



# 2013

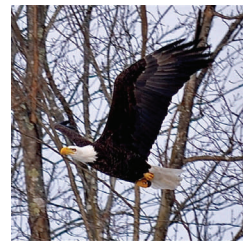
## City of Somersworth PROPOSED BUDGET

FISCAL YEAR 2012-2013

*Proud Past, Bright Future*

- . Fire Engine**
- . Welcome to Somersworth**
- . A perspective design of the Somersworth-Berwick Bridge.**
- . Police Cruiser**





# CITY OF SOMERSWORTH FISCAL YEAR 2012-2013

## PROPOSED BUDGET

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**Robert M. Belmore**  
City Manager

**Scott A. Smith**  
Finance & Administration

**David Sharples**  
City Development & Planning

**Dean Crombie**  
Police

**Don Bliss**  
Fire

**Thomas Willis**  
Public Works & Utilities

**Jeni Mosca**  
Superintendent, SAU 56

**Marie D'Agostino**  
Business Administrator

**Matthew Spencer**  
Mayor

**Martin Pepin**  
Councilor  
Ward 1

**Jennifer Soldati**  
Councilor  
Ward 2

**Marcel Hebert**  
Councilor  
Ward 3

**Jonathan McCallion**  
Councilor  
Ward 4

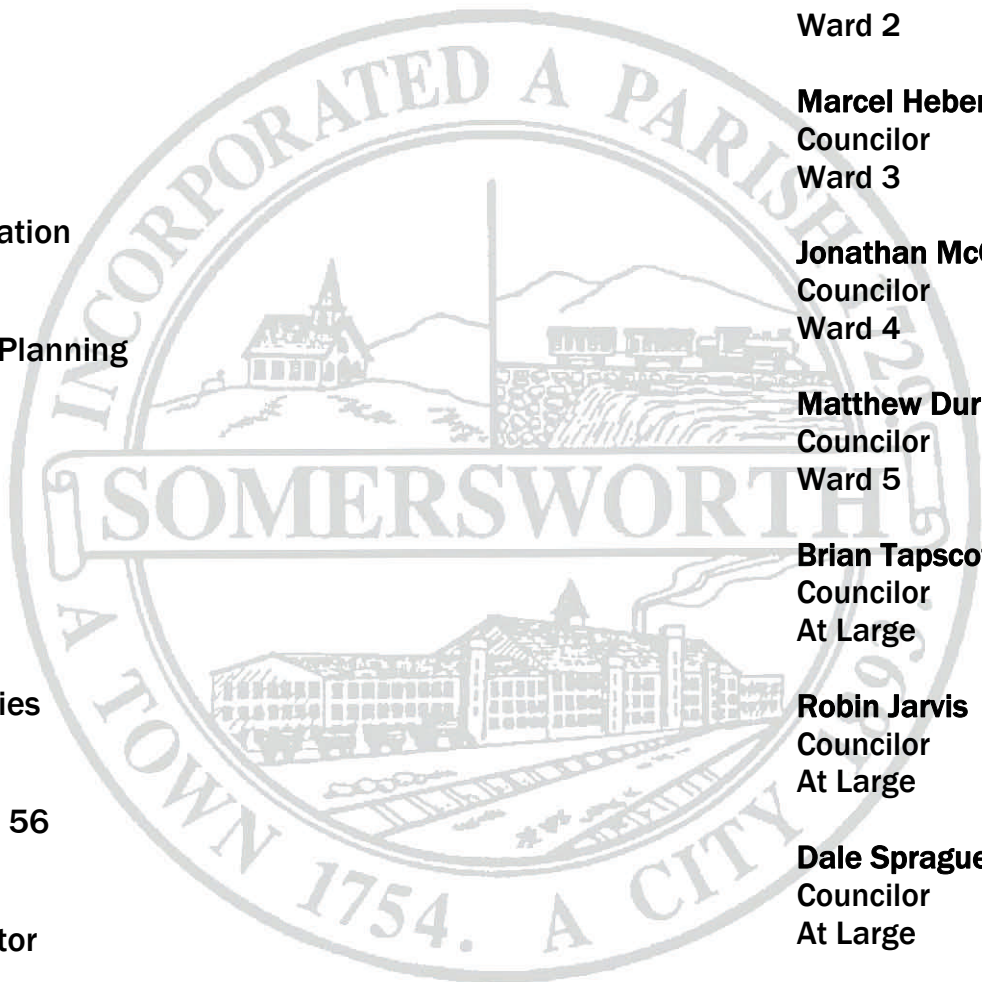
**Matthew Durkee**  
Councilor  
Ward 5

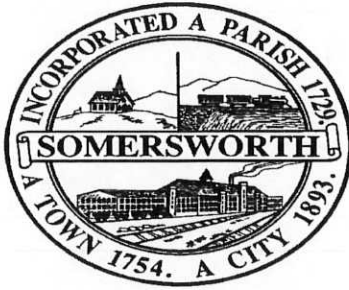
**Brian Tapscott**  
Councilor  
At Large

**Robin Jarvis**  
Councilor  
At Large

**Dale Sprague**  
Councilor  
At Large

**David Witham**  
Councilor  
At Large





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March 15, 2012

The Honorable Mayor Matthew Spencer and City Council Members  
Somersworth City Hall  
One Government Way  
Somersworth, NH 03878

Dear Mayor Spencer and City Council Members:

**Introduction**

In accordance with Article VI of the City Charter, I respectfully submit for your consideration a Proposed Budget for the Fiscal Year 2012-2013. Article VI requires that a budget and budget message be presented to the Council on or before the 15<sup>th</sup> day of March for the ensuing Fiscal Year. The intent of the budget message, according to Article VI, is to describe the important features of the budget and indicate any major changes for the current year in financial policies, expenditures, and revenues together with the reasons for such changes. The budget message is also intended to summarize the City's debt position and include other information that will assist the Council in understanding the budget as a whole.

*Preparing any municipal budget continues to be challenging with little to no growth in the City's tax base and non-tax revenues. The City continues to see no growth in revenue generated from building permits, motor vehicle permits, interest from investments, and revenue from the State and Federal government. This lack of growth puts pressure on the local property tax to support a larger share of the cost of municipal services.*

Fiscal Year 2013 will be no exception to the challenges noted above. Although the Fiscal Year 2013 proposed budget has been prepared to maintain the current level of core municipal services while trying to maintain a reasonable increase in the property tax rate, there continues to be an increase in the need for capital improvements.

In this proposed budget, *I have attempted to focus on manageable capital improvements.* At the center I continue to stress the need for maintaining fleet integrity by proposing the replacement of two police cruisers, the fire command vehicle, a fire engine, and a slide-in sander and articulated snow plow. There is also a recommendation for funding the estimated balance of the City's share of the Somersworth/Berwick bridge replacement project. However, road maintenance has been recommended at \$150,000 which falls short of the amount called for in the capital improvement plan.

*In the current economy, the City continues to struggle with weighing the importance of infrastructure maintenance with the impact to the property tax rate. Understanding this, the City Council has directed staff of both the City and School department to study this and return with a range of scenarios to address some of the maintenance issues faced by the City and School as outlined in the Capital Improvements Plan. I am pleased to report that concurrently with the writing of this budget message, I have begun meeting with staff of the City and the School to start this process and provide options for the City Council's consideration during their budget deliberations.*

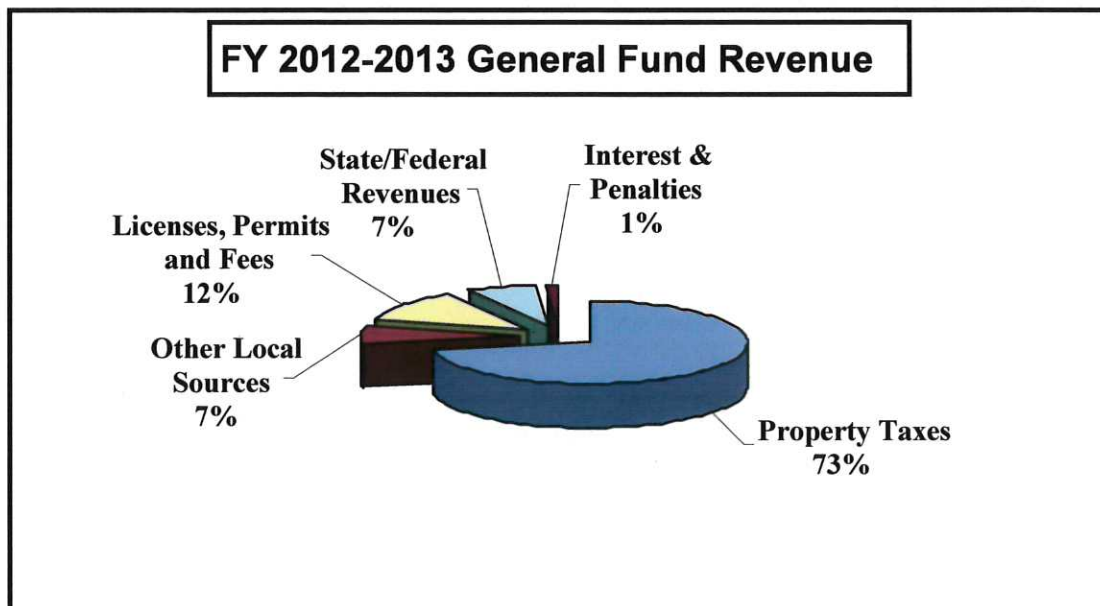
I also want to bring to your attention that there is no funding recommendation in this proposal that addresses the use or future maintenance costs for the Hilltop Elementary School Building. The Friends of Somersworth have been a positive influence and certainly have brought a lot of energy to forward the conversation for the preservation of the Hilltop School as a community resource. *It seemed prudent to allow this planning process to further develop and provide some direction on the type and amount of funding required to support the future use of this facility in a sustainable public/private partnership with the City.*

Although operational expenses remain relatively flat, the General Fund proposed budget reflects an increase of \$392,570 (3.70%) compared to the prior year's approved budget. The following detail will provide more insight into the comparative changes of the proposed budget.

### **Revenues**

Fiscal Year 2012-2013 proposed City General Fund appropriations will be supported from the following revenue sources:

- \$ 8,168,104 in Municipal Property Taxes
- \$ 1,385,625 in Licenses, Permits and Fees
- \$ 812,393 in State/Federal Grants and State Revenue Sharing
- \$ 135,000 in Interest and Penalties
- \$ 806,995 in Other Local Sources





With the exception of the amount used from fund balance, there is little change in non-tax revenues as compared to the approved FY2012 budget. In response to the improvement the City has realized in the enterprise funds, we have been able to release a substantial portion of the amount of fund balance that was being assigned to cover accumulated deficits in the water and wastewater funds. To that end, I feel comfortable proposing \$200,000 of unassigned fund balance be applied as part of the Fiscal Year 2013 proposed budget for the purpose of reducing taxes.

The following will highlight some of the year over year changes of the City's revenue estimates.

**Reductions:**

➤ Reduction in Highway Block Grant Funding	\$ 38,975
➤ Reduction in Estimated Income from Departments	\$ 54,000
➤ Reduction Business Licenses, Permits, Fees	\$ 10,000

**Increases:**

➤ Increase in Fund Balance to Reduce Taxes	\$ 150,000
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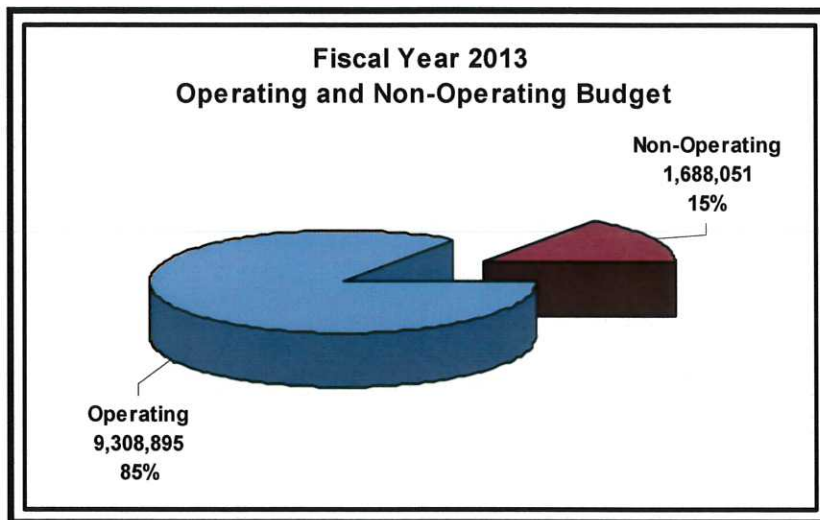
**General Fund Appropriations:**

Total appropriations proposed for the General Fund are \$10,996,946 representing an increase of 3.70% as compared to the Fiscal Year 2012 adopted budget.

As previously noted, this budget has been designed to maintain the current level of municipal services, but does include a slight increase in capital outlay in an effort to address capital items provided for in the City's capital improvements plan.

