

MINUTES OF CITY COUNCIL MEETING

Somersworth, NH
April 2, 2018
7:00 P.M.

The meeting was called to order at 7:00pm by His Honor, the Mayor, Dana S. Hilliard, and upon roll call the following Council members were present: Pepin, Vincent, Dumont, McCallion, Messier, Witham, Sprague, Cameron, and Levasseur.

Councilor Cameron led the Pledge of Allegiance.

MINUTES OF THE PREVIOUS MEETING

MINUTES of the City Council Workshop - City-Wide Property Assessment Revaluation & Discuss Elderly Tax Exemptions held on March 19, 2018

Councilor Pepin, seconded by Councilor Levasseur, made a motion to accept the minutes. The motion passed unanimously. Witham/Sprague abstained

MINUTES of the Public Hearing on Resolution No 25-18 To Discontinue the Hilltop Rehabilitation Capital Reserve Fund in Accordance with RSA 34:11-A held on March 19, 2018

Councilor Levasseur, seconded by Councilor Cameron, made a motion to accept the minutes. The motion passed unanimously. Witham/Sprague abstained

MINUTES of the CITY COUNCIL MEETING held on March 19, 2018

Councilor Cameron, seconded by Councilor Levasseur, made a motion to accept the minutes. The motion passed unanimously. 9-0

COMMENTS BY VISITORS

None

COMMENTS BY COUNCILORS

None

COMMUNICATIONS

None

PRESENTATION OF PETITIONS AND DISPOSAL THEREOF BY REFERENCE OR OTHERWISE

None

MAYOR'S REPORT

Mayors Report for City Council Meeting April 2nd, 2018

- This evening before the Council for a first reading is Ordinance 5-18 the budget for Fiscal year 2018-2019. Once again the Council will begin our processes of

deliberating and crafting a budget which will continue to keep our ten square mile community “On the Move” while balancing the need to ensure Somersworth is affordable. Mastering the equation between what is truly necessary and what is obtainable is a daunting task. It is also one of the most difficult responsibilities placed upon any elective body.

Each year our mission to strike the balance between investing in Somersworth and maintaining a high level of services, while respecting the constraints placed upon the taxpayers evolves in its level of difficulty. With the continual trend of cost shifting from the state and federal government, our duty often times appears to be impossible, yet with the same Hilltopper spirit and determination which built our great city we prevail.

We will continue to model how despite difficulties our team approach to governing will vet and adopt a budget within the best interest of Somersworth. Throughout the process, we will use civility and statesmanship to listen and learn from each other, overcoming our differences in the name of ensuring the Hilltop cities “Bright Future” will continue to shine. As we embark on another budget season I am once again filled with pride on the team approach our community has become known for. We will continue to work how, despite all the obstacles and variables and we will continue to remain committed to keeping Somersworth “On the Move”, for the future of Somersworth is Now.

- The next Mayors Community forum will take place Saturday April 14th from 9:00 – 10:30 at City Hall. Including in this forum will be Ward 3 City Councilor Marty Dumont and Ward 3 School Board member Karen Hiller. The purpose of the forums are to foster dialog and ideas, in a non-formal setting to continue to move our community forward. All members of the community are welcome to attend any forums.

Nominations, Appointments and Elections:

Under nominations, appointments and Elections; In accordance with Council Rule 17 Appointments, the following are being brought for nomination.

- Shanna Saunders reappointment as a member of the MPO Technical Advisory Committee with a term to expire on January 2020
- Michael Bobinsky reappointment as a member of the MPO Technical Advisory Committee with a term to expire on January 2020

In accordance with Council Rule 17 Appointments, the nomination shall remain open until the April 16th, scheduled Council meeting

This respectfully concludes my April 2nd, 2018 Mayors Report

REPORTS OF STANDING COMMITTEES

Finance Committee Councilor Witham reported that committee met on March 30, 2018. They discussed the request for funding for replacement of HVAC unit over the HS kitchen. They received a bid from Eckhardt and Johnson. The committee will support a resolution to spend \$41,627, using the Eversource rebate.

