

CITY COUNCIL BUDGET WORKSHOP

April 2, 2016 - 8:30 A.M.

Councilors Pepin, Soldati, Messier, McCallion, Dumont, Cameron, Paradis, and Sprague were present.

Mayor Hilliard opened the budget workshop at 8:30 am. He explained that each organization requesting community support has already submitted their request and that there will be no presentations today. Councilors can ask any questions they have of the representatives of each organization.

City Manager Robert Belmore explained that a new sheet was distributed with a couple of requests that were submitted after the budget was finalized. The City Manager is tasked with plugging in what was approved by Council in the past years for community support. Any new requests or changes in funding are approved by the Council.

COMMUNITY SUPPORT

- **COAST BUS SERVICE (#5472)**
Proposed Budget - \$57,986
Requested - \$83,438

Rep, Rad Nichols, Executive Director of COAST was in attendance.

Councilor Pepin asked about the revenue for advertising; How much has it been, and how is that effecting the Somersworth riders?

Mr. Nichols said the net revenue for Somersworth for the year starting last August through July is projected to total \$13,611, which represents a sold-out status. They are doing better than projected. This will fill 53% of the gap of what the city can fund, and what is needed. There are additional bus shelters coming in the next month or so.

Councilor Sprague asked about the funding formula.

Mr. Nichols said this is based on the population of the community and the employment within a half mile radius. Ridership is based on boardings.

Councilor Sprague asked how the fees and funding is leveraged with the end user, with the person traveling to another community.

Mr. Nichols said they are fixed routes. Pease is funded differently. Portsmouth is only funded by Route 2. They are in the process of reworking this formula. They would like a representative from Somersworth to be on the board.

Councilor Sprague asked about last years' budget; did other communities fund 100%?

Mr. Nichols said they received 100% funding from Dover, Rochester, Farmington, Newington, New Market, and Exeter.

Greenland, Stratham, Portsmouth were not at 100%. There were some known changes that were coming with the reconfiguration of Route 7.

Councilor Sprague asked if COAST was taken out of the Boston UZA? Was the Boston UZA changed?

Mr. Nichols said there were changes and how they could access that funding.

Sprague, is there any way to prove the connection?

Nichols said they have to show connectivity through providing service into the UZA. Our bus has to go into the UZA, and we have been backed out of that opportunity. The only service that makes the connection is Route 7 in Exeter and that level of service does not promote an equal level of funding out of the Boston UZA.

Councilor McCallion stated that in the past they have discussed that what is collected from the ridership on the bus and that gives COAST reimbursement dollars from the federal government. Has there been any steps to make a better system of that?

Mr. Nichols, we have a simple system to collect fares on the busses. It is not an electronic collection system. They know they don't collect the full amount every time. Part of that is because some people don't pay the full amount; elderly or disabled receive a discount. They know they collect about 95%. To move to an electronic fare payment system would be about a \$750,000 investment to improve the system. They haven't seen where the cost benefit is such that they improve the system.

- BIG BROTHERS BIG SISTERS (#5473)

Proposed Budget - \$1,500

Requested - \$1,500

Jan Williams, Assistant to the Vice President of Operations was in attendance. No questions from Council.

- COMMUNITY FOOD PANTRY (#5474)

Proposed Budget - \$2,000

Requested - \$2,000

Patricia Vachon, Executive Director was in attendance. No questions from Council.

- HAVEN - SEXUAL ASSAULT SUPPORT SERVICES (#5475)

Proposed Budget - \$1,000

Requested - \$1,000

Cathy Bebe, Exec Director of Haven was in attendance.

Councilor Paradis, is a conglomeration now of two 501c3's, formerly known as A Safe Place and SASS, which merged this year. She said it is her understanding that SASS has received \$1,000 for about 10 years. A Safe Place hasn't received anything. Paradis said she remembers back in 2011, Council talked about how many of these organizations are similar or offer similar services and that it would be nice if some of them merged. Given the fact that this agency has combined services, she proposed that they increase the number to \$1,500.

Ms. Bebe said that since the merger on July 1, 2015 they have served over 400 more.

Sprague said \$1,000 was requested, correct? What would she like the number to be?

Ms. Bebe said they are obviously grateful for what Somersworth has supports them, but if you look at the fact that they have assisted 121 individuals in their client services program and over 1,200 in Maplewood, Idlehurst, and the Middle School with their prevention programs. She would like to see an increase because it has been at level funding for several years and they are increasing their funding to the community. The services cost them about \$100 per units of service and there were over 1,300 units just in client service, and about \$20 for each child that participates in the prevention education program. They have helped many more people and would like to see more funding, but she is thankful for any funds they receive.