The following table is a summary of the General Fund budget by major category:

Total General Fund	FY11 Budget	FY11 Actual	FY12 Budget	FY13 Recommended	Percent Change
<b><u>Salaries and Benefits</u></b>					
Salaries	\$4,216,171	\$4,156,232	\$4,133,812	\$4,206,424	1.76%
Overtime	255,680	289,385	258,968	268,899	3.83%
Other Pay	206,273	249,271	218,021	210,129	-3.62%
Health/Dental Insurance	1,371,861	1,374,772	1,420,930	1,454,870	2.39%
Retirement	580,859	580,744	704,314	706,453	0.30%
Workers Compensation	111,437	136,865	114,470	137,693	20.29%
Other Benefits	270,497	261,411	258,565	266,185	2.95%
<b>Total Salaries and Benefits</b>	<b>\$7,012,778</b>	<b>\$7,048,680</b>	<b>\$7,109,080</b>	<b>\$7,250,653</b>	<b>1.99%</b>
<b><u>Other Operating</u></b>					
Telephone and Utilities	\$183,908	\$196,639	\$190,668	\$183,035	-4.00%
Contracted Services	373,374	365,864	469,377	472,716	0.71%
Civic Promotions/Community Support	90,762	90,744	87,559	88,059	0.57%
Contingency	80,000	11,975	80,000	80,000	0.00%
Direct Assistance	142,000	112,370	142,000	144,000	1.41%
Other Operating	1,011,029	941,332	1,013,658	1,090,432	7.57%
<b>Total Other Operating</b>	<b>\$1,881,073</b>	<b>\$1,718,924</b>	<b>\$1,983,262</b>	<b>\$2,058,242</b>	<b>3.78%</b>
<b>Total Operating</b>	<b>\$8,893,851</b>	<b>\$8,767,604</b>	<b>\$9,092,342</b>	<b>\$9,308,895</b>	<b>2.38%</b>
<b><u>Capital and Debt</u></b>					
Debt Service/Leases	\$1,170,432	\$1,170,308	\$1,115,280	\$1,113,649	-0.15%
Capital/Road Maintenance	230,561	275,996	254,602	437,250	71.74%
Transfers to Other Capital Funds	789,469	789,468	142,152	137,152	-3.52%
<b>Total Capital and Debt</b>	<b>\$2,190,462</b>	<b>\$2,235,772</b>	<b>\$1,512,034</b>	<b>\$1,688,051</b>	<b>11.64%</b>
<b>Total General Fund Budget</b>	<b>\$11,084,313</b>	<b>\$11,003,376</b>	<b>\$10,604,376</b>	<b>\$10,996,946</b>	<b>3.70%</b>



Operating is 85% of the total proposed budget

Non-operating is 15% of the total proposed budget

**Significant changes within the proposed General Fund appropriations are as follows:**

*Salary and benefit increases (approximate):*

Salary Increases – Union Contracts	
Approved by Council	\$ 73,000
Health Insurance Increases	\$ 33,000
Wage related benefits (FICA, Ret., etc)	\$ 35,000
Subtotal	<u>\$141,000</u>

*Increases due to City Council action:*

DPW: Sidewalk Plows Lease	<u>\$ 30,981</u>
Subtotal	<u>\$ 30,981</u>

*Capital Improvement Program not yet acted on by City Council:*

Second Police Cruiser	\$ 31,500
Thermal Imaging Cameras	\$ 13,750
Stainless Steel Sander Replacement	\$ 11,500
Articulated Snow Plow	\$ 10,100
Master Plan Update	\$ 25,000
Fire Command Vehicle	\$ 47,000
Fire Engine Replacement (10% down payment)	\$ 50,000
Somersworth/Berwick Bridge Replacement	\$ 50,000
DPW Facility Roof Repair	<u>\$ 16,500</u>
Subtotal	<u>\$287,250</u>

*Other Changes to Note:*

Repair of High/West High Traffic Light	<u>\$ 10,300</u>
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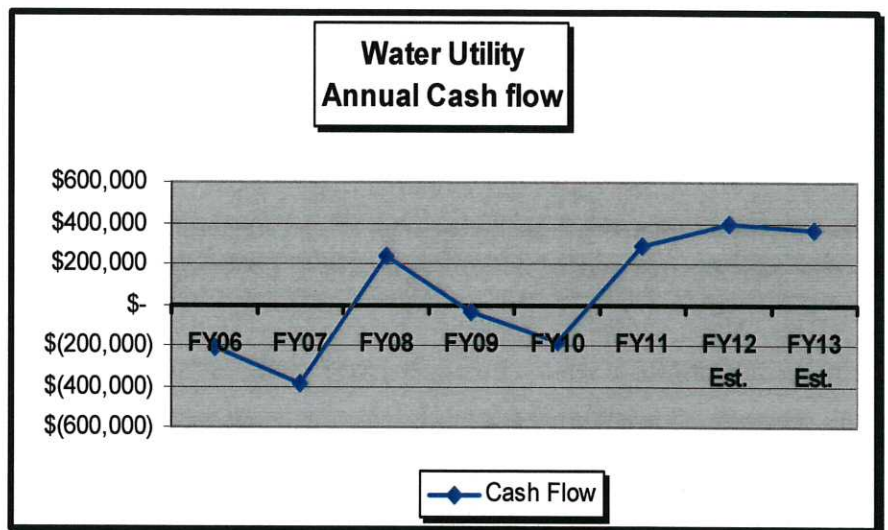
## Water Fund

The total appropriations recommended for the Water Fund reflect an increase of \$ 26,574 or 1.36%.

Fiscal Year 2011-2012 reflected a rather modest increase in water rates than those required to stabilize the entire fund after completion of the Water Plant upgrade project. The combination of steady growth in the rate structure with a continued focus on the proposed budget is beginning to meet the goal of a self-sustaining fund. Fiscal Year 2011 concluded with a \$290,000 cash flow surplus and that should continue for the current fiscal year as well. As we conclude the budget preparation, staff will bring forward recommendations for water rates effective July 1, 2012. Other changes of note are:

- Capital expenditures of \$59,000 for items such as water tank maintenance and a forklift for the Water Treatment plant.

The graph is a visual depiction of the annual cash flow for the water utility. The combination of increases in the rate structure and conservative budgeting continue to improve the annual cash flow.



## Sewer Fund

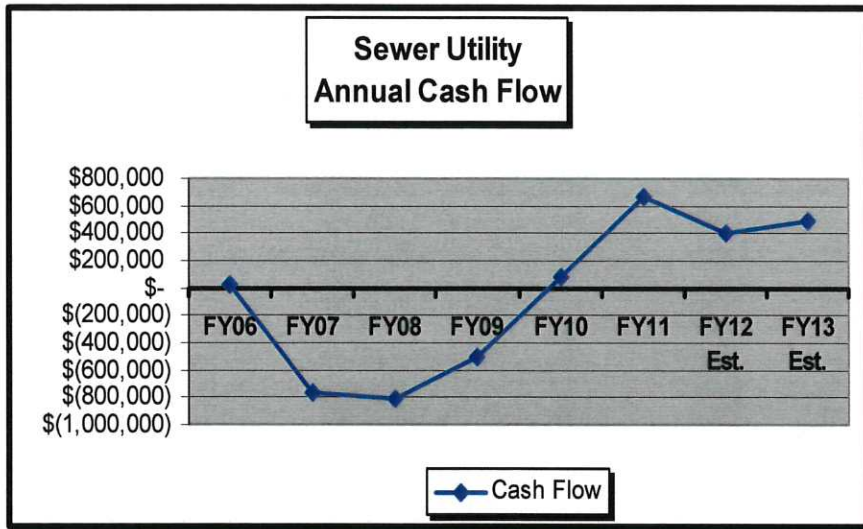
The total appropriations recommended for the Sewer Fund reflect a decrease of \$107,684, or -4.97%. The decrease is due to the following factors:

- Reduction of total Capital expenditures required compared to the prior fiscal year of \$80,000.
- A decrease in the estimated cost of solid waste disposal of \$30,000 due to a contract renewal with Waste Management.
- A decrease in debt service payments of \$60,000 due mainly to the refinancing of the State Revolving Loan during Fiscal Year 2012.

Fiscal Year 2011-2012 was the final year of a multi-year increase in sewer rates required to stabilize the entire fund after completion of the Wastewater Plant upgrade project. The combination of steady growth in the rate structure with a continued focus on the proposed budget is beginning to meet the goal of a self-sustaining fund. Fiscal Year 2011 concluded with a



\$660,000 cash flow surplus and that trend should continue for the current fiscal year as well. As we conclude the budget preparation, staff will bring forward recommendations for sewer rates effective July 1, 2012.



The graph is a visual depiction of the annual cash flow for the sewer utility. The combination of increases in the rate structure and conservative budgeting continue to improve the annual cash flow.

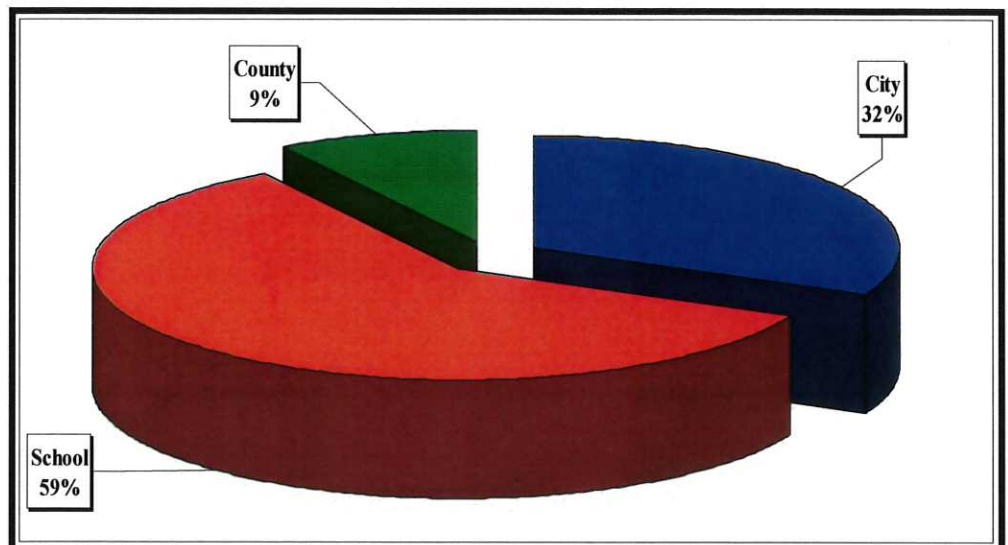
### School Department Budget

The School Department's budget is submitted under separate cover. This budget has been reviewed and approved by the School Board and is presented for your consideration.

### Tax Rate

If adopted as proposed, the property tax rate is projected to increase \$2.31 (Two dollars and thirty one cents) or 8.3%.

A more detailed breakdown of the tax rate calculation is presented in Section B on page B-2.



The following chart provides a comparison of the estimated impact of the tax rate on residents based on the budget as proposed.

Average residential home in Somersworth = \$195,500	FY2012 Adopted Budget	FY2013 Proposed Budget
Tax rate per \$1,000 Assessed Value	27.83	30.14
Property Taxes	\$5,441	\$5,892
Rate Change from FY 2012 % Change from FY 2012		\$452 8.3%

### **Fund Balance**

The total fund balance for the City's General Fund decreased by approximately 4% for the year ending June 30, 2011. The reason for this was the decision by City Council to use the amount that had been reserved to cover the deficit in the Route 108 debt service fund at the conclusion of that bond issue. This was a housekeeping measure to clear up this accumulated deficit and clear it off the City's financial statements.

Fund balance retention is important for responsible long-term financial planning. This has been recognized by the City Council with the adoption of a fund balance policy on September 26, 2011. In connection with this policy, the City will strive to maintain an unassigned fund balance in the range of 5-17%.

*The City's unassigned fund balance has realized substantial improvement as a result of the corrections to the enterprise funds.* We have been able to release a good portion of the fund balance being held to cover the deficit in those funds until they are self supporting.

The unassigned fund balance for the year ending June 30, 2011 was \$2,598,000. The City used a portion of that for a supplemental appropriation during the current fiscal year to cover the increased cost of State retirement for both the City and the School department.

Based on the current status of the City's fund balance, as noted before, I have recommended utilizing \$200,000 to reduce the impact of the proposed budget on the tax rate.

### **Summary**

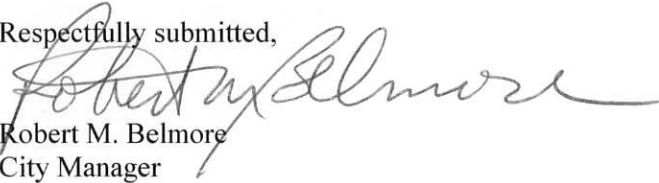
The adoption of the Budget is perhaps one of the most important actions faced by the City Council each year. In order to continue providing the highest level of services to our residents, consideration must be given to the maintenance and/or upgrade of the City's infrastructure, such as roads, sidewalks, public facilities, and providing basic municipal services. The budget document will outline those policy decisions adopted by the City Council and then charged to the City Manager to implement in the most cost-effective manner.

Although we remain hopeful that the economic challenges faced locally and nationally begin to fade into more prosperous times, we are faced with difficult times and must make difficult choices. We must continue to remain watchful of the actions of our elected officials at the Federal and State levels as they attempt to deal with very similar budgetary issues facing us locally. *We must also rethink our operational relationships and look for new strategies in strengthening our partnerships with agencies inside our Community as well as regionally to meet the needs of our citizens in the most cost effective manner possible.*

I extend a thank you to all City departments for their cooperation and assistance in the preparation of this proposal, and particular appreciation to Finance Director Scott Smith for all his efforts. This collaborative process has shaped a budget proposal of department programs that lays the foundation for an effective and efficient allocation of resources to meet current Community needs.