They discussed the cleaning of Lagoons at WWTP. In the past, RMI has done all of the work, contracting the excavation of the sludge. They are no longer doing that. The city will need to contract for the excavation from the city bid list. The committee will sponsor a resolution for RMI to provide disposal, and to use the contractor bid list for removal.

They discussed a grant that has been awarded for Jules Bison Park. It is a 50/50 match. No decision was made to funding just yet. Thanks to city staff for acquiring another grant for the city.

There was brief discussion about the Elderly Exemption Tax Criteria.

Under Reporting, Director Smith said he has pulled back the assessment for the PW.

Under Miscellaneous, they discussed highway road markings. Highway Safety Systems is the company that has marked the roads in the past. They will be increasing the scope of their work.

Chief Hoyle gave an update on the catastrophic occurrence drill. There is a grant to run an exercise to contain a spill on the river. Homeland security will be paying for the additional monies for overtime for the drill.

Tax deeded home on Buffumsville Rd has requested a payment arrangement of approximately 24 months which is longer than usual. This was approved, as long as they don't go further behind.

Economic Development Councilor Dumont reported that they met on March 20th. They met with a new business, Spectex, who could potentially buy the Janco building. There was discussion about HB316, tax consideration for new development. No decision has been made.

Public Safety Councilor Pepin said they met on March 21. They focused on the fire station and locating it in the downtown area. There is a higher volume of traffic in the downtown area, and concern with accidents. The Fire chief had maps of responses throughout the city. The Committee recommends that the fire station stay at the current location.

REPORTS OF SPECIAL COMMITTEES, CITY OFFICERS AND CITY MANAGER

Special Committees

Planning Board Councilor Witham stated that at the recent meeting, a subdivision proposal at the end of Rocky Hill Rd with 28 homes, was approved. A Conservation subdivision, was also approved, with a number of conditions.

School Board Councilor Pepin reported that the principals gave presentations of full day kindergarten, and the test scores have improved. They also saw a presentation of

reorganization of classes between Idelhurst and Maplewood. The school has applied for a grant for \$215,000 for security. The last day of school will be June 22.

Coast Councilor Pepin reported that they are looking at overall rescheduling of the bus routes and at possibly eliminating one route in Portsmouth. Coast bus signs will be updated.

Traffic Safety Councilor Vincent reported that there was a request for handicap parking signs on Pleasant St. The request was denied.

There was a request for two parking spots for tenants State Market Store. The request was denied.

There was discussion about the opening of the Hall at Great Falls. There haven't been any issues with parking at this point.

There was discussion about parking during snow storms on West High Street. During snow storms, the cars park on the sidewalk so kids have to walk on the street. There was discussion about the options.

Joint Commission of City Council/School Councilor Dumont reported that because of the impact of the weather, the last day of school will be June 22. There was an update on the progress of using the schools as community centers; a draft is coming. They are making progress on the final results of the review of the revenue shortage from last year. There has been a great spirit of cooperation and guidance of the City Manager during the meetings.

Vision 2020 Councilor Cameron said the committee reviewed the 2018 priorities, summed up the matrix, and are waiting on department heads to comment on goals and how to adjust the matrix. There will be a presentation to council in July/August. There was discussion about marketing strategies, to include, channel 22, broadcast center, and ideas from Robin Comstock of EDC. There was discussion about painting empty store fronts and a fall timeline for the artist work to be done. The January 2020 sunset date will be postponed to celebrate the year 2020.

Historic District Commission Councilor Levasseur reported that the commission had a goal setting session.

A request from 50 Grove St. to replace window was approved.

A request from 90 High St. to install a condenser unit was approved with conditions of bushes to hide the unit.