Councilor Paradis asked if they were in all schools now, and Ms Bebe said they are in all of the schools and looking to expand their services.

- YOUTH SAFE HAVEN (#5477)
Proposed Budget - \$0
Requested - No request, understanding is organization has ceased operations.
- CORNERSTONE VNA (#5478)
Proposed Budget - \$7,500
Requested - \$9,393

Julie Reynolds, CEO at Cornerstone VNA was in attendance. No questions from Council.

- AIDS RESPONSE (#5480)
Proposed Budget - \$0
Requested - \$500

No representative in attendance.

- COMMUNITY ACTION PROGRAM (#5482)
Proposed Budget - \$4,000
Requested - \$5,000

Beth Parker (sp?) was in attendance. No questions from Council.

- FESTIVAL ASSOCIATION (#5483)
Proposed Budget - \$3,500
Requested - \$3,500

Lindsey Gagnon was in attendance.

Councilor Soldati said the Festival Association does more for this community than any other single non-profit association in terms of creating an image for us and offering

incredible services without any compensation. They help with the Children's Festival, the Craft Fairs, and the kids' concerts. She suggests in the future that they increase the budget to \$4000. They help other groups with their events.

Councilor McCallion said he applauds them and all the work they do. Is it (Children's Festival?) still going to be at the high school? Should it be before school gets out so you have more volunteers?

Ms. Gagnon stated that they are always trying to work with other organizations, based on scheduled, so as many people can attend as possible.

Councilor Cameron stated that part of the problem with the date has to do with the Strawberry Festival, the Portsmouth Festival and other festivals in the area. This one always fell in between the weekends.

- HOMEMAKERS (#5484)

Proposed Budget -	\$7,200
Requested -	\$11,633

Heidi Morris, CEO of Homemakers Health Services was in attendance.

Councilor McCallion said about 4 years ago he requested to get Cornerstone and VNA on the same page for funding. Now they are requesting more. He was wondering why.

Ms. Morris said it is because they do a significant amount of Title 20 Services and they are trying to offset the losses.

Councilor Pepin, asked what the percentage is of the people who are not able to pay.

Ms. Morris said about 40% are able to contribute some amount, sometimes as little as \$5 a month or visit.

Mayor Hilliard said all organizations are welcome to submit more information. We are just at the beginning of the budget process.

- SOMERSWORTH YOUTH CONNECTION (#5488)

Proposed Budget -	\$1,000
Requested -	\$3,000

Maureen Jackman was in attendance of the Somersworth Youth connection Program serving the Somersworth Elementary and Middle Schools.

Councilor Pepin asked if they were reapplying for financial aid.

Ms. Jackman said they are at the end of a 10 year cycle and hoping to reapply for funding. They will not be fully funded at what they were originally,

Councilor Soldati said each year the feds reduce the funding with the thought that the community will increase funding. Youth Connection has absorbed the kids that Youth Safe Haven had.

Ms. Jackman said they have over 300 kids. And with the full day kindergarten starting and the expanded learning time they are looking to service k-1; they are already servicing 1-8 grade.

Councilor Soldati asked if the kids that get into the most trouble are the middle school aged kids.

Ms. Jackman said the grant was originally written for the Middle school, because they found the statistics to show that this age is the most vulnerable population between the hours of 3-6pm. Most appreciative of whatever the council can contribute.

Councilor Paradis asked about the Youth Connection absorbing the Youth Safe Haven and if Jackman recalls what Safe Haven was getting for funding.

Ms. Jackman said she believed it was around \$4-5,000.

Councilor Sprague confirmed that it was \$3,000.

Councilor Paradis said, like with the other organization that combined services, this number is just too small.

Councilor McCallion asked what it takes to run, and are they obtaining school services.

Ms. Jackman said, "it takes a village to raise a child." The school contributes in many ways; in kind services and dollar amounts. The program runs on about \$200,000 a year. Next year, they will have about 200 kids on a budget of \$130,000.

- CASA (#5489)

Proposed Budget -	\$0
Requested -	\$500

No representative was in attendance.

- AMERICAN RED CROSS (5479)

Proposed Budget -	\$0
Requested -	\$5,446

Shannon Meany and Tiffany (?) were in attendance.

Councilor McCallion asked them to name some things that were done in the past year.