I look forward to reviewing this FY 2013 Budget Proposal with the Mayor and City Council.

Respectfully submitted,

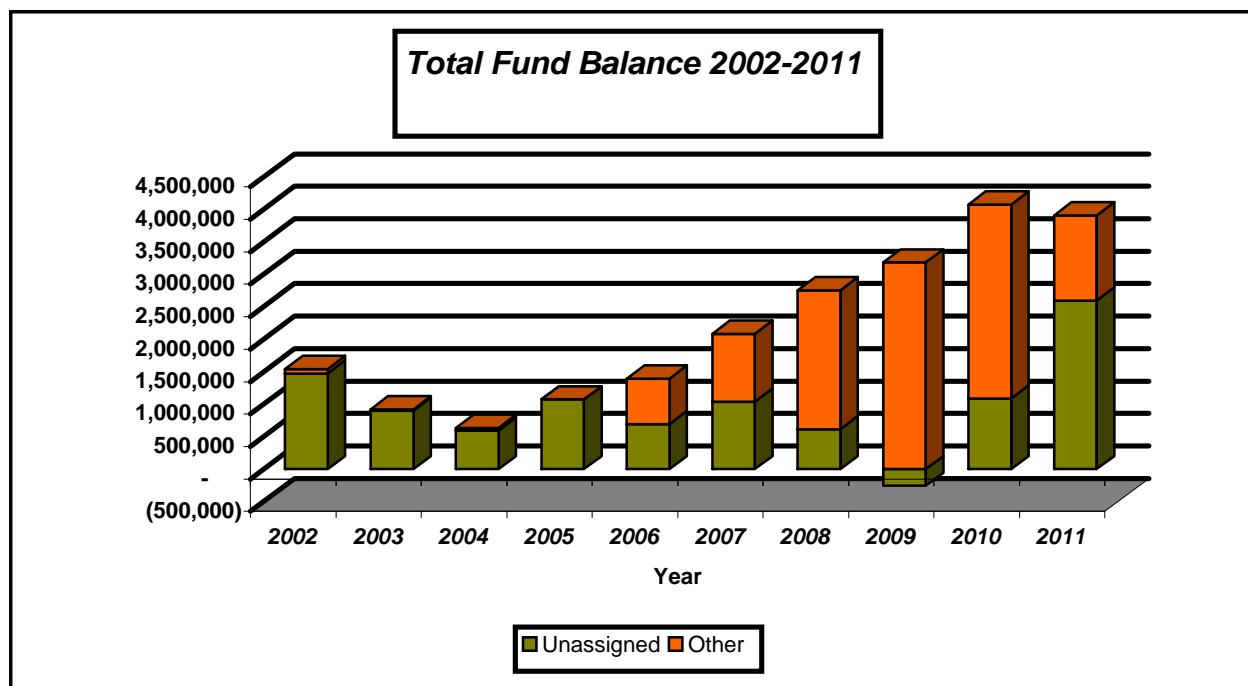
A handwritten signature in dark ink, appearing to read "Robert M. Belmore", written over the printed name and title.

Robert M. Belmore  
City Manager



## General Fund Total Fund Balance

<u>Fiscal Year</u>	<u>Unassigned</u>	<u>Other</u>	<u>Total Fund Balance</u>
2002	1,472,255	70,136	1,542,391
2003	902,506	17,464	919,970
2004	596,651	40,311	636,962
2005	1,072,218	-	1,072,218
2006	692,276	702,867	1,395,143
2007	1,040,095	1,047,088	2,087,183
2008	616,105	2,136,592	2,752,697
2009	(258,874)	3,183,638	2,924,764
2010	1,086,704	2,985,525	4,072,229
2011	2,598,386	1,308,909	3,907,295

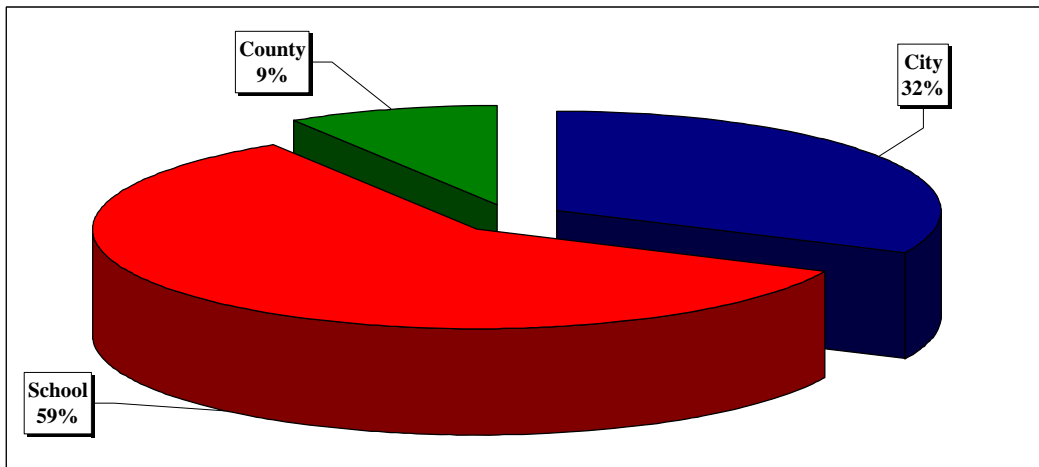


## 2012/13 Tax Rate Estimate

		Estimated FY12-13 Tax Rate	FY11-12 Tax Rate	Change
<b>CITY PORTION</b>				
Gross Appropriations	15,403,420			
Less: Revenues	7,546,487			
Less: Shared Revenues	-			
Add: Overlay	43,000			
Add: War Service Credits	278,300			
Net Town Appropriation	8,178,233	9.63	9.21	0.42
<b>SCHOOL PORTION</b>				
Net Local School Budget	22,408,060			
Less: Equitable Education Grant	7,288,749			
Less: State Education Taxes	2,010,945			
Net School Tax Total	13,108,366	15.44	13.58	1.86
<b>STATE EDUCATION TAXES</b>				
Equalized Valuation (no utilities)				
Net State Education Total	2,010,945	2.40	2.42	(0.02)
<b>COUNTY PORTION</b>				
Due to County	2,261,271			
Less: Shared Revenue	-			
Net County Total	2,261,271	2.67	2.62	0.05
Total Tax Rate		30.14	27.83	2.31
<b>TOTAL PROPERTY TAXES</b>				
Total Property Taxes Assessed	25,558,815			
Less: War Service Credits	(278,300)			
Total Property Tax Commitment	25,280,515			

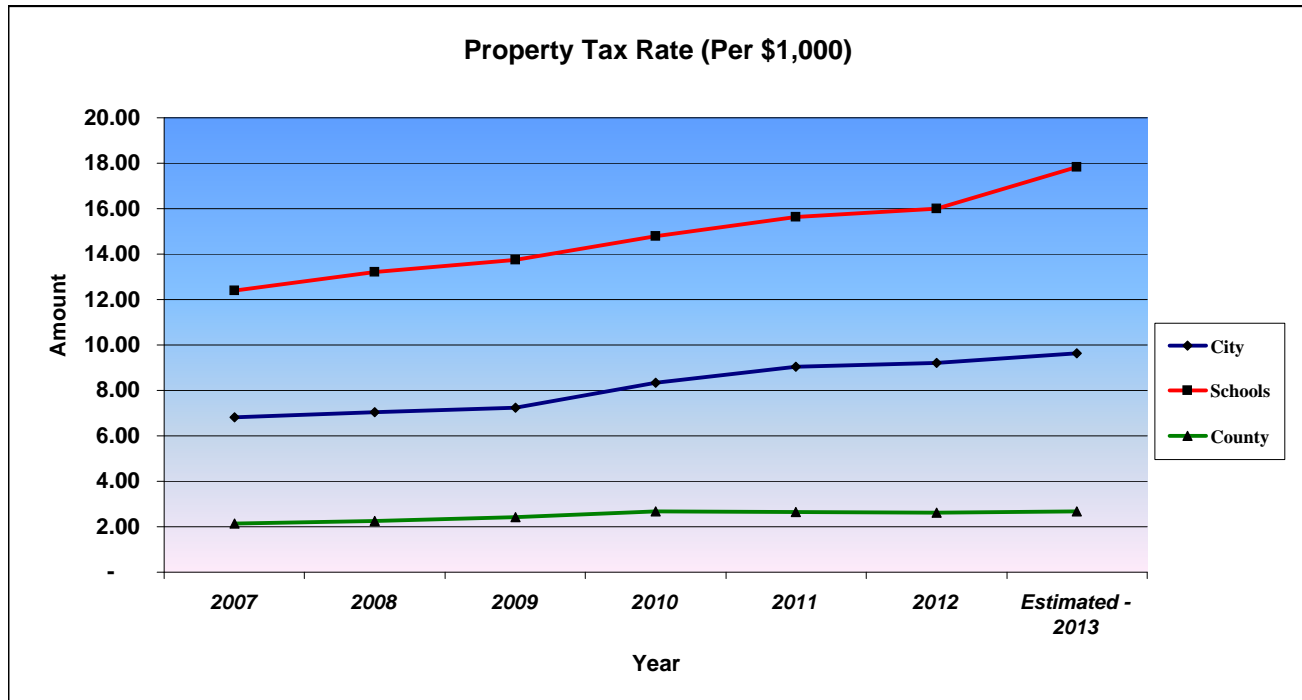
### Net Assessed Valuation (Estimate)

State Education Taxes (No utilities)	839,000,000	2.40	2,010,945.00
All Other Taxes	849,000,000	27.74	23,547,928.00
			25,558,873.00



## Property Tax Rate (Per \$1,000)

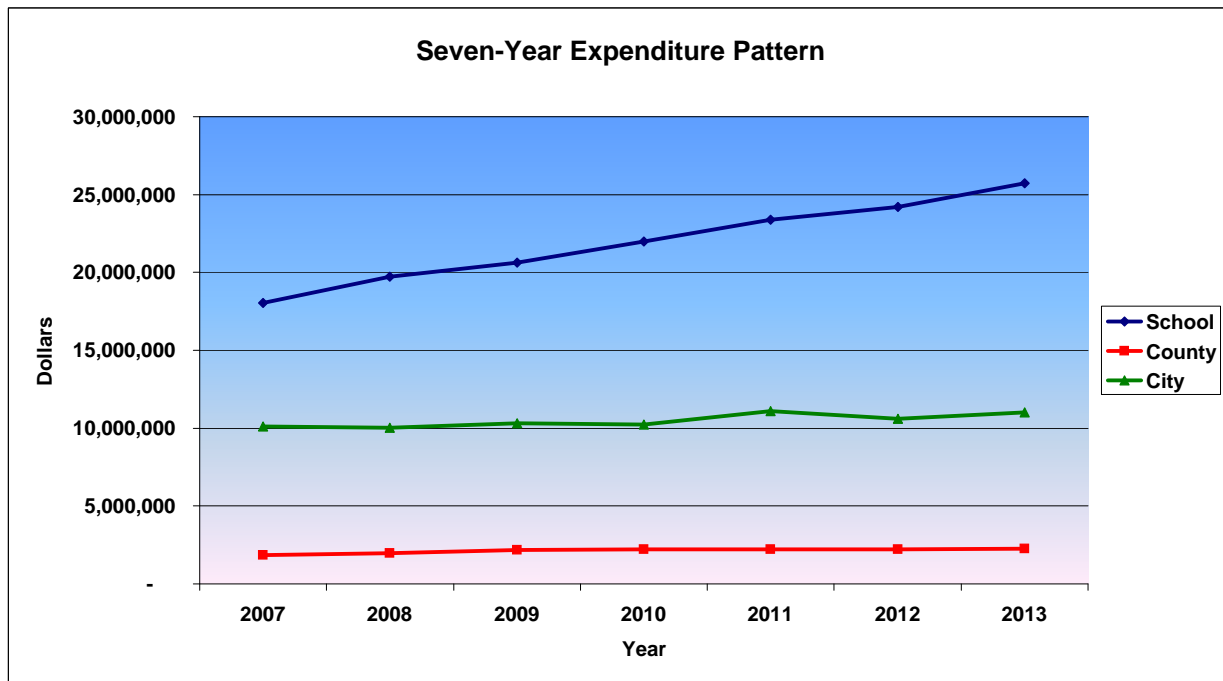
<u>Fiscal Year</u>	<u>City</u>	<u>% of Total</u>	<u>Schools</u>	<u>% of Total</u>	<u>County</u>	<u>% of Total</u>	<u>Total</u>
2007	6.82	31.9%	12.39	58.0%	2.14	10.0%	21.35
2008	7.05	31.3%	13.21	58.7%	2.24	10.0%	22.50
2009	7.25	30.9%	13.75	58.7%	2.43	10.4%	23.43
2010	8.34	32.3%	14.80	57.3%	2.67	10.3%	25.81
2011	9.05	33.1%	15.63	57.2%	2.64	9.7%	27.32
2012	9.21	33.1%	16.00	57.5%	2.62	9.4%	27.83
Estimated - 2013	9.63	32.0%	17.84	59.2%	2.67	8.9%	30.14





