



## General Fund Revenue Estimates

	FY 16-17	FY 17-18
<b>TAXES</b>		
LOCAL PROPERTY TAXES	24,728,478	25,438,765
STATE PROPERTY TAXES	1,950,396	1,882,114
INTEREST AND PENALTIES	280,000	280,000
	<b>26,958,874</b>	<b>27,600,879</b>
<b>LICENSES, PERMITS, AND FEES</b>		
MOTOR VEHICLE PERMITS AND FEES	1,460,000	1,575,000
BUSINESS LICENSES, PERMITS, AND FEES	125,625	125,625
	<b>1,585,625</b>	<b>1,700,625</b>
<b>INTERGOVERNMENTAL</b>		
<b><u>CITY:</u></b>		
HIGHWAY BLOCK GRANT	225,965	225,965
MEALS & ROOMS TAX DISTRIBUTION	604,898	604,898
PAYMENT IN LIEU OF TAXES	112,356	112,356
OTHER	2,269	2,269
<b>SUBTOTAL CITY INTERGOVERNMENTAL</b>	<b>945,488</b>	<b>945,488</b>
<b><u>SCHOOL:</u></b>		
STATE ADEQUACY GRANT	7,496,796	7,533,806
MEDICAID REIMBURSEMENT	375,000	320,000
BUILDING AID	847,078	847,078
CATASTROPHIC VOCATIONAL AID	391,405	340,000
VOCATIONAL AID	40,000	37,500
TUITION	372,000	254,912
MISCELLANEOUS SCHOOL	9,000	6,000
<b>SUBTOTAL SCHOOL INTERGOVERNMENTAL</b>	<b>9,531,279</b>	<b>9,339,296</b>
<b>TOTAL INTERGOVERNMENTAL</b>	<b>10,476,767</b>	<b>10,284,784</b>




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## General Fund Revenue Estimates

	FY 16-17	FY 17-18
<b>OTHER REVENUE</b>		
INTEREST ON INVESTMENTS	20,000	30,000
INCOME FROM DEPARTMENTS	412,705	468,437
SALE OF CITY PROPERTY	25,000	25,000
LEASE PAYMENTS	124,750	124,750
HYDRO LEASE	90,000	80,000
	<b>672,455</b>	<b>728,187</b>
<b>OTHER FINANCING SOURCES</b>		
USE OF FUND BALANCE - REDUCE TAXES	885,000	885,000
	<b>885,000</b>	<b>885,000</b>
<b>TOTAL</b>	<b>40,578,721</b>	<b>41,199,475</b>
<b>INCREASE IN REVENUES FROM PREVIOUS YEAR</b>		<b>620,754</b>
<b>PERCENTAGE OF INCREASE IN REVENUES</b>		<b>1.53%</b>



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**400 ELECTED LEADERSHIP**

**100 MAYOR-COUNCIL**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40101	Mayor Salary	2,106	2,106	2,106
40102	Council Salaries	9,477	9,477	9,477
40103	School Board Salaries	9,401	9,477	9,477
41700	Fica/Medicare	1,570	1,611	1,611
41750	Unemploy Insurance	27	0	0
41775	Workers Comp Insurance	43	54	54
43000	Travel/Training	275	500	500
44101	Office Supplies	1,028	1,000	1,000
44150	Period & Forms	0	200	200
44500	Postage	64	500	500
44901	Miscellaneous Supplies	235	0	0

<i>Mayor-Council</i>	<b>24,224</b>	<b>24,925</b>	<b>24,925</b>
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**400 ELECTED LEADERSHIP**

**100 MAYOR-COUNCIL**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
40101	Mayor Salary	2,106	Salary per year
40102	Council Salaries	9,477	Salary - Council (\$1,053/yr X 9)
40103	School Board Salaries	9,477	Salary - School Board (\$1,053/yr X 9)
41700	Fica/Medicare	1,611	Salary (\$21,060) X 7.65%
41775	Workers Comp Insurance	54	Insurance
43000	Travel/Training	500	Mileage/Training Reimbursement
44101	Office Supplies	1,000	General Office supplies and other miscellaneous needs.
44150	Period & Forms	200	Printing of forms, subscriptions
44500	Postage	500	Postage

*Mayor-Council*

**24,925**




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**400 ELECTED LEADERSHIP**

**110 CIVIC PROMOTIONS**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
45410	Decorations/Banners	9,817	5,000	5,000
45411	Memorial Day	800	800	800
45416	Employee Appreciation	458	1,000	1,000
45417	Boards Appreciation Dinner	1,230	1,300	1,500
45418	125th Anniversary Celebration	0	0	2,000
45419	Christmas Parade	2,100	2,600	3,100
<i>Civic Promotions</i>		<b>14,405</b>	<b>10,700</b>	<b>13,400</b>
<i>Difference From Previous Budget</i>				2,700
<i>Percentage Difference From Previous Budget</i>				25.23%




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**400 ELECTED LEADERSHIP**

**110 CIVIC PROMOTIONS**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
45410	Decorations/Banners	5,000	<b>Decorations/Banners and associated costs.</b>
45411	Memorial Day	800	<b>Support for Memorial Day - American Legion</b>
45416	Employee Appreciation	1,000	<b>Recognition for Employees</b>
45417	Boards Appreciation Dinner	1,500	<b>Recognition Dinner for Volunteer Boards and Committees</b>
45418	125th Anniversary Celebration	2,000	<b>City of Somersworth's 125th Anniversary Celebration</b>
45419	Christmas Parade	3,100	<b>Support of Annual Holiday Parade</b>
		<b>13,400</b>	




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**400 ELECTED LEADERSHIP**

**111 COMMUNITY SUPPORT**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
45472	Coast Bus Service	57,986	57,986	57,986
45473	Big Brothers Big Sisters	1,500	1,500	1,500
45474	Community Food Pantry	2,000	2,000	2,000
45475	Haven	1,000	2,000	2,000
45478	Cornerstone VNA	7,500	7,500	7,500
45479	Somersworth Youth Connection	1,000	3,000	3,000
45482	Community Action Program	4,000	4,000	4,000
45483	Festival Association	3,500	5,000	5,000
45484	Homemakers	7,200	7,200	7,200

<i>Community Support</i>	<b>85,686</b>	<b>90,186</b>	<b>90,186</b>
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%

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<i>Total Elected Leadership</i>	<b>124,315</b>	<b>125,811</b>	<b>128,511</b>
<i>Difference From Previous Budget</i>			2,700
<i>Percentage Difference From Previous Budget</i>			2.15%



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**400 ELECTED LEADERSHIP**

**111 COMMUNITY SUPPORT**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
45472	Coast Bus Service	57,986	<b>Request = \$83,259</b>
45473	Big Brothers Big Sisters	1,500	<b>Request = \$1,500</b>
45474	Community Food Pantry	2,000	<b>Request = \$2,000</b>
45475	Haven	2,000	<b>Request = \$2,500</b>
45478	Cornerstone VNA	7,500	<b>Request = \$9,500</b>
45479	Somersworth Youth Connection	3,000	<b>Request = \$5,000</b>
45482	Community Action Program	4,000	<b>Request = \$5,000</b>
45483	Festival Association	5,000	<b>Request = \$5,000</b>
45484	Homemakers	7,200	<b>Request = \$7,200 + additional amount as decided by the City</b>

**New Requests for Fiscal Year 2018**

American Red Cross	0	<b>Request = \$2,000</b>
Crossroads House	0	<b>Request = \$2,000</b>
Sober Sisters	0	<b>Request = \$2,500</b>
Homeless Ctr. For Strafford County	0	<b>Request = \$4,500</b>
AIDS Response	0	<b>Request = \$500</b>
CASA	0	<b>Request = \$500</b>

**90,186**

**Amounts listed in the detail column is the amount requested by the agency.**






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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**401 CITY MANAGEMENT**

**120 CITY MANAGER**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
40200	Full Time Salaries	218,497	215,945	228,994
41100	Health/Dental Ins	67,095	73,792	73,043
41200	Life & Disability	4,570	4,306	4,306
41700	Fica/Medicare	16,340	16,520	17,518
41750	Unemploy Insurance	149	190	190
41775	Workers Comp Insurance	325	489	489
41780	State Retirement	26,280	26,315	28,409
43000	Travel/Training	3,685	4,100	4,100
44101	Office Supplies	1,046	750	750
44102	Computer Supplies	738	250	250
44150	Period & Forms	274	200	200
44406	Vehicle Allowance	4,500	5,400	5,400
44500	Postage	381	300	300
45500	Association Dues	892	1,200	1,200

<i>City Manager</i>	<b>344,773</b>	<b>349,757</b>	<b>365,149</b>
<i>Difference From Previous Budget</i>			15,392
<i>Percentage Difference From Previous Budget</i>			4.40%




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**401 CITY MANAGEMENT**

**120 CITY MANAGER**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	228,994	<b>City Manager \$117,522</b> <b>Exec Sec 47,472</b> <b>HR Manager 64,000</b> <b>3 Full Time Employees</b>
41100	Health/Dental Ins	73,043	<b>3 Full Time Employees</b>
41200	Life & Disability	4,306	<b>Insurance</b>
41700	Fica/Medicare	17,518	<b>Salary (\$228,994) X 7.65%</b>
41750	Unemploy Insurance	190	<b>Insurance</b>
41775	Workers Comp Insurance	489	<b>Insurance</b>
41780	State Retirement	28,409	<b>Salary (\$228,994)X11.38% plus 2% ICMA for City Manager</b>
43000	Travel/Training	4,100	<b>Conferences/Training, Travel for City Manager and HR Manager and other expenses, HR Manager Certification(s)</b>
44101	Office Supplies	750	<b>General Office Supplies</b>
44102	Computer Supplies	250	<b>Toner. Ink, etc.</b>
44150	Period & Forms	200	<b>Letterhead, forms, etc.</b>
44406	Vehicle Allowance	5,400	<b>Monthly vehicle allowance</b>
44500	Postage	300	<b>Postage</b>
45500	Association Dues	1,200	<b>ICMA, State Manager's Association, SHRM, SHRA, for City Manager and HR Manager</b>

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**365,149**




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**401 CITY MANAGEMENT**

**121 ADMINISTRATION**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
45100	City Attorney/Legal Services	41,607	40,000	40,000
45101	Litigation	12,426	10,000	10,000
45200	Account & Audit	18,802	22,500	22,500
45440	Newsletter	0	1,500	500
45500	Association Dues	8,880	8,880	9,208
45800	Printing	48	300	200
45900	Miscellaneous Services	2,987	3,500	3,500
45901	Advertising	297	400	400
45907	Safety/Risk Management	349	400	400
45908	Consultant	5,200	5,000	5,000
45909	Internet/Web Site	4,462	3,800	4,500
46100	Building Ins	13,964	14,941	14,687
46200	Professional Insurance	389	417	410
47100	Computer Supply/Maint	2,595	2,500	2,500
<i>Administration</i>		<b>112,006</b>	<b>114,138</b>	<b>113,805</b>
<i>Difference From Previous Budget</i>				-333
<i>Percentage Difference From Previous Budget</i>				-0.29%
<hr/> <i>Total City Management</i>		<b>456,779</b>	<b>463,895</b>	<b>478,954</b>
<i>Difference From Previous Budget</i>				15,059
<i>Percentage Difference From Previous Budget</i>				3.25%




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**401 CITY MANAGEMENT**

**121 ADMINISTRATION**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
45100	City Attorney/Legal Services	40,000	City Atty. services; labor relations atty.; special counsel as needed
45101	Litigation	10,000	Litigation - Court action expenses
45200	Account & Audit	22,500	Annual auditing Services
45440	Newsletter	500	Printing of community newsletter - Bi-annually
45500	Association Dues	9,208	Annual membership dues - New Hampshire Municipal Association
45800	Printing	200	Various printing for the City.
45900	Miscellaneous Services	3,500	Other programs, events, etc.
45901	Advertising	400	Legal notices and employment advertisements
45907	Safety/Risk Management	400	Funding for Joint Loss Mgmt. Com & associated costs.
45908	Consultant	5,000	Miscellaneous projects, etc.
45909	Internet/Web Site	4,500	Website hosting contract, Internet services (Comcast \$85/mo)
46100	Building Ins	14,687	PRIMEX
46200	Professional Insurance	410	PRIMEX
47100	Computer Supply/Maint	2,500	Hardware Maintenance/Repair/Replacement

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**113,805**



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**403 FINANCE AND ADMINISTRATION**

**300 FINANCE DEPARTMENT**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	188,275	185,075	183,165
40400	Longevity	2,288	2,288	1,456
41100	Health/Dental Ins	49,654	56,274	65,086
41200	Life & Disability	2,706	2,805	2,805
41700	Fica/Medicare	14,019	14,333	14,124
41750	Unemploy Insurance	270	270	270
41775	Workers Comp Insurance	276	415	435
41780	State Retirement	21,069	20,928	21,010
43000	Travel/Training	1,948	1,500	1,750
44101	Office Supplies	1,281	1,500	1,500
44150	Period & Forms	1,576	1,500	1,000
44500	Postage	2,032	2,200	2,200
45500	Association Dues	190	230	230
45800	Printing	253	500	500
45905	IT Consultant	23,575	22,250	25,000
46200	Professional Insurance	2,691	2,879	2,830
47100	Computer Supply/Maint	1,370	750	1,000
47200	Office Machine/Software Maint	7,157	9,712	7,500

<i>Finance Department</i>	<b>320,628</b>	<b>325,409</b>	<b>331,861</b>
<i>Difference From Previous Budget</i>			6,452
<i>Percentage Difference From Previous Budget</i>			1.98%




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**403 FINANCE AND ADMINISTRATION**

**300 FINANCE DEPARTMENT**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
40200	Full Time Salaries	183,165	Fin Director \$ 94,730 Asst Fin Dir. 49,826 AP/Pay 38,609
40400	Longevity	1,456	One employee eligible
41100	Health/Dental Ins	65,086	3 Full Time Employees
41200	Life & Disability	2,805	Three Full Time Employees
41700	Fica/Medicare	14,124	Salary (\$184,621) X 7.65%
41750	Unemploy Insurance	270	Insurance
41775	Workers Comp Insurance	435	Insurance
41780	State Retirement	21,010	Salary (184,621) X 11.38%
43000	Travel/Training	1,750	GFOA, NHGFOA conferences, other training.
44101	Office Supplies	1,500	General Office supplies.
44150	Period & Forms	1,000	Checks, envelopes, letterhead.
44500	Postage	2,200	Postage for Mailing
45500	Association Dues	230	GFOA, NHGFOA dues.
45800	Printing	500	Printing supplies for annual budget.
45905	IT Consultant	25,000	IT Consultant - Combination of on-site support and remote monitoring with BackBay Networks
46200	Professional Insurance	2,830	PRIMEX
47100	Computer Supply/Maint	1,000	Computers - Parts and Maintenance
47200	Office Machine/Software Maint	7,500	Tyler Tech \$5,000 Off-Site Storage/Back up 2,500

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**331,861**



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**403 FINANCE AND ADMINISTRATION**

**310 CITY CLERK**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	92,244	91,261	93,294
41100	Health/Dental Ins	42,730	46,446	41,288
41200	Life & Disability	1,080	1,527	1,548
41500	Retirees Life Insurance	534	1,080	540
41700	Fica/Medicare	6,401	6,981	7,137
41750	Unemploy Insurance	87	160	160
41775	Workers Comp Insurance	146	221	231
41780	State Retirement	10,179	10,194	10,617
43000	Travel/Training	1,838	750	1,000
44101	Office Supplies	1,185	525	525
44500	Postage	633	750	650
45500	Association Dues	45	60	60
45800	Printing	1,149	1,500	1,500
45901	Advertising	3,499	2,000	2,500
45911	Restoration of Vital Records	1,500	1,500	1,500
46200	Professional Insurance	485	519	510
47100	Computer Supply/Maint	1,489	1,800	1,800
47200	Office Machine/Software Maint	496	500	500

<i>City Clerk</i>	<b>165,721</b>	<b>167,774</b>	<b>165,360</b>
<i>Difference From Previous Budget</i>			-2,414
<i>Percentage Difference From Previous Budget</i>			-1.44%




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**403 FINANCE AND ADMINISTRATION**

**310 CITY CLERK**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
40200	Full Time Salaries	93,294	<b>City Clerk \$ 50,254 Dep.City Clerk 43,040</b>
41100	Health/Dental Ins	41,288	<b>Health/Dental Insurance</b>
41200	Life & Disability	1,548	<b>Insurance</b>
41500	Retirees Life Insurance	540	<b>Retiree Life Insurance</b>
41700	Fica/Medicare	7,137	<b>Salary (\$93,294) X 7.65%</b>
41750	Unemploy Insurance	160	<b>Insurance</b>
41775	Workers Comp Insurance	231	<b>Insurance</b>
41780	State Retirement	10,617	<b>Salary (\$93,294) X 11.38%</b>
43000	Travel/Training	1,000	<b>Training and Mileage Reimbursement City Clerk in year 3 of 4 year certification process.</b>
44101	Office Supplies	525	<b>General office supplies.</b>
44500	Postage	650	<b>Postage based on prior year's expenditures</b>
45500	Association Dues	60	<b>NHTC/TC, IIMC Dues</b>
45800	Printing	1,500	<b>Dog licenses and annual reports</b>
45901	Advertising	2,500	<b>Posting of public notices, other types of required advertising.</b>
45911	Restoration of Vital Records	1,500	<b>To restore and bind vital records</b>
46200	Professional Insurance	510	<b>PRIMEX</b>
47100	Computer Supply/Maint	1,800	<b>Maint. agreement TYLER, other hardware/software support</b>
47200	Office Machine/Software Maint	500	<b>General office equipment maintenance</b>

