



Minutes of City Council Meeting Tuesday, September 6, 2022

ROLL CALL OF MEMBERS

The meeting was called to order at 7:00 p.m. by Acting Mayor, David A. Witham and, upon roll call, the following Council members were present: Austin, Michaud, Witham, Gerding, Cameron, and Messier.

Excused: Councilor Pepin and Councilor Vincent

PLEDGE OF ALLEGIANCE

Councilor Austin led the Pledge of Allegiance.

PUBLIC HEARING

There were no Public Hearings scheduled.

COMMENTS BY VISITORS

There were no opening comments from visitors.

CONSENT CALENDAR

A. Approve Minutes of the City Council Meeting held on August 1, 2022

Councilor Austin made a motion to approve all items in the Consent Calendar. The motion was seconded by Councilor Michaud and passed by voice vote.

COMMENTS BY CITY COUNCILORS

There were no opening comments by City Councilors.

COMMUNICATIONS

There were none.

PRESENTATIONS OF PETITIONS AND DISPOSAL THEREOF BY REFERENCE OR OTHERWISE

There were none.

MAYOR'S REPORT

There was no Mayor's Report.

REPORT OF STANDING COMMITTEES

Finance Committee – Councilor Witham stated that the Committee met last on August 31st and discussed necessary replacement of the furnace/HVAC systems at both the Highway building as well as the Police Department. The Committee unanimously approved the repairs and supported a Resolution to

utilize funds from the Unanticipated (Emergency) Building Maintenance Capital Reserve Fund. The Committee also discussed and supported a necessary increase in the amount charged for the pay-per-bag program due to rising tipping and recycling fees. The Committee supported the increase of \$.25 per bag for FY24 and FY25 in order to get the City of out of the red regarding this program.

Government Operations Committee – Councilor Michaud stated the Committee last met on August 3 and discussed and supported amendments to Chapter 4 to include an updated non-exempt pay-scale that incorporated a standard 4% increase between each step, and including two additional steps, 6 and 7. The amendment also included a proposed change to provide sick-time accrual for non-union exempt employees. Councilor Michaud also stated that Manager Belmore gave an update on open positions within the City.

Public Works and Environment – Councilor Witham stated that the Committee met last on August 31 and held a discussion with the owners of the Oaks Golf Course regarding improvements to the property over the next 10 years. Upgrades include tree removal for better airflow and to improve the health of the grass, moving bunkers, and lengthening some holes. The Committee and Oaks owners also discussed potentially adjusting the rate for their access of non-potable water from the well on Rocky Hill Road. The Oaks owners also requested an extension of their lease which is currently in the 19th of 38 years that would be tied to capital improvements to the course and the building facilities. Manager Belmore will be bringing a draft of the proposed changes for review.

Public Safety Committee – Councilor Messier stated that the Committee last met on June 23 and were updated that the new Fire Engine delivery will be delayed about 3 months out. Chief McLin reported that the school resource officer started at schools. The Committee also voted to not accept a \$120k grant for the new training tower due to a substantial increase in the estimated cost of adding the tower to the project. There was also a discussion surrounding a new furnace and the addition of natural gas valves at the highway department and Police Department as part of the new furnace purchases. Stewart's Ambulance Director Paul Robidas reported that response times are currently averaging around 4 minutes and Chief McLin reported that the PD was down about 4 or 5 officers.

Economic Development Committee – Councilor Austin stated that the Committee last met on August 10 and held a discussion with a developer regarding a proposal to purchase the former Bretton's Cleaners site. The proposal was missing key elements requested in the RFP. Manger Belmore and staff will be working with the developer on a revised proposal. The Committee supported a Resolution to bring the revised proposal to full Council. At the meeting Manager Belmore reported that hazardous waste cleanup at the former Police Department has begun. The Committee discussed and reached a consensus to have staff revise a new RFP for the Plaza to bring back to Committee.