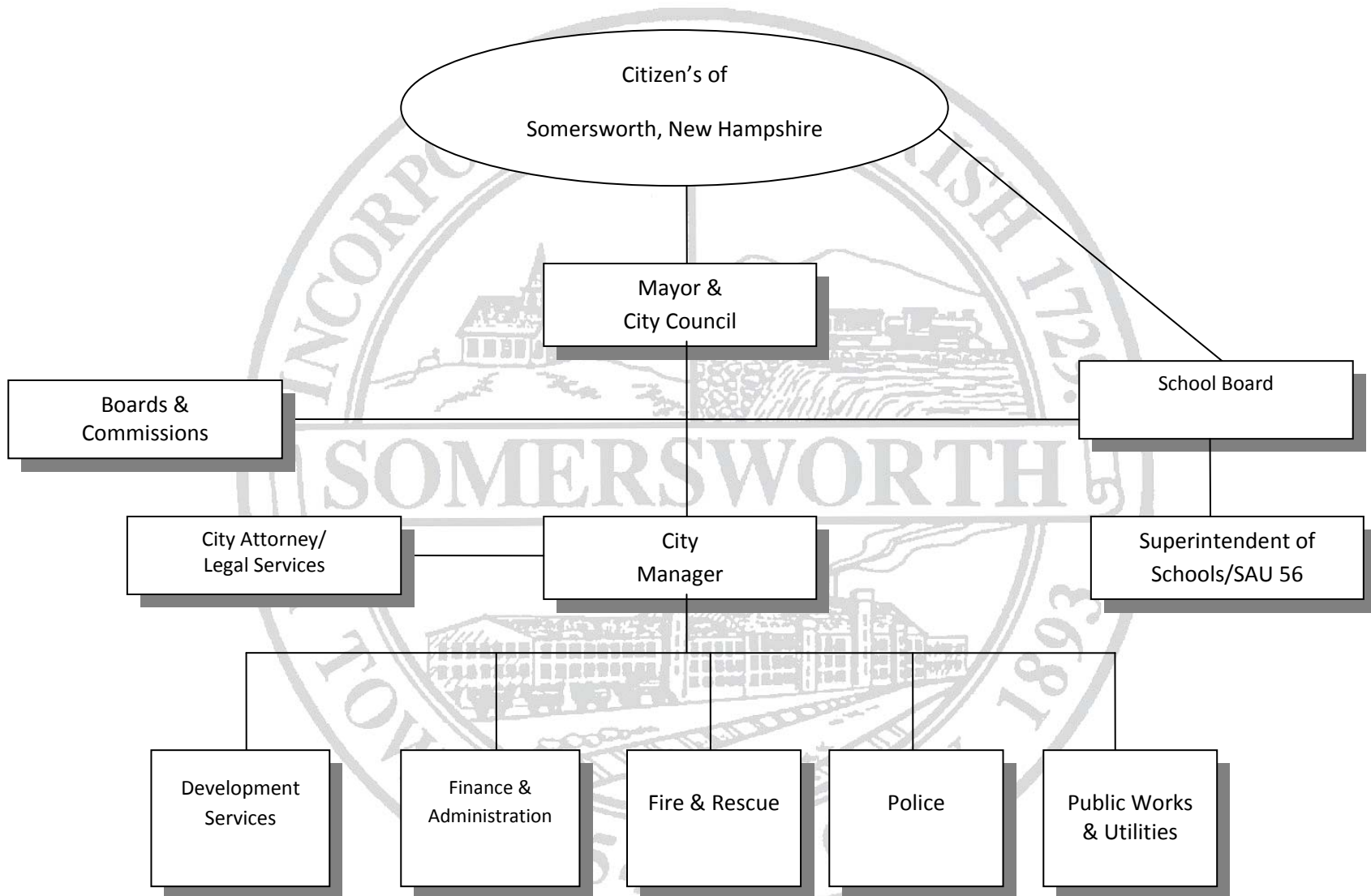
## GENERAL FUND EXPENDITURES

	2007	2008	2009	2010	2011	2012	2013
<b>Amount</b>							
School	18,039,473	19,737,014	20,622,513	21,985,778	23,379,295	24,200,556	25,722,238
County	1,850,956	1,979,358	2,178,639	2,223,263	2,211,961	2,207,896	2,261,271
City	10,127,983	10,025,459	10,310,560	10,252,991	11,084,313	10,604,376	10,996,946
<b>Total</b>	<b>30,018,412</b>	<b>31,741,831</b>	<b>33,111,712</b>	<b>34,462,032</b>	<b>36,675,569</b>	<b>37,012,828</b>	<b>38,980,455</b>
<b>Dollar Change</b>							
School	1,081,331	1,697,541	885,499	1,363,265	1,393,517	821,261	1,521,682
County	253,721	128,402	199,281	44,624	(11,302)	(4,065)	53,375
City	1,041,730	(102,524)	285,101	(57,569)	831,322	(479,937)	392,570
<b>Total</b>	<b>2,376,782</b>	<b>1,723,419</b>	<b>1,369,881</b>	<b>1,350,320</b>	<b>2,213,537</b>	<b>337,259</b>	<b>1,967,627</b>
<b>Percent Change</b>							
School	6.80%	9.41%	4.49%	6.61%	6.34%	3.51%	6.288%
County	18.27%	6.94%	10.07%	2.05%	-0.51%	-0.18%	2.417%
City	13.51%	-1.01%	2.84%	-0.56%	8.11%	-4.33%	3.702%
<b>Total</b>	<b>9.51%</b>	<b>5.74%</b>	<b>4.32%</b>	<b>4.08%</b>	<b>6.42%</b>	<b>0.92%</b>	<b>5.316%</b>



# City of Somersworth

## Organizational Chart





## **OFFICE OF THE CITY MANAGER**

The City of Somersworth has functioned as a City Council/City Manager form of government since 1985. The City Manager is appointed by the City Council to function as the Chief Executive and Administrative Officer of the City. The City Manager is responsible for the proper administration of all the departments of City government. The City Manager is responsible for overseeing all day-to-day operations, fostering sound financial management practices, facilitating strategic planning for future growth and development as well as operational efficiency, and for maintaining the City's overall commitment to providing high quality services to the community. The City Manager keeps the City Council informed of the ongoing condition of the City, and provides reports and recommendations as requested by the Council, as may be required by Law, or as deemed necessary by the Manager. The City Manager has the right to take part in the discussion of all matters coming before the City Council, but acts in a nonvoting advisory capacity. The City Manager carries out policy decisions of the City Council. On an annual basis, the City Manager provides the City Council a proposed operating budget and six year capital improvement plan.

The City Manager directs and supervises the administration of all departments, offices and agencies of the City, except as otherwise provided by City Charter or State Law. Five City Department Heads report directly to the City Manager: Director of Finance & Administration, Director of Public Works & Utilities, Director of Planning & Community Development, Fire Chief, and Police Chief. Department Heads are responsible to the City Manager for the safe, effective and efficient operation of their departments.

The City Manager serves as the personnel director of the City. The Manager also serves as an ex-officio, voting member of the City's Planning Board and is a member of the City's Emergency Management Team.

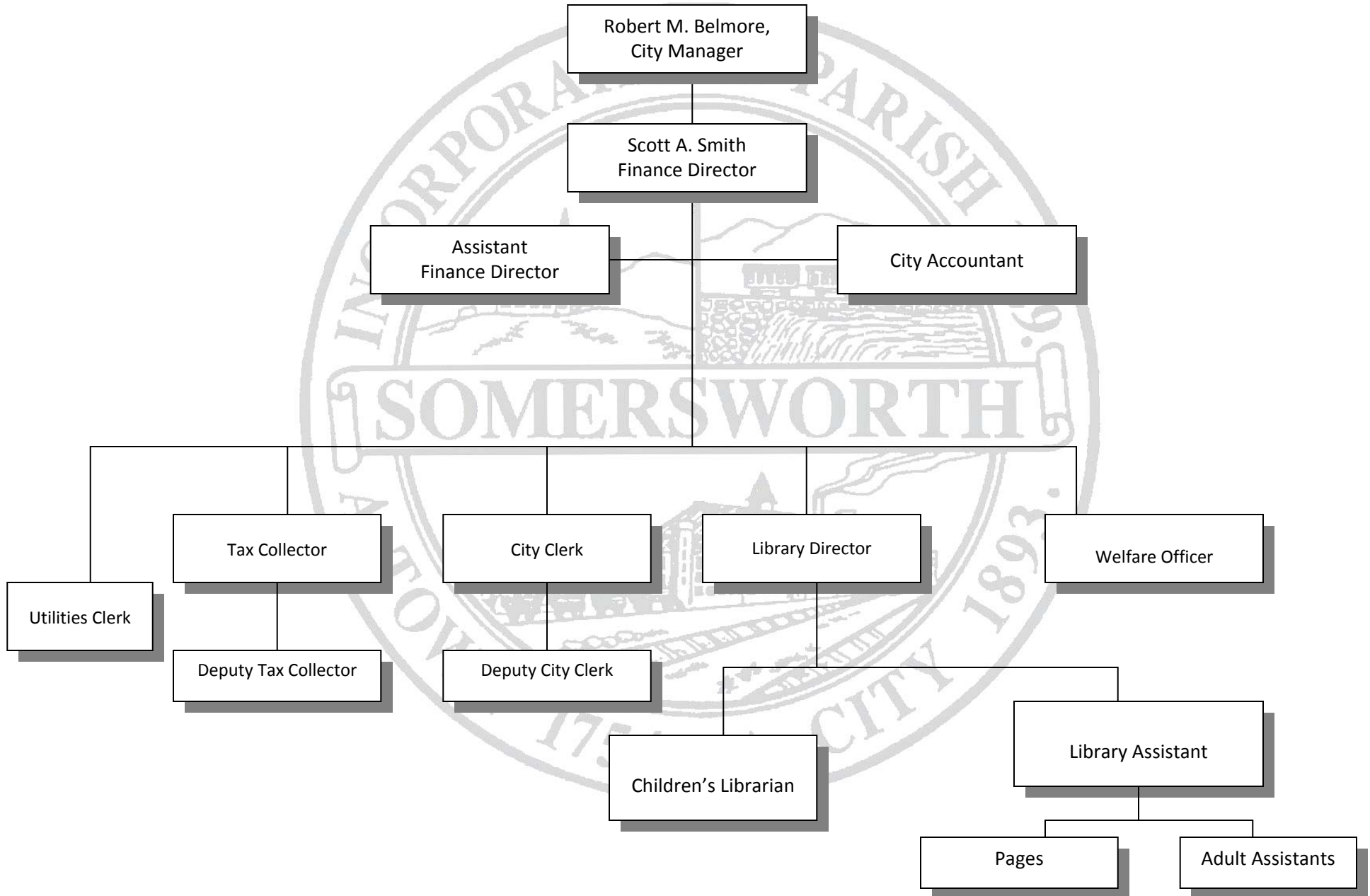
The Executive Assistant to the City Manager performs administrative duties to assist the City Manager, and upon approval, may provide assistance to the Mayor and City Council members. The Executive Assistant assists in coordinating the Manager's schedule. The Executive Assistant also maintains the City Website, the local bulletin board on cable channel 22, and prepares a semi-annual city-wide newsletter, monthly e-newsletter and an employee newsletter.



# City of Somersworth

## Organizational Chart

### Finance & Administration





## **DEPARTMENT OF FINANCE AND ADMINISTRATION**

### **NEW PROGRAMS/SERVICES FOR FISCAL YEAR 2013:**

The budget as submitted for the Department of Finance and Administration attempts to meet the needs of the City by maintaining the current level of services with an understanding of the current economic conditions facing the region. One new program within the Tax Collection budget of note is:

- The City will be offering an E-Reg program whereby residents will now be able to renew their motor vehicles on-line, or through the mail avoiding the necessity to come to City Hall. This is now available due to City Council taking action to suspend the resident tax, which will not be required effective April 1, 2012.

*The programs and services of the Department of Finance and Administration generally consist of the following:*

#### **Finance:**

- Prepare monthly and annual financial statements. Coordinate with Independent Auditors to audit and express an opinion on those financial statements.
- Assist in the overall preparation of the City's Budget.
- Manage the City's cash flow and oversee investment of excess funds in accordance with the City's Investment Policy.
- Coordinate the sale of bonds for Capital Improvements, and manage the City's debt program.
- Process Payroll, Accounts Payable, and manage employee benefit program.
- Oversee the City's Information Technology.
- Prepare reports as required by various State and Federal regulatory agencies.

#### **City Clerk:**

- Issues and retains all vital records as required by State Law.
- Issues various permits and licenses as required by State and Local regulations.
- Acts as Clerk of the City Council, posts meeting notices and public hearing notices, prepares agendas, attends and records minutes of City Council meetings.
- Oversee and conduct elections as required by Federal, State, and Local rules and regulations.

**Tax Collector:**

- Bills and collects Municipal and State Property Taxes twice each year.
- Provides automobile registrations.
- Collects municipal utility billings and all other miscellaneous revenues received by City Departments.
- The City Tax Collector also serves as the municipal agent for the NH Department of Safety.