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**165,360**






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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**403 FINANCE AND ADMINISTRATION**

**311 ELECTIONS**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	4,975	7,500	4,000
44101	Office Supplies	148	700	700
44500	Postage	70	350	200
45800	Printing	934	4,500	3,000
45901	Advertising	1,431	700	700
47102	Election Machine Programming	2,592	3,500	2,500
47200	Office Machine/Software Maint	1,000	1,000	1,000
48101	Electricity	265	175	200
48103	Heating Fuel	940	350	350
<i>Elections</i>		<b>12,355</b>	<b>18,775</b>	<b>12,650</b>
<i>Difference From Previous Budget</i>				<b>-6,125</b>
<i>Percentage Difference From Previous Budget</i>				<b>-32.62%</b>




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**403 FINANCE AND ADMINISTRATION**

**311 ELECTIONS**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	4,000	<b>One election - pay for election workers</b>
44101	Office Supplies	700	<b>General Election Supplies including meals for election workers during elections</b>
44500	Postage	200	<b>Postage - based on prior year</b>
45800	Printing	3,000	<b>Printing of forms, etc.</b>
45901	Advertising	700	<b>Advertising based on prior year</b>
47102	Election Machine Programming	2,500	<b>Programming equipment, 1 election</b>
47200	Office Machine/Software Maint	1,000	<b>Maintenance agreement and equipment</b>
48101	Electricity	200	<b>Electricity</b>
48103	Heating Fuel	350	<b>Heating oil</b>

**12,650**



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**403 FINANCE AND ADMINISTRATION**

**320 TAX COLLECTOR**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	100,947	104,169	98,859
40220	Part Time Salaries	0	0	17,638
40400	Longevity	1,664	1,664	1,664
41100	Health/Dental Ins	37,424	46,446	33,960
41200	Life & Disability	1,176	1,665	1,608
41700	Fica/Medicare	7,221	8,096	9,039
41750	Unemploy Insurance	93	120	180
41775	Workers Comp Insurance	153	230	241
41780	State Retirement	11,348	11,822	11,440
43000	Travel/Training	294	425	750
44101	Office Supplies	996	1,300	1,000
44150	Period & Forms	240	325	250
44500	Postage	14,796	12,300	14,000
45500	Association Dues	20	20	20
45800	Printing	990	1,020	1,000
45900	Miscellaneous Services	555	0	0
45915	Title Search Fees	2,025	3,500	3,000
45916	Register of Deeds	1,354	1,900	1,900
45917	Notary Renewals	75	75	75
46200	Professional Insurance	2,054	2,198	2,161
47200	Office Machine/Software Maint	6,613	6,800	6,800
<i>Tax Collector</i>		<b>190,037</b>	<b>204,075</b>	<b>205,585</b>
<i>Difference From Previous Budget</i>				<b>1,510</b>
<i>Percentage Difference From Previous Budget</i>				<b>0.74%</b>




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**403 FINANCE AND ADMINISTRATION**

**320 TAX COLLECTOR**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	98,859	<b>Tax Collector \$62,178</b>
			<b>Deputy \$36,681</b>
40220	Part Time Salaries	17,638	<b>One (1) part time employee - 20 hours per week</b>
40400	Longevity	1,664	<b>One employee eligible</b>
41100	Health/Dental Ins	33,960	<b>Health/Dental Insurance</b>
41200	Life & Disability	1,608	<b>Insurance</b>
41700	Fica/Medicare	9,039	<b>Salary (\$118,161) X 7.65%</b>
41750	Unemploy Insurance	180	<b>Insurance</b>
41775	Workers Comp Insurance	241	<b>Insurance</b>
41780	State Retirement	11,440	<b>Salary (\$100,523) X 11.38%</b>
43000	Travel/Training	750	<b>Mileage and training expenses</b>
44101	Office Supplies	1,000	<b>General Office Supplies</b>
44150	Period & Forms	250	<b>Subscriptions and forms</b>
44500	Postage	14,000	<b>Postage based on prior year's expenditures</b>
45500	Association Dues	20	<b>Dues NHTCA</b>
45800	Printing	1,000	<b>Tax Bills, other printing</b>
45915	Title Search Fees	3,000	<b>Tax Liens/Deeding research</b>
45916	Register of Deeds	1,900	<b>Recording fees for liens</b>
45917	Notary Renewals	75	<b>Notary License for Part Time employee</b>
46200	Professional Insurance	2,161	<b>PRIMEX</b>
47200	Office Machine/Software Maint	6,800	<b>Maint agreement VADAR, E-Reg, Tyler, other hardware/software support</b>

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205,585



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**403 FINANCE AND ADMINISTRATION**

**330 HUMAN SERVICES**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	45,149	45,900	45,900
41100	Health/Dental Ins	8,361	9,828	10,958
41200	Life & Disability	669	757	751
41500	Retirees Life Insurance	102	104	104
41700	Fica/Medicare	3,309	3,511	3,511
41750	Unemploy Insurance	63	60	60
41775	Workers Comp Insurance	73	109	114
41780	State Retirement	4,864	5,127	5,223
43000	Travel/Training	372	500	500
44101	Office Supplies	246	500	500
44500	Postage	49	100	100
45485	Direct Relief-Rent	87,739	115,000	115,000
45486	Direct Relief-Rx-Medical	59	5,000	3,000
45487	Direct Relief-Utilities	2,350	10,000	10,000
45488	Direct Relief-Other	14,652	14,000	14,000
45900	Miscellaneous Services	0	0	500
45901	Advertising	346	0	0
47200	Office Machine/Software Maint	820	500	850

<i>Human Services</i>	<b>169,221</b>	<b>210,996</b>	<b>211,071</b>
<i>Difference From Previous Budget</i>			75
<i>Percentage Difference From Previous Budget</i>			0.04%




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**403 FINANCE AND ADMINISTRATION**

**330 HUMAN SERVICES**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	45,900	Welfare Officer
41100	Health/Dental Ins	10,958	Health/Dental Insurance
41200	Life & Disability	751	Insurance
41500	Retirees Life Insurance	104	Insurance
41700	Fica/Medicare	3,511	Salary (\$45,900) X 7.65%
41750	Unemploy Insurance	60	Insurance
41775	Workers Comp Insurance	114	Insurance
41780	State Retirement	5,223	Salary (\$45,900) X 11.38%
43000	Travel/Training	500	Training and mileage reimbursement
44101	Office Supplies	500	General office supplies
44500	Postage	100	Postage
45485	Direct Relief-Rent	115,000	Rental Assistance
45486	Direct Relief-Rx-Medical	3,000	Prescription and Medical Assistance
45487	Direct Relief-Utilities	10,000	Heat, electric, other assistance
45488	Direct Relief-Other	14,000	Other types of assistance such as
45900	Miscellaneous Services	500	Unanticipated Expenses
47200	Office Machine/Software Maint	850	Annual Fee for GAPS

*211,071*



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**403 FINANCE AND ADMINISTRATION**

**350 LIBRARY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
40200	Full Time Salaries	89,218	106,991	109,440
40220	Part Time Salaries	50,570	35,460	35,460
40400	Longevity	1,664	1,664	1,664
40440	Educational Incentive	1,000	1,000	1,000
41100	Health/Dental Ins	23,355	25,068	27,329
41200	Life & Disability	1,595	1,695	1,721
41700	Fica/Medicare	11,070	11,101	11,288
41750	Unemploy Insurance	181	220	220
41775	Workers Comp Insurance	203	275	288
41780	State Retirement	12,201	12,248	12,644
43000	Travel/Training	120	400	2,000
44101	Office Supplies	1,798	2,000	2,000
44150	Period & Forms	2,929	3,200	3,000
44300	Janitorial Supplies	104	450	450
44500	Postage	31	400	400
45500	Association Dues	280	305	345
45600	Telephone	1,084	1,200	1,200
45800	Printing	0	380	380
45901	Advertising	185	100	100
45925	Miscellaneous Physicals	433	125	125
46100	Building Ins	3,920	4,194	4,123
47100	Computer Supply/Maint	56	500	500
47200	Office Machine/Software Maint	3,760	1,500	2,500
47700	Books	12,108	13,500	13,500
47701	Audio - Visual	3,998	5,200	4,200
47702	Books - Children	2,857	4,000	3,500
47704	Electronic Resources	1,927	2,600	2,600
48101	Electricity	7,964	8,100	8,100
48102	Water & Sewer	324	360	360
48103	Heating Fuel	2,356	3,000	3,000
48200	Building Maint	3,696	4,000	4,000
48400	Janitorial Svcs	0	1,250	0




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**403 FINANCE AND ADMINISTRATION**

**350 LIBRARY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
	<i>Library</i>	<i>240,987</i>	<i>252,486</i>	<i>257,437</i>
	<i>Difference From Previous Budget</i>			<i>4,951</i>
	<i>Percentage Difference From Previous Budget</i>			<i>1.96%</i>
<hr/>				
	<i>Total Finance and Administration</i>	<i>1,098,948</i>	<i>1,179,515</i>	<i>1,183,964</i>
	<i>Difference From Previous Budget</i>			<i>4,449</i>
	<i>Percentage Difference From Previous Budget</i>			<i>0.38%</i>





**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**403 FINANCE AND ADMINISTRATION**

**350 LIBRARY**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
40200	Full Time Salaries	109,440	Librarian \$68,127 Assistant \$41,313
40220	Part Time Salaries	35,460	2 part time assistants and 1 page
40400	Longevity	1,664	One employee eligible
40440	Educational Incentive	1,000	One employee eligible
41100	Health/Dental Ins	27,329	Health/Dental Insurance
41200	Life & Disability	1,721	Insurance
41700	Fica/Medicare	11,288	Salary (\$147,564) X 7.65%
41750	Unemploy Insurance	220	Insurance
41775	Workers Comp Insurance	288	Insurance
41780	State Retirement	12,644	Salary (\$111,104) X 11.38%
43000	Travel/Training	2,000	NH Library Association, NH Trustees Annual Conf., Misc Mileage for Regional Meetings Assistant to attend National Conference
44101	Office Supplies	2,000	General Office Supplies \$600 Library Supplies \$1,400
44150	Period & Forms	3,000	Magazine Subscriptions \$1,200 Newspaper Subscriptions \$1,300 Other Serials and Indexes \$500
44300	Janitorial Supplies	450	Public Restroom Supplies \$350 Cleaning Supplies \$100
44500	Postage	400	General Mailing
45500	Association Dues	345	NHLA and NELA \$170 NH Library Trustees \$150 Rochester Area Libraries \$25
45600	Telephone	1,200	Annual Telephone - Avg. \$100/month
45800	Printing	380	Book Discussion \$40 Summer Reading \$40 New Borrower Brochures \$300
45901	Advertising	100	General Advertising as needed (such a job postings)
45925	Miscellaneous Physicals	125	1 pre-employment Physical
46100	Building Ins	4,123	PRIMEX
47100	Computer Supply/Maint	500	Maintain Staff and Public Access Computers
47200	Office Machine/Software Mair	2,500	ByWater Solutions - Koha ILS hosting and support fee for on-line catalog
47700	Books	13,500	New and replacement books for general catalog - 56 books/month at average \$20/book.




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**403 FINANCE AND ADMINISTRATION**

**350 LIBRARY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
47701	Audio - Visual	4,200	Children's audiobooks and DVD's \$600 General collection DVD's \$2,400 General Collection audiobooks \$2,200
47702	Books - Children	3,500	New and replacement books 15 books/month/avg. \$22
47704	Electronic Resources	2,600	2017 NH Book Consortium fee - Based on population and use.
48101	Electricity	8,100	Electric based on historical average
48102	Water & Sewer	360	Water/Sewer based on average
48103	Heating Fuel	3,000	Natural Gas delivery and supply
48200	Building Maint	4,000	Dumbwaiter Inspect and certify, Furnace Maint, fire Alarm and Extinguishers, Replacement of Light Fixture Covers, Plumbing repairs, Carpet & Floor cleaning

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257,437



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**404 DEVELOPMENT SERVICES**

**400 PLANNING**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	177,178	196,090	135,290
40220	Part Time Salaries	0	0	50,960
41100	Health/Dental Ins	59,131	73,712	51,347
41200	Life & Disability	2,410	2,869	1,973
41700	Fica/Medicare	12,773	15,000	14,248
41750	Unemploy Insurance	147	240	240
41775	Workers Comp Insurance	2,591	3,898	4,081
41780	State Retirement	18,861	21,903	15,396
43000	Travel/Training	766	1,500	1,500
44101	Office Supplies	824	1,000	1,000
44150	Period & Forms	28	100	100
44500	Postage	3,804	3,000	3,500
45402	Strafford Regional Planning Co	9,497	9,507	9,601
45500	Association Dues	15	320	569
45700	Contract Services	1,894	0	0
45901	Advertising	2,684	2,000	2,500
45910	Physicals	89	0	0
47200	Office Machine/Software Maint	1,149	500	1,775
<i>Planning</i>		<b>293,839</b>	<b>331,639</b>	<b>294,080</b>
<i>Difference From Previous Budget</i>				<b>-37,559</b>
<i>Percentage Difference From Previous Budget</i>				<b>-11.33%</b>




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**404 DEVELOPMENT SERVICES**

**400 PLANNING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	135,290	Director \$92,250 Secretary 43,040
40220	Part Time Salaries	50,960	ED Manager - 28 Hours per week Current hourly range for this position is \$26.99 - \$34.40 per hour
41100	Health/Dental Ins	51,347	Health/Dental Insurance
41200	Life & Disability	1,973	Insurance
41700	Fica/Medicare	14,248	Salary (\$186,250) X 7.65%
41750	Unemploy Insurance	240	Insurance
41775	Workers Comp Insurance	4,081	Insurance
41780	State Retirement	15,396	Salary (\$135,290) X 11.38%
43000	Travel/Training	1,500	NNECAPA, NHPA annual conferences, Municipal Law Lecture series, RSA updates
44101	Office Supplies	1,000	Ink for Plotter (approx. 10 per year) General clerical supplies including materials to send out packets to Board members.
44150	Period & Forms	100	Various books/magazines/articles used as tools for planning as needed
44500	Postage	3,500	General mailing, packets for Board members, owner notification for proposed amendment changes, etc.
45402	Strafford Regional Planning Co	9,601	Annual membership dues based on written quote from Commission
45500	Association Dues	569	NH Planners Association Northern NE Planner's Association National Arbor Day Foundation American Planning Association
45901	Advertising	2,500	Ads in local newspaper for meeting notices and requests for bids
47200	Office Machine/Software Maint	1,775	ESRI - 1/2 cost shared with DPW \$1,275. Other \$500

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**294,080**




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**404 DEVELOPMENT SERVICES**

**401 ECONOMIC DEVELOPMENT**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
43000	Travel/Training	390	1,000	1,000
44101	Office Supplies	250	300	300
44107	Presentations	424	500	500
44500	Postage	146	350	350
45500	Association Dues	530	850	850
45601	Cell Phones	465	605	605
45700	Contract Services	0	0	20,000
45901	Advertising	2,332	3,000	3,500

<i>Economic Development</i>	<b>4,536</b>	<b>6,605</b>	<b>27,105</b>
<i>Difference From Previous Budget</i>			<b>20,500</b>
<i>Percentage Difference From Previous Budget</i>			<b>310.37%</b>




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**404 DEVELOPMENT SERVICES**

**401 ECONOMIC DEVELOPMENT**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
43000	Travel/Training	1,000	Economic development conferences, travel, and various ED training opportunities
44101	Office Supplies	300	General office supplies
44107	Presentations	500	Hosting of annual Chamber Business Before Hours and other ED events
44500	Postage	350	Mailings to Somersworth Businesses and business recruitment efforts.
45500	Association Dues	850	NH Economic Developers Association (\$40), NEEDA (\$135) Seacoast Local (\$150), NH CIBOR (\$125) and annual Chamber dues
45601	Cell Phones	605	Cell Phone for EDM
45700	Contract Services	20,000	Marketing, strategic planning, web site updates.
45901	Advertising	3,500	ad in "NH Business Review" Subscription to Constant Contact 2 \$30/month Regional ad in Business NH Magazine

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27,105



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**404 DEVELOPMENT SERVICES**

**410 CODE ENFORCEMENT**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	99,619	101,243	99,791
41100	Health/Dental Ins	51,519	53,733	59,302
41200	Life & Disability	1,552	1,624	1,618
41700	Fica/Medicare	7,068	7,745	7,634
41750	Unemploy Insurance	127	120	120
41775	Workers Comp Insurance	4,422	6,651	6,964
41780	State Retirement	11,011	11,309	11,356
43000	Travel/Training	550	1,000	700
44101	Office Supplies	154	500	350
44150	Period & Forms	98	200	200
44400	Vehicle Fuel	795	1,200	1,000
44500	Postage	310	400	400
45601	Cell Phones	1,209	980	1,200
45700	Contract Services	5,694	5,700	5,700
46300	Fleet & Equip Insurance	1,017	1,088	990
47201	Office Equip	3,750	750	750
47203	Equipment - Codes	174	200	200
47600	Vehicle Maintenance	982	1,000	1,000