REPORT OF SPECIAL COMMITTEES, CITY OFFICERS AND CITY MANAGER

School Board – Councilor Austin attended the latest School Board meeting where Superintendent Lane reported that the School District has hired 24 new professional positions and is in good shape in regards to staff for the year. It was also mentioned how well the Summer Academy program went.

City Manager's Report

Office of the City Manager

TO: Mayor Dana S. Hilliard and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, September 2, 2022
SUBJECT: City Manager's Report for Tuesday, September 6, 2022 City Council Meeting

Unfinished Business (under Section 14 of Agenda)

Resolution

- A. Resolution No. 5-23:** To Authorize the City Manager to Enter into a Grant Agreement with the State of New Hampshire Department of Environmental Services for a Wastewater Collection Asset Inventory and System Master Plan. Again, there is no City funding match for this Grant.

New Business (under Section 15 of Agenda)

Ordinances

- A. Ordinance No. 1-23:** To Amend Chapter 7, Solid Waste and Recycling, Section 7.4 – Fees.

The Public Works & Environment Committee met on August 10th and voted to support a twenty-five cent (.25) increase of the City's municipal solid waste bags for FY 23-24 and FY 24-25. Attached is a memorandum providing an analysis of the Pay-per-bag program from Finance Director Scott Smith. I recommend a Public Hearing at the next regular Council meeting. Please see the attached present Ordinance.

- B. Ordinance No. 2-23:** To Amend Chapter 4, Personnel Rules and Regulations Compensation Schedule. The Government Operations met on August 3rd and voted to support this Ordinance change which will give non-exempt pay-scale a standard 4% increase between each step, and will allow two additional steps, 6 and 7. I recommend a Public Hearing at the next regular Council meeting. Please see the attached Memorandum from Human Resource Manager Linda Corriveau and the *red-lined* changes in this Ordinance.

- C. Ordinance No. 3-23:** To Amend Chapter 4, Personnel Rules and Regulations Section 7.4.1 Sick Leave, and Section 7.4.2 Sick Leave for Exempt Employees. The Government Operations met on August 3rd and voted to support this Ordinance change. I recommend a Public Hearing at the next regular Council meeting. Please see the attached Memorandum from Human Resource Manager Linda Corriveau and the *red-lined* changes in this Ordinance.

Resolutions

- A. Resolution No. 8-23:** To Authorize the City Manager to Contract with Wright Pierce Engineers of Portsmouth, NH to Develop an Asset Management Program. The Public Works & Environment Committee met on August 10th to discuss this Resolution, as well as the following Resolution. The City received two (2) proposals, and after reviewing, the Committee accepted Staff's recommendation to award the contracts to Wright Pierce for both the Wastewater Management Program and the Sewer Collection System Assessment Project. Please see attached Memorandum from Director Mike Bobinsky.

- B. Resolution No. 9-23: To Authorize the City Manager to Contract with Wright Pierce Engineers of Portsmouth, NH to Conduct an Evaluation and Condition Assessment of the City's Sewer Collection System.**
- C. Resolution No 10-23: To Authorize the City Manager to Prepare Bid Specifications for Sidewalk Repair and Reconstruction Projects.** The Public Works & Environment Committee met on August 10th to discuss the Sidewalk Repair and Reconstruction Projects. Please see attached Memorandum from Director Mike Bobinsky.
- D. Resolution No. 11-23: To Authorize the City Manager to Enter into a Grant Agreement with the Department of Homeland Security for an Assistance to Firefighters Grant for the Purchase of a Battery Powered Vehicle Extrication Tool.** The City received confirmation of a \$47,047 Grant award under the Assistance to Firefighters Grant (AFG) program. This Grant will be used for battery powered vehicle extrication tools. Attached is the email notifying the City of the award.
- E. Resolution No. 12-23: To Amend Council Rules and Regulations, Section 2, Presiding Officer and Section 7, Order of Business.** Attached is a copy of the Council Rules & Regulations.