**Human Services/Welfare Office:**

- The Human Services Department serves Somersworth residents who are seeking emergency assistance to prevent homelessness as a result of eviction or foreclosure, as well as for food, utility disconnect notices and prescription expenses.
- The Human Services Department assists and provides referrals to over 1,000 individuals and families per year.
- Over 300 individuals and families are assisted financially with their rent, mortgage, utilities, prescriptions, burial, gasoline and food expenses.
- The remaining individuals and families are assisted with information, referral and support to access other community services such as the Strafford Community Action Program, the Community Food Pantry and the Medication Bridge program.

**Library**

- The proposed budget will support quality library service for the citizens of the City of Somersworth for 40 hours each week. The services include adding 1500 new best-selling and current books to the collection, maintaining a modest 69-title magazine collection, 4 local and regional newspapers, 7 Internet access computers for public use, a wi-fi hotspot available 24/7, 7 weekly children's programs to encourage reading and literacy and maintaining and increasing an audio-visual collection, including films, documentaries, and books on tape and CD. The budget includes funding for membership in the New Hampshire Downloadable Audiobook Consortium; citizens may borrow over 1800 audiobooks 24/7 with a library card and password and a computer with Internet access.
- Two full-time and three part-time librarians provide expert service to an average of 785 customers weekly. Reference services range from assistance with in-house and on-line searches for information to giving the correct spelling of a difficult word. Librarians direct readers to the latest books that they may wish to read and other books that would interest them based on their reading preferences. The librarians field an average of 150 questions each week, in-person, by telephone, and by e-mail.

**Water/Sewer Utility Billing**

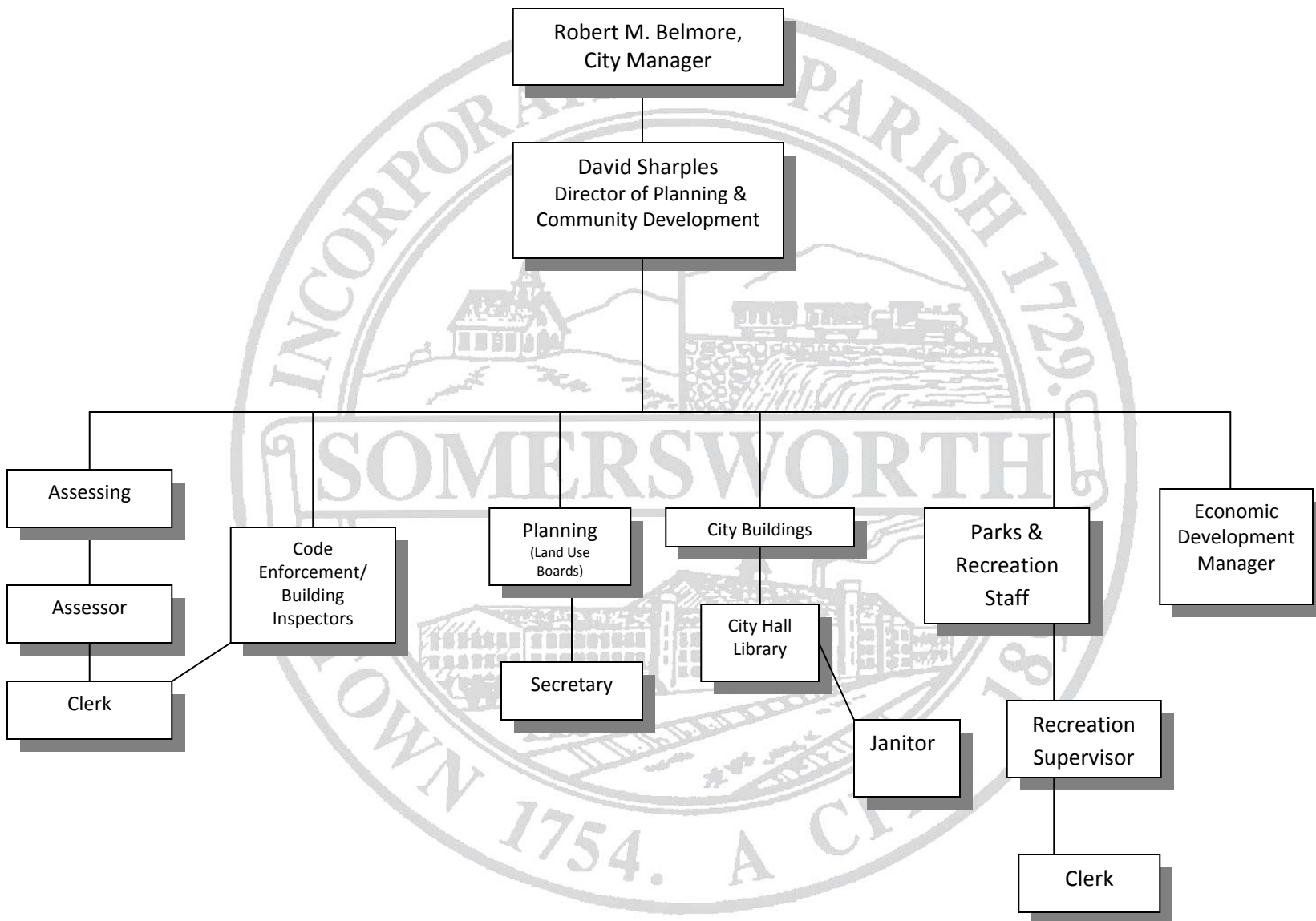
- One full-time employee assigned to the billing office.
- The Utility Billing office is responsible for monthly billing of all water and sewer users in the City of Somersworth. Schedules appointment for distribution crew. Records work orders, creates job work billings, and responds to questions on billing and other water matters.
- Provides support to the Tax Collector's office on an as needed basis.
- Provides support to the Department of Public Works and Utilities.

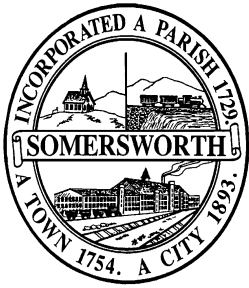


# City of Somersworth

## Organizational Chart

### Development Services





## DEPARTMENT OF DEVELOPMENT SERVICES - 2012

### **Development Services:**

Development Services includes the Division of Economic Development and Planning, and the Office of Assessing, Code Enforcement and the Division of Recreation. The Department focuses on providing excellent customer service and accurate information to the public. All DDS work items, tasks, priorities and budget are reviewed with the City Manager's office. The Director of Planning and Community Development is responsible for the overall direction and management of the department.

### **Assessing:**

The purpose of the Assessing department is to develop, through an annual appraisal process, equitable assessments for all properties within the City. This assures that each taxpayer pays only their fair share of the annual tax levy of the City. The City contracts with an assessing firm and the assessor is in the office every Friday. A part time assessing clerk assists the assessor and the public on a daily basis.



### **Code Enforcement / Building Inspection:**

The Office of Code Enforcement is responsible for the enforcement of all national codes, State regulations, and City ordinances. This includes building, plumbing, mechanical, electrical, life safety, and property maintenance codes. The Chief Building Inspector/Health Officer is full time and there is a part time Assistant Code Officer and a part time Electrical Inspector. This office strives for pro-active enforcement while providing clear information to the public in a positive manner.



### **Planning Office:**

The Planning Office is responsible for a variety of planning and economic developments tasks that includes plan and permit review, meeting with prospective developers/engineers, grant writing and administration, providing and serving as the main point of information on property, assessments, Planning Office focuses on providing City to implement the vision of making and play. The office is staffed with a Director of Planning and Community Development. This office is currently involved with several infrastructure and economic development projects such as a Transportation Enhancement grant, Somersworth/Berwick bridge rehabilitation, and the Noble Pines improvement project.



### **Land Use Boards:**

The Planning Board, Zoning Board of Adjustment, Historic District Commission and Conservation Commission are the City's volunteer land use boards. They are staffed by the Director of Planning and Community Development and the Planning Secretary. Staff is responsible for the organizational components and administrative requirements while providing professional planning expertise in all aspects of zoning, Master Plan, Subdivision and Site Review Regulations. The Planning Board is responsible for the initial review of the City Manager's proposed Capital Improvement Plan (CIP) and recommendation of the City's CIP to the City Council.



### **Economic Development:**

This office has recently undergone a reorganization that will result in the hiring of a full time Economic Development Manager (EDM) devoted to economic development and serving the City's residents and business community. The EDM will be responsible for creating and implementing the City's economic development efforts. This office will focus on business retention, business relocation and expansion and business advocacy to serve our citizens. This office will actively participate with local, regional, and State wide economic development organizations with the ultimate goal of improving the City's economic posture and base.



### **Parks and Recreation:**

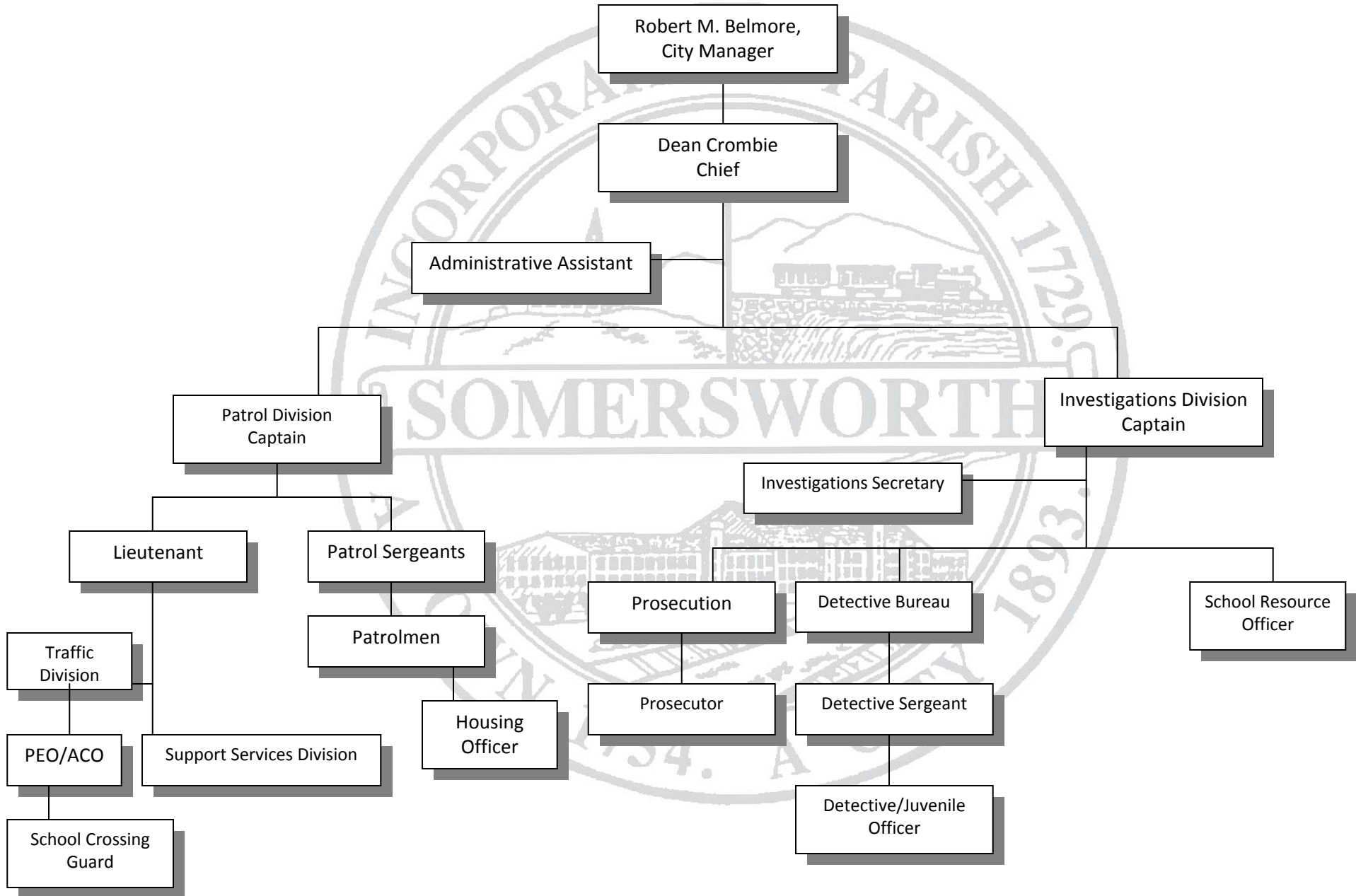
Parks and Recreation entails two separate areas of activity. Recreation focuses on the programming, activities, and leisure time opportunities for Somersworth residents. There exists a wide range of special events and programs for various age groups throughout the year. The office is currently involved in the implementation of several new amenities such as a water spray park and a pavilion area and is continually examining current and potential offerings to provide high quality and fun activities for the community. Park maintenance and programming are also covered in this category.



