

MINUTES OF THE PUBLIC WORKS AND THE ENVIRONMENT COMMITTEE
EXECUTIVE CONFERENCE ROOM
April 15, 2019 – 5:30PM

Committee Members present: Councilor Dale R. Sprague, Chairman
Councilor David A. Witham, Vice Chairman
Councilor Martin Pepin
Councilor Kenneth S. Vincent

Administration/Staff present: City Manager, Bob Belmore
Finance Director, Scott Smith
Director of Public Works, Michael Bobinsky
City Engineer, Gary Lemay
City Clerk, Trish Harris

Others: Richard Michaud, City Councilor

Chairman Sprague called the meeting to order at 5:30 pm.

MINUTES OF THE PREVIOUS MEETING

Motion to accept minutes made by Councilor Witham, seconded by Councilor Vincent, to approve the minutes as amended of the March 29, 2019 meeting. Motion was approved 4-0.

ROAD RESURFACING UPDATES

In the previous meeting, there was discussion about chip sealing. They will only be pursuing crack sealing, due to several issues with chip sealing such as road condition and noise. Brox will start street repairs the week of April 22nd. The repairs will include replacing the catch basin covers (grills). Work on Horne Street will begin late April, and final paving on Garden Street will be completed soon. There was discussion about the drainage pipe repair on Garden Street.

Electric message boards have been installed and there will be social media updates.
Request for bids of road repairs will be sent out in May.

BROX CHANGE ORDERS

There was discussion regarding 2 additional change orders to the road work that Brox is completing. The first change order was signed last fall to extend the contract date to May 30, 2019.

Change order #2 is to extend paving on High Street from South Street to Franklin Street. The original order was to pave High Street from Blackwater Road to South Street. The cost increase will be \$23,044 and will include mill/overlay, replacement of manhole and catch basin, striping, etc.

Change order #3 is regarding the replacement of various catch basin covers at a total of \$14,250. This is to be completed before the completion of the road work. There was discussion regarding various locations and the process.

The Finance Committee has reviewed both of these change orders and approved them.

Councilor Witham, seconded by Councilor Sprague made a motion to endorse the 2 change orders. Motion passed, 4-0.

PLACEMENT OF MONITORING WELLS ALONG HORNE STREET

City Manager Belmore explained that many years ago Cumberland Farms had a spill. There were 9 wells installed at that time. Since then, the wells were decommissioned and removed. During the removal of the wells, it was found that there was no formal license agreement between the City and Cumberland Farms for wells that were located in the City right-of-way for Horne Street. Belmore stated it was on the Council agenda for this evening. NH DES is requiring Cumberland Farms to reinstall 3 wells. A license agreement needs to be signed before the wells can be installed again. A trench permit will be required as part of the well reinstallation, which will include a \$10,000 bond and other conditions.

Brox has indicated that they are willing to postpone paving on Horne Street if additional time is needed to negotiate the license agreement.

Councilor Witham, seconded by Councilor Pepin, made a motion to endorse the signing of the license agreement with Cumberland Farms. Motion passed, 4-0.

ROCKY HILL ROAD CULVERT REPAIR

Director Bobinsky addressed a failing culvert on Rocky Hill Road. He explained that the department has discovered that there is a collapse on the intake of the head wall. City Engineer Lemay has inspected the area and has taken photos. There is a sewer line runs on top of the culvert and water line that runs under the culvert.

Engineer Lemay explained that it is a granite headwall (pieces); not poured concrete. They did an onsite review with a Wright Pierce Engineer, on the morning of Saturday, April 13. They noted that both ends of the pipe seem solid. Wright Pierce will camera that area again to see what is causing the collapse. City Staff are monitoring the hole daily. The area was sand bagged on Saturday and cones were set in place. Both the police department and fire department have been notified.

The plan for now is to monitor, maintain sandbags, wait for Wright Pierce's report, which they should get that in about a week. There was discussion about the possibility of putting some flowable fill (concrete) in there for now, and to do a more planned replacement at a later time, also discussion about replacing the corrugated metal culvert with a HDPE (plastic) culvert.

There was discussion about the fact that they just paved this road 2 years ago. Councilor Sprague asked about NH DES regs and about possible grant funds.

PAVEMENT ASSESSMENT/PCI PROPOSAL

Engineer Lemay stated that the City received proposals from 4 companies for an update to our Pavement Condition Assessment plan. Three of the four companies were brought in for interviews. Recommendation was to move forward with the proposal from Beta Group. Beta Group has a different process than the previous infrared technology. Beta Group uses a cell phone camera mount, which will use visual and motion sensing and information will be then applied using algorithms that will give the PCI. The photos and information will be converted to a GIS overlay

The software will be able to be used by city staff as we move forward. Engineer Lemay said he has checked the references, which were good.

It was noted that the Finance Committee recommended Beta Group, unanimously.

Councilor Witham, seconded by Councilor Pepin, made a motion to endorse Beta Group for pavement management assessment at a cost of \$18,400. The motion passed, 4-0.

EQUIPMENT/CONTRACTOR BID LISTS

There was brief discussion about the bid list process. Councilor Sprague said he would like to see the city backhoe out there first before using a contractor.

Director Bobinsky stated that the various divisions within DPW all take the same approach. There is always need for improvement, and they are working on an SOP.

There was brief discussion about the insurance requirements for contractors and subcontractors.

Councilor Witham stated that there is a clause in insurance contracts that does not let snow plow operators to operate on municipal roads.

TRENCH PERMITS

There was brief discussion regarding the trench permit process; no digging on weekends, compaction tests, completed in a timely manner. City is to follow the same rules as the utility company and contractors.

MISCELLANEOUS

City Manager Belmore said Brox asked for approval of some night work, if needed; Council will have to waive the City Noise Ordinance which is on the Council agenda this evening. Committee consensus was to approve the request.

Councilor Vincent shared a video on his cell phone of the Somersworth Plaza entrance from Main Street. The area is cracked and in disrepair. When they are paving they need to pay attention to detail.

Director Bobinsky said they have a punch list of items on Main Street. They will look into it.

Councilor Vincent said there are many manhole covers with squares around them where repairs have been done. He suggested having a City Crew to seal these areas.

Councilor Vincent stated that gravel is needed on the side of some roads.

ADJOURNMENT

Motion to adjourn made by Councilor Pepin, seconded by Councilor Vincent, motion passed 4-0. Meeting adjourned at 6:29pm.

Respectfully submitted,

Trish Harris, City Clerk