City Manager's Items (under section 11 of Agenda)

Informational Items

- A. Strafford Regional Planning Commissioners.** The City has an opening for a Commissioner as Councilor Michaud is not seeking re-appointment. The City is presently represented by Mark Richardson and Mike Bobinsky (see attached).
- B. Land & Water Conservation Fund (LWCF) Grant Round.** I have authorized Staff to apply for another LWCF Grant in the amount of \$35,000 to make additional improvements (see attached).
- C. Fire Department Grant.** The City received confirmation of the \$3,900 USDA Grant award for the Fire Departments new Thermal Imager (see attached).
- D. Tour of the City's Wastewater Treatment Plant.** Does Wednesday, September 14th work?
Time – 4:30 p.m.?

Attachments

1. City Attorney Certifications - Seven (7)
2. Copy of City Charter, Section 3.2, Vacancies, City Council
3. Copy of City Charter, Section 10.4, Vacancies, School Board

NOMINATIONS, APPOINTMENTS AND ELECTION

Nominations being introduced for a Council Confirmation Vote:

Councilor Gerding made a motion to waive Council Rules to allow for the confirmation vote of the nominees to take place at this meeting. The motion was seconded by Councilor Austin and passed 6-0.

A. Stacie Paradis as Ward 5 Ward Clerk with a term to expire December, 2023

Councilor Gerding made a motion to approve Stacie Paradis as Ward 5 Ward Clerk. The motion was seconded by Councilor Messier and passed 6-0.

B. Rena Keiser as Ward 1 Selectman with a term to expire December, 2023

Councilor Austin made a motion to approve Rena Keiser as a Ward 1 Selectman. The motion was seconded by Councilor Messier and passed 6-0.

C. Richard Brooks as Ward 2 Moderator with a term to expire October, 2022

Councilor Gerding made a motion to approve Richard Brooks as Ward 2 Moderator. The motion was seconded by Councilor Messier and passed 6-0.

UNFINISHED BUSINESS

RESOLUTIONS

A. **Resolution 5-23** – To Authorize the City Manager to Enter into a Grant Agreement with the State of New Hampshire Department of Environmental Services for a Wastewater Collection Asset Inventory and System Master Plan

Councilor Austin made a motion to adopt Resolution 5-23 as submitted. The motion was seconded by Councilor Cameron and passed 6-0 by roll call vote.

NEW BUSINESS

ORDINANCES

A. **Ordinance 1-23** – To Amend Chapter 7, Solid Waste and Recycling, Section 7.4 – Fees

Ordinance 1-23 will remain in first reading until call of the Chair. Public Hearing Scheduled for next City Council meeting.

B. **Ordinance 2-23** – To Amend Chapter 4, Personnel Rules & Regulations, Compensation Schedule

Councilor Austin made a motion to suspend Council Rules to allow for a first reading of Ordinance 2-23 by title only. The motion was seconded by Councilor Messier and passed 6-0. Ordinance 2-23 will remain in first reading until call of the Chair. Public Hearing Scheduled for next City Council meeting.

C. **Ordinance 3-23** – To Amend Chapter 4, Personnel Rules and Regulations Section 7.4.1 Sick Leave, and Section 7.4.2 Sick Leave for Exempt Employees

Ordinance 3-23 will remain in first reading until call of the Chair. Public Hearing Scheduled for next City Council meeting.

RESOLUTIONS

- A. **Resolution 8-23** – To Authorize the City Manager to Contract with Wright Pierce Engineers of Portsmouth, NH to Conduct an Asset Management and Condition Analysis of the Sewer Collection System

Resolution 8-23 will remain in first reading until call of the Chair.

- B. **Resolution 9-23** – To Authorize the City Manager to Contract with Wright Pierce Engineers of Portsmouth, NH to Conduct an Evaluation and Condition Assessment of the City's Sewer Collection System

Resolution 9-23 will remain in first reading until call of the Chair.

- C. **Resolution 10-23** – To Authorize the City Manager to Prepare Bid Specifications for Sidewalk Repair and Reconstruction Projects

Resolution 10-23 will remain in first reading until call of the Chair.