# City of Somersworth

## Organizational Chart

### Police







## **Somersworth Police Department**

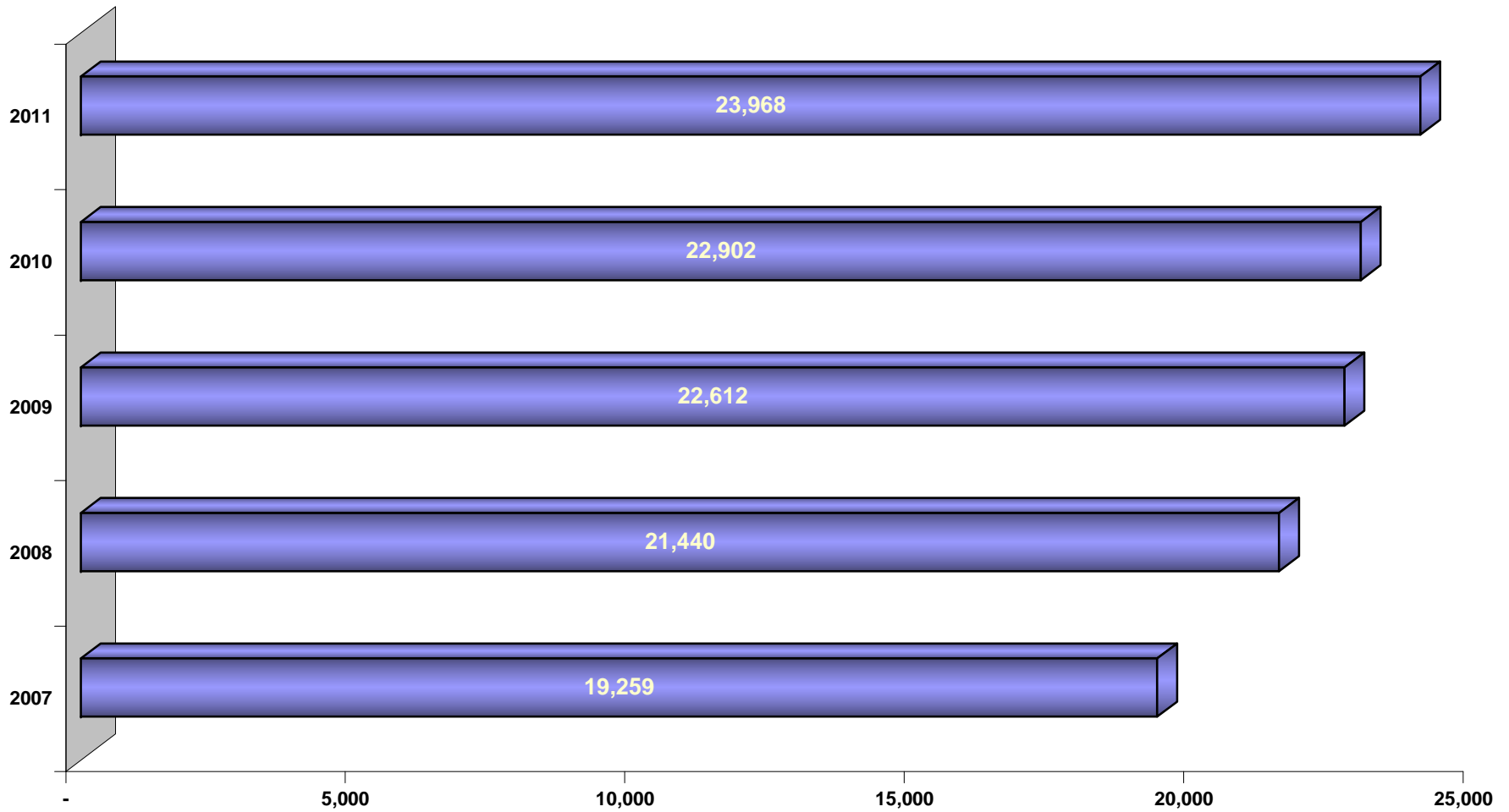
### **Services & Responsibilities**

- Maintain the safety and security of Somersworth citizens and their property by dispatching first responders (i.e., police, fire and ambulance) for citizens needing assistance.
- Investigate and report on all criminal matters pertaining to the laws of the State of New Hampshire and Somersworth City ordinances.
- Prosecution and court testimony of criminal matters through the Dover District Court and Strafford County Superior Court, working with the Strafford County Attorney's Office.
- Investigation and reporting of motor vehicle accidents.
- Working with DCYF in matters of physical and sexual abuse.
- Assist other agencies such as the ATF, Drug Task Force, DEA and other police departments requesting assistance.
- Enforcement of New Hampshire Motor Vehicle Laws.
- Respond to security alarm activations.
- Delivery and service of paperwork for court appearances.
- Traffic Control.
- Background investigations for Homeland Security and Service Recruiters.
- Message delivery regarding deaths in the family, bad accidents and serious illnesses.
- Enforcement of animal control laws and protection of animals.
- House checks for residents and businesses.
- Fingerprint services for residents seeking employment or background investigations.
- Welfare checks of our residents when concern is expressed to ensure their safety and welfare.

**Somersworth Police Department**  
**Statistics**

	2007	2008	2009	2010	2011
Calls for Service	19,259	21,440	22,612	22,902	23,968
Offenses Committed	3,088	3,171	3,557	3,804	3,450
Total Felonies	333	401	409	448	353
Total Crime Related Incidents	1,433	1,364	1,268	1,455	1,379
Total Non-Crime Related Incidents	1,947	2,169	2,447	2,347	2,618
Total Arrests (On View)	592	552	683	704	638
Total Arrests (Based on Incident/Warrant)	405	490	493	486	390
Total Summons Arrests	206	239	398	352	282
Total Arrests	1,203	1,281	1,574	1,542	1,310
Total P/C's	123	142	238	257	182
Total Juvenile Arrests	124	130	140	154	128
Total Juvenile Handled (Arrest)	92	77	108	112	100
Total Juvenile Referred (Arrest)	26	53	31	42	28
Total Open Warrants	35	15	26	19	16
Total Restraint Orders	114	107	105	106	110
Stolen Property-Value	254,397	421,702	299,118	208,997	1,036,967
Stolen Property Recovered Value	99,645	91,345	86,773	116,319	58,611
Total Motor Vehicle Accidents	440	478	440	467	453
Total Motor Vehicle Violations-Civil	43	19	23	55	56
Total Motor Vehicle Violations-Warnings	2,842	3,424	4,665	4,165	3,642
Total Motor Vehicle Violations-Arrests	864	938	1,198	1,098	1,103
Total Parking Tickets	1,382	738	705	714	670

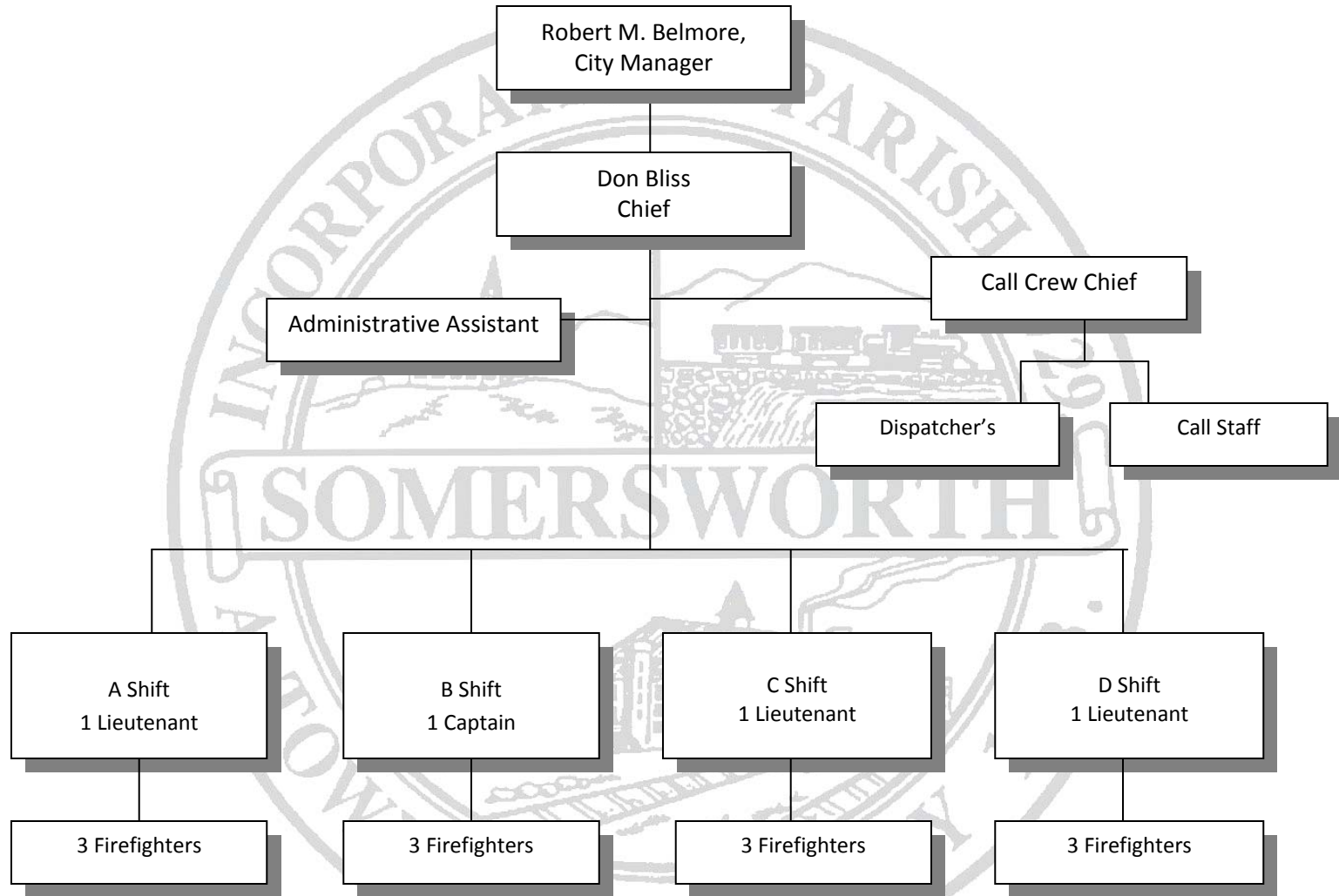
**Somersworth Police  
Calls for Service**



# City of Somersworth

## Organizational Chart

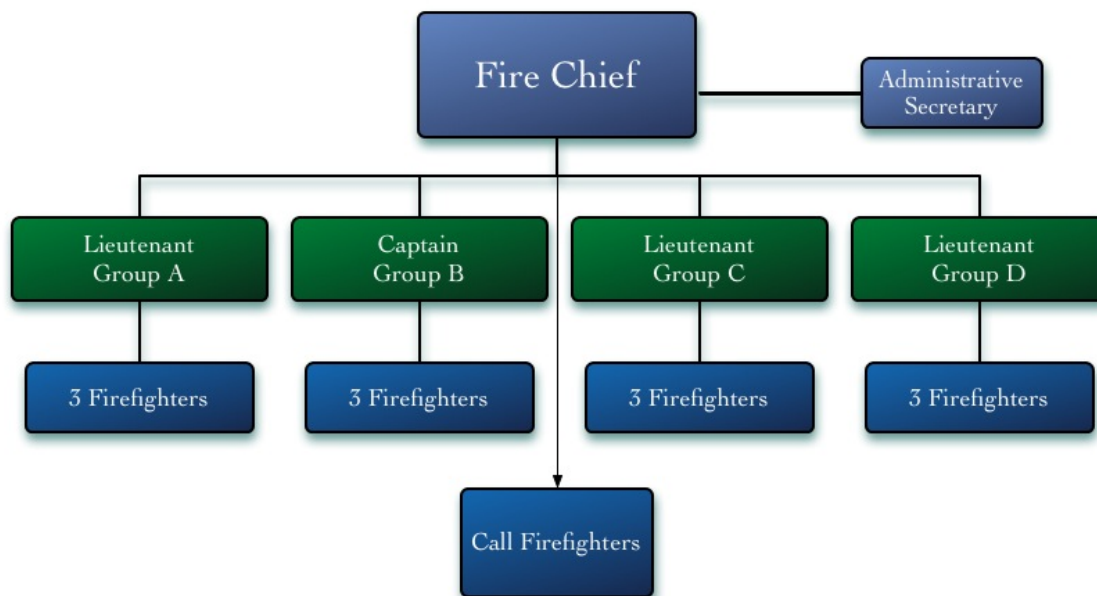
### Fire & Rescue





## Somersworth Fire Department

The Somersworth Fire Department is a combination career and on-call public safety agency that provides fire suppression, rescue and emergency medical services. Career personnel include one (1) fire chief/emergency management director, four (4) shift supervisors, twelve (12) firefighters, and one (1) administrative assistant. There are six (6) call firefighters; two of the call firefighters also serve as fire dispatchers during major incidents.



Each shift is supervised by a captain or lieutenant. The officer is responsible for incident command and for overseeing all tactical operations at fires and emergency medical incidents. In addition, the officer supervises routine non-emergency activities, including but not limited to fire station maintenance, vehicle and equipment maintenance and testing, in-service training and fire safety inspections. Fire officers and firefighters may also conduct building construction plan reviews, issue permits, prepare fire incident pre-plans, and conduct fire safety education programs for pre-kindergarten and elementary school classes.

The paid on-call firefighting force supplements and assists career firefighters at major incidents and provides station coverage during lengthy incidents. The on-call fire dispatchers are responsible for communications between fire headquarters and on-scene personnel during major events. Call firefighters must be certified to perform their duties and must also train alongside full time personnel to keep their skills current and proficient. Training activities and the recruitment of new call firefighters is coordinated by the call company crew chief.

The administrative assistant's duties include payroll, budget administration and assistance with inspection, tracking activities, and overall office/clerical support for department staff.