<i>Code Enforcement</i>	<b>190,052</b>	<b>195,443</b>	<b>199,275</b>
<i>Difference From Previous Budget</i>			3,832
<i>Percentage Difference From Previous Budget</i>			1.96%



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**404 DEVELOPMENT SERVICES**

**410 CODE ENFORCEMENT**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	99,791	<b>Code Enforcement \$ 55,023</b> <b>Code Compliance 44,768</b>
41100	Health/Dental Ins	59,302	<b>Health/Dental Insurance</b>
41200	Life & Disability	1,618	<b>Insurance</b>
41700	Fica/Medicare	7,634	<b>Salary (\$99,791) X 7.65%</b>
41750	Unemploy Insurance	120	<b>Insurance</b>
41775	Workers Comp Insurance	6,964	<b>Insurance</b>
41780	State Retirement	11,356	<b>Salary (\$99,791) X 11.38%</b>
43000	Travel/Training	700	<b>NHBOA membership, NHHOA membership</b> <b>ICC membership for Code officer - (Required),SEACOAST BOA Meeting</b>
44101	Office Supplies	350	<b>General office supplies, ink for 2 printers, general clerical supplies</b>
44150	Period & Forms	200	<b>Purchasing of mechanical/electrical/plumbing permit forms.</b>
44400	Vehicle Fuel	1,000	<b>Gas for two code vehicles. Based on past 3 years usage and taking into consideration current vehicles mpg and miles driven, current FY expense, and current fuel price.</b>
44500	Postage	400	<b>Postage (based on past years usage plus increase of use of Certified Mail to address compliance issues)</b>
45601	Cell Phones	1,200	<b>Cell phone payment for 2 Code Officers (based on current monthly cost of \$31.66 for Asst CEO phone and \$50.00 for CEO smart phone)</b>
45700	Contract Services	5,700	<b>Electrical inspector</b>
46300	Fleet & Equip Insurance	990	<b>PRIMEX</b>
47201	Office Equip	750	<b>PC Repair/Replace</b>
47203	Equipment - Codes	200	<b>Purchase tools, testing equipment, etc. for Code officers for inspections</b>
47600	Vehicle Maintenance	1,000	<b>General vehicle maintenance for two code cars.</b>

**199,275**





**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**404 DEVELOPMENT SERVICES**

**420 ASSESSING**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	38,488	38,864	36,681
41100	Health/Dental Ins	9,110	9,828	5,488
41200	Life & Disability	614	667	644
41700	Fica/Medicare	2,835	2,973	2,806
41750	Unemploy Insurance	37	60	60
41775	Workers Comp Insurance	55	82	86
41780	State Retirement	4,254	4,341	4,174
43000	Travel/Training	0	150	150
44101	Office Supplies	28	500	350
44150	Period & Forms	614	615	650
44500	Postage	610	550	600
45500	Association Dues	20	0	20
45700	Contract Services	35,095	42,000	42,000
45706	Assessing - Cycled Inspections	33,412	36,500	36,500
45903	Rev Tax Maps	0	1,000	1,000
47103	Analytical Program	7,290	7,290	12,600

<i>Assessing</i>	<b>132,461</b>	<b>145,420</b>	<b>143,809</b>
<i>Difference From Previous Budget</i>			<b>-1,611</b>
<i>Percentage Difference From Previous Budget</i>			<b>-1.11%</b>




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**404 DEVELOPMENT SERVICES**

**420 ASSESSING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	36,681	<b>Dev. Services Clerk</b>
41100	Health/Dental Ins	5,488	<b>Health/Dental Insurance</b>
41200	Life & Disability	644	<b>Insurance</b>
41700	Fica/Medicare	2,806	<b>Salary (\$36,681) X 7.65%</b>
41750	Unemploy Insurance	60	<b>Insurance</b>
41775	Workers Comp Insurance	86	<b>Insurance</b>
41780	State Retirement	4,174	<b>Salary (\$36,681) X 11.38%</b>
43000	Travel/Training	150	<b>Assessing Seminars</b>
44101	Office Supplies	350	<b>General office supplies - ink, toner, paper, computer repair/replacement, etc.</b>
44150	Period & Forms	650	<b>Marshall &amp; Swift Book-service for updates annually</b>
44500	Postage	600	<b>Postage for routine mailings, call back letters for cycled inspections, and our welcome packet to new property owners.</b>
45500	Association Dues	20	<b>Dues</b>
45700	Contract Services	42,000	<b>City Assessor contract, currently working with Dover and Rochester on joint bid of assessing services</b>
45706	Assessing - Cycled Inspections	36,500	<b>City Assessor contract, currently working with Dover and Rochester on joint bid of assessing services</b>
45903	Rev Tax Maps	1,000	<b>Update City's tax maps</b>
47103	Analytical Program	12,600	<b>Annual cost of providing the City tax cards online. Property information is updated annually as part of the service \$7,700 CAI - GIS for set up and launch of online GIS/Assessors maps \$4,900</b>

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*143,809*




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**404 DEVELOPMENT SERVICES**

**426 RECREATION**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
40200	Full Time Salaries	41,985	41,478	44,267
40220	Part Time Salaries	1,979	0	0
40240	Seasonal Salaries	41,875	58,270	68,283
41100	Health/Dental Ins	9,110	9,828	10,958
41200	Life & Disability	661	695	725
41700	Fica/Medicare	6,456	7,631	7,844
41750	Unemploy Insurance	282	280	280
41775	Workers Comp Insurance	2,948	4,433	4,641
41780	State Retirement	4,636	4,633	5,038
43000	Travel/Training	312	500	400
44101	Office Supplies	189	300	250
44202	Parks Repair	12,105	8,000	8,000
44400	Vehicle Fuel	581	650	650
44500	Postage	26	100	50
45434	Special Events	1,840	1,900	1,900
45436	Youth Basketball	3,397	3,600	3,600
45438	Kids Camp	10,349	11,310	11,310
45439	Trends/Teen Camp	5,340	6,100	6,000
45443	Saturday Soccer	578	700	700
45444	Saturday Basketball	1,351	1,485	1,485
45445	Granite State Track and Field	373	500	425
45500	Association Dues	0	70	70
45601	Cell Phones	371	384	0




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**404 DEVELOPMENT SERVICES**

**426 RECREATION**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
45800	Printing	0	0	0
45901	Advertising	324	200	300
45910	Physicals	2,212	2,220	2,220
46100	Building Ins	819	876	861
46300	Fleet & Equip Insurance	544	582	572
47200	Office Machine/Software Maint	630	500	500
47600	Vehicle Maintenance	232	500	250
48101	Electricity	1,669	1,400	1,700
48102	Water & Sewer	4,253	3,500	3,500
48104	Trash Collection	1,216	1,200	1,200
48106	Internet Services	2,669	0	0
48107	Field Maintenance	436	4,900	4,900
48200	Building Maint	2,586	3,500	4,500

<i>Recreation</i>	<b><i>164,334</i></b>	<b><i>182,225</i></b>	<b><i>197,379</i></b>
<i>Difference From Previous Budget</i>			<i>15,154</i>
<i>Percentage Difference From Previous Budget</i>			<i>8.32%</i>



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**404 DEVELOPMENT SERVICES**

**426 RECREATION**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	44,267	Recreation Supervisor
40240	Seasonal Salaries	68,283	Seasonal Staff hourly wages- 1 Rec Clerk, 1 Rec Maintenance, 3 Summer Camp Directors, 12 summer camp counselors
41100	Health/Dental Ins	10,958	Health/Dental Insurance
41200	Life & Disability	725	Insurance
41700	Fica/Medicare	7,844	Salary (\$102,537) X 7.65%
41750	Unemploy Insurance	280	Insurance
41775	Workers Comp Insurance	4,641	Insurance
41780	State Retirement	5,038	Salary (\$44,267) X 11.38%
43000	Travel/Training	400	NHRPA State Conference fee, CPR/First Aid for Summer staff, Summer camp training, Rec staff training, mileage reimbursement
44101	Office Supplies	250	General office supplies
44202	Parks Repair	8,000	General park repairs including plumbing, electrical, lighting, building, fencing, playing surface, and equipment repairs. Also includes trash bags, misc. cleaning supplies, paint, graffiti removal supplies, misc. tools and materials to conduct repairs. Larger expenses such as wood chips.
44400	Vehicle Fuel	650	Rec Truck fuel
44500	Postage	50	Postage for general Rec mailings
45434	Special Events	1,900	Special event supplies for: Candy Cane Hunt- candy canes, treats, decorations, etc.- \$200 Valentine's Dance- DJ cost, treats, drinks, prizes, decorations, ink for printer, SD cards for photographing dance- \$750 Easter Egg Hunt- candy filled Easter Eggs, decorations, prizes, bunny suit dry cleaning, etc.-\$750 Trick or Treat at City Hall- candy, decorations- \$170 Senior Picnic- gift basket- \$30



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**404 DEVELOPMENT SERVICES**

**426 RECREATION**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
45436	Youth Basketball	3,600	2 Game balls= \$100; Flanagan Center Gym rental= \$600; Ice packs= \$70, 4 ball pumps= \$30; referee payments @ \$30 per game x 46 games= \$1,380; tournament entry fees for each team @175 x 6 teams= \$1,050; MISC supplies= \$370
45438	Kids Camp	11,310	Camp t-shirts= \$1,000; camp game & supplies= \$1,500; NH State Park bus pass- 30 passes @ \$675 & 2 passes @ 70 + \$10 admin fee= \$755; Bus transportation to state park trips- approx. \$275 per bus x 16 trips=
45439	Trends/Teen Camp	6,000	8 Friday field trips (cost varies depending on location)- approx.= \$3,000; bus transportation to 8 trips @ \$275 each= \$2,200; camp supplies= \$750; MISC expenses= \$150
45443	Saturday Soccer	700	t-shirts= \$500; participation medals- \$100; soccer balls & all supplies= \$100
45444	Saturday Basketball	1,485	basketballs= \$200; t-shirts for Bidy Ball + 1st/2nd grade Rec= \$600; participation medals for Bidy Ball + 1st/2nd grade Rec= \$150; First aid + ice packs= \$50; Rec jerseys= \$485
45445	Granite State Track and Field	425	t-shirts= \$400; timers & whistles= \$50; MISC supplies= \$50
45500	Association Dues	70	NH Recreation & Parks Association dues for Rec Supervisor=
45901	Advertising	300	Recreation employment ads & MISC
45910	Physicals	2,220	Physicals, drug screen, & background checks for 17 seasonal employees. Background check- \$47 per employee Physical- \$62 per employee Drug screen- \$39 per employee
46100	Building Ins	861	PRIMEX
46300	Fleet & Equip Insurance	572	PRIMEX




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**404 DEVELOPMENT SERVICES**

**426 RECREATION**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
47200	Office Machine/Software Main	500	Rec computer & printer maintenance as needed
47600	Vehicle Maintenance	250	Maintenance & repairs for Rec truck
48101	Electricity	1,700	Electricity for St. Laurent Workshop, Noble Pines Scoreboard/snack shack, & Noble Pines Rec Building.
48102	Water & Sewer	3,500	Water costs to operate Noble Pines Splash Pad, Noble Pines Rec Building, Millennium Park bath house, & water winterization
48104	Trash Collection	1,200	Monthly service fee for 8 yard dumpster at Noble Pines + pick up fees.
48107	Field Maintenance	4,900	Lawn care services- \$2,035; ground wasp pesticide= \$350; Irrigation Activation= \$250; Irrigation mid season check= \$150; Irrigation Winterization= \$250; Tree work= \$500; Infield Mix- \$1,000; Unforeseen expenses= \$500
48200	Building Maint	4,500	General supplies for Noble Pines Rec building + Millennium Park bath house (soap, toilet paper, paper towels, cleaning supplies, etc.)= \$500; Electrical & Plumbing repairs= \$500; MISC repairs to park buildings/structures= \$2,500

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*197,379*



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**404 DEVELOPMENT SERVICES**

**427 CITY HALL**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40220	Part Time Salaries	18,860	18,655	19,123
41700	Fica/Medicare	1,442	1,427	1,463
41750	Unemploy Insurance	36	60	60
41775	Workers Comp Insurance	330	497	520
44101	Office Supplies	2,447	3,000	3,000
44300	Janitorial Supplies	1,411	1,500	1,500
44903	Meeting Supplies	305	300	300
45600	Telephone	13,805	11,000	12,700
45601	Cell Phones	605	700	700
45950	Rentals	4,521	4,000	4,000
47200	Office Machine/Software Maint	13,550	17,500	15,500
47201	Office Equip	1,773	3,600	6,000
48101	Electricity	28,136	30,000	30,000
48102	Water & Sewer	1,240	1,500	1,500
48103	Heating Fuel	4,336	6,000	5,500
48200	Building Maint	17,692	30,000	30,000
48201	Maintenance Contracts	13,143	4,150	4,150
48202	Old City Hall	4,561	8,000	7,000
<i>City Hall</i>		<b>128,194</b>	<b>141,889</b>	<b>143,016</b>
<i>Difference From Previous Budget</i>				1,127
<i>Percentage Difference From Previous Budget</i>				0.79%
<b>Total Development Services</b>		<b>913,415</b>	<b>1,003,221</b>	<b>1,004,664</b>
<i>Difference From Previous Budget</i>				1,443
<i>Percentage Difference From Previous Budget</i>				0.14%





**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**404 DEVELOPMENT SERVICES**

**427 CITY HALL**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
40220	Part Time Salaries	19,123	Part Time Custodian
41700	Fica/Medicare	1,463	Salary (\$19,123) X 7.65%
41750	Unemploy Insurance	60	Insurance
41775	Workers Comp Insurance	520	Insurance
44101	Office Supplies	3,000	Paper, supplies for the copiers that are on lease through Seacoast Business Machine, other supplies
44300	Janitorial Supplies	1,500	Liquid cleaning supplies, toilet paper, tri-fold paper towels, trash bags and other supplies for janitorial maintenance of City Hall.
44903	Meeting Supplies	300	Various Supplies
45600	Telephone	12,700	Oxford Networks (Bayring) contract, includes phones, hosted service, and VOIP.
45601	Cell Phones	700	Administration
45950	Rentals	4,000	General Linen, (for rug service and wet mops for six months then plus cost of additional mats for six months during winter season as needed) DMX Music (City Hall) \$82/mo X 12
47200	Office Machine/Software Maint	15,500	City Hall copier program -\$7,000 Machine Maint agreements \$5,000, Other maint \$3,500
47201	Office Equip	6,000	Postage Machine rental Pitney Bowes (\$1247/qtr), supplies \$1,000
48101	Electricity	30,000	Electricity with Eversource
48102	Water & Sewer	1,500	City of Somersworth Total (based on averages of last 4 FY )
48103	Heating Fuel	5,500	Natural Gas
48200	Building Maint	30,000	General building maintenance that includes, but is not limited to, repairs and/or routine maintenance of the HVAC system, fire extinguishers, ceiling tiles, windows, roof, electrical, lighting, etc.



