

MINUTES OF THE RECREATION COMMITTEE
COMMITTEE MEMBERS PARTICIPATED REMOTELY VIA ZOOM VIDEO
CONFERENCE
CITY STAFF PARTICIPATED FROM THE CITY COUNCIL CHAMBERS
May 6, 2020 @ 4:00 pm

Committee Members present: Councilor Nancie Cameron, Chair
 Councilor Richard Michaud, Vice Chair
 Councilor Martin Pepin
 Councilor Crystal Paradis

Administration/Staff present: City Manager, Bob Belmore
 Deputy City Clerk, Kelly Gagne
 Recreation Supervisor, Kristen Davenport
 Director of Planning and Community Dev, Shanna
 Saunders
 Director of Finance, Scott Smith
 Director of Public Works & Utilities, Michael Bobinsky
 General Foreman, Gerry Vachon
 City Engineer, Gary Lemay

Other:

The meeting was called to order by Chair Cameron at 4:06 pm.

Roll call vote was done Councilors Michaud, Pepin, Paradis and Cameron were present and by themselves.

Manager Belmore noted who was present in the Council Chambers which is noted above.

APPROVE MINUTES

Motion made by Councilor Paradis, seconded by Councilor Michaud, made a motion to accept the March 11, 2020 minutes as presented. Motion Passed by roll call vote 4-0.

DOG PARK PROJECT UPDATE

Manager Belmore stated that he received a spreadsheet from the General Foreman Vachon in regards to current pricing for items at the dog park; including the fencing estimate which has come in substantially under the original budgeted amount. The total cost of the dog park project will be \$18,659.98, rounding it up to \$20,000 with contingency. As of today, we have collected \$2,000 in donations. Manager Belmore stated that the Finance Committee had voted to sponsor a Resolution for funding for this project. Included is also recommended language on signs. Research was done looking at surrounding towns and cities for examples of their language on the signs.

Councilor Paradis stated that the price seems to be lower than what was originally thought. Manager Belmore explained that there were a few bids ranging up to \$40,000. The entire fence will be 6ft around; this figure doesn't incorporate privacy fencing.

Councilor Pepin, seconded by councilor Paradis made a motion that the Recreation Committee be added to being sponsors of a supplemental appropriation to install fencing and other improvements for a dog park located at Millennium Park. Motion passed 4-0, by roll call vote

Manager Belmore asked the Committee if they would be inclined to incorporate the dog park rules and regulations that were recommended into our City Ordinance.

Councilor Paradis questioned if that would trigger a Public Hearing. Manager Belmore stated yes that is recommended for all City Ordinance changes, there has to be a Public Hearing.

Councilor Paradis, seconded by Councilor Michaud made a motion that the Recreation Committee sponsors an Ordinance incorporating the Dog Park rules and regulations into Chapter 30 of the City Ordinance. Motion passed 4-0, by roll call vote.

BALLFIELD ADVERTISING POLICY

Manager Belmore stated that in the meeting packet is a memorandum from Recreation Supervisor Davenport regarding recommendations in regards to the possible implementation for ball field advertisement/sponsor signs.

Councilor Paradis stated that the guidelines looked great and the pricing is fine. She suggested possibly doing a discount for the first year because there are not active ball games going on. It may help get companies in.

There was discussion regarding when advertising should begin. The Committee consensus is to wait until spring of 2021.

Councilor Pepin, seconded by Councilor Paradis made a motion that the Recreation Committee sponsors an Ordinance change to add the recommended changes to Chapter 30 of the City Ordinance for the ballfield advertising policy to be implemented in the spring of 2021. Motion passed 4-0, by roll call vote.

MILLENNIUM PARK FIELD LIGHTS

Manager Belmore stated that Gary Lemay provided a memo regarding the light poles located at Millennium Park. Currently, we have an insurance claim on the pole that fell. Additionally, the leaning pole is in eminent danger of falling and will need to be replaced. The fallen pole will be \$27,521 to replace and the leaning pole would be \$31,155. We hired Civil Consultants a structural engineer to look over the 8 poles we currently have there. If we move forward securing the bases using a retrofit kit we discovered it would be approximately \$1200 per pole. The retro

fit kits attach to the existing foundations.. Councilor Paradis asked if the leaning pole would be covered by insurance. Manager stated that we can go back and ask if it would be covered.

There was further discussion regarding the light pole and insurance options and how many games are played at the field. The Committee consensus is to go back to Liberty Mutual and ask what their schedule is and how many nights do they need to use the lights as they are the primary users. There was some discussion on who else used the park and might need the lights.

MISCELLANEOUS

Manager Belmore discussed whether or not summer camp will be happening this year. He is more certain than not that summer camp within the City will be cancelled. Councilor Paradis asked about when a decision will be made. Manager Belmore stated he will most likely make a decision next week for scheduling purposes. Councilor Cameron asked what the revenue loss by cancelling summer camp would be. Manager Belmore answered it is a wash because we are not spending the money.

Councilor Paradis, seconded by Councilor Pepin made a motion to adjourn at 4:40 pm. Motion passed 4-0, by roll call vote.

Respectfully submitted,

Kelly Gagne, Deputy City Clerk