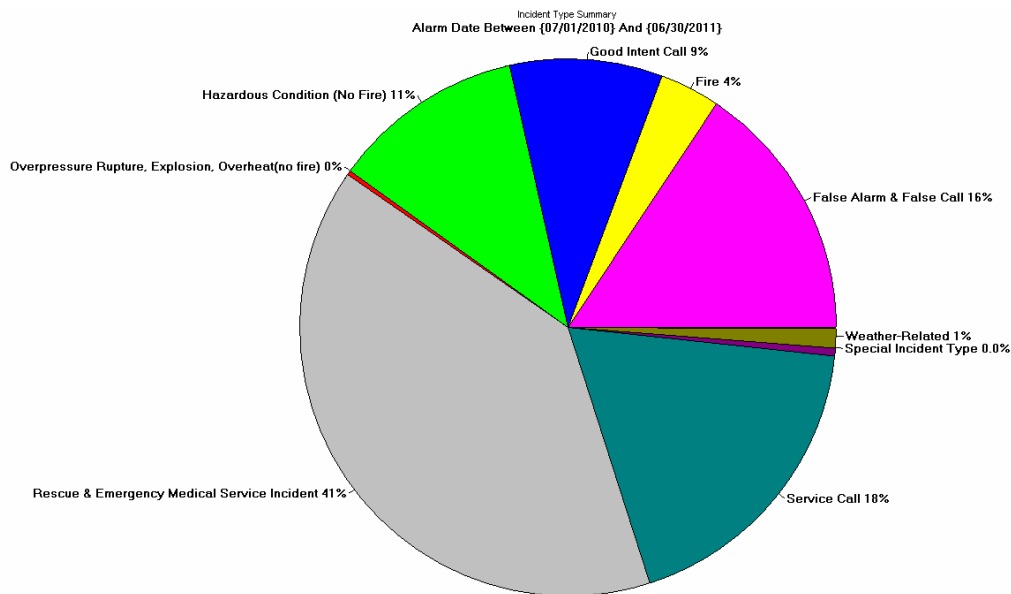
Training and professional development continues to be a major priority of the fire department. In-service training, which can include classroom activities as well as hands-on drills and exercises, is performed in the fire station or in buildings throughout the community. Firefighters frequently attend specialized training classes that are sanctioned by the NH Fire Academy, the NH Division of Homeland Security and Emergency Management and/or the Federal Emergency Management Agency.

Seven (7) firefighters are certified at the emergency medical technician-basic (EMT-B) level and one (1) firefighter is certified at the emergency medical technician-intermediate (EMT-I) level. The fire department provides first responder services to critical emergency medical incidents, such as heart attacks, respiratory distress, strokes, trauma, and motor vehicle crashes with injury or entrapment. Ambulance transport services and advanced life support (ALS) paramedic services are provided by AMR under contract with the city.

During fiscal year 2011 (July 1, 2010 through June 30, 2011), the Somersworth Fire Department responded to a total of 1,105 emergency incidents. In the current fiscal year for the period July 1, 2011 through February 29, 2012, the department has responded to 821 incidents.

Responses for FY11 are summarized as follows:

• Building fire	8	
• Other fires	32	
• Overpressure rupture, explosion	3	
• Rescue/EMS	448	
• Hazardous condition	126	
• Service call	202	
• Good intent call	102	
• False alarm/false call		173
• Severe weather/natural disaster	10	
• Special Incident	1	



*Hazardous condition:* dangerous conditions, but no fire, such as gasoline spills, chemical spills, radioactive material, electrical emergency, explosive materials.

*Service call:* non-emergency assistance to the public.

*Good intent call:* incidents such as steam mistaken for smoke, calls cancelled while en route, authorized burning, etc.

The Insurance Services Office (ISO) has assigned a municipal fire protection rating of “5” (mid-range on a scale of 1 to 10, 1 being the best). The ISO rating is the basis for fire insurance rates for residential and commercial properties, and is the result of an evaluation of the fire department and the city water system. ISO is currently conducting a re-evaluation of the city’s fire protection capabilities.

Fortunately, most of the newer large commercial buildings (industrial, office and retail) in Somersworth are protected with automatic fire sprinkler systems. The municipal hydrant system provides protection for all built-up areas of the city.

The Somersworth Fire Department participates in the Seacoast Chief Fire Officers Mutual Aid District (SCFOMAD) and the Interstate Emergency Unit (IEU) mutual aid network. Mutual aid is a well-coordinated, long-standing tradition in New Hampshire that enables communities to share fire, rescue and EMS resources for major incidents or multiple calls. Examples of mutual aid resources that are available to Somersworth include:

- Firefighting teams and apparatus, including rapid intervention team (RIT)
- Statewide firefighting task forces
- Incident command support

- Specialized communications unit
- Compressed air unit (for re-filling self-contained breathing apparatus)
- Urban search and rescue
- Wilderness search and rescue
- Confined space rescue
- Hazardous materials team
- Dive team
- Mass casualty incident response
- Helicopter medical evacuation

### **Apparatus**

Fire department apparatus is designed and equipped to handle a wide variety of fire, rescue and EMS incidents.

Engine 1	Central States, 1250 gallon per minute (gpm) pumper, 1000 gal. tank
Engine 2	1995 Central States 1250 gpm pumper, 1000 gal. tank
Engine 3	2008 Toyne 1500 gpm pumper, 1000 gal. tank
Tower 1	2006 Smeal 105 ft. aerial ladder, 2000 gpm pump, 300 gal. tank
Forestry 1	2003 Ford with forestry skid unit and snow plow
Car 1	1999 Ford Expedition command car

The department has a 10hp 14 ft. aluminum boat with trailer for water rescue. We host the regional trailer that is equipped for public health mass immunization events and the IEU mutual aid air supply truck.

### **Fire Prevention and Community Outreach**

Fire prevention is a critical mission of the Somersworth Fire Department. On-duty personnel conduct certificate of occupancy inspections in all new and renovated commercial buildings and conduct inspections when hazard complaints are received. The department works closing with the planning, engineering and code enforcement offices and participates in the city's Site Review Technical Committee. It is anticipated that fire safety inspection activities will be expanded in the coming months with the implementation of a comprehensive fire pre-planning effort.

The department reviews and issues a variety of permits, including open burning permits, place of assembly permits and oil burner permits. The fire chief also serves as the city forest fire warden (appointed by the NH Division of Forests and Lands).

During October of each year, the department hosts pre-school and elementary school classes for fire safety presentations and equipment demonstrations in conjunction with Fire Prevention Week. Firefighters participate in safety fairs that are sponsored by retailers such as Home Depot and WalMart. Members of the department are also available to speak to community groups and associations upon request. The annual Senior Picnic is



held at the fire station. Local 2320 of the International Association of Fire Fighters (IAFF) sponsors the Somersworth Firefighters Toy Bank, which serves over 700 children in the city.

The fire department participates in the city Joint Loss Management Committee, the E-911 Review Committee, and the Traffic Safety Committee.

### **Emergency Management**

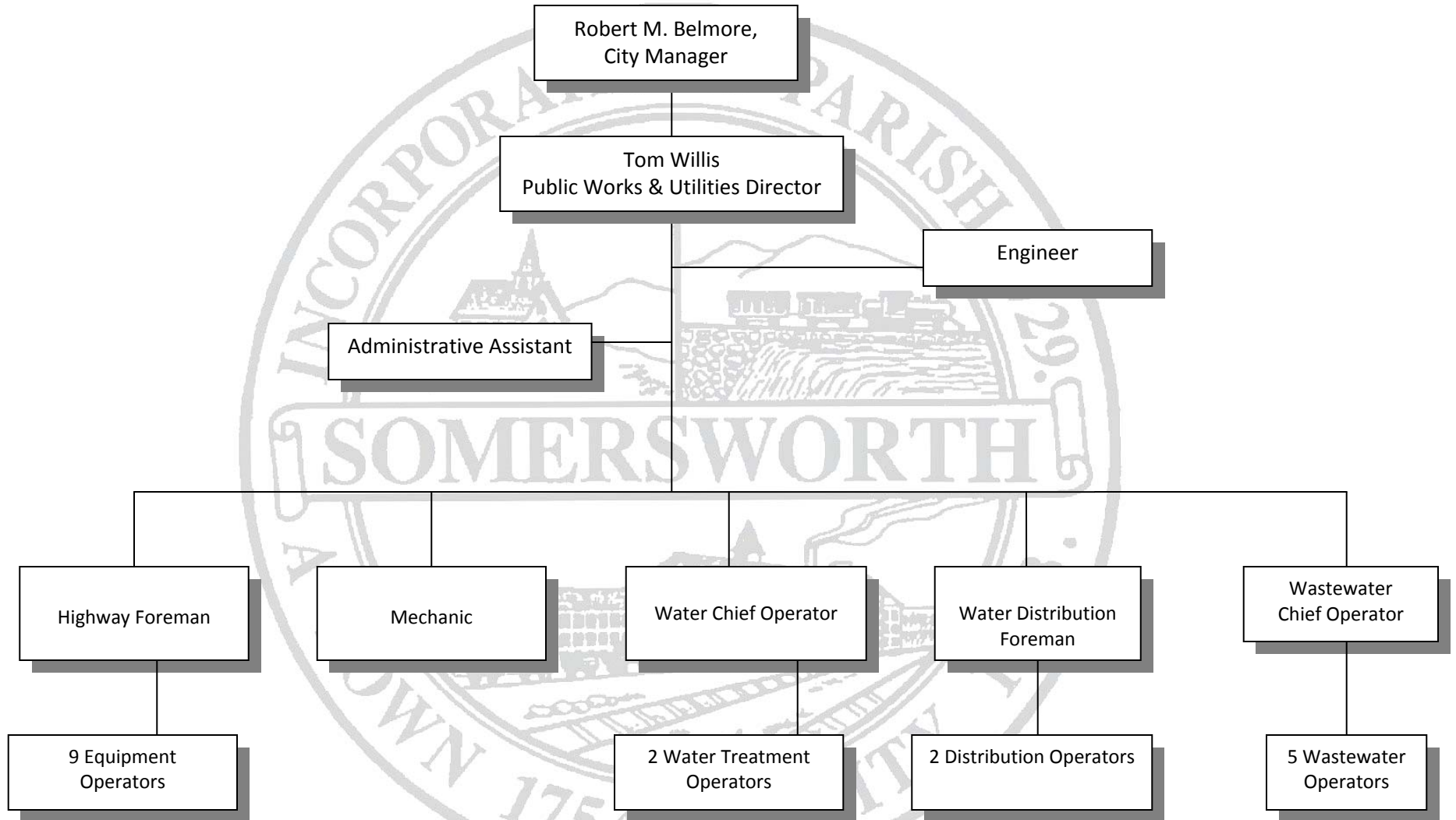
The fire chief services as the city's emergency management director and is responsible for coordinating all emergency preparedness and disaster response activities. The city's emergency operations plan (EOP) is currently being updated; the hazard mitigation plan was recently updated and approved by the NH Division of Homeland Security and Emergency Management.

The city's emergency management team includes the city manager, police chief, finance and administration director, public works director, superintendent of schools, and the AMR operations chief. The team mobilized the city's disaster response resources on several occasions during the past year, most notably for Tropical Storm Irene.

# City of Somersworth

## Organizational Chart

### Public Works & Utilities





## DEPARTMENT OF PUBLIC WORKS & UTILITIES

### OVERVIEW

The Department of Public Works is comprised of: the divisions of Public Works, Water, and Wastewater, and Office of Engineering.

### PROGRAMS AND SERVICES

Public Works is charged with the following primary tasks:

- Summer and winter maintenance of all City owned streets and rights of way;
- Ensuring a functioning drainage system within the public way;
- Ensuring a functioning sewer collection system that is devoid of odors and backflows;
- Maintenance of the City-owned grounds and open spaces that are not under the jurisdiction of the Department of Development Services;
- Oversight of solid waste collection services including special programs related to solid waste collection;
- Maintenance of all regulatory, directional, and place signs that are regulated by the Manual for Traffic Control Devices;
- Oversight of the City-owned Forest Glade Cemetery in conjunction with the Cemetery Trustees;
- Maintenance of city-owned motor vehicles and heavy equipment including those operated by other Departments on a space available basis; and
- Oversight of the City's Adopt-a-Spot Program.

The division is manned by eleven full-time, year-round employees and one seasonal full-time employee with a cumulative of almost 100 years of service to the City of Somersworth. The division operates and maintains 28 vehicles and pieces of equipment to assist in providing the services above to a community of 11,748 persons<sup>1</sup> within an area of 9.99 square miles.<sup>2</sup> There are approximately 58 miles of roadway, 29 miles of drain lines and appurtenances, and 41 miles of sewer main and appurtenances in the city for which this division is responsible for.