City Manager's Report



CITY OF SOMERSWORTH
Office of the City Manager

TO: Mayor Dana S. Hilliard and City Council Members

FROM: Robert M. Belmore, City Manager

DATE: Friday, March 30, 2018

SUBJECT: City Manager's Report for Monday April 2, 2018
City Council Agenda

*5:30 p.m. City Manager Presentation
FY 2018/2019 Proposed Budget*

*6:00 p.m. Public Hearing
FY 2018/2019 Proposed Budget*

New Business (under section 14 of Agenda)

Ordinances

A. Ordinance 5-18: FY2018-2019 Budget.

B. Ordinance 6-18: Amending Chapter 4, Personnel Rules & Regulations, Appendix 1, Assignment of Class to Grade (Covering Classes Classified as Exempt Under the Fair Labor Standards Act) Police Lieutenant Labor Grade and Police Captain Labor Grade. The Government Operations Committee met on March 14th and voted to recommend this language change to Chapter 4. Please see attached Memorandum. I recommend a Public Hearing be scheduled for these two (2) City Ordinance changes as well as the Supplemental Appropriation prior to the next City Council meeting on April 16th at 6:45 p.m. We also need to include a Public Hearing for Resolution No. 28-18.

The Public Hearings will be scheduled without objection from council.

- C. **Ordinance 7-18: Amending Chapter 4, Personnel Rules & Regulations, Section 11, Wages and Benefits, by Adding Section 11.4.6, Meal Allowance.** The Government Operations Committee met on March 14th and voted to recommend this language change to Chapter 4. Please see attached Memorandum.
- D. **Ordinance 8-18: Supplemental Appropriation for Technology Improvements at Various Somersworth Schools.** Attached is a copy of a Memorandum from Interim School Superintendent Lori Lane. The Finance Committee voted at their March 13th meeting to support this expenditure.

Resolutions

- A. **Resolution 26-18: To Authorize the City Manager To Use Funding From The Building Maintenance Fund To Repair The Exterior Steps At The Somersworth Public Library.** The Finance Committee met on March 13 and voted to support expending funds from this Capital Reserve to complete the needed repairs to the exterior front steps. Attached is a copy of a quote from New England Roofing; in addition we have requested some contingency allowance.
- B. **Resolution 27-18: To Authorize The City Manager To Use Funding From The Building Maintenance Fund For Roof Repair At The Former Somersworth City Municipal Office Building Currently Leased By The Somersworth Historical Society.** The Finance Committee met on March 13 and voted to support this needed roof repair with funding from this Capital Reserve account. Attached is a quote from Moody's Masonry; in addition we have requested some contingency allowance.
- C. **Resolution 28-18: Change The Purpose Of The Hilltop Rehabilitation Capital Reserve Fund In Accordance With RSA 34:11 And Establish A Capital Reserve Fund For The Purpose Of Improvements, Reconstruction Or Rehabilitation Of City Parks And City Park Facilities.** The Finance Committee and Recreation Committee recommended the establishment of a Capital Reserve Fund. At the last City Council meeting Councilors supported renaming this Capital Reserve Fund to one focused on supporting City Parks & Facilities.
- D. **Resolution 29-18: To Authorize the School Department to Utilize the Cable Franchise Fee Fund to Complete Technology Improvements in Somersworth Schools.** Again, please review the attached Memorandum from School Superintendent Lori Lane.

The Public Hearings will be scheduled without objection from council.

City Manager's Items (under section 10 of Agenda)

A. Informational Items.

- a. **Prime3.** I am pleased to inform you that the City has once again completed all Prime Program requirements for renewal. Our Primex insurance Prime3 designation provides the City with a 2.5% discount on both Worker's Compensation and Property/Liability premiums. The Program recognizes the City's achievement in maintaining the ten (10) best risk management practices.
- b. **Land & Water Conservation Fund (LWCF) NH Grant.** I am also pleased to inform you that the City has received initial approval of its Grant application for the Jules Bisson Park improvement project (provided Federal funding continues). This is a \$90,000 (50/50 City/Grant share) project for a small pavilion, basketball court, play structure and improved access (cars and handicap accessibility).

B. Attachments.

- 1. City Attorney Certifications Eight (8).