- D. **Resolution 11-23** – To Authorize the City Manager to Enter into a Grant Agreement with the Department of Homeland Security for an Assistance to Firefighters Grant for the Purchase of a Battery Powered Vehicle Extrication Tool

Councilor Austin made a motion to suspend Council Rules to allow a second reading of Resolution 11-23. The motion was seconded by Councilor Gerding and passed 6-0.

Councilor Gerding made a motion to adopt Resolution 11-23 as submitted. The motion was seconded by Councilor Michaud and passed 6-0 by roll call vote.

- E. **Resolution 12-23** – To Amend Council Rules and Regulations, Section 2, Presiding Officer and Section 7, Order of Business

Resolution 12-23 will remain in first reading until call of the Chair.

COMMENTS BY VISITORS

There were no closing comments by visitors.

CLOSING COMMENTS BY COUNCIL MEMBERS

Councilor Cameron gave a shout out to the Public Works department for their expedient repair of a pothole she encountered.

Councilor Messier requested to be updated on the construction progress at the Fire Station.


Councilor Witham mentioned how Jackson Mississippi's residents are currently experiencing the serious issue of not having access to potable water. He gave praise to the City of Somersworth for always protecting the assets and infrastructure so catastrophic events like this do not happen. He is happy this Council always moves the City forward with infrastructure and facility improvements.

ADJOURNMENT

Councilor Cameron made a motion to adjourn the City Council meeting. The motion was seconded by Councilor Messier and passed by voice vote. The meeting adjourned at 7:53 p.m.

Respectfully Submitted,

Jonathan Slaven, City Clerk

	City of Somersworth – Resolution
	Resolution No: 5-23 TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE STATE OF NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES FOR A WASTEWATER COLLECTION ASSET INVENTORY AND SYSTEM MASTER PLAN

August 1, 2022

WHEREAS, City staff has solicited proposals for a sewer system collection assessment; and

WHEREAS, the City of Somersworth has received notification of the establishment of a 2023 Asset Management Planning Grant Program to support the development of an updated wastewater collection inventory and system master plan that can be used in conjunction with the sewer system collection assessment; and

WHEREAS, the New Hampshire Department of Environmental Services has awarded the City a 100% grant of \$60,000 (Sixty Thousand Dollars), to be used to support the planning and development of an updated sewer collection asset inventory assessment, and

WHEREAS, the project will result in a condition analysis of all sewer collection assets and estimated remaining useful life, a level of service and priority ranking of asset condition, and an evaluation of the City's sewer collection system evaluation,

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's acceptance and execution, and take any and all other such actions relative to this grant project's completion determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> Donald Austin Nancie Cameron Martin P. Dumont Matt Gerding Denis Messier Richard R. Michaud Martin Pepin Kenneth Vincent	<i>Approved:</i> City Attorney

City of Somersworth – Resolution 5-23

History

First Read Date:	8/1/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:	09/06/2022		

Discussion


8/1/2022

Resolution No. 5-23 will remain in first reading until call of the Chair.

09/06/2022

Councilor Austin made a motion to adopt Resolution No. 5-23 as submitted. The motion was seconded by Councilor Cameron and passed 6-0 by roll call vote.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		Excused
Ward 2 Councilor	Vincent		Excused
Ward 3 Councilor	VACANT		Vacant
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham	X	
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Messier	X	
TOTAL VOTES:		6	0
On 09/06/2022	Resolution 5-23	PASSED	FAILED

	City of Somersworth – Ordinance
	Ordinance No: 1-23 TO AMEND CHAPTER 7, SOLID WASTE AND RECYCLING, SECTION 7.4 - FEES

September 6, 2022

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Ordinances of the City of Somersworth as amended, be further amended as follows:

Amend Chapter 7, Solid Waste and Recycling, Section 7.4 – Fees, by deleting it in its entirety and replacing it with the following:

Section 7.4 – Fees: Effective July 1, 2023, the retail cost of the bags shall be \$2.40 for a 30-gallon bag and \$1.85 for a 15-gallon bag. Effective July 1, 2024, the retail cost of the bags shall be \$2.65 for a 30-gallon bag and \$2.10 for a 15-gallon bag. Ten cents (.10) from the sale of each bag shall be utilized to subsidize the cost to the City for recycling or for any other cost related to solid waste and recycling collection and disposal. The cost to vendors shall be \$.02 cents less to provide financial incentive for selling the bags.