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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**404 DEVELOPMENT SERVICES****427 CITY HALL**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
48201	Maintenance Contracts	4,150	Otis Elevator - annual inspection - routine maintenance.
48202	Old City Hall	7,000	PSNH, Northern Utilities, Water & Sewer

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*143,016*




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**405 PUBLIC SAFETY**

**500 POLICE ADMIN**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	187,389	182,192	184,500
40300	Overtime	0	500	250
40400	Longevity	1,664	0	1,664
40420	Holiday Pay	4,553	2,100	2,196
40440	Educational Incentive	750	750	0
40470	Leave Buyouts	191,362	0	0
41100	Health/Dental Ins	28,408	39,091	51,567
41200	Life & Disability	3,622	2,796	2,794
41500	Retirees Life Insurance	2,239	2,396	2,987
41700	Fica/Medicare	8,339	8,620	8,651
41750	Unemploy Insurance	266	266	266
41775	Workers Comp Insurance	2,306	3,469	5,667
41780	State Retirement	51,948	35,519	38,280
43000	Travel/Training	1,135	1,000	1,500
43001	Tuition Reimbursements	0	3,500	4,500
44101	Office Supplies	3,878	4,500	4,500
44150	Period & Forms	996	1,500	1,500
44300	Janitorial Supplies	1,712	1,800	1,800
44400	Vehicle Fuel	659	1,000	1,000
44500	Postage	1,713	1,500	1,500
44700	Training Supplies	3,383	7,000	7,000
44800	Clothing	12,008	9,000	10,000
45300	Cleaning Service-Clothes	146	250	250
45500	Association Dues	325	250	350
45800	Printing	354	1,000	1,000
45901	Advertising	300	500	500
45910	Physicals	864	500	500
45912	Police Spots	0	4,500	500




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**405 PUBLIC SAFETY**

**500 POLICE ADMIN**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
45924	Misc Supplies	763	650	750
45926	Pre Employment Check	326	325	325
45950	Rentals	100	120	120
45951	Testing Fees	1,219	550	550
46100	Building Ins	12,325	13,188	13,188
46200	Professional Insurance	37,181	37,181	37,181
46300	Fleet & Equip Insurance	6,527	6,527	6,527
47100	Computer Supply/Maint	22,151	20,136	20,136
47200	Office Machine/Software Maint	5,201	4,000	5,000
47600	Vehicle Maintenance	250	750	750

<i>Police Admin</i>	<b>596,365</b>	<b>398,926</b>	<b>419,749</b>
<i>Difference From Previous Budget</i>			20,823
<i>Percentage Difference From Previous Budget</i>			5.22%



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**405 PUBLIC SAFETY**

**500 POLICE ADMIN**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
40200	Full Time Salaries	184,500	<b>Police Chief</b> <b>\$ 91,504</b> <b>Exec Assistant.</b> <b>45,406</b> <b>Investigation Secretary</b> <b>47,590</b>
40300	Overtime	250	<b>Overtime for the Executive Assistant and the Investigations Secretary.</b>
40400	Longevity	1,664	<b>One employee eligible</b>
40420	Holiday Pay	2,196	<b>Contractual</b>
41100	Health/Dental Ins	51,567	<b>Health/Dental Insurance</b>
41200	Life & Disability	2,794	<b>Insurance</b>
41500	Retirees Life Insurance	2,987	<b>Insurance</b>
41700	Fica/Medicare	8,651	<b>Salary (93,168) x 1.45% + (95,442) X 7.65%</b>
41750	Unemploy Insurance	266	<b>This is the employer expense of Unemployment Insurance.</b>
41775	Workers Comp Insurance	5,667	<b>This is worker's compensation expense for Police Administration.</b>
41780	State Retirement	38,280	<b>Salary (93,168) x 29.43% + (95,442) X 11.38%</b>
43000	Travel/Training	1,500	<b>Training and travel for the Chief.</b>
43001	Tuition Reimbursements	4,500	<b>Tuition reimbursement for an approved course of study approved by the Chief of Police. The contract allows up to \$2,500 per person per fiscal year.</b>
44101	Office Supplies	4,500	<b>This line is for Office Supplies for the entire PD. This includes paper, toners, staples, typewriter supplies, printer supplies, pens, pencils, etc.</b>
44150	Period & Forms	1,500	<b>This represents the costs of forms and law books the Police Department Uses.</b>




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**405 PUBLIC SAFETY**

**500 POLICE ADMIN**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
44300	Janitorial Supplies	1,800	Janitorial supplies and cleaning products. This includes toilet paper, paper towels, etc. for the Department.
44400	Vehicle Fuel	1,000	Vehicle fuel
44500	Postage	1,500	Postage for the Department.
44700	Training Supplies	7,000	This includes targets and training supplies (including ammunition).
44800	Clothing	10,000	This line item covers uniforms including but not limited to boots, jackets and duty gear. (Leather gear such as belts, holsters and various cases.)
45300	Cleaning Service-Clothes	250	Dry cleaning expenses for the Chief.
45500	Association Dues	350	Association dues for the Chief.
45800	Printing	1,000	This is printing expenses for letterhead and envelopes, as well as other printing required.
45901	Advertising	500	Advertising expenses for new employees for recruitment purposes.
45910	Physicals	500	This line items is for pre-employment physicals.
45912	Police Spots	500	These are fees from the State Police for their network for criminal and motor vehicle records.
45924	Misc Supplies	750	These are miscellaneous items we purchase for the PD like evidence supplies and other miscellaneous expenses.
45926	Pre Employment Check	325	Credit history check for potential Department employees.
45950	Rentals	120	Pager Fees for SWAT Members
45951	Testing Fees	550	Polygraph and Psychological testing fees for new employees.
46100	Building Ins	13,188	PRIMEX
46200	Professional Insurance	37,181	PRIMEX
46300	Fleet & Equip Insurance	6,527	PRIMEX




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**405 PUBLIC SAFETY**

**500 POLICE ADMIN**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
47100	Computer Supply/Maint	20,136	<b>IMC Police Database Support Fees- \$12,324</b> <b>Vipre Antivirus - \$500</b> <b>Multi-Agency Bandwidth for Cross Agency - \$500</b> <b>West Subscription - \$2,472</b> <b>Replacement Schedule for Computers-3,600 (Replacing 6 computers as we are behind on our 5 year replacement schedule)</b> <b>Server Backup Service - \$2,500</b>
47200	Office Machine/Software Maint	5,000	<b>Machine maintenance fees for copy machines, fax machines, shredder replacements, printer parts and drums and postage meter fees. Also lease costs for 2 copy machines.</b>
47600	Vehicle Maintenance	750	<b>This is vehicle maintenance required for the Chief's car.</b>

**419,749**



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**405 PUBLIC SAFETY**

**510 PATROL**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	998,670	1,101,365	1,043,060
40220	Part Time Salaries	45,486	47,796	50,201
40300	Overtime	61,147	50,000	50,000
40330	Overtime - Police Court	10,673	13,000	10,000
40340	Grant OT	0	5,000	0
40400	Longevity	2,912	2,912	2,288
40410	Training	8,469	10,500	12,000
40420	Holiday Pay	37,773	38,000	34,000
40430	Clothing Allowance	0	300	0
40440	Educational Incentive	7,575	8,200	6,950
41100	Health/Dental Ins	325,082	399,892	378,561
41200	Life & Disability	14,132	17,691	15,634
41700	Fica/Medicare	17,635	21,481	20,635
41750	Unemploy Insurance	1,869	1,958	1,780
41775	Workers Comp Insurance	23,890	38,430	39,378
41780	State Retirement	285,144	324,139	340,887
43000	Travel/Training	1,842	3,000	3,000
43001	Tuition Reimbursements	1,172	0	0
44400	Vehicle Fuel	25,162	35,000	30,000
45300	Cleaning Service-Clothes	2,992	3,000	4,000
45500	Association Dues	40	150	200
45913	Veterinary Services	577	1,200	1,000
47250	Operating Equipment Maint	1,165	900	1,200
47600	Vehicle Maintenance	29,522	23,000	26,000

*Patrol* **1,902,928** **2,146,914** **2,070,774**  
*Difference From Previous Budget* -76,140  
*Percentage Difference From Previous Budget* -3.55%






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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**405 PUBLIC SAFETY**

**510 PATROL**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
40200	Full Time Salaries	1,043,060	These are wages for the Patrol Division. This includes: (1) Captain, (1) Lieutenant, (4) Sergeants and (13) Patrolman.
40220	Part Time Salaries	50,201	(1) Part-time Training Sergeant
40300	Overtime	50,000	Anticipated overtime
40330	Overtime - Police Court	10,000	Court OT partially offset by revenue
40400	Longevity	2,288	Contractual
40410	Training	12,000	Based on historical averages
40420	Holiday Pay	34,000	Contractual
40440	Educational Incentive	6,950	Contractual
41100	Health/Dental Ins	378,561	Health/Dental Insurance
41200	Life & Disability	15,634	Insurance
41700	Fica/Medicare	20,635	Salary (1,158,298) X 1.45% + (50,201) X 7.65%
41750	Unemploy Insurance	1,780	Insurance
41775	Workers Comp Insurance	39,378	Insurance
41780	State Retirement	340,887	Salary (1,158,298) x 29.43%
43000	Travel/Training	3,000	Every police officer is mandated to have at least 8 hours of training per year (in addition to the firearms training requirement).
44400	Vehicle Fuel	30,000	This is gasoline costs for our patrol vehicles.
45300	Cleaning Service-Clothes	4,000	This is dry cleaning of uniforms for 20 officers.
45500	Association Dues	200	National Association of School Resource Officer, Justice of the Peace, Notary.
45913	Veterinary Services	1,000	Animal care for injured or lost pets including boarding and veterinary fees.
47250	Operating Equipment Maint	1,200	Supplies for AED's, batteries for hand held radios, other patrol equipment expenses.
47600	Vehicle Maintenance	26,000	Maintenance on vehicles, tires, car washes, other vehicle maintenance

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**2,070,774**



**GENERAL FUND FY2016-2017 PROPOSED BUDGET**

**405 PUBLIC SAFETY**

**520 INVESTIGATIONS**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	256,091	262,668	379,303
40300	Overtime	10,000	12,750	12,750
40400	Longevity	1,248	1,248	1,040
40420	Holiday Pay	8,414	8,350	14,000
40430	Clothing Allowance	862	1,200	1,500
40440	Educational Incentive	350	350	975
41100	Health/Dental Ins	78,757	86,183	159,641
41200	Life & Disability	3,734	3,941	5,752
41700	Fica/Medicare	3,023	4,155	5,939
41750	Unemploy Insurance	217	356	534
41775	Workers Comp Insurance	6,116	9,199	13,539
41780	State Retirement	72,988	75,596	120,094
43000	Travel/Training	1,998	1,500	1,750
44400	Vehicle Fuel	1,702	2,500	2,000
45300	Cleaning Service-Clothes	37	200	1,200
45500	Association Dues	124	125	200
45900	Miscellaneous Services	369	450	750
47200	Office Machine/Software Maint	258	3,800	3,800
47400	Photo Equipment	265	250	250
47600	Vehicle Maintenance	2,587	1,500	2,000
<i>Investigations</i>		<b>449,140</b>	<b>476,321</b>	<b>727,017</b>
<i>Difference From Previous Budget</i>				<b>250,696</b>
<i>Percentage Difference From Previous Budget</i>				<b>52.63%</b>



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**405 PUBLIC SAFETY**

**520 INVESTIGATIONS**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
40200	Full Time Salaries	379,303	These are wages for (1) Captain, (1) Det. Lt (currently assigned to the Drug Task Force), (1) Sergeant, (2) Detectives and (1) School Resource Officer. The SRO position and an officer from Patrol have been moved to this division.
40300	Overtime	12,750	Overtime
40400	Longevity	1,040	One employee eligible
40420	Holiday Pay	14,000	Contractual
40430	Clothing Allowance	1,500	Contractual
40440	Educational Incentive	975	Contractual
41100	Health/Dental Ins	159,641	Health/Dental Insurance
41200	Life & Disability	5,752	Insurance
41700	Fica/Medicare	5,939	Salary (409,568) X 1.45%
41750	Unemploy Insurance	534	Insurance
41775	Workers Comp Insurance	13,539	Insurance
41780	State Retirement	120,094	Salary (408,068) X 29.43%
43000	Travel/Training	1,750	Police Officers are mandated to have 8 hours of training per NH Police Standards & Training. This is training for the Investigations Division which requires more specialized training.
44400	Vehicle Fuel	2,000	This is vehicle fuel for undercover vehicles.
45300	Cleaning Service-Clothes	1,200	This is dry cleaning expenses for uniforms.
45500	Association Dues	200	Association dues for NESPIN, New England State Police Information Network.
45900	Miscellaneous Services	750	This is for evidence supplies like evidence tape, bags, dust, fuming solvents, etc.
47200	Office Machine/Software Maint	3,800	This is maintenance fees for our cell phone forensic decoder.
47400	Photo Equipment	250	Camera equipment cost
47600	Vehicle Maintenance	2,000	Vehicle maintenance/repairs for undercover vehicles - 4 vehicles

**727,017**




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**405 PUBLIC SAFETY**

**530 POLICE SUPPORT**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	170,604	175,982	197,242
40220	Part Time Salaries	8,980	8,955	9,179
40300	Overtime	8,707	9,000	9,000
40420	Holiday Pay	6,626	5,800	6,800
41100	Health/Dental Ins	70,023	76,787	84,220
41200	Life & Disability	2,764	3,115	3,510
41700	Fica/Medicare	13,624	15,280	17,000
41750	Unemploy Insurance	481	481	534
41775	Workers Comp Insurance	612	920	6,343
41780	State Retirement	20,500	21,310	24,244
44103	Hardware & Tools	0	100	0
45300	Cleaning Service-Clothes	0	100	100
45600	Telephone	7,020	8,720	10,800
45601	Cell Phones	8,927	8,000	9,000
45700	Contract Services	1,296	1,296	1,274
47200	Office Machine/Software Maint	419	100	100
47250	Operating Equipment Maint	3,937	4,000	5,900
48101	Electricity	27,375	30,000	30,000
48102	Water & Sewer	638	1,040	960
48103	Heating Fuel	20,109	20,000	20,000
48200	Building Maint	17,830	10,000	12,500

<i>Police Support</i>	<b>390,473</b>	<b>400,986</b>	<b>448,706</b>
<i>Difference From Previous Budget</i>			47,720
<i>Percentage Difference From Previous Budget</i>			11.90%




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**405 PUBLIC SAFETY**

**530 POLICE SUPPORT**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
40200	Full Time Salaries	197,242	These are full time wages for (5) Dispatchers that are part of the NEPBA Union. In prior years, there were (4) full time dispatchers and (1) part time dispatcher. The Chief is recommending adding an additional dispatcher full time.
40220	Part Time Salaries	9,179	Part time custodian
40300	Overtime	9,000	Overtime
40420	Holiday Pay	6,800	Contractual
41100	Health/Dental Ins	84,220	Health/Dental Insurance
41200	Life & Disability	3,510	Insurance
41700	Fica/Medicare	17,000	Salary (222,221) X 7.65%
41750	Unemploy Insurance	534	Insurance
41775	Workers Comp Insurance	6,343	Insurance
41780	State Retirement	24,244	Salary (213,042) X 11.38%
45300	Cleaning Service-Clothes	100	Cleaning Uniforms
45600	Telephone	10,800	Telephone/Internet for PD
45601	Cell Phones	9,000	Cell Phones/Wireless Modem Service
45700	Contract Services	1,274	This is contracted Mats from General Linen.
47200	Office Machine/Software Maint	100	This is for the fax machine/printer and the shredder in Dispatch.
47250	Operating Equipment Maint	5,900	This is maintenance costs for equipment such as the radio system, digital voice recorder that records telephone and radio traffic, and the digital in-cruiser video system maintenance expenses.
48101	Electricity	30,000	This is for electricity for the PD.
48102	Water & Sewer	960	Water and Sewer charges for the PD and Backflow Tests twice yearly.
48103	Heating Fuel	20,000	Heating costs for the PD.
48200	Building Maint	12,500	Building maintenance for the PD. This includes heating/cooling repairs, computerized locks, plumbing, fire suppression system, elevator, and misc. repairs.

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448,706



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**405 PUBLIC SAFETY**

**540 TRAFFIC**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	19,306	20,387	0
40220	Part Time Salaries	6,581	8,123	23,373
40300	Overtime	1,997	1,000	0
40420	Holiday Pay	963	1,050	0
41100	Health/Dental Ins	5,122	5,897	0
41200	Life & Disability	464	386	0
41700	Fica/Medicare	2,640	2,338	1,788
41750	Unemploy Insurance	290	142	178
41775	Workers Comp Insurance	752	996	501
41780	State Retirement	2,500	2,506	0
44400	Vehicle Fuel	0	0	500
45300	Cleaning Service-Clothes	64	250	0
47600	Vehicle Maintenance	0	0	500

*Traffic* **40,680** **43,075** **26,840**  
*Difference From Previous Budget* -16,235  
*Percentage Difference From Previous Budget* -37.69%




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**405 PUBLIC SAFETY**

**540 TRAFFIC**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
40220	Part Time Salaries	23,373	<b>These are the wages for (2) part-time positions: Parking Enforcement Officer and School Crossing Guard.</b>
41700	Fica/Medicare	1,788	<b>Salary (\$23,373) X 7.65%</b>
41750	Unemploy Insurance	178	<b>Insurance</b>
41775	Workers Comp Insurance	501	<b>Insurance</b>
44400	Vehicle Fuel	500	<b>Fuel for Parking Enforcement Vehicle</b>
47600	Vehicle Maintenance	500	<b>Vehicle Maintenance</b>
		<b>26,840</b>	




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**405 PUBLIC SAFETY**

**550 PROSECUTION**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	60,824	60,174	63,232
40300	Overtime	130	1,000	500
40420	Holiday Pay	2,314	2,600	2,600
40430	Clothing Allowance	400	400	400
41100	Health/Dental Ins	17,484	19,435	21,695
41200	Life & Disability	918	919	951
41700	Fica/Medicare	902	931	968
41750	Unemploy Insurance	47	89	89
41775	Workers Comp Insurance	1,389	2,092	2,206
41780	State Retirement	18,285	16,929	19,522
45300	Cleaning Service-Clothes	224	250	250
45700	Contract Services	18,677	18,678	18,677

<i>Prosecution</i>	<b>121,594</b>	<b>123,497</b>	<b>131,090</b>
<i>Difference From Previous Budget</i>			7,593
<i>Percentage Difference From Previous Budget</i>			6.15%






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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**405 PUBLIC SAFETY**

**550 PROSECUTION**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	63,232	Salary - one F/T
40300	Overtime	500	Overtime expenses for the Prosecutor.
40420	Holiday Pay	2,600	Contractual
40430	Clothing Allowance	400	Contractual
41100	Health/Dental Ins	21,695	Health/Dental Insurance
41200	Life & Disability	951	Insurance
41700	Fica/Medicare	968	Salary (66,732) X 1.45%
41750	Unemploy Insurance	89	Insurance
41775	Workers Comp Insurance	2,206	Insurance
41780	State Retirement	19,522	Salary (66,332) X 29.43%
45300	Cleaning Service-Clothes	250	Uniform cleaning per NEPBA Contract for Police Prosecutor.
45700	Contract Services	18,677	This is the cost of a private attorney to review and prosecute our tougher cases in Dover District Court.