They stated that 22 individuals were assisted in Somersworth because of home fires last year and 3 so far this year. Their disaster team has been working hard. They have trained 2 residents last year in the LNA program, trained 12 residents in CPR and aquatic training. There were 13 blood drives last year. They also have a home preparedness fire campaign. They don't receive any federal funding.

Councilor Soldati asked if they received any state money.

They responded that they do not; they only receive funding from local communities.

- CROSS ROADS HOUSE (#5490)

Proposed Budget -	\$0
Requested -	\$2,000

No representative was in attendance.

- SOBER SISTERS (5491)

Proposed Budget -	\$0
Requested -	\$3,000

Mary Beth Schofield was in attendance.

No questions from Council.

The Mayor called for a 10 minute recess.

ELECTED LEADERSHIP (400)

On page C-4, line item 3000, Councilor Sprague questioned why the mayor and council needed \$500 for Travel & Training. Councilor McCallion said its where it has been; there has been no increase.

Finance Director Smith said this account is at \$274.58 for this year to date.

Councilor Sprague asked for the detail of this account.

On page C-5, Councilor Sprague asked if the banners are something that we have to keep buying,

City Manager Belmore said they are good for several years; they would like 4 sets.

CITY MANAGEMENT (401)

On page C-9, line item 0240, Councilor Sprague asked about the increase for the Executive Assistant.

City Manager said often times it is a step increase and cost of living adjustment, which could be up to 4-5% sometimes.

Line item 3000, Councilor Sprague asked about the increase to travel and training.

City Manager Belmore said this covers training and travel for 3 employees; the City Manager, HR Manager and Executive Assistant.

Councilor Sprague asked about association dues, line item 5500, and if the increase is because of the new HR position?

City Manager Belmore said that is correct.

On page C-11, line item 5100, Councilor Sprague questioned Legal Fees.

City Manager Belmore said it has been lowered over the past several years. It is primarily managed by the City Manager and the department heads. There is not a large contingency amount and we never know what we are going to run up against in regards to legal services. It also covers labor relations consultant work, and personnel driven issues, city attorney legal fees for anything that has to be reviewed.

Councilor Sprague asked what would happen if we went to \$10,000 for line items 5100 and 5101. If we go over, then we use supplemental appropriation. He said he would like to cut this lower.

Director Smith said we have spent \$25,600 in Legal Services (5100) and \$6,200 in Litigation (5105) year to date.

He would also like to lower the budgeted amount for Printing (5800), miscellaneous (5900), and Consultants (5904) line items.

Councilor Sprague said, if there is room for movement, let's get down to realistic numbers, so we don't have to increase taxes.

FINANCE AND ADMINISTRATION (403)

On page C-13, Councilor Sprague questioned line item 3000, Travel & Training, and also line item 5905, IT consultant, can this be combined with the school IT department?

City Manager Belmore said we entered into a 3 year fixed cost with the school to stabilize our cost. The cost is shared with the school.

Councilor Sprague asked about line item 7102, Software Maintenance, would like an actual on that as we get into the budget.

Councilor Dumont, question on the health insurance. He assumes that these numbers are based on a fixed amount that we know that we will be paying, and not subjected to any sort of adjustment during the budget year.

City Manager Belmore, there may be an increase; we just got our rates this week. It is based on current employees, so as employees come and go, the insurance will fluctuate.

Finance Director Smith said the actual rates will be slightly less, there will be some movement. The budget is developed based on the guaranteed maximum rates.

Dumont, as we move through these different items, there could be a 3-4% difference? Director Smith replied that is correct.

Councilor Sprague said Vadar is listed twice in the budget. Is this because 2 departments use it?

Director Smith said we are in the middle of transitioning to a new system over the next year. It is split through finance, tax, utility.

Page C-19, Councilor Sprague questioned office supplies; can we get that down to around \$800?

Councilor Sprague also asked about Title search fees.

Director Smith said it is for liening and deeding of tax lien properties.

Page C-21, Councilor Sprague asked why the Direct Relief line item(5488) went from \$8,000 to \$14,000?

Director Smith said they reallocated from line item 5486 based on historical needs. It is level funded.

Councilor McCallion asked if we can email some of the bills that go out (utility and tax bills)

Director Smith said the new software can do this.

Page C-23, Councilor Sprague asked library, part time employees? How many?

City Manager Belmore said more than one.

Councilor Sprague questioned line item 4150, periodicals and forms; \$3,200 for magazines that people throw away? Do we need this?

Councilor Sprague questioned line item 7700, books; how many books does that buy and where do these get stored? Don't know if our library is big enough to handle that amount of books.

