

SOMERSWORTH SITE REVIEW TECHNICAL COMMITTEE
Minor Site Plan
MINUTES OF MEETING
September 9, 2020

MEMBERS PRESENT: Tim Metivier, Scott McGlynn, Michael Bobinsky, George Kramlinger, Bob Belmore and Paul Robidas
Excused Members: Timothy McLin
STAFF PRESENT: Carol Ogilvie Interim City Planner & Dana Crossley Planning Secretary

The meeting was called to order at 2:00 pm.

Belmore stated due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Committee is authorized to meet electronically. Although this is a public meeting, the public is encouraged not to attend and instead to leave comments or concerns at the following phone number # 1-603-841-2936, or by emailing planning@somersworth.com or by sending written comment to the Planning Board/SRTC, either through the drive up window or by postal mail to 1 Government Way, Somersworth NH 03878. The public can access the meeting and listen live by telephone.

Roll call attendance was taken, **Belmore**, and **Bobinsky** were in attendance in City Hall Council Chambers. **McGlynn**, **Metivier**, **Robidas**, and **Kramlinger** were attendance remotely. Ogilvie, and Crossley were also in attendance in Chambers.

1) Approval of the minutes:

Metivier stated I move to approve the August 12, 2020 meeting minutes as presented.

The MOTION is SECONDED by Bobinsky

The MOTION CARRIES by a 6-0 roll call vote.

2) OLD BUSINESS

A) Humberto Agrade of Green Rock Investments is seeking minor site plan approval to expand a driveway into a parking lot on a multi-family site for a property located at 14 Mt. Vernon St. in the Historic Moderate Density (HMD) District, Assessor's Map 10 Lot 139, SITE#08-2020 PUBLIC HEARING

Humberto Agrade of Green Rock Investments was in attendance virtually to represent his application.

MOTION: Robidas stated I move to remove the application of Humberto Agrade of Green Rock Investments for minor site plan from the table for review and discussion.

The MOTION is SECONDED by Bobinsky.

The MOTION CARRIES by a 6-0 roll call vote.

Belmore stated the applicant has requested for the application and public hearing to be continued to the October SRTC Minor Site Plan meeting.

Adrade stated that he has not been able to secure an engineer to complete the requested plans. He stated he is requesting to continue the application to the next meeting in order to have time to work with an engineer to draft the plan.

There was a brief discussion if the City had a list of engineers. The City did not have an engineer to recommend.

Belmore closed the public hearing.

MOTION: Robidas stated, I MOVE to TABLE the application of Humberto Adrade of Green Rock Investments is seeking minor site plan approval to expand a driveway into a parking lot on a multi-family site to the October 14, 2020 at 2PM SRTC Minor Site Plan meeting for the following reasons:

1. To allow the applicant time to secure and work with an engineer to produce the plans requested at the August 12, 2020 meeting;

The MOTION is SECONDED by Bobinsky

Discussion: Metivier asked if they could suspend the application in lieu of tabling to allow the applicant time to work with an engineer.

Belmore explained in order to do that they would need to re-notice abutters and provide a new public notice. He stated that can be discussed at the October meeting should the applicant still need more time.

The MOTION CARRIES by a 6-0 roll call vote.

B) Any old business that may come before the Committee. – No other old business.

3) **NEW BUSINESS**

A) **Any other new business that may come before the Committee.**

No other business.

MOTION: Metivier MOTION to ADJOURN at 2:10 pm.

The MOTION is SECONDED by Robidas

The MOTION CARRIES by a 6-0 roll call vote.

Respectively submitted:

Dana Crossley, Planning Secretary
Site Review Technical Committee