NOMINATIONS, APPOINTMENTS AND ELECTIONS

Shanna Saunders, re-appointment as a Member to the MPO Technical Advisory Committee, with a term to expire in January 2020

Michael Bobinsky, re-appointment as an Alternate Member to the MPO Technical Advisory Committee, with a term to expire in January 2020

These nominations will remain open until the April 16, 2018 City Council Meeting.

LAY ON THE TABLE

None


UNFINISHED BUSINESS

None

NEW BUSINESS

Ordinances:

Councilor Witham, seconded by Councilor Messier, made a motion to have Ordinance 5-18 read by title only, the motion passed 8-1.

	City of Somersworth – Ordinance
Ordinance No: 5-18 FY2018-2019 BUDGET	

April 2, 2018

<u>DEPARTMENT</u>	<u>ADOPTED BUDGET</u>
<u>GENERAL FUND</u>	
Elected Leadership	\$135,392
City Management	489,501
Finance and Administration	1,211,398
Development Services	1,074,062
Police	3,991,148
Fire	2,157,161
Public Works	2,860,945
Other Expenses	1,332,916
Capital Outlay	75,732
Intergovt Assessments - County	2,449,659
School Department	25,726,590
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TOTAL GENERAL FUND	41,504,504
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<u>ENTERPRISE FUNDS</u>	
Wastewater Department	2,265,608
Water Department	2,098,088
Solid Waste	411,400
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TOTAL ENTERPRISE FUNDS	4,775,096
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<u>SPECIAL REVENUE FUND</u>	
Cable Fund	56,012
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TOTAL FY 2018-2019 APPROPRIATION	\$46,335,612
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This ordinance shall take effect upon its passage.

Authorization	
<i>Sponsored by:</i> Mayor Dana S. Hilliard, by request	<i>Approved:</i> City Attorney

Councilor Witham, seconded by Councilor Messier, made a motion to waive council rules to allow for second read of Ordinance 5-18, motion passed 9-0.

Following the second read, Council had the following comments and amendments:

- Page C-8, ***Councilor Witham made a motion to increase funding to Crossroads House to \$1000, seconded by Councilor McCallion.***

Councilor Witham said that Crossroads helps to save the city money; the city does not have to pay for hotels for the homeless. It is in best interest of the city and in the best interest of those in need.

Councilor Dumont said he was in favor of that. They try to honor most requests.

The motion passed by a vote of 9-0.

- Page C-8, Councilor Witham stated that there is discussion of merging organizations. Nothing has been decided yet. But, if one goes away, does the funding merge?

Councilor Sprague, seconded by Councilor Witham, made a motion to reduce funding to Homemakers by \$7,200, for a total of \$0 funding.

Councilor Sprague stated that they did not have a representative at the workshop. The word is that they will be merging with CAP.

The motion passed by a vote of 9-0.

- Page C-8, ***Councilor Cameron, seconded by Councilor Levasseur, made a motion to increase funding to AIDS response by a total of \$500. The motion passed by a vote of 9-0.***

- Page C-68, ***Councilor Witham, seconded by Councilor Sprague, made a motion to increase account 49104, Road Resurfacing, by \$100,000, for a total of \$900,000.***

Councilor Witham stated that there was discussion at the Budget Workshop. This account was increased last year by taking funds from the General Fund. We underspent last year, and there is no guarantee that we will underspend again this year. We need to make sure that we can save that in the budget.

The motion passed by a vote of 9-0.

- Page C-8, ***Councilor Pepin made a motion, seconded by Councilor Dumont, to fully fund account 45472, Coast Bus Service, by increasing funding by \$34,588, for a total of \$92,574.***

Councilor Pepin stated that they have level funded at \$57,986 since 2013. Coast is charging Somersworth riders a quarter more to ride and many cannot afford the fair.

Councilor Dumont stated that there is no other agency here that supports more of the city of Somersworth, than Coast. He would like to see it fully funded.

Councilor Sprague said he would like to talk to the city attorney for targeting our community with the surcharge. He doesn't think it is legal. They are not on time, the

website is archaic, they are talking about reorganizing everything. We can't put tax payer money in a system that doesn't work correctly.