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**131,090**



## GENERAL FUND FY2017-2018 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 570 FIRE ADMINISTRATION

ACCT NUMBER	DESCRIPTION	15-16 ACTUAL	16-17 BUD	17-18 PROPOSED
40200	Full Time Salaries	90,299	91,504	91,504
40220	Part Time Salaries	25,715	25,422	26,062
40430	Clothing Allowance	401	600	600
41100	Health/Dental Ins	6,260	6,649	6,384
41200	Life & Disability	1,174	1,198	1,198
41500	Retirees Life Insurance	1,561	1,662	2,784
41700	Fica/Medicare	3,344	3,281	3,328
41750	Unemploy Insurance	115	120	120
41775	Workers Comp Insurance	4,147	6,238	6,625
41780	State Retirement	26,068	26,683	29,181
43000	Travel/Training	534	1,000	1,000
44101	Office Supplies	1,068	2,900	1,900
44150	Period & Forms	0	500	0
44151	Fire Prevention Ed Sup	412	500	750
44400	Vehicle Fuel	781	1,500	1,500
44500	Postage	146	200	200
45500	Association Dues	3,521	3,700	4,600
45600	Telephone	2,033	2,000	2,000
45601	Cell Phones	1,565	600	600
45702	Misc	0	0	500
45901	Advertising	493	100	100
46100	Building Ins	3,665	3,922	3,855
46300	Fleet & Equip Insurance	478	511	502
47200	Office Machine/Software Maint	3,421	2,500	2,500
47600	Vehicle Maintenance	569	1,000	1,000
48101	Electricity	7,775	8,000	8,000
48102	Water & Sewer	3,020	2,000	2,500
48103	Heating Fuel	4,532	6,000	6,000
48106	Internet Services	911	1,000	2,500

<i>Fire Administration</i>	<b>194,006</b>	<b>201,290</b>	<b>207,793</b>
<i>Difference From Previous Budget</i>			6,503
<i>Percentage Difference From Previous Budget</i>			3.23%



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**405 PUBLIC SAFETY**

**570 FIRE ADMINISTRATION**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
40200	Full Time Salaries	91,504	Salary - Fire Chief
40220	Part Time Salaries	26,062	Salary at 28Hrs/week: FC secretary.
40430	Clothing Allowance	600	Contractual
41100	Health/Dental Ins	6,384	Health/Dental Insurance
41200	Life & Disability	1,198	Insurance
41500	Retirees Life Insurance	2,784	Insurance
41700	Fica/Medicare	3,328	Salary (92,104X1.45%)+(26,062 X7.65%)
41750	Unemploy Insurance	120	Insurance
41775	Workers Comp Insurance	6,625	Insurance
41780	State Retirement	29,181	Salary (\$91,504) X 31.89%
43000	Travel/Training	1,000	Annual fire chiefs association
44101	Office Supplies	1,900	Historical usage
44150	Period & Forms	0	Subscriptions: printing of forms
44151	Fire Prevention Ed Sup	750	Fire Prevention materials for Open House and fire extinguisher sessions in the field
44400	Vehicle Fuel	1,500	Gas based upon historical usage
44500	Postage	200	Postage for mailing
45500	Association Dues	4,600	START: Hazardous Materials Team: NFPA: NHAFC: SCFCA
45600	Telephone	2,000	Telephones for fire station
45601	Cell Phones	600	Verizon @ \$50 monthly
45702	Misc	500	Open House and Community Outreach
45901	Advertising	100	Advertising for Firefighters
46100	Building Ins	3,855	PRIMEX
46300	Fleet & Equip Insurance	502	PRIMEX
47200	Office Machine/Software Maint	2,500	Firehouse software for reporting and records and NFPA on-line code access
47600	Vehicle Maintenance	1,000	Tires, oil and filters, Car 1 maintenance items
48101	Electricity	8,000	Historical Usage
48102	Water & Sewer	2,500	Water/sewer based upon historical usage
48103	Heating Fuel	6,000	Natural gas to heat fire station
48106	Internet Services	2,500	Comcast: aircard services: E Dispatch for emergency notification

207,793




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**405 PUBLIC SAFETY**

**580 FIRE FIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
40200	Full Time Salaries	766,177	774,292	740,320
40220	Part Time Salaries	23,421	30,000	30,000
40310	Overtime - Fire Replacement	172,995	140,000	140,000
40320	Overtime - Fire Recall	28,516	19,800	19,800
40400	Longevity	2,912	2,912	1,040
40410	Training	7,060	10,880	10,880
40420	Holiday Pay	48,288	49,570	49,570
40430	Clothing Allowance	11,855	8,800	8,800
40440	Educational Incentive	17,725	19,125	20,400
40470	Leave Buyouts	28,447	2,500	2,500
41100	Health/Dental Ins	387,108	435,949	462,757
41200	Life & Disability	11,703	12,426	10,170
41700	Fica/Medicare	14,806	17,199	16,698
41750	Unemploy Insurance	910	940	940
41775	Workers Comp Insurance	47,169	70,949	74,283
41780	State Retirement	307,608	299,729	313,960
43000	Travel/Training	2,861	3,800	4,500
44101	Office Supplies	0	0	2,900
44103	Hardware & Tools	5,085	7,500	5,000
44106	Building Maint Supplies	1,362	1,650	1,650
44152	Reference Books	176	50	0
44400	Vehicle Fuel	6,041	9,000	9,000
44402	Other Petroleum & Chemicals	1,608	2,000	2,000
44800	Clothing	16,423	17,150	17,150
44901	Miscellaneous Supplies	3,880	3,000	500
45500	Association Dues	380	660	780
45910	Physicals	4,101	2,600	3,600
46300	Fleet & Equip Insurance	3,547	3,795	3,486
47500	Operating Equipment Maint	5,322	6,500	6,500
47502	Ems Supplies	1,399	1,200	1,500
47600	Vehicle Maintenance	13,531	15,600	15,600
48200	Building Maint	3,368	6,000	4,000

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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**405 PUBLIC SAFETY**

**580 FIRE FIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
	<i>Fire Fighting</i>	<b>1,945,783</b>	<b>1,975,576</b>	<b>1,980,284</b>
	<i>Difference From Previous Budget</i>			4,708
	<i>Percentage Difference From Previous Budget</i>			0.24%
	<i>Total Public Safety</i>	<b>5,640,969</b>	<b>5,766,585</b>	<b>6,012,253</b>
	<i>Difference From Previous Budget</i>			245,668
	<i>Percentage Difference From Previous Budget</i>			4.26%



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**405 PUBLIC SAFETY**

**580 FIRE FIGHTING**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
40200	Full Time Salaries	740,320	Salary 4 Lieutenants, 12 Firefighters
40220	Part Time Salaries	30,000	Salary for Call Fire - presently 15
40310	Overtime - Fire Replacement	140,000	Replacement OT
40320	Overtime - Fire Recall	19,800	Staffing for emergency call backs
40400	Longevity	1,040	One employee eligible
40410	Training	10,880	Pay for In-house and Academy
40420	Holiday Pay	49,570	Contractual
40430	Clothing Allowance	8,800	Contractual
40440	Educational Incentive	20,400	Contractual
40470	Leave Buyouts	2,500	Contractual
41100	Health/Dental Ins	462,757	Health/Dental Insurance
41200	Life & Disability	10,170	Insurance
41700	Fica/Medicare	16,698	Salary (\$993,310) X 1.45% + (\$30,000)
41750	Unemploy Insurance	940	Insurance
41775	Workers Comp Insurance	74,283	Insurance
41780	State Retirement	313,960	Salary (\$984,510) X 31.89%
43000	Travel/Training	4,500	Course costs for staff training at NH Fire Academy: Seacoast Fire Chiefs Officer training: National Fire Academy and specialized training such as Fire Investigator: Training Officer: Fire Prevention Officer.
44101	Office Supplies	2,900	General Office supplies
44103	Hardware & Tools	5,000	Portable battery replacement (\$1650): SCBA flow tests (\$3000): radio repair (\$2350): small tool replacement (\$500).
44106	Building Maint Supplies	1,650	Cleaning supplies for the station
44400	Vehicle Fuel	9,000	Fuel based upon historical averages




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**405 PUBLIC SAFETY**

**580 FIRE FIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
44402	Other Petroleum & Chemicals	2,000	Firefighting Foam and other portable fire extinguisher materials
44800	Clothing	17,150	Replace 5 sets of protective clothing annually for the 32 current members, plus other replacement safety supplies such as gloves, protective hoods, flashlights, etc.
44901	Miscellaneous Supplies	500	General supplies such as emergency scene operations
45500	Association Dues	780	NH State Fireman's Insurance Benefits
45910	Physicals	3,600	Cost for 10 staff @ \$400 apiece
46300	Fleet & Equip Insurance	3,486	PRIMEX
47500	Operating Equipment Maint	6,500	Includes annual pump and aerial testing and certification and repair of firefighting equipment (not normal vehicle maintenance items).
47502	Ems Supplies	1,500	EMS supplies such as oxygen, EMD machine pads, other disposable supplies
47600	Vehicle Maintenance	15,600	Preventative maintenance and repairs on all vehicles. 3 pumpers; 1 aerial ladder; forestry truck; air van; pick up truck; 2 staff cars; boat; public health trailer.
48200	Building Maint	4,000	Building repairs and maintenance issues

**1,980,284**



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**406 PUBLIC WORKS AND UTILITIES**

**600 PW ADMINISTRATION**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
40200	Full Time Salaries	509,283	585,000	595,464
40220	Part Time Salaries	8,038	24,000	0
40240	Seasonal Salaries	480	0	36,000
40300	Overtime	6,989	35,000	35,000
40400	Longevity	1,664	1,664	1,664
40430	Clothing Allowance	3,524	3,300	3,300
40450	Standby	11,690	13,600	13,600
41100	Health/Dental Ins	216,866	244,678	264,216
41200	Life & Disability	8,212	9,774	9,912
41500	Retirees Life Insurance	901	545	545
41700	Fica/Medicare	39,047	50,686	52,405
41750	Unemploy Insurance	736	780	780
41775	Workers Comp Insurance	39,010	58,677	61,435
41780	State Retirement	57,321	70,956	73,484
43000	Travel/Training	2,156	2,750	2,600
44101	Office Supplies	3,113	2,100	2,100
44103	Hardware & Tools	1,109	1,500	1,500
44104	Paging units	352	375	375
44400	Vehicle Fuel	263	600	600
44500	Postage	101	125	125
44654	Safety Materials	2,955	3,500	3,225
44800	Clothing	1,288	2,550	2,000
44901	Miscellaneous Supplies	14	0	0
45500	Association Dues	210	0	200
45600	Telephone	1,808	2,200	2,000
45601	Cell Phones	2,907	2,160	2,400
45901	Advertising	3,334	1,000	1,500
45910	Physicals	1,594	1,250	1,250






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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**600 PW ADMINISTRATION**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
45914	Permits and Fees	705	1,000	1,000
45950	Rentals	0	1,500	1,500
46100	Building Ins	7,722	8,263	8,263
46300	Fleet & Equip Insurance	12,509	13,385	13,385
47200	Office Machine/Software Maint	1,844	1,333	4,333
47201	Office Equip	1,317	5,450	5,450
47600	Vehicle Maintenance	907	400	400
48101	Electricity	6,533	8,000	8,000
48102	Water & Sewer	463	720	720
48103	Heating Fuel	9,523	12,000	12,000
48106	Internet Services	1,126	1,020	1,020
48200	Building Maint	7,841	7,350	7,350

<i>PW Administration</i>	<b>975,455</b>	<b>1,179,191</b>	<b>1,231,101</b>
<i>Difference From Previous Budget</i>			<b>51,910</b>
<i>Percentage Difference From Previous Budget</i>			<b>4.40%</b>



## GENERAL FUND FY2017-2018 PROPOSED BUDGET

### 406 PUBLIC WORKS AND UTILITIES

#### 600 PW ADMINISTRATION

ACCT NUMBER	DESCRIPTION	17-18 PROPOSED	Detail
40200	Full Time Salaries	595,464	13 Full Time Staff
40240	Seasonal Salaries	36,000	Two Winter seasonal - \$24,000 One Summer seasonal - \$12,000
40300	Overtime	35,000	Overtime - mainly winter operations
40400	Longevity	1,664	One employee eligible
40430	Clothing Allowance	3,300	11 Employees - \$300 Uniform Allowance
40450	Standby	13,600	Standby pay
41100	Health/Dental Ins	264,216	13 Full Time employees
41200	Life & Disability	9,912	13 Full Time employees
41500	Retirees Life Insurance	545	Retiree Life Insurance Benefit
41700	Fica/Medicare	52,405	Salary (\$685,028) X 7.65%
41750	Unemploy Insurance	780	Insurance
41775	Workers Comp Insurance	61,435	Insurance
41780	State Retirement	73,484	salary (\$645,728) X 11.38%
43000	Travel/Training	2,600	APWA National Conference, other conferences, training, mileage reimbursement
44101		2,100	Paper supplies, ink cartridges and other office supplies used at DPW Facility
	Office Supplies		
44103	Hardware & Tools	1,500	Hand Tools and 1 chain saw replacement used in support of Department operations
44104	Paging units	375	Pager used to support on call Highway personnel; 1 pager in Highway Division
44400	Vehicle Fuel	600	Fuel for Director Vehicle , based on historic use
44500	Postage	125	Postage
44654	Safety Materials	3,225	PPE \$500, replacement traffic cones and barricades, \$1,500, employee respirators supplies, \$725, saw safety \$500,
44800	Clothing	2,000	Boots, (contractual), \$1,800, Winter coats, \$450, rain gear, \$300,
45500	Association Dues	200	Dues
45600	Telephone	2,000	Telephone for Public Works Facility
45601	Cell Phones	2,400	Aircard for Foreman, and Director and Cell Phones from Verizon
45901	Advertising	1,500	Public Notices and job advertisements




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**600 PW ADMINISTRATION**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
45910	Physicals	1,250	Annual physicals, random drug tests required by DOT,
45914	Permits and Fees	1,000	Annual Wetland Permits, Dig Safe Fees, background checks
45950	Rentals	1,500	Rent York rake, roller, compactor , aerial lift for downtown street light banners.
46100	Building Ins	8,263	Primex Insurance Fee
46300	Fleet & Equip Insurance	13,385	Primex Assessment based on history
47200	Office Machine/Software Maint	4,333	1/3 of Vueworks Maintenance Agreement, \$1,300 and \$1,000 for training updates.
47201	Office Equip	5,450	Replacement Xerox office copier 6505/DN (\$1,000), Replacement conference/break room table and chairs, Replacement PC.
47600	Vehicle Maintenance	400	Service maintenance needs for the Directors vehicle
48101	Electricity	8,000	Electricity for PW Facility based on historical use
48102	Water & Sewer	720	Water and Sewer for DPW Facility
48103	Heating Fuel	12,000	Heating Fuel (propane) for DPW Facility based on historical use.
48106	Internet Services	1,020	Internet service charges from Comcast for DPW Facility at \$85 per month
48200	Building Maint	7,350	Access door maintenance and repairs, annual boiler maintenance and cleaning, other maintenance as needed.

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***1,231,101***



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**406 PUBLIC WORKS AND UTILITIES**

**610 STREET MAINTENANCE**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
44175	Hot Top/Patch	10,212	20,000	20,000
44176	Traffic Signs	844	6,000	6,000
44177	Paint For Roads	31,841	18,048	30,000
44400	Vehicle Fuel	24,089	45,000	45,000
45700	Contract Services	1,200	250	250
45704	Tree/Stump Removal	2,286	2,500	2,500
45705	Catch Basin Cleaning	7,552	7,600	7,600
46001	Repairs And Maint	874	15,000	15,000
47300	Sweeper Parts	8,069	6,000	11,000
49102	Sidewalk Project	1,490	5,000	5,000
49104	Road Resurfacing	12,688	258,000	258,000

*Street Maintenance* **101,146**      **383,398**      **400,350**  
*Difference From Previous Budget*                **16,952**  
*Percentage Difference From Previous Budget*                **4.42%**




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**610 STREET MAINTENANCE**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
44175	Hot Top/Patch	20,000	Used for general road repairs , temporary repairs on City streets
44176	Traffic Signs	6,000	Street Signs, Sign Posts & Hardware Stock
44177	Paint For Roads	30,000	Traffic Marking Paint; White & Yellow. Water Based, Chlorinated Rubber, Thermo-Plastic
44400	Vehicle Fuel	45,000	Fuel for all highway equipment
45700	Contract Services	250	Outsourced Contractor Services
45704	Tree/Stump Removal	2,500	Tree/Stump removal as needed
45705	Catch Basin Cleaning	7,600	Contract for catch basin cleaning - 5yr program (complete 20% each year)- 10th year of program
46001	Repairs And Maint	15,000	Storm-water mitigation and existing infrastructure repairs or reconstruction. Work performed in-house and or contracted. Expenses related to MS4 Compliance Requirements
47300	Sweeper Parts	11,000	12 sets of gutter brooms for Johnston (\$2,760.00), Sprockets, Elevator, and Belts (\$6,000), 5 main brooms for the Johnston (\$2,000.00)
49102	Sidewalk Project	5,000	Small scale reconstruction of selected sidewalks. In-house and or contracted.
49104	Road Resurfacing	258,000	Resurfacing Roadways using pavement management assessment data -Reclaim -Asphalt Injection -Overlay -Reconstruction (Engineering)

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400,350




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**611 SNOW REMOVAL**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
43000	Travel/Training	333	500	500
44179	Salt and Sand	61,455	115,000	115,000
44180	Storm Pre-Treatment	0	0	10,000
46000	Contract Services	118	7,500	5,000
47301	Snow Equipment Repair	26,588	27,400	32,000
<i>Snow Removal</i>		<b>88,494</b>	<b>150,400</b>	<b>162,500</b>
<i>Difference From Previous Budget</i>				<b>12,100</b>
<i>Percentage Difference From Previous Budget</i>				<b>8.05%</b>




