayor Hilliard concurred. Manager Belmore stated he will have the answer regarding the effective date for the August 1<sup>st</sup> City council meeting.

Councilor Messier expressed his concern to inform the voter where they need to vote.

*Mayor Dana S. Hilliard called for a vote to Accept the Proposed Charter Amendments from the Ward Boundaries Committee, and to Accept the Opinion of the City Attorney and to Place the Proposed Charter Amendments before the Voters at the September 13, 2022 Election. The City Council approved this action by voice vote.*

### **COMMENTS BY VISITORS**

There were none.

### **CLOSING COMMENTS BY COUNCIL MEMBERS**

Councilor Austin stated he heard this morning that there have been 330 mass shootings in the United States so far this year, and mentioned that we are fortunate to not have many instances here but we are not immune and hopes that something is done to prevent these tragedies.

Councilor Witham gave his condolences to Anne DeSerres family because she passed away, and mentioned she was a former City Councilor. Councilor Witham also mentioned that Eversource will be doubling their rates as of August 1<sup>st</sup> and the PUC has agreed with that request.

Councilor Witham also expressed his displeasure with Eversource and the status of double poles around the City and them not being taken care of in a timely manner. Councilor Witham stated that the tree trimming contractors that Eversource hired by the name Wright Tree Service left all the debris from trimming behind and the City has called and some of the debris was taken care of but it was not totally cleaned up.

Councilor Witham mentioned that Breezeline has been around the City putting up their technology and they have various ways they handle traffic control and some are not safe for motorist passing and hopes that someone can reach out to them to address this issue.

Councilor Witham also mentioned that some of the sporting fields around the High School are in need of some attention so when the fall sports start, they can be in better shape.

Councilor Witham has received some emails as well concerning flags, one is concerning putting up a flag at the National Guard Armory, but not having a light there is improper which brings up a concern about the other places in the City that have flags but no illumination at night. Another concern brought forward was when the flags should be at half-staff. Councilor Witham mentioned that maybe the Government Operations Committee can look into the policy that the City has and address those concerns that were mentioned to him.

Councilor Gerding saw a news report concerning a 100-million-dollar grant for housing going into effect on Monday and would like to put it on the radar of the City because he feels that the City could benefit from the grant. Councilor Gerding mentioned that the funds will go towards speeding up the permitting process, updating Zoning Ordinances, and demolishing vacant buildings. Councilor Gerding also mentioned that he would be interested in assisting in the process of changing the Zoning Ordinance because he recalls this being mentioned in a goal setting session.

Councilor Messier mentioned that Forest Glade Cemetery has some spots that do not look as nice as others.


Councilor Messier also stated that in reading the Government Operations Minutes it seems that staffing issues are the sign of the times as it is everywhere and feels that we should really look into ways to retain and recruit employees.

### **ADJOURNMENT**

*Councilor Michaud made a motion to adjourn the City Council meeting. The motion was seconded by Councilor Gerding and passed by voice vote. The meeting adjourned at 8:22 p.m.*

Respectfully Submitted,

\_\_\_\_\_  
Ammy Ramsey, Deputy City Clerk

	<table><tr><th data-bbox="514 1480 1437 1547">City of Somersworth – Resolution</th></tr><tr><td data-bbox="514 1547 1437 1827"><p>Resolution No:   <b>45 - 22</b></p><p><b>TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AN ADDITIONAL GRANT AGREEMENT WITH THE NEW HAMPSHIRE DEPARTMENT OF JUSTICE FOR A PROJECT SAFE NEIGHBORHOOD GRANT</b></p></td></tr></table>	City of Somersworth – Resolution	<p>Resolution No:   <b>45 - 22</b></p> <p><b>TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AN ADDITIONAL GRANT AGREEMENT WITH THE NEW HAMPSHIRE DEPARTMENT OF JUSTICE FOR A PROJECT SAFE NEIGHBORHOOD GRANT</b></p>
City of Somersworth – Resolution			
<p>Resolution No:   <b>45 - 22</b></p> <p><b>TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AN ADDITIONAL GRANT AGREEMENT WITH THE NEW HAMPSHIRE DEPARTMENT OF JUSTICE FOR A PROJECT SAFE NEIGHBORHOOD GRANT</b></p>			