Councilor McCallion said they put a line on the sand years ago and the expectations have not been met.

Councilor Pepin, as far as the extra fee, this was done because Somersworth was not fully funding. The surcharge was a dollar, but since Somersworth approved the advertising, it was dropped to .25 cents. Let's just not fund it and not deal with it.

Councilor Witham said he cannot support the amendment as proposed. It is too much all at once. He understands that it is a struggle year after year, and every year the picture gets more bleak. Federal dollars to Coast gets whittled away, which causes a growing reliance on local municipalities. In addition, there are costs associated with their operations. The ADA is an extreme cost component. It's been a while since we've done something. Maybe the answer is to zero it out and use that money elsewhere.

Councilor Dumont stated that the vision is not as clear as he tried to explain. Public transportation is of the future. People are looking for a place to raise children, work and live. Public transportation is an important part for a large portion of the population, the elderly. When people get older, they lose independence, lose the ability to drive. That is what we are saying no to with this public transportation. We have the innate ability as a governing body to think, what these people do for us; we need to take them into consideration as much as we do our school children. Coast should get fully funded every year. Our community is not appealing without public transportation. The millennials are our future. We need to take care of our elderly and our millennials. This isn't a tax override issue, it is funding a service. As important as police and fire.

Councilor Cameron said that the bus service is a great service for shopping and medical appointments. She sees it where she works. If we aren't willing to fund 100% maybe partial, additional, funding.

Councilor Vincent said public transportation is a must, and he is in favor of fully funding Coast. If we can play with these numbers for the roads, then we can fund Coast.

Councilor Levasseur, he has seen the city make large investment to the roads, public transportation is vital, he is in support of fully funding.

Councilor Sprague said there are other forms of transportation; Homemakers Cornerstone VNA, and they are on time. Coast has admitted that they are not on time and that affects people. A family with several children, it gets expensive, and it's not going to work even if it is fully funded. Fully funding this will not fix it.

Councilor Witham said we cannot provide full funding and stay under the tax cap. He could maybe support \$17,000 increase, but not full amount.

Councilor Messier said he would support and increase in funding, but not fully funding. He doesn't want to go over the tax cap.

The motion failed by a roll call vote of 5-4, with Councilors McCallion, Messier, Witham, Sprague and Cameron opposed.

- ***Councilor Witham, second by Councilor Levasseur, made a motion to reduce the health insurance premium costs be reduced by a total of \$111,271 (\$92,748 in General Fund, \$8,076 in Wastewater Fund and \$10,447 in Water Fund).***

Councilor Messier clarified that the amount that affects the tax is only \$92,748. The other reductions are to enterprise funds.

The motion passed by a vote of 9-0.

- Page C-68, *Councilor Witham made a motion, seconded by Councilor Pepin, to increase account 44177, Paint for Roads, by \$6,000 for a total of \$42,000.*

The motion passed by a vote of 9-0.

- Page C-8, *Councilor Cameron made a motion, seconded by Dumont, to increase account 45472, Coast Bus Service by \$17,294, for a total of \$75,280.*

The motion passed by roll call vote of 7-2, with Councilors McCallion and Sprague opposed.

- Page C-8, *Councilor Dumont, seconded by Councilor Vincent, made a motion to increase funding to Lydia's House of Hope in the amount of \$6,000 for a total of \$6,000 in funding.*

Councilor Witham said he would support this funding.

There was discussion about a possible reduction on property taxes. City Manager Belmore said he was not sure if they qualify for abatement, maybe as a non profit.

The motion passed by roll call vote of 5-4, with Councilors Pepin, Messier, Witham, and Levasseur opposed.

- Page C-11, *Councilor Witham made a motion, seconded by Councilor Sprague, to reduce account 45200, Account & Audit, by \$5,000, for a total of \$17,500.*

The motion passed by a vote of 9-0.

- Page C-11, *Councilor Witham, seconded by Councilor Pepin, made a motion to increase account 45100, City Attorney/Legal Services by \$5,000 for a total of \$45,000.*


The motion passed by a vote of 9-0.