This Ordinance shall take effect upon its passage.

Authorization	
<i>Sponsored by:</i> David A. Witham Donald Austin Martin Pepin Martin Dumont, Sr.	<i>Approved:</i> City Attorney

September 6, 2022

City of Somersworth – Ordinance 1-23

History

First Read Date:	9-6-2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

9/6/2022

Ordinance 1-23 will remain in first reading until call of the Chair. Public Hearing Scheduled for next City Council meeting.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	VACANT		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
TOTAL VOTES:			
On //2022	Ordinance 1-23	PASSED	FAILED



City of Somersworth – Ordinance

Ordinance No: **2-23**

TO AMEND CHAPTER 4, PERSONNEL RULES & REGULATIONS, COMPENSATION SCHEDULE

September 6, 2022

THE CITY OF SOMERSWORTH ORDAINS THAT, the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 4 by deleting the Non-Exempt Compensation Schedule for Grades 6-29 in its entirety, and replacing it with the following Non-Exempt Compensation Schedule which adjusts the scale to a standard 4% increase between each step for consistency, and adds steps 6 and 7, also with a 4% increase between steps to provide a broader pay scale:

FY2022-2023 Compensation Schedule (Effective October 1, 2022)

GRADE	Hire	1	2	3	4	5	6	7
6	12.22	12.71	13.22	13.75	14.30	14.87	15.46	16.08
7	12.81	13.32	13.86	14.41	14.99	15.59	16.21	16.86
8	13.46	14.00	14.56	15.14	15.75	16.38	17.03	17.71
9	14.14	14.71	15.29	15.91	16.54	17.20	17.89	18.61
10	14.83	15.42	16.04	16.68	17.35	18.04	18.76	19.52
11	15.59	16.21	16.86	17.54	18.24	18.97	19.73	20.52
12	16.38	17.04	17.72	18.43	19.16	19.93	20.73	21.55
13	17.20	17.89	18.60	19.35	20.12	20.93	21.76	22.63
14	18.02	18.74	19.49	20.27	21.08	21.92	22.80	23.71
15	18.96	19.72	20.51	21.33	22.18	23.07	23.99	24.95
16	19.86	20.65	21.48	22.34	23.23	24.16	25.13	26.13
17	20.89	21.73	22.59	23.50	24.44	25.42	26.43	27.49
18	21.93	22.81	23.72	24.67	25.65	26.68	27.75	28.86
19	22.99	23.91	24.87	25.86	26.90	27.97	29.09	30.25
20	24.22	25.19	26.20	27.24	28.33	29.47	30.65	31.87
21	25.40	26.42	27.47	28.57	29.71	30.90	32.14	33.42
22	26.71	27.78	28.89	30.05	31.25	32.50	33.80	35.15

23	28.02	29.14	30.31	31.52	32.78	34.09	35.45	36.87
24	29.39	30.57	31.79	33.06	34.38	35.76	37.19	38.68
25	30.87	32.10	33.39	34.72	36.11	37.56	39.06	40.62
GRADE	Hire	1	2	3	4	5	6	7
26	32.45	33.75	35.10	36.50	37.96	39.48	41.06	42.70
27	34.00	35.36	36.77	38.25	39.78	41.37	43.02	44.74
28	35.72	37.15	38.63	40.18	41.79	43.46	45.20	47.01
29	37.50	39.00	40.56	42.18	43.87	45.62	47.45	49.35