---

June 21, 2022

WHEREAS, the Somersworth City Council adopted Resolution 3-20 on July 1, 2019 to enter into a grant agreement with the New Hampshire Department of Justice for a Project Safe Neighborhood Grant; and

WHEREAS, the City of Somersworth has been notified there are additional funds available for this grant and has been awarded additional funding for the Project Safe Neighborhood Grant; and

WHEREAS, the City of Somersworth is eligible to receive \$6,332 (Six Thousand Three Hundred Thirty Two dollars) requiring no local match; and

WHEREAS, the Grant will allow the City of Somersworth to cover expenses associated with providing increased Police patrol services in various areas throughout the City; and

EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN

NH Dept. of Justice (100%)	=	\$6,332
<u>City Match (0%)</u>	=	<u>\$ 0</u>
Total Project Award	=	\$6,332

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the Grant's execution, expend the Grant proceeds in accordance with the Grant documents, and take any and all other such actions relative to this Grant determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> Martin Pepin Kenneth S. Vincent Nancie Cameron Denis Messier	<i>Approved:</i> City Attorney

City of Somersworth – Resolution 45 - 22

History

First Read Date:	6/21/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	7/5/2022		

## Discussion

06/21/2022

*Resolution No. 45-22 will remain in first reading until call of the Chair.*

07/05/2022

*Councilor Messier made a motion to adopt Resolution No. 45-22. The motion was seconded by Councilor Vincent.*

Discussion:

Councilor Witham stated he read the Public Safety Meeting Minutes and the Resolution and he is not sure what the intent is. City Manager Belmore stated that this will allow for extra patrols in “hot spot” areas around the City and since there have been some issues at Jules Bisson Park River Street, this area has been added to patrol areas. Councilor Witham confirmed that this would be an additional Patrol using overtime and Manager Belmore confirmed that it will be for overtime. Councilor Witham inquired about a list of “hot spot” streets, Manager Belmore stated he doesn’t recall a list of streets being given at the Public Safety Meeting. Mayor Dana S. Hilliard stated that he recalls from a few years ago that the triangular area of Franklin, Union, and Main Street having the most calls for service and believes this is the “hot spot” area.

Councilor Messier understands that this would be for the overtime used for these specific patrols.

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont	X	
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham		X
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Messier	X	
<b>TOTAL VOTES:</b>			

On 7 /05 /22	Resolution 45-22	<b>PASSED</b>	FAILED
--------------	------------------	---------------	--------

*The motion passed 8-1 Councilor Witham opposed.*



### City of Somersworth – Resolution

Resolution No: **46 - 22**

**TO AUTHORIZE THE CITY MANAGER TO APPLY FOR A COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE ABUSE SITE-BASED PROGRAM (COSSAP) GRANT THROUGH THE NEW HAMPSHIRE DEPARTMENT OF JUSTICE AND TO ACCEPT THE GRANT AWARD**

---

June 21, 2022

WHEREAS, the New Hampshire Department of Justice (NHDOJ) is providing grant funding for training and overtime pay for Police Departments under the Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP) which is designed to enhance and expand the prevention, enforcement, and treatment of substance abuse; and

WHEREAS, the NHDOJ is working with seven communities throughout the State on the program grant and would like to work with an eighth community located in Strafford County; and

WHEREAS, the City of Somersworth is being considered and could apply for a three-year grant in the amount of \$105,438 (One Hundred Five Thousand Four Hundred Thirty Eight dollars) with no local match; and

EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN

NH Dept. of Justice (100%)	=	\$105,438
<u>City Match (0%)</u>	=	<u>0</u>
Total Project Award	=	\$105,438