Councilor Sprague also questioned line items 8200 and 8400, Building maintenance and janitorial services.

City Manager Belmore, we have one part time janitor that covers City Hall, Public Works and Library. On occasion we need to hire contracted work.

DEVELOPMENT SERVICES (404)

Page C-27, Councilor Sprague asked why line item 4500, Postage, went up \$1,000 from two years ago?

City Manager Belmore said generally, revenue is received to cover this.
Councilor Messier, line 0300, Economic Development Manager, asked to see details on what this position has accomplished in the last year or two.

Page C-33, Councilor Sprague questioned line item 5903, Revised Tax Map; that is the large map downstairs. It was in last years budget and we didn't do it.
Councilor Sprague questioned line item 4101, Office Supplies; was \$69 now proposing \$500. Can we get that down?

Councilor Dumont, page C27, Strafford Regional Planning? Is there any benefit?
Councilor Sprague said it is for three seats at Strafford Regional Planning; weights our votes for projects at Somersworth, so we have three votes.
City Manager Belmore said that is the large part. We also have a representative on technical advisory for school and transportation grants.

Page C-35, Councilor Sprague questioned line item 4202, Parks Repairs. That seems high, look at that line item.
Councilor Sprague questioned line item 4400, Vehicle Fuel; same as on C-37.
Director Smith said it must be a misprint.
Councilor Sprague asked about youth basketball. Can we have that in one of our schools and not pay Flanagan Center?
Councilor Sprague asked about Awards and ribbons, are we giving this to every person for participation?
Councilor Paradis said they get a tshirt or something similar. There is also a revenue portion that the parents pay.

On page C-39, Councilor Sprague questioned line item 4101, Office Supplies. He'd like to see this consolidated.
Councilor Sprague also questioned Telephones and Office Machine Software.
Councilor Sprague asked if we have to be charging ourselves for Water/sewer?
City Manager Belmore, it is our recommendation since it is an enterprise fund. We are a customer.

PUBLIC SAFETY (405)

Page C-41, Councilor Sprague asked about line item 0901, Overtime, for secretaries or Executive Assistant. Can that be zeroed out?
Councilor Sprague asked about line item 0905, Administrative Holiday; Contractual Agreement?
City Manager Belmore said it is to pay for the police chief for holidays.
Councilor Sprague said if we are getting into a new contract, we don't include that.
Councilor Sprague questioned line item 1100, Health/Dental insurance which has increased by 300%.
City Manager Belmore, based on employees, and maximum rate.
Director Smith explained that this is combined health and dental into one category.
Councilor Sprague questioned line item 3001, Tuition Reimbursement.
City Manager Belmore said he understands it is for patrolmen.

Mayor Hilliard explained that we can go a series of 5 years with nothing, and then one staff member can take a course and wipe the budget. It is a contractual agreement.

Councilor Sprague questioned Periodicals and Forms, Law books, look at getting them down.

Councilor Sprague asked what line item Postage, for mailings...

Police Chief Crombie said the postage is for dog licenses, parking tickets, alarm permits.

Councilor Sprague asked about Printing? Is there room for movement in the budget there.

Councilor McCallion said. if we charge for alarm permits, wouldn't that show up on the revenue side? That would offset the permit.

Chief Crombie said, yes. Same with fire arm permits.

City Manager Belmore said we can supply the various revenue items.

Councilor Sprague, said they are proposing the budget, and if there is revenue, then that can reduce the budget.

Director Smith discussed the revenues from the Police Department.

Page C-43, Councilor Dumont, state retirement, contributing to state average, in addition there is a 26.38%, is that an additional?

Director Smith explained that there are 3 groups that the City participates in. Group one is general municipal employees at a rate of 11.17%. Police Department is group 2, at 26.38%. Fire Department is a little higher than 29%, just because you have a mix of employees in that group.

Councilor Sprague, patrol officers has gone up. Any room for adjustment?

Chief Crombie said that number is with full staff.

Councilor Sprague would like to see what we have spent to date on Education Allowance.

Councilor Sprague asked if there is a way to reduce fuel budget, with the cost of fuel being so low.

Vet Services is for the care of our own K-9s.

We have our own kennel so we don't have to transport dogs to Humane Society.

Page C-47, Councilor Sprague, Line item 0901, Overtime, what have we spent year to date?

Director Smith said we have spent \$7,300 year to date.

Councilor Sprague commented on line item 7200, Office Machine Software which increased from \$553 to \$3,800.