- Page C-89, *Councilor Witham, seconded by Councilor Dumont, made a motion to reduce account 0999, Contingency, by \$4,000 for a total of \$76,000.*

The motion passed by a vote of 9-0.

- *Councilor Sprague, seconded by Councilor McCallion, made a motion to table Ordinance 5-18.*

The motion passed by a roll call vote of 7-2, with Councilors Messier and Witham opposed.

	City of Somersworth – Ordinance
	Ordinance No: 6-18 AMENDING CHAPTER 4, PERSONNEL RULES & REGULATIONS, APPENDIX 1, ASSIGNMENT OF CLASS TO GRADE (COVERING CLASSES CLASSIFIED AS EXEMPT UNDER THE FAIR LABOR STANDARDS ACT) POLICE LIEUTENANT LABOR GRADE AND POLICE CAPTAIN LABOR GRADE

April 2, 2018

THE CITY COUNCIL OF THE CITY OF SOMERSWORTH ORDAINS THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

1. Amend Chapter 4, Personnel Rules & Regulations, Appendix 1, Assignment of Class to Grade (Covering Classes Classified as Exempt Under the Fair Labor Standards Act), as follows:


Change Police Lieutenant to Grade 28.

Change Police Captain to Grade 29.

This ordinance change shall take effect upon passage.

<i>Sponsored by Councilors:</i> Martin P. Dumont, Sr. David A. Witham Nancie Cameron Edward Levasseur	<i>Approved:</i> City Attorney

Ordinance 6-18 will remain in first read until the April 16th meeting.

	City of Somersworth – Ordinance
	<p>Ordinance No: 7-18</p> <p>AMENDING CHAPTER 4, PERSONNEL RULES & REGULATIONS, SECTION 11. WAGES AND BENEFITS, BY ADDING SECTION 11.4.6, MEAL ALLOWANCE</p>

April 2, 2018

THE CITY COUNCIL OF THE CITY OF SOMERSWORTH ORDAINS THAT the Ordinances of the City of Somersworth, as amended, be further amended as follows:

1. Amend Chapter 4, Personnel Rules & Regulations, Section 11. Wages and Benefits, as follows:


Add 11.4.6 Meal Allowance.

During each twelve (12) consecutive hours of work in an emergency, employees shall be eligible for a meal allowance of up to ten dollars (\$10.00). Employees must submit a meal purchase receipt(s) to receive the meal allowance reimbursement.

This ordinance change shall take effect upon passage.

Authorization	
<p><i>Sponsored by Councilors:</i></p> <p>Martin P. Dumont Sr. Nancie Cameron Edward Levasseur</p>	<p><i>Approved:</i></p> <p>City Attorney</p>

Ordinance 7-18 will remain in first read until the April 16th meeting.

	City of Somersworth – Ordinance	
	Ordinance No:	8-18
SUPPLEMENTAL APPROPRIATION FOR TECHNOLOGY IMPROVEMENTS AT VARIOUS SOMERSWORTH SCHOOLS		

April 2, 2018

THE CITY OF SOMERSWORTH ORDAINS THAT pursuant to Section 7.7(A) of the City Charter, the annual budget for the City of Somersworth for Fiscal Year 17-18 is amended as follows:

Appropriate \$177,644 from the Cable Fund budget as follows:

Original Budget	Amendment	Revised Budget
\$ 60,107	\$ 177,644	\$ 237,751

Approved as to Funding:

Scott A. Smith
Director of Finance and Administration

Recorded by:

Trish Harris
City Clerk

Background:


This ordinance appropriates funding for technology improvements at Idlehurst Elementary, Maplewood Elementary, and the Somersworth Middle School.

This Ordinance requires a public hearing and requires a 2/3 majority vote of the City Council after the public hearing subject to Section 7.4.1 and .Section 7.7 (A) of the City Charter.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Martin Pepin Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

Ordinance 8-18 will remain in first read until the April 16th meeting.