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to apply for a Comprehensive Opioid, Stimulant, and Substance Abuse Site-based Program (COSSAP) Grant through the New Hampshire Department of Justice; and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH that if the Grant is awarded to the City, the City Manager is authorized to accept the Grant and execute any documents and agreements necessary for the Grant's execution, expend the Grant proceeds in accordance with the Grant documents, and take any and all other such actions relative to this Grant determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> Martin Pepin Kenneth S. Vincent Nancie Cameron Denis Messier	<i>Approved:</i> City Attorney

## City of Somersworth – Resolution 46 - 22

### History

First Read Date:	6/21/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

### Discussion

06/21/2022

*Resolution No. 46-22 will remain in first reading until call of the Chair.*

07/05/2022

*Councilor Vincent made a motion to approve Resolution No. 46-22. The motion was seconded by Councilor Pepin.*

Discussion:

Councilor Vincent asked if the City Manager could give an overview for the public. City Manager Belmore stated the New Hampshire Department of Justice is providing grant funding for Police Departments under the Comprehensive Opioid, Stimulant, and Substance Abuse Site-Based Program (COSSAP) for training overtime pay to enhance and expand the prevention, enforcement and treatment of substance abuse. Manager Belmore mentioned that this coincides with the Adverse Child Experience Response Team (ACERT) Program.


Councilor Witham expressed his concern with accepting more grant money for an already short staffed department to generate more overtime.

Councilor Messier mentioned that the overtime line item in the budget was not all used and \$50,000.00 was given back and feels that the issue with the overtime is not valid.

Councilor Gerding was under the impression the ACERT Program was put on pause due to the pandemic and inquired about this grant allowing that program to continue. City Manager Belmore understands that it would but is not certain of that.

Councilor Witham stated that this is not about the overtime expense it's about not having enough people to do the work.

Councilor Pepin stated that while listening to Police Chief McLin during the Committee meeting he understood it to be beneficial training for our officers and the officers would go to this training using overtime. The training would help our officers know how to help these people by knowing where to send them to get the help they need.

	City of Somersworth – Resolution	
	Resolution No: <b>1-23</b>	<b>TO AUTHORIZE THE CITY MANAGER TO SIGN AN AGREEMENT WITH THE STATE OF NEW HAMPSHIRE, DIVISION OF HISTORICAL RESOURCES FOR THE INSTALLATION OF A HISTORICAL MARKER AND FOR THE CITY TO AGREE TO PROVIDE MAINTENANCE AND CARE OF SAID MARKER</b>

Councilor Dumont stated that he feels we are chasing the problem but not solving the problem. Councilor Dumont agrees that the training is needed but also feels that Councilor Witham brings up a good point with the short staffing problem.

City Manager Belmore stated that this is a 3-year grant so the funds will be distributed when the overtime is used for this Grant including the training.

Councilor Vincent stated that this Resolution states that it is to apply for the grant so we may not receive the funds.

Councilor Austin mentioned that in the past it has been mentioned to equip our staff with the proper training and this gives us the ability to do that and get reimbursed for doing so.

City Manager Belmore clarified that this is to apply and accept the Grant at the same time.

*The motion passed 8-1 Councilor Witham opposed.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont	X	
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham		X
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Messier	X	
<b>TOTAL VOTES:</b>			
On 7/5/22	Resolution 46-22	<b>PASSED</b>	<b>FAILED</b>

July 5, 2022



WHEREAS, pursuant to New Hampshire Revised Statutes Annotated 236:44, as inserted by Chapter 422, Laws of 1983, and by New Hampshire Revised Statutes Annotated 227-C:4, X., pursuant to Chapter 345, Laws of 1985, authority was granted to the Division of Historical Resources / State Historic Preservation Office to enter into cooperative arrangements with cities, towns, and local historical organizations or societies for the erection of markers, for the purpose of indicating the occurrence of historical events, within the rights of way of Class IV and V highways; and

WHEREAS, said RSA 236:44 requires that the Division of Historical Resources / State Historic Preservation Office's authority to enter into such agreements is conditioned upon the city, town, or local historical organization or society agreeing to the subsequent maintenance and care of said markers; and

WHEREAS, the City desires a historical marker be placed near the former Hilltop School which has been placed on the National Registry of Historic Places, and will describe the School's distinction as the first public High School in the State of New Hampshire;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to sign an agreement with the State of New Hampshire, Division of Historical Resources to pay for the full cost of a historical marker by means of funds donated to or appropriated by the City, and for the installation of a historical marker and for the City to agree to provide maintenance and care of said historical marker.