Chief Crombie said it is for the annual maintenance for the Cell phone decoder software. Purchased with drug forfeiture money.

Page C-49, Councilor Sprague asked about line item 0601, Part time custodian.

Councilor Sprague asked what the actual year to date is for line item 5601, Cell phones,

Director Smith said \$6,000, to date.

Councilor Sprague asked about line item 8103, Heating fuel, can we get lower?

Councilor Sprague question line item 8200 Building Maintenance.

Page C-51, Councilor Sprague asked about the line item 0240, Crossing Guard. City Manager Belmore said there was a problem filling it. It was a matter of staffing issue, had to use patrol.

Director Smith explained that we didn't have one at the time. We now have one and have to anticipate, if we have the guard there the entire year.

Page C-49, Councilor Dumont asked if it was possible to change to natural gas. It has been 8 years, a budget buster when it comes to heating fuel, line item 8103.

Page C-55, Councilor Sprague asked about line item 0906, Clothing allowance. Two years ago it was at \$143, now it is at \$600. This is contractual, but does it need to be that high?

Fire Chief Hoyle said, if he doesn't need it, he doesn't buy it.

Councilor Sprague asked about line item 4101, Office Supplies; there is room to cut.

Other line items that Councilor Sprague would like to look at and possibly cut are Periodicals and forms, Vehicle Fuel, Vehicle Maintenance, Water and sewer, Heating fuel.

Page C-56, Councilor McCallion, asked about line item 5441 Internet Services, Can this be combined with line item 5601? There could be some savings there.

Page C-57, Councilor Sprague questioned line item 0903 Training, has doubled from two years ago. Is there a way to cut?

Chief Hoyle said they have lost three senior people, so the training will be a little different.

Councilor Sprague also mentioned line item Holiday Pay

Councilor Sprague asked about line item 0901, Overtime. It is a moving item, not knowing about when emergencies will happen. Is there a way to get that down a little bit? Doesn't mean not respond to fires, just trying to work the budget.

Councilor Sprague asked about line item 0909, Call Firemen.

Chief Hoyle said that they had 4 call firefighters when he started. They currently have 15, and this budget is based on 20 call firefighters assigned to that account.

Councilor Sprague also said he would like to see if there was any movement in the Vehicle fuel, EMS Supplies and Building repairs line items.

Page C-60, Councilor Sprague asked about line item 5500, Association Dues, State Firefighter Association, why don't the employees of the union pay that.

Chief Hoyle explained that it is not a union thing.

Councilor Messier requested to be excused at 10:42am.

The Mayor called for a 10 minute recess.

PUBLIC WORKS AND UTILITIES (406)

Page C-61, Councilor Sprague asked the difference between line items 0906 and 4800, Clothing allowance, 2 line items, what is the difference?

Director Bobinsky said difference is 0906 is contractual for the highway staff. Item 4800 is for protective boots, coats

Councilor Sprague asked about line item 0901, Overtime, is 35000 enough?

Director Bobinsky said based on circumstances it is what we proposed.

City Manager Belmore, we look at historical items over the last five years for large line items.

Councilor Sprague said the line item 5600, Telephone, seems high. He also asked about line item 7201, Office equipment.

Director Bobinsky said they need a new base station for communications. It will be key for us to communicate with operators out in the field.

Councilor Sprague also commented on the line item for water and sewer. Why are we charging ourselves?

Page C-65, Councilor Sprague, asked if the budget for pavement markings was for the entire city. We are doing quite a few roads, and striping is included in those bids.

City Manager Belmore said this number would have to go up. They will discuss at the Finance Committee.

Councilor Sprague questioned the amount allocated for road resurfacing.

City Manager Belmore explained that we are under a tax cap situation. He is required by law to come in under the tax cap. The budget for road resurfacing should be closer to a million. If he plugs that in, then he is violating the charter and law.

Page C-69, Councilor Sprague asked why the budget for line item street lights. Why did that go down last year.

City Manager Belmore said it was because council took a vote to shut off some lights, and rescinded that, after the last budget was passed.

Page C-79, Councilor Sprague, questioned petroleum and chemicals.

Director Bobinsky said it is for hydraulic fuel, lubricants for fleets and vehicles.

Page C-75, Councilor Sprague asked about line item 5700, Contracted Services, for mowing.

Director Bobinsky said it is for mowing and other landscape services.

Councilor Sprague asked if that was for the contract that we have. Thought it stayed the same.

Director Smith said the contract hasn't changed for a number of years. He will look into why we only spent \$30,746 in 2014-2015.