Resolutions:

	City of Somersworth – Resolution
	Resolution No: 26-18 TO AUTHORIZE THE CITY MANAGER TO USE FUNDING FROM THE BUILDING MAINTENANCE FUND TO REPAIR THE EXTERIOR STEPS AT THE SOMERSWORTH PUBLIC LIBRARY

April 2, 2018

WHEREAS, the City Council adopted Resolution No. 23-12 to create a non-capital reserve fund known as the Building Maintenance Fund for the purpose of unanticipated and/or unplanned maintenance for city and school facilities, and

WHEREAS, the exterior steps at the Somersworth Public Library have shifted causing significant cracking and buckling leaving them unusable until repairs can be made, and

WHEREAS, the total cost for repair, including contingency, is estimated at \$9,840 (Nine Thousand Eight Hundred Forty dollars), and


WHEREAS, the City Council intends to utilize funds from the Building Maintenance Fund for the cost of the repair, and

WHEREAS, the City Council is designated as agents to expend these funds,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to utilize an amount not to exceed \$9,840 (Nine Thousand Eight Hundred Forty dollars) from the Building Maintenance Fund to repair the exterior steps at the Somersworth Public Library, and to take any and all other such actions relative to this project determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Martin Pepin Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

Resolution 26-18 will remain in first read until the April 16th meeting.

	City of Somersworth – Resolution
	Resolution No: 27-18 TO AUTHORIZE THE CITY MANAGER TO USE FUNDING FROM THE BUILDING MAINTENANCE FUND FOR ROOF REPAIR AT THE FORMER SOMERSWORTH CITY MUNICIPAL OFFICE BUILDING CURRENTLY LEASED BY THE SOMERSWORTH HISTORICAL SOCIETY

April 2, 2018

WHEREAS, the City Council adopted Resolution No. 23-12 to create a non-capital reserve fund known as the Building Maintenance Fund for the purpose of unanticipated and/or unplanned maintenance for city and school facilities, and

WHEREAS, the City has been notified that portions of the roof at the former Somersworth City Building is failing and in need of immediate repair, and

WHEREAS, the total cost for repair, including contingency, is estimated at \$7,980 (Seven Thousand Nine Hundred Eighty dollars), and

WHEREAS, the facility is currently in use by the Somersworth Historical Society and they have contributed \$2,000 (Two Thousand dollars) toward the cost of the repair, and


WHEREAS, the City Council intends to utilize an amount not to exceed \$5,980 (Five Thousand Nine Hundred Eighty dollars) from the Building Maintenance Fund toward the cost of the repair, and

WHEREAS, the City Council is designated as agents to expend these funds,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the City Manager is authorized to utilize an amount not to exceed of \$5,980 (Five Thousand Nine Hundred Eighty dollars) from the Building Maintenance Fund toward the cost of roof repair at the former Somersworth City Building, and to take any and all other such actions relative to this project determined to be in the best interest of the City.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Martin Pepin Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

Resolution 27-18 will remain in first read until the April 16th meeting.

	City of Somersworth – Resolution
	Resolution No: 28-18 CHANGE THE PURPOSE OF THE HILLTOP REHABILITATION CAPITAL RESERVE FUND IN ACCORDANCE WITH RSA 34:11 AND ESTABLISH A CAPITAL RESERVE FUND FOR THE PURPOSE OF IMPROVEMENTS, RECONSTRUCTION OR REHABILITATION OF CITY PARKS AND CITY PARK FACILITIES

April 2, 2018

WHEREAS, the City Council adopted Resolution 12-13 to establish a capital reserve fund for the purpose of reconstruction or rehabilitation of the Hilltop School property, and

WHEREAS, RSA 34:11 permits the purpose for which a capital reserve fund is established be changed by a favorable vote of $\frac{3}{4}$ of all members of the City Council,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the purpose of the Hilltop Rehabilitation Capital Reserve Fund shall be changed in accordance with RSA 34:11 for the purpose of Improvements, Reconstruction or Rehabilitation of City Parks and City Park Facilities, and


BE IT FURTHER RESOLVED THAT future contributions to that fund shall come from the operating budget or other appropriate funding sources and further that the agents designated to expend these funds are established as follows:

- The Finance Committee of the City Council in an amount not to exceed \$25,000. in accordance with the spending limit established by City Ordinance; and
- The City Council for any amount over \$25,000.