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**611 SNOW REMOVAL**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
43000	Travel/Training	500	Expenses incurred for employees meals when working 12 continuous hours or more, snow and ice management seminars and winter briefings.
44179	Salt and Sand	115,000	5 year average approximately \$115,000
44180	Storm Pre-Treatment	10,000	Salt Brine Mixing, Using Brine as pre-treatment on roads
46000	Contract Services	5,000	Contracted Services: -Trucking/Hauling -Bulldozing of Snow Dump
47301	Snow Equipment Repair	32,000	Equipment repairs (\$20,000.00), Cutting Edges for All Equipment (\$8,500.00), Various parts for snow removal equipment (\$8,400.00), (3) sander chains for #202, 306, 311 (\$2,400.00),

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*162,500*




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**613 STREET LIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
45430	Street Lights	126,357	125,000	125,000
45431	Traffic Lights-Utilities	8,660	8,600	8,600
45433	Traffic lights-Maint & Repairs	16,210	11,000	11,000

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<i>Street Lighting</i>	<i>151,227</i>	<i>144,600</i>	<i>144,600</i>
<i>Difference From Previous Budget</i>			<i>0</i>
<i>Percentage Difference From Previous Budget</i>			<i>0.00%</i>






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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**613 STREET LIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
45430	Street Lights	125,000	Electricity for City street lights, based on history
45431	Traffic Lights-Utilities	8,600	Eversource utility charges , \$710 x 12
45433	Traffic lights-Maint & Repairs	11,000	Estimated maintenance and repairs to City traffic signal systems; outside contractor used for repairs
		<b>144,600</b>	

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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**620 EQUIPMENT MAINTENANCE**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
44103	Hardware & Tools	6,964	3,800	3,000
44401	Heavy Equipment Maint	57,811	60,000	60,000
44402	Other Petroleum & Chemicals	8,235	7,500	7,500
44403	Cylinders	904	1,432	1,000
<i>Equipment Maintenance</i>		<b>73,914</b>	<b>72,732</b>	<b>71,500</b>
<i>Difference From Previous Budget</i>				-1,232
<i>Percentage Difference From Previous Budget</i>				-1.69%




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**620 EQUIPMENT MAINTENANCE**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
44103	Hardware & Tools	3,000	On-line Service Subscription to All-Data (\$1,600.00), Tool allowance for mechanic (\$300.00), Annul car lift inspection (\$300.00), other tools as needed
44401	Heavy Equipment Maint	60,000	Repairs to (5) one-tons and foreman's truck (\$7,500), Repairs to (6) 6 wheelers (\$10,000), bolts, hoses, chains, belts, filters, drill bits, abrasives(\$10,000), Repairs to loaders (\$6,000) Unscheduled repairs (\$8,000); Recap loader tires (\$9,356.88), Re-spring truck 309 (\$5,811.96), Engine work to both loader (\$1,450.00), , new electric tarp installed on truck 309 (\$2,350.00),
44402	Other Petroleum & Chemicals	7,500	5w-30 motor oil (\$1,285), Prema lube for sweeper (\$250), Parts Washer Service (\$1,000.00), anti-freeze (\$275.00), hydraulic oil aw32 (\$2,000.00), hydraulic oil aw46 for sweeper and holder (\$1,000), Heavy truck oil 15w40 (\$1,000)
44403	Cylinders	1,000	Welding gas, cylinder rental
		<b>71,500</b>	




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**630 CITY ENGINEER**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	0	0	58,875
41100	Health/Dental Ins	0	0	8,219
41200	Life & Disability	0	0	966
41500	Retirees Life Insurance	178	0	400
41700	Fica/Medicare	0	0	4,504
41750	Unemploy Insurance	0	0	90
41775	Workers Comp Insurance	0	0	1,845
41780	State Retirement	0	0	6,700
43000	Travel/Training	0	0	750
44101	Office Supplies	0	0	750
44400	Vehicle Fuel	0	0	500
45908	Consultant	66,228	50,000	12,500
47200	Office Machine/Software Maint	0	3,110	2,550
<i>City Engineer</i>		<b>66,406</b>	<b>53,110</b>	<b>98,649</b>
<i>Difference From Previous Budget</i>				45,539
<i>Percentage Difference From Previous Budget</i>				85.74%




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**630 CITY ENGINEER**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
40200	Full Time Salaries	58,875	Estimated annual salary of \$78,500, funding provides a start date of October 1. Gross appropriated in G/F. Water and Wastewater to provide 1/3 funding each, transferred to G/F.
41100	Health/Dental Ins	8,219	Health/Dental 9 months
41200	Life & Disability	966	Insurance - 9 months
41500	Retirees Life Insurance	400	Retiree's Insurance
41700	Fica/Medicare	4,504	Salary (\$58,875) X .0765
41750	Unemploy Insurance	90	Insurance
41775	Workers Comp Insurance	1,845	Insurance
41780	State Retirement	6,700	Salary (\$58,875) X 11.38%
43000	Travel/Training	750	Travel/Training for Engineer
44101	Office Supplies	750	Office supplies
44400	Vehicle Fuel	500	fuel
45908	Consultant	12,500	City engineering contract with Dubois and King Engineers, 3 months coverage until Full Time City Engineer is hired.
47200	Office Machine/Software Maint	2,550	Annual License Renewal for ArcView, AutoCAD, and ArcGIS for desktop,

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**98,649**




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**650 BUILDINGS AND GROUNDS**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
45700	Contract Services	33,025	35,200	35,200
45703	Adopt a Spot	915	1,975	1,975
47500	Operating Equipment Maint	1,998	1,000	1,000
<i>Buildings and Grounds</i>		<b>35,938</b>	<b>38,175</b>	<b>38,175</b>
<i>Difference From Previous Budget</i>				<i>0</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.00%</i>




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**650 BUILDINGS AND GROUNDS**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
45700	Contract Services	35,200	City contract out mowing and landscaping of parks, cemeteries and other open spaces. Current mowing contractor is JLG Landscape Services.
45703	Adopt a Spot	1,975	Supplies and materials for Adopt a Spot program, mulch, flowers, signage.
47500	Operating Equipment Maint	1,000	Repairs to small engine equipment and hand mowers/weed whackers.
		<b>38,175</b>	




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**660 CEMETERY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
43000	Travel/Training	0	270	270
44100	Operating Supplies	0	75	75
44101	Office Supplies	0	75	75
44108	Flowers Plantings Trees	151	500	500
44601	Maintenance	1,025	4,100	4,100
48102	Water & Sewer	537	150	150
48200	Building Maint	1,103	3,600	3,600
<i>Cemetery</i>		<i>2,817</i>	<i>8,770</i>	<i>8,770</i>
<i>Difference From Previous Budget</i>				<i>0</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.00%</i>






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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**660 CEMETERY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
43000	Travel/Training	270	NHCA, \$20, NHCA Annual Meeting, \$50, NECA \$50
44100	Operating Supplies	75	General operating supplies for Cemetery Trustee work /staff support
44101	Office Supplies	75	General office supplies allocated to Cemetery operations budget
44108	Flowers Plantings Trees	500	Flowers for seasonal plantings, \$200, compost and bark mulch for garden areas \$300
44601	Maintenance	4,100	Hazard Tree Removal, material for roads, grass seed mix and repair of 2 historically significant headstones at Forest Glade Cemetery.
48102	Water & Sewer	150	Water and Sewer Charges
48200	Building Maint	3,600	Building Maintenance: Carpentry repairs due to varmint damage, painting, roofing, waterproofing, structural shoring. -Chapel -Utility Garage -Well Houses -Fence -Signage

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8,770




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**670 SOLID WASTE COLLECTION**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
45425	HHHCD Hazardous Waste	1,866	2,000	2,000
45426	Lamprey Apportionment	4,251	4,251	4,251
45446	Curbside Recycling	160,964	140,855	140,855
48104	Trash Collection	9,746	8,500	9,000
<i>Solid Waste Collection</i>		<b>176,827</b>	<b>155,606</b>	<b>156,106</b>
<i>Difference From Previous Budget</i>				500
<i>Percentage Difference From Previous Budget</i>				0.32%
<i>Total Public Works and Utilities</i>		<b>1,672,223</b>	<b>2,185,982</b>	<b>2,311,751</b>
<i>Difference From Previous Budget</i>				125,769
<i>Percentage Difference From Previous Budget</i>				5.75%




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES**

**670 SOLID WASTE COLLECTION**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
45425	HHHCD Hazardous Waste	2,000	Annual participation with the City of Rochester and other surrounding communities in a household hazardous waste collection day.
45426	Lamprey Apportionment	4,251	Lamprey Apportionment Fee to the City of Somersworth.
45446	Curbside Recycling	140,855	Estimated tonnage at 780 tons of single stream @ \$181 per ton (7-1-16, -6-30-17)
48104	Trash Collection	9,000	10 yard dumpster rental charge, plus charges related to recycling totes at the DPW Facility. charges based on historical use at the Facility.

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*156,106*



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**407 OTHER EXPENSES**

**700 TRANSFER TO DEBT SERVICE**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
49700	High St. Corridor - Principal	65,000	65,000	65,000
49701	High St. Corridor - Interest	15,356	11,944	8,531
49725	New City Hall - Principal	100,000	70,000	70,000
49726	New City Hall - Interest	23,325	18,200	14,612
49729	New City Hall 2 - Principal	30,000	30,000	0
49730	New City Hall 2 - Interest	876	720	0
49731	Landfill 4 - Principal	50,000	50,000	0
49732	Landfill 4 - Interest	1,461	1,200	0
49733	05 Cap Impr-Principal	137,900	0	0
49734	05 Cap Impr-Interest	3,448	0	0
49735	Police Station	230,000	230,000	230,000
49736	Police Station Int	70,375	45,625	34,125
49737	Downtown Imp - Prin	116,875	116,875	116,875
49738	Downtown Imp - Int	80,728	74,475	67,930
49739	Downtown Imp/Bridge Prin	29,400	29,400	29,400
49740	Downtown Imp/Bridge Int	19,683	18,184	16,685
49741	High Street Paving - Prin	90,000	85,500	85,500
49742	High Street Pavint - Int	41,540	37,064	32,704

**1,105,966**                      **884,187**                      **771,362**  
 -112,825  
 -12.76%

*Transfer to Debt Service*

*Difference From Previous Budget*

*Percentage Difference From Previous Budget*




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**407 OTHER EXPENSES**

**700 TRANSFER TO DEBT SERVICE**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
49700	High St. Corridor - Principal	65,000	<b>\$195,000 Principal, 15,356 Int. Outstanding</b>
49701	High St. Corridor - Interest	8,531	<b>Final Payment FY2019-2020</b>
49725	New City Hall - Principal	70,000	<b>\$280,000 Principal, 36,662 Int. Outstanding</b>
49726	New City Hall - Interest	14,612	<b>Final Payment FY2020-2021</b>
49735	Police Station	230,000	<b>\$1,130,000 Principal, 78,075 Int. Outstanding</b>
49736	Police Station Int	34,125	<b>Final Payment FY2021-2022</b>
49737	Downtown Imp - Prin	116,875	<b>\$1,396,125 Principal, 414,061 Int. Outstanding</b>
49738	Downtown Imp - Int	67,930	<b>Final Payment FY2028-2029</b>
49739	Downtown Imp/Bridge Prin	29,400	<b>\$382,200 Principal, 105,972 Int. Outstanding</b>
49740	Downtown Imp/Bridge Int	16,685	<b>Final Payment FY2029-2030</b>
49741	High Street Paving - Prin	85,500	<b>\$684,000 Principal, 139,536 Int. Outstanding</b>
49742	High Street Paving - Int	32,704	<b>Final Payment FY2024-2025</b>

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**771,362**




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**407 OTHER EXPENSES**

**705 CAPITAL LEASES**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
49315	Fire/Pumper Truck	72,587	72,588	72,588
49319	2011 Front End Loader	29,926	0	0
49320	2012 Sidewalk Plows	30,980	30,981	0
49321	2013 Dpw Equipment	66,390	66,390	66,390
49322	Financial Software	0	50,535	50,864
49323	City Vehicle Leases	0	0	132,435
<i>Capital Leases</i>		<b>199,883</b>	<b>220,494</b>	<b>322,277</b>
<i>Difference From Previous Budget</i>				<b>101,783</b>
<i>Percentage Difference From Previous Budget</i>				<b>46.16%</b>




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**407 OTHER EXPENSES**

**705 CAPITAL LEASES**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
49315	Fire/Pumper Truck	72,588	Two (2) payments - March 20, 2018, 2019
49321	2013 Dpw Equipment	66,390	Two (2) payments - February 10, 2018, 2019
49322	Financial Software	50,864	Three (3) payments - July 1, 2017, 2018, 2019
49323	City Vehicle Leases	132,435	Three (3) payments - July 15, 2017, 2018, 2019
		<b>322,277</b>	




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**407 OTHER EXPENSES**

**710 TRANSFER TO OTHER CAPITAL FUNDS**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
49807	Sidewalk Improvement CRF	20,000	15,000	10,000
49808	Accrued Liability	10,000	10,000	5,000
49810	Facility Maintenance CRF	20,000	15,000	10,000
49812	Superfund Landfill Monitoring	56,159	75,598	75,598
49814	Trans to Municipal Trans Fund	500,000	0	0

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<i>Transfer to Other Capital Funds</i>	<b>606,159</b>	<b>115,598</b>	<b>100,598</b>
<i>Difference From Previous Budget</i>			<b>-15,000</b>
<i>Percentage Difference From Previous Budget</i>			<b>-12.98%</b>

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<i>Total Other Expenses</i>	<b>1,912,009</b>	<b>1,220,279</b>	<b>1,194,237</b>
<i>Difference From Previous Budget</i>			<b>-26,042</b>
<i>Percentage Difference From Previous Budget</i>			<b>-2.13%</b>





**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**407 OTHER EXPENSES**

**710 TRANSFER TO OTHER CAPITAL FUNDS**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
49807	Sidewalk Improvement Capital Reserve	10,000	Capital Improvement Program to provide for Sidewalk Maintenance program. Balance in CRF = \$10,698
49808	Accrued Liability	5,000	Expendable trust fund to support liability - employee termination pay for accrued vacation, sick, etc. Balance = \$61,949
49810	Facility Maintenance CRF	10,000	Capital Improvement Program to provide for Unanticipated Facility Maintenance. Balance in CRF = \$87,766
49812	Superfund Landfill Monitoring	75,598	Monitoring costs for superfund landfill engineering, attorney fees, misc. Total budget = \$149,698 - GE Share = (\$149,698 X 49.5% = \$74,100)
		<b>100,598</b>	

<b>Description</b>	<b>Balance 1/31/2017</b>
Municipal Transportation Fund	\$252,291.00
Somersworth/Berwick Bridge CRF	\$15,599.00
Education for Persons with Disabilities NCRF	\$103,889.00
Sidewalk CRF	\$10,698.00
Accrued Liability Fund	\$61,949.00
Building Maintenance	\$87,766.00
Hilltop Reconstruction/Rehabilitation	\$24,377.00
<b>Total Capital/Non-Capital Reserve Funds</b>	<b>\$556,569.00</b>




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**408 OTHER EXPENSES**

**800 CONTINGENCY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
0999	Contingency	38,862	80,000	80,000
	<i>Contingency</i>	<b>38,862</b>	<b>80,000</b>	<b>80,000</b>
	<i>Difference From Previous Budget</i>			0
	<i>Percentage Difference From Previous Budget</i>			0.00%



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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**408 OTHER EXPENSES****800 CONTINGENCY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
0999	Contingency	80,000	Contingency. Includes wages for non-union and CBA's to be negotiated, and other unforeseen emergencies and expenses.
		<b>80,000</b>	



**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

**408 OTHER EXPENSES**

**900 CAPITAL OUTLAY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
49003	Police Cruiser - Downpayment	29,971	0	0
49041	Financial Server Upgrade	19,868	0	0
49054	City Hall HVAC Control System	0	37,000	75,000
49055	Fire SCBA Replacement	39,808	41,612	0
49059	Maple Street Culvert	1,465	0	0
49066	Tax Increment Finance Dist	0	15,000	0
49069	Replace Portable Radios Fire	0	32,172	33,915
49072	Snow Equipment - Dpw	0	12,950	0
49075	Salmon Falls Road Bridge Imp	0	0	55,000
49078	Plotter	0	4,000	0
49079	DPW - Heavy Equip Jacks	0	5,175	0
49080	Fire Hose Replacement	0	15,000	0
49081	City Hall Phone Replace	0	15,000	0
49082	Downpayment on Vehicle Lease	0	20,000	20,000
49083	DPW - Bathroom Repair	0	8,000	0
49086	Bretons Cleanup	0	0	20,000

<i>Capital Outlay</i>	<b>91,112</b>	<b>205,909</b>	<b>203,915</b>
<i>Difference From Previous Budget</i>			-1,994
<i>Percentage Difference From Previous Budget</i>			-0.97%

	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
<b>Total General Fund Appropriations</b>	<b>\$12,231,197</b>	<b>\$12,598,249</b>

<b>Increase/(Decrease) in Gross G/F Budget</b>	<b>\$367,052</b>
<b>Percentage change in Gross G/F Budget</b>	<b>3.00%</b>