<b>Authorization</b>	
<i>Sponsored by:</i> Dana S. Hilliard <i>Councilors:</i> Nancie Cameron Matt Gerding Denis Messier Richard R. Michaud Martin Pepin David A. Witham Kenneth Vincent	<i>Approved:</i> City Attorney

## City of Somersworth – Resolution 1-23

<b>History</b>			
First Read Date:	7/5/2023	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	8/1/2022		


## **Discussion**

7/5/2022

Councilor Vincent would like to be an additional sponsor.

*Resolution No. 1-23 will remain in first reading until call of the Chair.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
TOTAL VOTES:			
On	Resolution 1-23	PASSED	FAILED

	City of Somersworth – Resolution
	Resolution No: <b>2-23</b>  <b>NAMING PATRIOT'S WAY AND ASSIGNING ADDRESSES, AS REQUIRED</b>

**July 5, 2022**

July 5, 2022

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the following road be named and addresses assigned, if required;

<u>NAME</u>	<u>EXPLANATIONS</u>
“PATRIOTS WAY”	1) Name suggested by Developer of the 187 Rte. 108 contractor storage development  2) E-911 Street Name and Address Committee recommended and approved on June 21, 2022  3) Street name now required to be in compliance with E-911 standards due to 3 building units off the current driveway  4) Street will be a private road

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT this action is in accordance with RSA 231:133; RSA 231:133-a; RSA 106-H; State of NH, Department of Safety, Division of Emergency Communications Addressing Standards, and Chapter 19, Section 23, City of Somersworth Ordinances.

Authorization	
<i>Sponsored by:</i> Councilor Martin Pepin	<i>Approved:</i> City Attorney

### City of Somersworth – Resolution 2-23

History			
First Read Date:	7/5/2022	Tabled:	
Public Hearing:		Removed from Table:	
Second Read:	7/5/2022		

### Discussion

*Councilor Pepin made a motion to waive Council Rules to allow for a second reading of Resolution No. 2-23. The motion was seconded by Councilor Vincent and passed by voice vote. Clerk Ramsey performed a seconded reading of Resolution No. 2-23.*

*Councilor Pepin made a motion to adopt Resolution No. 2-23. The motion was seconded by Councilor Vincent.*

Discussion:

Councilor Pepin stated the reason he wanted to waive the rules and have a second reading is because they are ready to start construction and are in need of a Building Permit and that a permit cannot be issued until the road is named.

Councilor Witham stated that this is the road that goes up by Stewarts Ambulance and the dance studio and that the Planning Board approved a storage facility going up in there that has fence all around the property. Councilor Witham inquired about the reason of naming the road being because they are not able to get a building permit. Councilor Pepin stated that when the third building was approved by the City, the property owner is required to name the street.


Councilor Dumont inquired about the E-911 standards for naming a street and if the rules have changed, because he recalls his street having to be renamed because it sounded close to another street in the City and could be mixed up when announced over a radio. Councilor Pepin mentioned that this was sent to Concord for approval, and does not know of another street that sounds the same.

Councilor Messier stated that this is just naming a street because it is going to have a third building on the road.