Councilor Sprague asked about line item 5702, Adopt a Spot; why do we pay anything?

Director Bobinsky said we provide the signs, mulch, and some planting materials.

Councilor Sprague said they get to advertise, they should pay for all.

Mayor Hilliard said the ownership is increasing. People are becoming more active within the community.

OTHER EXPENSES (407)

General funds.

Page C-86, Councilor Sprague asked what the box was telling us.

City Manager Belmore said it was just a point of reference in regards to our capital reserve funds and our transportation fund. It is the total right now.

Councilor Sprague asked about the Education for Persons with Disabilities Fund. The Council is the agents for that fund. They should they be voting on that and how much should be put in to the fund annually.

Director Smith said he recalls that the School Board are agents to expend. There have only been two contributions...

Sprague would like more info.

Page C-87, Councilor Sprague asked about the Contingency.

City Manager Belmore said it was well over \$100,000 when he first became city manager. It is now at \$80,000, a comfortable number. This is used for raises and unforeseen emergencies, like park repairs for Noble Pines.

OTHER EXPENSES (408)

Page C-89, Councilor Dumont questioned line item 9069, replacement of portable radios.

City Manager Belmore said it was included in the Capital Improvement Items. Usually large items. Year 2 of a 4 year replacement program.

SCHOOL DEPARTMENT (409)

County rate set by county delegation.

Councilor Sprague commented that the proposed is lower than last years budgeted. Outstanding.

ENTERPRISE FUNDS (406)

Page C-95, Councilor Sprague asked about like item 5421, Collection System Maintenance and Magnesium went up quite a bit. What has changed?

City Manager Belmore said it is explained in more detail on page C-97.

Director Bobinsky said in regard to the collection system maintenance, in regard to preventative maintenance; it's a program that is worth it for problems down the road. It is to protect our assets and document what we have out there.

Councilor Sprague asked if we have already determined to use this to document the sewer lines, etc. for the roads that we will be repairing in the near future.

Director Bobinsky confirmed that we have accounted for this and that this will be routine procedure.

Page C-99, Councilor Sprague asked if Vehicle Fuel line item can be lowered since prices are lower.

Councilor Sprague asked about the increase to line item 4666, Poly Phosphate, why the increase?

Greg Kirchofer said different communities use different products. The product we had wasn't functional for our system. This is one of the key ingredients that was missing in Flint Mich. All based on how this works with our system.

Page C-100, Councilor Sprague questioned line item 5100, Litigation, what is that for that department.

City Manager Belmore said they had not been budgeting for unanticipated consulting or litigation work. There was a litigation matter just recently.

Councilor Sprague questioned line item 5200, Audit Cost.

Director Smith said that was part of the annual audit based on the percentage of time spent in a variety of departments.

Councilor Sprague asked about Lagoon Cleaning

Greg Kirchofer said there are 3 lagoons at the plant that are designed to be cleaned once a year. The more we can dry the lagoons, the less we have to pay to have the water hauled out. These lagoons have been in service for 9 years; more maintenance is required.

Councilor Sprague asked why there was a spike in line item 5700, Contracted Services.

Greg Kirchofer said that is a joint account; backflow testing comes out of the same account, which is revenue coming back in.

Councilor Sprague asked why there were Outside Laboratory Costs and Laboratory Expenses.

Greg Kirchofer said they are required by law to have some testing done by outside labs.

Councilor Sprague asked about the meters

Director Bobinsky said they are replacement meters. While expensed, we will have a revenue.

Page C-98, Councilor McCallion asked about line item 6002, Solid Waste Disposal.

City Manager Belmore said to strike that. It is a mistake. We are under contract.

Page C-105, Councilor Sprague asked about recycling bins. How many bins does \$3,000 buy?

Director Bobinsky said we get reimbursed for those.

Director Smith said that buys about 400-500 bins.

In closing, the Mayor said we are all here because of our passion for this community. Regardless of our differences, we keep the team approach. As the Mayor, he will guide, adjourn and take breaks. They will need to find the common line together. Conversation among councilors can occur during breaks. They will maintain the team approach that is gaining a positive reputation. It was a long day. There is a reason why we have this process. Councilor Sprague was doing exactly what we needed to do during this meeting. He encourages that between now and the reading of the budget that they reach out to the City Manager with questions. He would like to meet deadline of finalizing the budget before Memorial Day. Mayor thanked the City Staff for all their work on the budget.

The workshop adjournment at 11:45am.

Respectfully submitted,

Trish Harris, City Clerk

