

# Berwick / Somersworth 2019 Parade Committee - Meeting Minutes

November 25th, 2019 6:00pm  
Somersworth City Hall - Conference Room

In Attendance: Katelyn Carrington, Russ Timmons, Chris Smith,  
City Councilor Nancie Cameron, Dawn Ouellette, Beth Poulin, Lindsey Gagnon, Liza Coco

1. Call to order
  - a. At 6:00
2. Meeting Minutes Accepted
3. Christmas Parade
  - a. The process for float disbursement was discussed. Beth reminded the committee that Kim from Berwick Rec sends an email prior to the event confirming how the parade ends with each participant.
  - b. Jenne Holmes has confirmed she can moderate the broadcast and Bill Rogers of SomeCity will be there to film her in front of the SomeCity location as they did last year. Public Works is aware and will put baracaes up as they did in years prior.
  - c. The Grand Marshal (Gordy Hillard) has a car available if needed but Dana Hillard would like to push his wheelchair through the parade if possible.
4. Holiday Block Party
  - a. Katelyn reported that Deb Cram is available for \$200 for 2 ½ hours (living statue).
  - b. Green Foundry confirmed they are available to do the iron pour and that the amount of sand they had last year was adequate.
  - c. SAA (Somersworth Athletic Association) and Old Rail Pizza will sell food again as they did last year and will be located in the same place.
  - d. Katelyn has ordered the candy canes for passing out at the parade. Total cost of \$75.
5. Other
  - a. The press release has been sent and facebook is being updated with info regularly now that we are closer to the event by Lindsey Gagnon.
  - b. Budget numbers follow up...
    - i. Approved the following expenses:
      1. Fireworks \$750 (confirmed with Hilltop Fireworks)
      2. Ad in Fosters \$110 (5x7 ad for wednesday and Thursday before parade)
      3. Deb Cram \$200 (2 ½ hour comitmnet)
      4. Uhaul/Truck Rental \$60 (Friday 9am to Sunday 2pm)
    - ii. Noted the incoming sponsors:

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1. Somersworth American Legion \$500
  2. D. F. Richard \$500
  3. Service Credit Union has not gotten back to Beth yet.
6. Next Meeting Date: December 6th 6:00pm at the Somersworth City Hall

Meeting adjourned at 6:40pm.

Respectfully submitted,

Lindsey Gagnon