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**408 OTHER EXPENSES**

**900 CAPITAL OUTLAY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
49054	City Hall HVAC Control System	75,000	<b>City Hall Cooling Tower - including contingency</b>
49069	Replace Portable Radios Fire	33,915	<b>Year 3 of a 4 year replacement project.</b>
49075	Salmon Falls Road Bridge Imp	55,000	<b>City's Share of Eddy Bridge (Rochester St./Salmon Falls Road) improvements.</b>
49082	Downpayment on Vehicle Lease	20,000	<b>Down payment on various vehicle and equipment leases</b>
49086	Bretons Cleanup	20,000	<b>Potential Costs not associated with the Grant: \$10,000 engineering/legal/other professional services \$6,000 for testing \$4,000 for contingency</b>

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203,915




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**408 OTHER EXPENSES**

**810 INTERGOVERNMENTAL ASSESSMENTS**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
2500	County Tax	2,373,324	2,322,885	2,380,054
	<i>Intergovernmental Assessment</i>	<i>2,373,324</i>	<i>2,322,885</i>	<i>2,380,054</i>
	<i>Difference From Previous Budget</i>			<i>57,169</i>
	<i>Percentage Difference From Previous Budget</i>			<i>2.46%</i>

*County estimates of Taxes to be raised as submitted on 1/15/2017 = \$30,859,696*

*Somersworth's prior years percentage of assessment = 7.7125%*

*Current Estimate as of 1/12/2016 = (\$30,859,696 X 7.7125%) = \$2,380,054*




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**409 SCHOOL DEPARTMENT**

**900 SCHOOL EXPENSES**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
2000	Educational Expenses	22,502,266	23,937,242	24,295,740
2100	Capital Outlay/CIP	0	0	0

<i>School Expenses</i>	<b>22,502,266</b>	<b>23,937,242</b>	<b>24,295,740</b>
<i>Difference From Previous Budget</i>			358,498
<i>Percentage Difference From Previous Budget</i>			1.50%




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**GENERAL FUND FY2017-2018 PROPOSED BUDGET**

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**409 SCHOOL DEPARTMENT**

**910 SCHOOL DEBT SERVICE**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
2901	Transfer to Debt - Principal	1,625,281	1,571,501	1,355,286
2902	Transfer to Debt - Interest	387,268	465,077	520,146
<i>School Debt Service</i>		<b>2,012,549</b>	<b>2,036,578</b>	<b>1,875,432</b>
<i>Difference From Previous Budget</i>				-161,146
<i>Percentage Difference From Previous Budget</i>				-7.91%
<i>Total School Department</i>		<b>24,514,814</b>	<b>25,973,820</b>	<b>26,171,172</b>
<i>Difference From Previous Budget</i>				197,352
<i>Percentage Difference From Previous Budget</i>				0.76%





## ENTERPRISE FUNDS ESTIMATED REVENUE

	WASTE WATER	WATER	SOLID WASTE
<b>* Rates</b>	<b>\$6.05/100 Cubic Ft.</b>	<b>\$4.40/100 Cubic Ft.</b>	<b>\$1.85 - 30 Gal Bag \$1.30 - 15 Gal Bag</b>
Fees	2,530,000	2,428,900	412,000
Grants	169,346	0	0
Job Work & Merchandise	75,000	75,000	0
	<b>2,774,346</b>	<b>2,503,900</b>	<b>412,000</b>
<b>Gross Budget</b>	<b>2,162,766</b>	<b>2,076,173</b>	<b>400,200</b>
<b>Estimated Budget Surplus/(Deficit)</b>	<b>611,580</b>	<b>427,727</b>	<b>11,800</b>

**Rates approved by City Council:**

Effective Date	Wastewater	Water	Solid Waste
July 1, 2017	\$6.05/100 Cubic Ft.	\$4.40/100 Cubic Ft.	January 1, 2016 \$1.80 - 30 Gal Bag \$1.25 - 15 Gal Bag
July 1, 2018	\$6.65/100 Cubic Ft.	\$4.71/100 Cubic Ft.	January 1, 2017 \$1.85 - 30 Gal Bag \$1.30 - 15 Gal Bag
July 1, 2019	\$7.32/100 Cubic Ft.	\$5.04/100 Cubic Ft.	
July 1, 2020	\$8.05/100 Cubic Ft.	\$5.40/100 Cubic Ft.	



**WASTE WATER FUND FY 2017-2018 PROPOSED BUDGET**

**406 ENTERPRISE FUNDS**

**695 WASTE WATER**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	281,470	262,548	269,547
40300	Overtime	18,273	25,000	25,000
40430	Clothing Allowance	1,154	1,500	1,500
40440	Educational Incentive	2,900	2,900	2,300
41100	Health/Dental Ins	128,459	119,759	144,205
41200	Life & Disability	4,061	3,560	3,845
41700	Fica/Medicare	20,804	22,334	22,824
41750	Unemploy Insurance	288	290	290
41775	Workers Comp Insurance	6,786	10,207	10,687
41780	State Retirement	33,751	32,611	33,519
43000	Travel/Training	35	1,270	1,500
43500	Training/Licenses	1,214	1,451	1,451
44100	Operating Supplies	1,982	2,500	2,500
44101	Office Supplies	1,361	1,800	1,800
44104	Paging units	47	0	200
44400	Vehicle Fuel	1,248	2,000	2,000
44402	Other Petroleum & Chemicals	0	1,008	1,008
44500	Postage	330	300	150
44654	Safety Materials	2,347	1,500	1,500
44662	Sodium Hypochlorite	23,229	19,470	21,450
44663	Coagulant Polymer	37,260	37,544	39,520
44668	Misc Chemicals	1,969	3,678	3,000
44669	Aluminum Sulphate	17,762	20,000	20,000
44670	Sodium Bisulfite	27,479	29,820	30,590
44800	Clothing	220	1,500	1,000
45100	City Attorney/Legal Services	0	5,000	5,000
45200	Account & Audit	2,593	6,500	5,000
45421	Collection System Maint.	11,366	25,000	20,000
45441	Reimb City Departments	55,000	55,000	82,866
45600	Telephone	3,562	3,000	3,000
45700	Contract Services	31,623	28,694	31,194
45905	IT Consultant	3,352	2,500	2,500
45910	Physicals	80	500	250
45915	Title Search Fees	1,019	2,000	1,500
45950	Rentals	2,000	2,000	2,000
46001	Repairs And Maint	32,744	59,900	70,000
46002	Solid Waste Disposal	201,663	188,100	198,000




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**WASTE WATER FUND FY 2017-2018 PROPOSED BUDGET**

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**406 ENTERPRISE FUNDS**

**695 WASTE WATER**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
46100	Building Ins	56,728	60,165	59,143
46300	Fleet & Equip Insurance	665	778	765
47100	Computer Supply/Maint	511	0	0
47201	Office Equip	2,117	5,700	4,400
47351	Lab Equipment & Testing	23,160	28,563	31,323
48101	Electricity	177,417	175,000	175,000
48102	Water & Sewer	36,523	7,500	35,000
48103	Heating Fuel	19,965	32,020	32,020
48109	Propane	592	1,600	1,600
49059	Maple Street Culvert	0	0	0
49326	One-Ton Utility Truck	0	57,284	0
49340	Engineering - Wastewater Treatment Facility Upgrade	0	343,800	0
49737	Downtown Imp - Prin	37,400	37,400	37,400
49738	Downtown Imp - Int	25,128	23,214	21,738
49761	Downtown Imp #2-I	0	0	0
49777	SRF Loan Payment-Prin	537,605	543,272	539,440
49778	SRF Loan Payment-Interest	148,343	164,125	147,935
49781	Financial Software Lease	0	14,306	14,306
<i>Waste Water</i>		<b>2,025,588</b>	<b>2,477,471</b>	<b>2,162,766</b>
<i>Difference From Previous Budget</i>				<b>-314,705</b>
<i>Percentage Difference From Previous Budget</i>				<b>-12.70%</b>

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**WASTE WATER FUND FY 2017-2018 PROPOSED BUDGET**

**406 ENTERPRISE FUNDS**

**695 WASTE WATER**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
40200	Full Time Salaries	269,547	5 Full Time and 1 Shared Billing Clerk
40300	Overtime	25,000	Overtime and SCADA On-Call pay
40430	Clothing Allowance	1,500	5 employee X \$300 per employee
40440	Educational Incentive	2,300	Contractual
41100	Health/Dental Ins	144,205	5 Fulltime employees and one shared employee
41200	Life & Disability	3,845	5 Full time employees and 1 shared employee
41700	Fica/Medicare	22,824	Salary (\$298,347) X 7.65%
41750	Unemploy Insurance	290	Insurance
41775	Workers Comp Insurance	10,687	Insurance
41780	State Retirement	33,519	Salary (\$294,547) X 11.38%
43000	Travel/Training	1,500	APWA National Conference, NEWEA Conference.
43500	Training/Licenses	1,451	Certification training \$50/class (10 classes/yr) IPP/Lab training \$50/class (4 classes/yr) License renewal for 5-employees at \$50/each Annual NHWPCA dues at \$35/employee (5) LANH dues Treatment Chemical Purchasing Program Administration dues. New England Water Environment Association dues for Director.
44100	Operating Supplies	2,500	General supplies including office and janitorial supplies (\$1,500). Bags for the headworks equipment (\$1,000).
44101	Office Supplies	1,800	Paper, ink cartridges, etc.
44104	Paging units	200	Emergency Pager
44400	Vehicle Fuel	2,000	Fuel for Wastewater vehicles; which includes 3/4 -ton truck, tractor, zero-turn mower and snow blower (approximately 10 gallons of diesel for tractor, 800 gallons of fuel for 3/4-ton, mower and snow blower).
44402	Other Petroleum & Chemicals	1,008	Used for WWTF stand-by generator, Used for Blackwater Road lift station standby generator. Oil cost projected to be \$2.88/gal - annual use is 350 gallons.
44500	Postage	150	Postage
44654	Safety Materials	1,500	Safety boots \$300/employee, 5- employees
44662	Sodium Hypochlorite	21,450	Chemical cost is \$0.65/gal - estimated annual usage is 33,000 gallons
44663	Coagulant Polymer	39,520	Chemical cost is \$9.88/gal - estimated annual usage is 4,000 gallons
44668	Misc Chemicals	3,000	Used to remove foam from final effluent prior to river discharge.
44669	Aluminum Sulphate	20,000	Chemical cost is \$2.99/gal - estimated annual usage is 6,500 gallons
44670	Sodium Bisulfite	30,590	Chemical cost is \$2.36/gal during summer - estimated summer usage is 4,000 gallons, Chemical cost is \$4.23/gal during winter - estimated winter usage is 5,000 gallons



**WASTE WATER FUND FY 2017-2018 PROPOSED BUDGET**

**406 ENTERPRISE FUNDS**

**695 WASTE WATER**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
44800	Clothing	1,000	Clothing purchased for the wastewater employees used during working hours.
45100	City Attorney/Legal Services	5,000	Legal Services as needed
45200	Account & Audit	5,000	Annual Audit
45421	Collection System Maint.	20,000	<b>Sewer Infrastructure maintenance &amp; reconstruction:</b> -Easement mowing -Jetting & Cleaning -Slip-lining of deteriorated pipe -Pipe installation -Excavation -Pipe and fitting stock -Root Removal/Prevention -CCTV Services
45441	Reimb City Departments	82,866	Cost allocation - DPW Dir. (\$20,000), City Manager (\$25,000), Finance Dir. (\$10,000), City Engineer (\$27,866). City Engineer is a new position this year, this represent 1/3 of cost.
45600	Telephone	3,000	Telephone based on historical average
45700	Contract Services	31,194	Annual flow meter/gas meter calibration (permit) \$1,020, Annual fire extinguisher maintenance 19-units (safety) \$1,000, Annual Crane Inspection (2- at WWTF and 1-at pump station) \$1,200, Annual/semi-annual chlorine analyzer maintenance. \$2,160 Annual underground tank inspection/certification \$600, Removal & disposal of underground fuel storage tank. \$8,000, Annual HVAC services laboratory, main building and Blackwater Rd pump station. \$2,000, Annual laboratory equipment calibrations (permit) \$430, Semi-annual sludge analysis (2) (permit) \$1,206, Annual Salmon Falls River monitoring. \$5,550, Semi-annual Whole Effluent Toxicity testing (permit) \$4,840, Misc Maintenance \$7,500, Annual Industrial Pre-treatment Program testing (permit) \$878.50, Compaction testing for collection system repairs \$400, \$2,500 Lock Box Services
45905	IT Consultant	2,500	City wide IT support with Back Bay Networks.
45910	Physicals	250	Annual physicals for 5-employees.



**WASTE WATER FUND FY 2017-2018 PROPOSED BUDGET**

**406 ENTERPRISE FUNDS**

**695 WASTE WATER**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
45915	Title Search Fees	1,500	Consultant for deed research to apply lien on overdue accounts
45950	Rentals	2,000	Split Utility billing office rent with Water Utility.
46001	Repairs And Maint	70,000	Unscheduled Corrective Maintenance on equipment. \$20,000, Replace (1) chemical feed pump (mag & ferric chloride) \$3,600, Replace 20-hp motor for process water system \$3,074.25, Annual Chemical pumps maintenance \$1000/yr, Repair seven mixers at \$2500/each, Scheduled preventive maintenance on equipment \$20,000, Generator Maintenance (four stand-by generators) \$2,500, Replacement explosion proof heater for influent headworks building. \$8,335, Replacement heater for grit room \$2,550, Aeration blower Variable Frequency Drive (VFD) replacement \$4,500
46002	Solid Waste Disposal	198,000	Sludge/biosolids generated through the biological breakdown of the incoming pollution.
46100	Building Ins	59,143	PRIMEX
46300	Fleet & Equip Insurance	765	PRIMEX
47201	Office Equip	4,400	Replacement of PC, office or lab. \$1,500, Maintenance of computers and network \$2,500, VUEWorks software license \$1,333.33, Spare Allen Bradley PLC card (model # SLC 500) \$3,500, Annual renewal of WIN-911 support contract (SCADA) \$495
47351	Lab Equipment & Testing	31,323	Lab supplies run \$1500/mo, Replace laboratory rated dishwasher \$7,375 and includes estimated shipping. Replace bacteria incubator \$3,100 and includes estimated shipping. QA/QC requirements \$1,000, NH ELAP dues \$200, NH ELAP audit \$1,647.57
48101	Electricity	175,000	Electrical use at the wastewater treatment facility and pump stations, WWTF electricity use - (1,170,000 KWH) \$157,526.03, Blackwater Rd lift station - (92,900 KWH) \$13,780.79, West High lift station - ( 1,808 KWH) \$507.68, Main St lift station - ( 9,850 KWH) \$1,911.79, Hawthorne Circle lift station - (5,963 KWH) \$1,255.69




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**WASTE WATER FUND FY 2017-2018 PROPOSED BUDGET**

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**406 ENTERPRISE FUNDS**

**695 WASTE WATER**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
48102	Water & Sewer	35,000	Water cost for the wastewater treatment facility buildings and Blackwater Rd pump station.
48103		32,020	Used for heat at the WWTF and the Main Street pump station stand-by generator. WWTF natural gas use - \$31,200, Main St pump station gas use - \$794.56
48109	Heating Fuel Propane	1,600	Heat for Blackwater Road Pump Station. Yearly estimated use - 400 gallons at \$2.00/gal Hawthorne Circle pump station stand-by generator use - 400 gallons at \$2.00/gal
49737	Downtown Imp - Prin	37,400	Final Payment FY 2028-2029
49738	Downtown Imp - Int	21,738	\$446,760 Principal, \$132,440 Interest Outstanding
49777	SRF Loan Payment-Prin	539,440	Two Bonds - Final payment on large issue FY 2025-2026, on small issue FY 2029-2030
49778	SRF Loan Payment-Interest	147,935	Two bonds - \$4,866,339 Principal, \$819,809 interest outstanding
49781	Financial Software Lease	14,306	Three (3) payments left - July 1, 2017, 2018, 2019
		<b>2,162,766</b>	



**WATER FUND FY 2017-2018 PROPOSED BUDGET**

**406 ENTERPRISE FUNDS**

**690 WATER DEPARTMENT**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40200	Full Time Salaries	311,362	293,100	310,566
40300	Overtime	20,782	38,280	38,280
40400	Longevity	0	0	0
40430	Clothing Allowance	3,117	1,800	1,800
40440	Educational Incentive	1,050	1,400	2,300
40450	Standby	1,456	0	0
41100	Health/Dental Ins	154,503	144,970	172,429
41200	Life & Disability	4,802	4,381	4,702
41500	Retirees Life Insurance	1,907	0	0
41700	Fica/Medicare	24,314	25,595	27,000
41750	Unemploy Insurance	356	420	420
41775	Workers Comp Insurance	8,291	12,470	13,056
41780	State Retirement	32,345	37,373	39,699
43000	Travel/Training	2,408	3,000	3,600
44101	Office Supplies	4,257	3,500	4,000
44104	Paging units	405	400	400
44400	Vehicle Fuel	2,690	6,900	4,000
44500	Postage	22,396	20,000	20,000
44654	Safety Materials	1,060	3,650	3,000
44657	Backflow Distribution	0	1,000	300
44661	Sodium Hydroxide	35,982	42,600	57,600
44662	Sodium Hypochlorite	3,284	6,700	5,000
44664	Polymer Aid	4,500	9,000	10,676
44665	Activated Carbon	13,440	13,500	13,440
44666	Poly Phosphate	13,752	25,000	22,920
44668	Misc Chemicals	8,036	12,000	12,000
44669	Aluminum Sulphate	55,491	62,400	61,600