Authorization	
<i>Sponsored by Councilors:</i> Richard Michaud Matt Gerding Donald Austin Nancie Cameron	<i>Approved:</i> City Attorney

City of Somersworth – Ordinance 2-23

History

First Read Date:	9/6/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

9/6/2022

Councilor Austin made a motion to suspend Council Rules to allow for a first reading of Ordinance 2-23 by title only. The motion was seconded by Councilor Messier and passed 6-0. Ordinance 2-23 will remain in first reading until call of the Chair. Public Hearing Scheduled for next City Council meeting.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	VACANT		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
TOTAL VOTES:			
On / /2022	Ordinance 2-23	PASSED	FAILED



City of Somersworth – Ordinance

Ordinance No: **3-23**

TO AMEND CHAPTER 4, PERSONNEL RULES AND REGULATIONS SECTION 7.4.1 SICK LEAVE, AND SECTION 7.4.2 SICK LEAVE FOR EXEMPT EMPLOYEES

September 6, 2022

THE CITY OF SOMERSWORTH ORDAINS THAT, the Ordinances of the City of Somersworth, as amended, be further amended as follows:

Amend Chapter 4 by deleting sections 7.4.1 Sick Leave and 7.4.2 Sick Leave for Exempt Employees and replacing it with the following:

7.4.1 Sick Leave

Sick leave is granted by the City to provide employees with the ability to take time off to recover from illness without suffering loss of pay. Sick leave is granted at the rate of one (1) day per calendar month worked, credited at the end of the month. Sick leave may be accumulated for a period of up to, but not exceeding, ninety (90) days.

Sick leave may be taken as whole days or in hourly increments. It may be used for bonafide doctor's appointments or to care for a spouse or child who is ill.

Upon termination of employment all employees entitled to sick leave will receive payment equal to one half the number of accumulated sick days not to exceed forty-five (45) days at their current rate of pay. Exempt employees will be paid out at termination after 5 consecutive years of service.

If an employee dies, the sick leave accrued will be paid to the beneficiary designated on the employee's group life insurance policy.

To receive compensation while absent on sick leave, the employee shall notify his/her department head, no later than one (1) hour after the time set for the beginning of his/her daily duties. At the discretion of the Department Head or City Manager, a doctor's certificate may be required for absence due to illness in excess of three (3) days. If the Department Head has a reasonable basis to believe or suspect an employee has abused sick leave privileges, he/she may require a doctor's certificate for an illness of less than three (3) days.

All employees who have accumulated eighteen (18) days of sick leave shall receive a personal day for each six-month period worked thereafter without using a sick day. The maximum balance will be 8 hours, requiring employees to use time before more time can be earned. These days are not paid out at termination.

Authorization	
<i>Sponsored by Councilors:</i> Richard Michaud Matt Gerding Nancie Cameron Donald Austin	<i>Approved:</i> City Attorney

City of Somersworth – Ordinance 3-23

History


First Read Date:	9/6/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

9/6/2022

Ordinance 3-23 will remain in first reading until call of the Chair. Public Hearing Scheduled for next City Council meeting.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	VACANT		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
TOTAL VOTES:			0

	City of Somersworth – Resolution			
	Resolution No: 8-23 TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH WRIGHT PIERCE ENGINEERS OF PORTSMOUTH, NH TO DEVELOP AN ASSET MANAGEMENT PROGRAM			
On / /2022	Ordinance 3-23	PASSED	FAILED	

September 6, 2022

WHEREAS, THE City of Somersworth has received notification that the New Hampshire Department of Environmental Services has awarded the City a 100% grant in the amount of \$60,000 (Sixty Thousand dollars) to develop and implement an asset management program.; and

WHEREAS, this project can be used in conjunction with the City’s sewer system collection assessment and will support the City in the planning and development of an updated sewer collection asset inventory assessment and replacement program; and

WHEREAS, City staff requested and received proposals for this project and recommends awarding the contract to Wright Pierce Engineers of Portsmouth, NH for an amount not to exceed \$60,000 (Sixty Thousand dollars); and