Note: RSA 34:11 requires a public hearing and also requires a $\frac{3}{4}$ majority vote of all members of the City Council to change the purpose of a capital reserve fund.

Authorization	
<i>Sponsored by Councilors:</i> Martin Pepin Kenneth S. Vincent Martin P Dumont, Sr. Jonathan McCallion Denis Messier David A. Witham Dale R. Sprague Nancie Cameron Edward Levasseur	<i>Approved:</i> City Attorney

Resolution 28-18 will remain in first read until the April 16th meeting.

	City of Somersworth – Resolution	
	Resolution No: 29-18	TO AUTHORIZE THE SCHOOL DEPARTMENT TO UTILIZE THE CABLE FRANCHISE FUND TO COMPLETE TECHNOLOGY IMPROVEMENTS IN SOMERSWORTH SCHOOLS

April 2, 2018

WHEREAS, the Somersworth School Department would like to make a number of technology improvements consisting of switch replacements at Idlehurst Elementary School, wireless access point upgrades at Maplewood Elementary, Idlehurst Elementary, and the Somersworth Middle School, and LED projector replacements at the Idlehurst Elementary School, and

WHEREAS, the total cost for all projects is \$177,644 (One Hundred Seventy Seven Thousand Six Hundred Forty Four dollars), and

WHEREAS, the switch replacement project and the wireless access point upgrade projects are eligible for a 60% E-Rate reimbursement grant in the amount of \$77,956 (Seventy Seven Thousand Nine Hundred Fifty Six dollars), and

WHEREAS, the City receives a 3% franchise fee assessed through the Comcast franchise fee agreement and that fund currently has approximately \$320,000 (Three Hundred Twenty Thousand dollars) in the fund, and

WHEREAS, the Finance Committee has reviewed the request by the School Department and supports funding these projects with the cable franchise fee funds available,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH THAT the School Department is authorized to utilize the cable franchise fee fund to complete technology improvements in Somersworth Schools at an amount not to exceed \$177,644 (One Hundred Seventy Seven Thousand Six Hundred Forty Four dollars), and

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOMERSWORTH, THAT any reimbursements received for these projects from the E-Rate reimbursement grant and/or any other source shall be returned to the cable franchise fee fund.

Authorization	
<i>Sponsored by Councilors:</i> David A. Witham Martin Pepin Martin P. Dumont, Sr.	<i>Approved:</i> City Attorney

Resolution 28-18 will remain in first read until the April 16th meeting.

CLOSING COMMENTS BY VISITORS

None

CLOSING COMMENTS BY COUNCIL MEMBERS

Councilor Dumont said this past weekend was a great weekend for Christians to celebrate. The number in attendance at church far exceeded the expectation. He stated that he was pleased with the City Managers report on the tax rendering with Aclara. He asked for clarification, when reviewing the requests for funding, it seems that Rochester and Dover are using CDBG money. He'd like some feedback from staff on that.

Councilor Messier said he would like to know the RSA as to why some votes require a 2/3 majority and why some require 3/4 majority vote. And the CDBG money, why can Dover use it for skateparks.

Councilor Witham said staff needs to look at the advertising for channel 22. We are still advertising a snow emergency for January. First Student Bus company exit on Whitehouse road is a mess of rocks and mud.

Councilor Cameron reminded everyone to get their tickets for the Taste of Somersworth dinner on April 18th.

FUTURE AGENDA ITEMS

NONPUBLIC SESSION

ADJOURNMENT

Councilor Levasseur, seconded by Councilor Cameron, made a motion to adjourn. The meeting adjourned at 9:08 pm.

Trish Harris, City Clerk

Dana Hilliard, Mayor