**WATER FUND FY 2017-2018 PROPOSED BUDGET**

**406 ENTERPRISE FUNDS**

**690 WATER DEPARTMENT**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
44800	Clothing	964	1,800	1,500
45100	City Attorney/Legal Service:	6,000	5,000	5,000
45200	Account & Audit	2,593	9,000	5,000
45401	Repairs To Mains	7,899	28,000	28,000
45403	Repairs To Services	6,095	15,000	10,000
45404	Repairs To Hydrants	1,583	8,863	8,000
45422	Repair WTP Struct & Eq.	19,534	36,500	41,000
45441	Reimb City Departments	57,000	57,000	84,866
45448	Lagoon Cleaning	47,107	51,000	60,000
45600	Telephone	5,068	4,600	5,000
45601	Cell Phones	1,078	1,000	1,572
45700	Contract Services	35,011	65,000	67,500
45905	IT Consultant	3,496	2,500	3,000
45908	Consultant	19,838	7,500	7,500
45910	Physicals	56	200	200
45915	Title Search Fees	1,044	1,500	1,500
45950	Rentals	2,000	2,000	2,000
46100	Building Ins	28,587	30,054	29,543
46300	Fleet & Equip Insurance	2,175	2,328	2,288
47200	Office Machine/Software M	5,678	1,000	1,200
47201	Office Equip	5,229	6,000	6,000
47351	Lab Equipment & Testing	12,430	23,515	25,285
47352	Other Distrib. Equipment	750	4,000	4,000
47600	Vehicle Maintenance	1,811	3,100	3,000
48101	Electricity	132,854	131,000	135,000
48103	Heating Fuel	307	1,500	1,500
48104	Trash Collection	4,006	3,700	1,500
48109	Propane	28,192	26,000	28,000
49326	One-Ton Utility Truck	0	42,094	0
49353	Meters	0	21,525	21,525



**WATER FUND FY 2017-2018 PROPOSED BUDGET**

**406 ENTERPRISE FUNDS**

**690 WATER DEPARTMENT**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
49390	Data Collection Unit	0	11,000	0
49391	Water TOC Analyzer	0	0	51,353
49392	2017 Road Resurfacing Proj	0	801,666	0
49737	Downtown Imp - Prin	0	79,475	79,475
49738	Downtown Imp - Int	53,396	50,642	46,192
49752	Highlift Repayment	1,884	44,838	0
49754	Water Upgrade - NHMBB F	95,000	95,000	90,000
49755	Water Upgrade NHMBB INT	49,894	47,176	42,187
49756	Water Upgrade-SRF-Prin	222,378	198,000	215,000
49757	Water Upgrade-SRF-INT	125,949	116,787	105,100
49762	High ST Bond-Prin	0	9,500	9,500
49763	High St Bond- Int	4,427	4,118	3,634
49781	Financial Software Lease	0	14,465	14,465
<i>Water Department</i>		<b><i>1,723,297</i></b>	<b><i>2,834,385</i></b>	<b><i>2,076,173</i></b>
<i>Difference From Previous Budget</i>				<b><i>-758,212</i></b>
<i>Percentage Difference From Previous Budget</i>				<b><i>-26.75%</i></b>



**WATER FUND FY 2017-2018 PROPOSED BUDGET**

**406 ENTERPRISE FUNDS**

**690 WATER DEPARTMENT**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
40200	Full Time Salaries	310,566	6 Full Time employees and 1 Shared Billing Clerk
40300	Overtime	38,280	Overtime and Call pay for distribution
40430	Clothing Allowance	1,800	\$300 per employee X 6 employees
40440	Educational Incentive	2,300	Three employees eligible
41100	Health/Dental Ins	172,429	Health/Dental for employees
41200	Life & Disability	4,702	Insurance
41700	Fica/Medicare	27,000	Salary (\$27,000) X 7.65%
41750	Unemploy Insurance	420	Insurance
41775	Workers Comp Insurance	13,056	Insurance
41780	State Retirement	39,699	Salary (\$348,846) X 11.38%
43000	Travel/Training	3,600	Employee licenses \$600;NEWWA, \$200, NHWWA, \$100, other operating training related to maintaining operator licenses. Share of APWA Annual Conference \$600.
44101	Office Supplies	4,000	Ink and paper for state reporting at the DWTF. Paper and supplies for the billing clerk. Typical incidentals and consumables for both offices.
44104	Paging units	400	2 Pagers @\$32 for two pagers, for Water Distribution and Treatment Plant
44400	Vehicle Fuel	4,000	Vehicle fuel for distribution vehicles
44500	Postage	20,000	Billing for Utilities Mailing for Water Treatment Plant and Distribution
44654	Safety Materials	3,000	PPE for treatment personnel (PPE chemical boots, suits, nitrile gloves) Purchase of traffic barricades, safety cones, caution tape, safety chains, safety straps, winter gloves and gear for distribution crew
44657	Backflow Distribution	300	Back flow repair parts & testing equipment. Supports in house testing services.
44661	Sodium Hydroxide	57,600	Cost 2016-2017 \$0.96 Projected usage 60,000 gallons
44662	Sodium Hypochlorite	5,000	12800 gals/ year @ \$0.6539/gal




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**WATER FUND FY 2017-2018 PROPOSED BUDGET**

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**406 ENTERPRISE FUNDS**

**690 WATER DEPARTMENT**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
44664	Polymer Aid	10,676	Cost \$2.25/lb. Average usage 13lbs/day Product is supplied by the 2040# pallet - purchase 2 pallets this year
44665	Activated Carbon	13,440	8000lb/ year @\$1.68
44666	Poly Phosphate	22,920	2014-2015 cost @ \$1.88/lb., price for 2015-2016 price for 2016-2017 @1.91/lb. Used for lead & copper control. Projected usage 11500lbs/yr in full skid deliveries - 10 skids at 1200 lbs./skid. = 12000 lbs.
44668	Misc Chemicals	12,000	Microsand for Actiflo process. Estimate 6 tons @\$300/ton FY-2014-15 - \$2.025/lb., 2015-2016 \$2.025/lb. - Potassium Permanganate ; used for preoxidation and iron & manganese control. 12400lbs/yr cost 2016-2018 \$1.58/lb.
44669	Aluminum Sulphate	61,600	80000 gal/ year @ \$0.766/gal
44800	Clothing	1,500	6 Employee's @ \$300 each
45100	City Attorney/Legal Services	5,000	Legal Services as needed
45200	Account & Audit	5,000	Annual audit
45401	Repairs To Mains	28,000	<b>\$28,000</b> Water main repair and replacement parts ( fittings, valves, repairs sleeves, pipe etc.) and materials, ( sand, gravel, asphalt, concrete). Replace two failed valves. Union Street.
45403	Repairs To Services	10,000	Inventory. Parts related to service repairs. Materials for site restorations ( gravel, asphalt).
45404	Repairs To Hydrants	8,000	Whole hydrants and assorted hydrant parts for repairs (breakaway kits, valve gaskets, packing nuts, drain baskets, drain rods, hydrant extension kits, hydrant wrenches)



**WATER FUND FY 2017-2018 PROPOSED BUDGET**

**406 ENTERPRISE FUNDS**

**690 WATER DEPARTMENT**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
45422	Repair WTP Struct & Eq.	41,000	<ul style="list-style-type: none"> <li>-Peristaltic pump tubing (2 rolls @ \$51.50 ea., 2 rolls @ \$80.25, 2 rolls @ \$103.00, 2 rolls @ \$157.00)</li> <li>-LMI pump repair (filter alum pump) \$300.00</li> <li>-Online pH probe replacement (3 per year rotating replacement) \$3054.00</li> <li>-Actiflo replacement parts (wearable &amp; lubricants) \$5000.00</li> <li>-MCC/ VFD/ PLC maintenance supplies \$4000.00</li> <li>-Cleaning of vaults, waste tank (annual) \$3000.00</li> <li>-Intake screen cleaning (divers) \$2500.00</li> <li>-Backwash waste pump (spare)</li> <li>-Filter Media (filter replenishment) \$3475.00</li> <li>-Other (parts for contract work, janitorial supplies, etc.) \$6500.00</li> <li>-Replacement peristaltic pumps, utilized all spare pumps (2/year over next 4 years) \$4790.00</li> <li>-Unforeseen building repairs and equipment \$3500.00</li> <li>-Water tower yearly maintenance \$4000.00</li> </ul>
45441	Reimb City Departments	84,866	<ul style="list-style-type: none"> <li>Administrative Cost Allocation - Public Works Dir. (\$37,000), City Manager (\$10,000), Finance Dir. (\$10,000), City Engineer (\$27,866) - New position this year, this represents 1/3 cost</li> </ul>
45448	Lagoon Cleaning	60,000	<ul style="list-style-type: none"> <li>Lagoon clean-out and maintenance on a rotating schedule. Lagoon #1 cleaned on odd years, lagoon's #2 and #3 cleaned on even years. Lagoon #1 is scheduled to be cleaned this FY by RMI of Holderness NH</li> </ul>
45600	Telephone	5,000	<ul style="list-style-type: none"> <li>Voice, Data, Telemetry (cellphones separate). Service from Fairpoint, et al.</li> </ul>



## WATER FUND FY 2017-2018 PROPOSED BUDGET

### 406 ENTERPRISE FUNDS

#### 690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	17-18 PROPOSED	Detail
45601	Cell Phones	1,572	Ave. \$131/mon for cell phones (3 lines)
45700	Contract Services	67,500	<b>OUTSIDE SERVICES COMP.</b> Hach Service Maintenance Plan \$10,500.00 BWI Instrumentation (contract + parts) \$2,800.00 annual instrumentation calibration HVAC maintenance at WTP (contract + parts) \$3,000.00 annual HVAC system maintenance RJC Electrical \$3,000.00 Electrical service repairs Laviolette Controls electrical & controls \$3,000.00 SCADA system maintenance (PLC and Motor control) Meter Testing of Large Meters \$3,600.00 Test meters 4 inches and larger Lab and instrument certification, elevator inspection \$1,300.00 required annually Generator and large pump (Cummins, Flyght/ITT, Layne etc.) \$4,600.00 annual maintenance on vital equip. Compaction Testing Services for Water related excavations \$1,200.00 fire extinguisher testing and replacement \$200.00 Printing of annual CCR \$4000.00 , Lock Box Services \$2,500
45905	IT Consultant	3,000	City wide IT support with Back Bay
45908	Consultant	7,500	Consulting Services as needed
45910	Physicals	200	For new employees as needed
45915	Title Search Fees	1,500	Consultant for deed research to apply liens on overdue accounts.
45950	Rentals	2,000	Rent for billing office in City Hall - split cost with Sewer Utility.
46100	Building Ins	29,543	PRIMEX
46300	Fleet & Equip Insurance	2,288	PRIMEX
47200	Office Machine/Software Maint	1,200	Meter reading equipment maintenance contract. Technical support, extended warranty and loaner devices.
47201	Office Equip	6,000	Folder/sorter machine
47351	Lab Equipment & Testing	25,285	State and Independent Lab Analysis (Coliform, Pb-Cu, LT2, UCMR, DBPs)




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## WATER FUND FY 2017-2018 PROPOSED BUDGET

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### 406 ENTERPRISE FUNDS

#### 690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	17-18 PROPOSED	Detail
47352	Other Distrib. Equipment	4,000	Purchase and maintenance of pumps, saws, power equipment, blowers, air compressors, tapping machine and accessories.
47600	Vehicle Maintenance	3,000	Vehicle repair and maintenance
48101	Electricity	135,000	<b>PURCHASED POWER W.T.P.</b> electricity for the main plant (average \$11071/month in 2015) Small Power Costs - Tanks, etc. Total
48103	Heating Fuel	1,500	This will be for generator only (~600gal/yr for load exercising, reserve for emergency service, one tankful per year at projected \$3.80/gal
48104	Trash Collection	1,500	Dumpster at water treatment plant
48109	Propane	28,000	Heat
49353	Meters	21,525	Purchase meters, associated service brass, meter repair parts, new service installs, radio transmitters and assorted fittings. Purchase meters, radio transmitters, meter adapters, meter repair parts, new service installs, and assorted fittings.
49391	Water TOC Analyzer	51,353	CIP 2018-2023 - replace current analyzer which has reached the end of it's useful life.
49737	Downtown Imp - Prin	79,475	Final payment FY 2028-2029
49738	Downtown Imp - Int	46,192	\$949,365 principal, \$281,563 interest outstanding
49754	Water Upgrade - NHMBB Prin	90,000	Final Payment FY 2027-2028
49755	Water Upgrade NHMBB INT	42,187	\$990,000 Principal, \$221,444 Interest outstanding
49756	Water Upgrade-SRF-Prin	215,000	Final Payment FY 2027-2028
49757	Water Upgrade-SRF-INT	105,100	\$2,995,000 Principal, \$631,600 Interest outstanding
49762	High ST Bond-Prin	9,500	Final Payment FY 2024-2025
49763	High St Bond- Int	3,634	\$76,000 Principal, \$15,505 Interest outstanding
49781	Financial Software Lease	14,465	Three (3) payments - July 1, 2017, 2018, 2019

**2,076,173**




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**SOLID WASTE FUND FY 2017-2018 PROPOSED BUDGET**

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**410 ENTERPRISE FUNDS**

**670 SOLID WASTE DISPOSAL**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>15-16 ACTUAL</i>	<i>16-17 BUD</i>	<i>17-18 PROPOSED</i>
49600	Bags	50,294	49,000	49,000
49601	Recycle Bins	1,332	3,000	1,500
49602	Bulky Waste Stickers	1,099	400	400
49603	Audit Costs	139	500	500
49604	Bulky Waste Disposal	11,744	8,500	8,500
49606	Collection Service	335,412	340,000	340,000
49607	Advertising	0	300	300

<i>Solid Waste Disposal</i>	<b>400,021</b>	<b>401,700</b>	<b>400,200</b>
<i>Difference From Previous Budget</i>			-1,500
<i>Percentage Difference From Previous Budget</i>			-0.37%






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**SOLID WASTE FUND FY 2017-2018 PROPOSED BUDGET**

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**410 ENTERPRISE FUNDS**

**670 SOLID WASTE DISPOSAL**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>17-18 PROPOSED</i>	<i>Detail</i>
49600	Bags	49,000	<b>Purchase of Bags for resale to residents, based on past history.</b>
49601	Recycle Bins	1,500	<b>Purchase of Recycling Bins for resale to the public</b>
49602	Bulky Waste Stickers	400	<b>Bulky Waste Stickers</b>
49603	Audit Costs	500	<b>Annual Audit</b>
49604	Bulky Waste Disposal	8,500	<b>Pick up of Bulky Waste based on historic average, residents purchase bulky waste stickers to off set costs.</b>
49606	Collection Service	340,000	<b>Estimated 2138 tons MSW @FY16-17 Contract rate of \$159/ton</b>
49607	Advertising	300	<b>Advertising - Public Notices if needed</b>
		<b>400,200</b>	



**CABLE FUND FY 2017-2018 PROPOSED BUDGET**

**409 CABLE/COMMUNITY OUTREACH**

**990 CABLE FUND**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>15-16 ACTUAL</b>	<b>16-17 BUD</b>	<b>17-18 PROPOSED</b>
40220	Part Time Salaries	13,042	19,687	19,687
40240	Seasonal Salaries	0	2,400	2,400
41700	Fica/Medicare	985	1,690	1,690
41750	Unemploy Insurance	33	180	180
41775	Workers Comp Insurance	0	50	50
43000	Travel/Training	44	600	600
44100	Operating Supplies	8,227	2,500	2,500
45100	City Attorney/Legal Services	1,991	2,500	2,500
45700	Contract Services	0	5,500	5,500
45908	Consultant	0	0	5,000
47201	Office Equip	13,187	50,000	20,000
<i>Cable Fund</i>		<b>37,509</b>	<b>85,107</b>	<b>60,107</b>
<i>Difference From Previous Budget</i>				-25,000
<i>Percentage Difference From Previous Budget</i>				0.00%




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**CABLE FUND FY 2017-2018 PROPOSED BUDGET**

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**409 CABLE/COMMUNITY OUTREACH**

**990 CABLE FUND**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>17-18 PROPOSED</b>	<b>Detail</b>
40220	Part Time Salaries	19,687	<b>Cable TV Coordinator 20hrs/week</b>
40240	Seasonal Salaries	2,400	<b>Camera operators for meeting broadcasts</b>
41700	Fica/Medicare	1,690	<b>Salary (\$22,087) X .0765</b>
41750	Unemploy Insurance	180	<b>Insurance</b>
41775	Workers Comp Insurance	50	<b>Insurance</b>
43000	Travel/Training	600	<b>NHCCM Monthly meetings</b>
44100	Operating Supplies	2,500	<b>Various electronic equipment for broadcasting and streaming</b>
45100	City Attorney/Legal Services	2,500	<b>Cable TV Franchise agreement</b>
45700	Contract Services	5,500	<b>Live and Archived streaming</b>
45908	Consultant	5,000	<b>Retain a consultant to assess equipment and programming for Governmental and School channel and make recommendations for future equipment replacement and improvements to programming.</b>
47201	Office Equip	20,000	<b>Replacement equipment as needed. School Request Included</b>

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**60,107**