WHEREAS, the Public Works and Environment Committee has reviewed the recommendation with City staff and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Wright Pierce Engineers of Portsmouth, NH for an amount not to exceed \$60,000 (Sixty Thousand dollars) to develop an asset management program of the City’s sewer collection system and to take any actions relative to this project determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> David Witham Denis Messier Martin Pepin	<i>Approved:</i> City Attorney

September 6, 2022

City of Somersworth – Resolution 8-23

History


First Read Date:	9/6/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

9/6/2022

Resolution 8-23 will remain in first reading until call of the Chair.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	VACANT		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
TOTAL VOTES:			
On Resolution 8-23		PASSED	FAILED

	City of Somersworth – Resolution
	Resolution No: 9-23 TO AUTHORIZE THE CITY MANAGER TO CONTRACT WITH WRIGHT PIERCE ENGINEERS OF PORTSMOUTH, NH TO CONDUCT AN EVALUATION AND CONDITION ASSESSMENT OF THE CITY’S SEWER COLLECTION SYSTEM

September 6, 2022

WHEREAS, the fiscal year 2021-2022 adopted budget contains an appropriation to conduct an evaluation and condition assessment of the City’s sewer collection system; and

WHEREAS, City staff requested and received proposals for this project and recommends awarding the contract to Wright Pierce Engineers of Portsmouth, NH for an amount not to exceed \$95,000 (Ninety-Five Thousand dollars); and

WHEREAS, the Public Works and Environment Committee has reviewed the recommendation with City staff and supports the recommendation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to contract with Wright Pierce Engineers of Portsmouth, NH for an amount not to exceed \$95,000 (Ninety-Five Thousand dollars) to conduct an evaluation and condition assessment of the City’s sewer collection system and to take any actions relative to this project determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> David Witham Denis Messier Martin Pepin Kenneth Vincent	<i>Approved:</i> City Attorney

City of Somersworth – Resolution 9-23

History


First Read Date:	9/6/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

9/6/2022

Resolution 9-23 will remain in first reading until call of the Chair.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	VACANT		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
TOTAL VOTES:			
On Resolution 9-23		PASSED	FAILED

	City of Somersworth – Resolution
	Resolution No: 10 -23 TO AUTHORIZE THE CITY MANAGER TO PREPARE BID SPECIFICATIONS FOR SIDEWALK REPAIR AND RECONSTRUCTION PROJECTS

September 6, 2022

WHEREAS, the City of Somersworth’s Capital Improvement Plan recommends sidewalk improvements throughout the City; and

WHEREAS, the Fiscal Year 2023 adopted budget contains an appropriation to make sidewalk improvements; and

WHEREAS, the City has prioritized sidewalk repair using the sidewalk condition index assessment tool; and

WHEREAS, the Public Works and Environment Committee reviewed the following staff recommended list of sidewalks to be included in a repair and reconstruction plan during Fiscal Year 2023;

- a) West High Street from Maple Street to Cemetery Road
- b) Green Street from Franklin Street to Indigo Hill Road
- c) Bartlett Avenue from Guy Street to High Street

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to prepare bid specifications and solicit bids from qualified contractors for sidewalk repair and reconstruction of the aforementioned sidewalks and take any other actions relative to this project determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Denis Messier Martin Pepin	<i>Approved:</i> City Attorney

City of Somersworth – Resolution 10-23

History


First Read Date:	9/6/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

9/6/2022

Resolution 10-23 will remain in first reading until call of the Chair.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	VACANT		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
TOTAL VOTES:			
On Resolution 10-23		PASSED	FAILED

	City of Somersworth – Resolution	
	Resolution No: 11 -23	TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE DEPARTMENT OF HOMELAND SECURITY FOR AN ASSISTANCE TO FIREFIGHTERS GRANT FOR THE PURCHASE OF A BATTERY POWERED VEHICLE EXTRICATION TOOL

