

MINUTES OF THE SUSTAINABILITY COMMITTEE

EXECUTIVE CONFERENCE ROOM

January 18, 2018 – 6:00 P.M.

Minutes from the January 18, 2018 Sustainability Committee meeting.

Committee Members Present: Scott Orzechowski, Chair, Doug Watson, Sarah McGraw, and Michael Bobinsky.

APPROVAL OF MEETING MINUTES. Minutes of the November, 16, 2017 meeting was considered. Doug Watson Moved and Sarah McGraw seconded the motion to accept the minutes of the last meeting. Motion was approved.

1. Correspondence /Update

-Sarah provided a summary review of a November 19 Malley Farm Trail Clean up event involving volunteers she arranged. Volunteers pulled out some large items and other debris. DPW crews hauled away after notification. Sarah explained she would like to collaborate on more clean ups of trails, walking areas and other public open spaces with other community volunteers. Sarah also noted that the Conservation Commission is interested in evaluating options to keep much of the current undeveloped Malley Farm in open space for habitat conservation and protection. A future site survey would be needed as part of efforts to document the property and to recommend land to be conserved in open space.

Sarah also discussed the Committee's former Facebook page and account. Doug Watson is a signed on Administrator for the Facebook Account for the Committee's Facebook. It has not been updated in a several years and Committee members concluded that the Facebook account should be categorized as private and shut down for now. Doug Watson made a motion to close down the original Facebook account, and Mike Bobinsky seconded the motion to make the existing Facebook private. Sarah mentioned she would like to learn more about having an updated Facebook page and follow the City policies and procedures for setting up a Facebook account for the Committee's work in the future.

Sarah understands that there needs to be a City representative to manage the Facebook account and review the content before posting. That would likely be either Shanna Saunders or Mike Bobinsky

2. Unfinished Business

Energy Conservation opportunity at City Hall. Scott explained that he and Doug Watson met with Andy Lucier of the School District during the week of January 15, 2018 to get a handle on opportunities for additional energy savings from system upgrades, or practice changes at the City facilities, namely City Hall. Andy recommended that the Committee advocate for getting funds to conduct an energy audit or analysis of the City Hall boiler to determine what type of new equipment would help reduce utility costs at the City Hall officers. Scott plans to keep the Committee informed on next steps with bringing in the audit to assess where the savings can be made.

3. New Business

2018 Work Plan. Committee members initiated a discussion about key goals and projects the Committee wants to focus on over the next year. After some initial discussion, Scott and Doug suggested to take this broad topic up at their February meeting where the main focus will be a “workshop” format to consider what topics or projects the Committee wants to address as priority during 2018. A goal for the February meeting will be to map out a list of projects and focused areas, create timelines and goals and objectives.

Mike made a motion to adjourn the meeting and Sarah seconded the motion. Meeting ended at 7:10pm.

Next meeting is scheduled for **February 15, at 6pm** at City Hall Conference Room. The focus of that meeting will be on developing a list of projects and focus areas for the Committee to work on over the year ahead.