*The motion passed by 8-1 Councilor Dumont opposes.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont		X
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham	X	
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Messier	X	

<b>TOTAL VOTES:</b>			
On 7/5/2022	Resolution 2-23	<b>PASSED</b>	<b>FAILED</b>

	<b>City of Somersworth – Resolution</b>
	Resolution No: <b>3-23</b> <b>NAMING VALLEY LANE AND ASSIGNING ADDRESSES, AS REQUIRED</b>

July 5, 2022

July 5, 2022

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the following road be named and addresses assigned, if required;

<u>NAME</u>	<u>EXPLANATIONS</u>
“VALLEY LANE”	<p>1) Name suggested by Developer</p> <p>2) E-911 Street Name and Address Committee recommended and approved on June 21, 2022</p> <p>3) This is a new road to be built off of Green Street extends westerly ending in a Cul-de-sac, associated with the 279 Green St. subdivision</p> <p>4) Naming the new street name does not constitute Acceptance of the new road by the City Council</p>


BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT this action is in accordance with RSA 231:133; RSA 231:133-a; RSA 106-H; State of NH, Department of Safety, Division of Emergency Communications Addressing Standards, and Chapter 19, Section 23, City of Somersworth Ordinances.

<b>Authorization</b>	
<i>Sponsored by:</i> Councilor Martin Pepin	<i>Approved:</i> City Attorney

### City of Somersworth – Resolution 3-23

<b>History</b>			
First Read Date:	7/5/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	7/5/2022		

### Discussion

	City of Somersworth – Resolution
	Resolution No: <b>4-23</b>  <b>TO DISCONTINUE THE SIDEWALK IMPROVEMENT CAPITAL RESERVE FUND IN ACCORDANCE WITH RSA 34:11-A</b>

7/5/2022

*Councilor Pepin made a motion to waive Council Rules to allow for a second reading of Resolution No. 3-23. The motion was seconded by Councilor Vincent and passed by voice vote. Clerk Ramsey performed a seconded reading of Resolution No. 3-23.*

*Councilor Vincent made a motion to adopt Resolution No. 3-23. The motion was seconded by Councilor Pepin.*

Discussion:

Councilor Vincent stated that he wished this street was named after Paul Vallee the former Fire Chief.

Councilor Messier asked if this was by the Carlton Spencer Development and City Manager Belmore confirmed that is correct.

Councilor Witham stated he is not supporting the second reading because the road is not built yet and is not sure why there is a hurry to do this.

*And passed 9-0.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin	X	
Ward 2 Councilor	Vincent	X	
Ward 3 Councilor	Dumont	X	
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham	X	
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Messier	X	
<b>TOTAL VOTES:</b>			
On 7/5/2022	Resolution 3-23	<b>PASSED</b>	<b>FAILED</b>

July 5, 2022

WHEREAS, the City Council adopted Resolution 18-11 on March 21, 2011, to establish a Capital Reserve Fund for the purpose of construction, reconstruction, or rehabilitation of City sidewalks; and

WHEREAS, the City of Somersworth's 2023-2028 Capital Improvement Plan includes a recommendation to fund sidewalk improvements through the annual operating budget each year; and

WHEREAS the adopted Fiscal Year 2023 budget contains an appropriation for sidewalk improvements as recommended in the Capital Improvement Plan; and

WHEREAS funding sidewalk improvements through the annual operating budget makes the use of the Sidewalk Capital Reserve Fund unnecessary; and

WHEREAS, RSA 34:11-a grants the City Council the authority to discontinue a Capital Reserve Fund and direct the Trustees of Trust Funds to pay all the moneys in said fund to the City Treasury;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Sidewalk Improvement Capital Reserve Fund shall be discontinued in accordance with RSA 34-11-a and direct the Trustees of Trust Funds to pay all the moneys in said fund to the City Treasury.

Note: RSA 34-11-a requires a Public Hearing, and the Public Notice for the Public Hearing must include a statement distinctly stating the reason(s) for which such Reserve is to be discontinued.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham	<i>Approved:</i> City Attorney

City of Somersworth – Resolution 4-23
---------------------------------------

History			
First Read Date:	7/5/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	8/1/2022		



## Discussion

7/5/2022

*Resolution No. 4-23 will remain in first reading until call of the Chair.*

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	Dumont		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
<b>TOTAL VOTES:</b>			
On	Resolution 4-23	PASSED	FAILED