September 6, 2022

WHEREAS, the City of Somersworth has applied for an Assistance to Firefighters Grant (AFG) through the Department Homeland Security, and

WHEREAS, the City of Somersworth has received notification of an AFG Grant Award in the amount of \$44,695 (Forty-Four Thousand Six Hundred Ninety-Five dollars) which represents 95% of the project cost; and

WHEREAS, the Grant will allow the City of Somersworth to purchase a battery powered vehicle extrication tool for the Fire Department; and

EXPLANATION OF TOTAL PROJECT GRANT BREAKDOWN:

AFG	=	\$44,695
<u>City Match</u>	=	<u>\$ 2,352</u>
Total Project Award	=	\$47,047

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to execute any documents and agreements necessary for the grant's execution, and take any and all other such actions relative to this grant determined to be in the best interest of the City.

Authorization	
<i>Sponsored by:</i> <i>Mayor Dana S. Hilliard by request</i>	<i>Approved:</i>

City of Somersworth – Resolution 11-23

History

First Read Date:	9/6/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			


Discussion

9/6/2022

Councilor Austin made a motion to suspend Council Rules to allow a second reading of Resolution 11-23. The motion was seconded by Councilor Gerding and passed 6-0.

Councilor Gerding made a motion to adopt Resolution 11-23 as submitted. The motion was seconded by Councilor Michaud and passed 6-0 by roll call vote.

Voting Record		YES	NO
Ward 1 Councilor	Pepin	Excused	
Ward 2 Councilor	Vincent	Excused	
Ward 3 Councilor	VACANT		
Ward 4 Councilor	Austin	X	
Ward 5 Councilor	Michaud	X	
At Large Councilor	Witham	X	
At Large Councilor	Gerding	X	
At Large Councilor	Cameron	X	
At Large Councilor	Messier	X	
TOTAL VOTES:		6	0

	City of Somersworth – Resolution		
	Resolution No: 12 -23 TO AMEND COUNCIL RULES AND REGULATIONS, SECTION 2, PRESIDING OFFICER AND SECTION 7, ORDER OF BUSINESS		
On 9/6/2022	Resolution 11-23	PASSED	FAILED

September 6, 2022

WHEREAS, the City Council Rules and Regulations as amended, be further amended, by adding a new Section 2.E to Presiding Officers as follows:

- E. The Mayor, or the Mayor’s designee, shall read the following statement immediately after the Pledge of Allegiance;

“This meeting takes place on N’Dakinna (n-DA-ki-na), which is the unceded traditional ancestral homeland of the Abenaki (a-BEN-a-ki), Pennacook and Wabanaki Peoples past and present. We acknowledge and honor with gratitude the land, waterways, living beings and the Aln8bak (Al-nuh-bak), the people who have stewarded N’dakinna throughout the generations” and,

Amend Section 7 Order of Business by adding a new Section 3 as follows, and renumber the following Sections accordingly:

3. Recognition of Indigenous People – Our Native Ancestral Americans

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the Council Rules and Regulations are amended effective upon passage of this Resolution.

Authorization	
<i>Sponsored by:</i> Mayor Dana S. Hilliard	<i>Approved:</i> City Attorney

September 6, 2022

Councilor:
Matt Gerding

City of Somersworth – Resolution 12-23

History

First Read Date:	9/6/2022	Tabled:	
Public Hearing:		Removed From Table:	
Second Read:			

Discussion

9/6/2022

Resolution 12-23 will remain in first reading until call of the Chair.

Voting Record		YES	NO
Ward 1 Councilor	Pepin		
Ward 2 Councilor	Vincent		
Ward 3 Councilor	VACANT		
Ward 4 Councilor	Austin		
Ward 5 Councilor	Michaud		
At Large Councilor	Witham		
At Large Councilor	Gerding		
At Large Councilor	Cameron		
At Large Councilor	Messier		
TOTAL VOTES:			
On	Resolution 12-23	PASSED	FAILED