Water Division (including Treatment and Distribution) is charged with the following primary tasks:

- Operation and maintenance of the Water Treatment Facility located at the end of Wells Street that obtains and treats water from the Salmon Falls River for delivery to some 12,000 customers through approximately 3600 service connections. Average quantity of water treated and delivered to customers is approximately 1.2 million gallons per day during the cooler months and as much as 2.0 million gallons per day in the warmer summer months;

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<sup>1</sup> 2010 U. S. Census

<sup>2</sup> NH GRANIT through NH Office of Energy and Planning  
Department of Public Works and Utilities  
Budget Memorandum

- Operation and maintenance of a network of 58.9 miles of pipe, approximately 330 significant gate valves, two water storage tanks, and approximately 415 public and 65 private hydrants that distributes water from the water treatment plant to all of the City's customers at a pressure that is appropriate for a public water supply system;
- Implement and manage the system backflow prevention program to ensure that customers have the proper equipment to protect the integrity of the distribution system such that hazards to the pureness of the water supply are not introduced into the system through backpressure or other means; and
- Maintain the distribution systems including repairing or replacing malfunctioning valves, water main, and water service shutoff valves, flushing the mains regularly to remove sediment and impurities from the water system and to exercise water main valves to ensure continued functionality when needed. Responding to and repairing leaks in the system.

The division is manned by six full-time, year-round employees with a cumulative of over 80 years of service to the City of Somersworth. Currently, three employees are dedicated to treatment and three are dedicated to distribution, however staff from one division will help out the other, if conditions require it. The division operates and maintains 4 vehicles and pieces of equipment. It also partners with the highway department to share vehicles in supporting maintenance of water mains, particularly the backhoe, payloader, and one or more dump truck as necessary.

The treatment plant technology is state of the art as a result of the completion of a significant upgrade to the plant in 2007-08. To ensure that the water obtained from the Salmon Falls River meets the requirements of the Safe Drinking Water Act and New Hampshire State Regulation, the City purchases quantities of chemicals to perform such process elements as pH adjustment, coagulation of particles in preparation for filtration, corrosion control, and to control the precipitation of dissolved metals into the system. For this fiscal year approximately \$214,000 has been budgeted for these process chemicals.

Much of the distribution infrastructure is old and sections of it need significant maintenance. Fortunately, during the past six months, there have been no significant water main breaks; however there have been several water service leaks for which service shutoff valves have had to be replaced during this period. We are budgeting funds to respond to and repair water main breaks and service leaks wherever and whenever they occur within the City. This year, the water division is asking for funds to replace gate valves in three locations, where the valve is either broken, or the top nut is stripped and the valve can no longer be opened or closed using a gate valve wrench from the surface.

Wastewater Division is charged with the following primary tasks:

- Operation and maintenance of the wastewater treatment facility located at 99 Buffumsville Road at the extreme southeast corner of the city that treats wastewater from approximately 2800 residential, commercial, and industrial customers throughout the city. The wastewater is treated to meet the cleanliness requirements contained in a discharge permit issued by the Environmental Protection Agency and discharged into the Salmon Falls River. Designed for a treatment capacity of approximately 5 million gallons per day, the treatment plant currently treats on average of 1.5 million gallons per day;
- Operation and maintenance of a network of nearly 41 miles of sewer main, and approximately 900 sewer manholes to collect wastewater from sewered customers homes and business to the Wastewater Treatment Plant. Operation and maintenance of three sewer pump stations at locations throughout the City;
- Management of the Industrial Pretreatment Program to ensure that the content and strength of the wastewater from the City's industrial customers is such that it does not harm the city's wastewater treatment process and therefore violate the terms of the City's discharge permit into the Salmon Falls River;

- Management of the City's septage receiving program, whereby the wastewater treatment plant is a point of discharge for area businesses who engage in the service of pumping out and cleaning septic tanks for customers who are on septic systems. Personnel at the wastewater treatment plant inspect the quality of the septage that is brought to the plant to ensure that it will not harm the treatment plant's process and to collect revenue from those who choose to discharge septage at this facility. This serves as a small revenue source for the City; and
- Assist Public Works Division with the maintenance of the sewer collection system as needed.

The division is manned by five full-time, year-round employees with a cumulative of over 55 years of service to the City of Somersworth. The division operates and maintains one vehicle and two pieces of equipment dedicated to checking pump stations, snow plowing of the plant, visitation to industrial customers, and other wastewater related efforts.

The wastewater treatment plant was constructed and first went on line in 1972 and represents a multimillion dollar asset to the City. The plant underwent a significant process upgrade in the early part of the last decade to comply with the terms of a National Pollutant Discharge Elimination System (NPDES) permit that was issued on November 28, 2000.

Engineering Office is charged with the following primary tasks:

- Maintenance of records concerning the overall infrastructure of the City Of Somersworth;
- Development and management of new projects to ensure that the infrastructure is maintained;
- Review and management of all new development that comes into the city to ensure that the development is compatible with the existing structure and the existing infrastructure is capable of handling it;
- The City Engineer is involved with the following: technical planning review, stormwater permit management, E911 committee, issuance of driveway and trench opening permits; and
- Liaison between the Public Works Division and the Department of Development Services to ensure that the decisions made by the Planning Board are compatible with the overall infrastructure needs of the City.

During the current fiscal year, it was decided to contract out these services.





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## General Fund Revenue Estimates

	FY 11-12	FY 12-13
<b>TAXES</b>		
LOCAL PROPERTY TAXES	21,109,993	23,269,571
STATE PROPERTY TAXES	2,010,945	2,010,945
INTEREST AND PENALTIES	135,000	135,000
	<b>23,255,938</b>	<b>25,415,516</b>
<b>LICENSES, PERMITS, AND FEES</b>		
MOTOR VEHICLE PERMITS AND FEES	1,260,000	1,260,000
BUSINESS LICENSES, PERMITS, AND FEES	135,625	125,625
	<b>1,395,625</b>	<b>1,385,625</b>
<b>INTERGOVERNMENTAL</b>		
<b><u>CITY:</u></b>		
FIRE - SAFER GRANT	0	0
HIGHWAY BLOCK GRANT	234,754	195,779
MEALS & ROOMS TAX DISTRIBUTION	525,590	525,590
PAYMENT IN LIEU OF TAXES	91,024	91,024
<b>SUBTOTAL CITY INTERGOVERNMENTAL</b>	<b>851,368</b>	<b>812,393</b>
<b><u>SCHOOL:</u></b>		
STATE ADEQUACY GRANT	7,288,749	7,288,749
MEDICAID REIMBURSEMENT	210,000	210,000
BUILDING AID	925,709	897,194
CATASTROPHIC VOCATIONAL AID	453,210	453,210
VOCATIONAL AID	95,000	95,000
TUITION	1,520,828	1,636,773
MISCELLANEOUS SCHOOL	32,000	22,000
<b>SUBTOTAL SCHOOL INTERGOVERNMENTAL</b>	<b>10,525,496</b>	<b>10,602,926</b>
<b>TOTAL INTERGOVERNMENTAL</b>	<b>11,376,864</b>	<b>11,415,319</b>



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## General Fund Revenue Estimates

FY 11-12

FY 12-13

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### OTHER REVENUE

INTEREST ON INVESTMENTS	20,000	20,000
INCOME FROM DEPARTMENTS	396,735	342,245
SALE OF CITY PROPERTY	5,000	5,000
LEASE PAYMENTS	129,750	129,750
HYDRO LEASE	110,000	110,000
	<hr/>	<hr/>
	<b>661,485</b>	<b>606,995</b>

### OTHER FINANCING SOURCES

TRANSFER IN - CAPITAL RESERVE FUND	22,000	0
USE OF FUND BALANCE - FOOD SERVICE DEFICIT FUNDING	121,949	0
USE OF FUND BALANCE - REDUCE TAXES	50,000	200,000
USE OF FUND BALANCE - SUPPLEMENTAL APPROPRIATION	169,252	0
	<hr/>	<hr/>
	<b>363,201</b>	<b>200,000</b>

### TOTAL

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<b>37,053,113</b>	<b>39,023,455</b>
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<b>INCREASE IN REVENUES FROM PREVIOUS YEAR</b>	<b>1,970,342</b>
<b>PERCENTAGE OF INCREASE IN REVENUES</b>	<b>5.32%</b>




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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**400 ELECTED LEADERSHIP**

**100 MAYOR-COUNCIL**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
0101	Mayor's Salary	2,056	2,106	2,106
0102	Council Salaries	8,826	9,477	9,477
0103	School Board Salaries	7,936	9,477	9,477
1700	FICA/Medicare	1,439	1,611	1,611
1775	Workers' Comp Insurance	54	17	54
3000	Travel & Training	0	500	500
4101	Office Supplies	0	600	600
4150	Periodicals & Forms	0	200	200
4500	Postage	43	100	100
4900	Miscellaneous Supplies	91	0	0

<i>Mayor-Council</i>	<b>20,445</b>	<b>24,088</b>	<b>24,125</b>
<i>Difference From Previous Budget</i>			37
<i>Percentage Difference From Previous Budget</i>			0.15%



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**400 ELECTED LEADERSHIP****100 MAYOR-COUNCIL**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0101	Mayor's Salary	2,106	Salary per year
0102	Council Salaries	9,477	Salary - Council (1053/yr X 9)
0103	School Board Salaries	9,477	Salary - School Board (1053/yr X 9) - City Charter Article 10.2 - '...school board members shall receive the same salary as set by the City Council and under the same restrictions as the City Council...'
1700	FICA/Medicare	1,611	Salary (21,060) X .0765
1775	Workers' Comp Insurance	54	Insurance
3000	Travel & Training	500	Anticipated Mileage/Training Reimbursement
4101	Office Supplies	600	General office supplies
4150	Periodicals & Forms	200	Printing of forms, subscriptions
4500	Postage	100	Postage

*Mayor-Council***24,125**



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**400 ELECTED LEADERSHIP****110 CIVIC PROMOTIONS**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>10-11 ACTUAL</i>	<i>11-12 BUD</i>	<i>12-13 PROPOSED</i>
5410	Holiday Decorations	3,233	2,500	3,000
5411	Memorial Day	800	800	800
5412	Pride Day	3,000	0	0
5416	Employee Dinner/Appreciation	859	900	900
5417	Boards Appreciation Dinner	990	1,000	1,000
5419	Christmas Parade/Festival	0	0	0

*Civic Promotions* **8,882** **5,200** **5,700**

*Difference From Previous Budget* **500**

*Percentage Difference From Previous Budget* **9.62%**





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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**400 ELECTED LEADERSHIP****110 CIVIC PROMOTIONS**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
5410	Holiday Decorations	3,000	Placing and removing decorations \$1,600, PSNH electricity \$1,200, replacement bulbs \$200
5411	Memorial Day	800	Support for Memorial Day - American Legion
5415	Employee Dinner/Appreciation	900	Recognition for employees
5416	Boards Appreciation Dinner	1,000	Recognition dinner for Land Use Boards and Committees
		<b>5,700</b>	



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

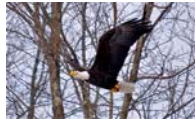
### 400 ELECTED LEADERSHIP

#### 111 COMMUNITY SUPPORT

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
5472	Coast Bus Service	51,162	51,159	51,159
5473	Big Brothers Big Sisters	1,500	1,500	1,500
5474	Community Food Pantry	1,500	1,500	1,500
5475	Sexual Assault Support Services	1,000	1,000	1,000
5476	Homeless Center -- County	1,500	1,500	1,500
5477	Youth Safe Haven	3,000	3,000	3,000
5478	Rochester Visiting Nurses	9,500	9,500	9,500
5480	Aids Response	500	500	500
5482	Community Action Program	4,000	4,000	4,000
5483	Festival Association	2,500	2,500	2,500
5484	Homemakers	5,200	5,200	5,200
5488	Somersworth Youth Connection	500	500	500
5489	CASA	0	500	500

<i>Community Support</i>	<b>81,862</b>	<b>82,359</b>	<b>82,359</b>
<i>Difference From Previous Budget</i>			0
<i>Percentage Difference From Previous Budget</i>			0.00%

<i>Total Elected Leadership</i>	<b>111,189</b>	<b>111,647</b>	<b>112,184</b>
<i>Difference From Previous Budget</i>			537
<i>Percentage Difference From Previous Budget</i>			0.48%



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**400 ELECTED LEADERSHIP****111 COMMUNITY SUPPORT**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
5472	Coast Bus Service	51,159	Request for support =
5473	Big Brothers Big Sisters	1,500	Request for support = \$1,500
5474	Community Food Pantry	1,500	Request for support = \$2,000
5475	Sexual Assault Support Services	1,000	Request for support = \$1,000
5476	Homeless Center -- County	1,500	Request for support = \$4,500
5477	Youth Safe Haven	3,000	Request for support = \$5,000
5478	Rochester Visiting Nurses	9,500	Request for support = \$9,500
5480	Aids Response	500	Request for support = \$500
5482	Community Action Program	4,000	Request for support = \$5,000
5483	Festival Association	2,500	Request for support = \$5,000
5484	Homemakers	5,200	Request for support = \$8,011
5488	Somersworth Youth Connection	500	Request for support = \$1,500
5489	CASA	500	Request for support =
5490	Goodwin Community Health	0	Request for support = \$5,160
		<b>82,359</b>	

**All agencies have submitted specific funding requests.  
Amounts listed in the detail column is the amount requested.**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 401 CITY MANAGEMENT

#### 120 CITY MANAGER

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0210	City Manager	100,102	100,293	101,296
0240	Executive Assistant	42,704	25,671	25,921
1100	Health/Dental Insurance	36,843	23,015	24,136
1200	Life & Disability	2,813	2,190	2,404
1700	FICA/Medicare	10,682	9,636	9,732
1750	Unemployment Insurance	92	61	160
1775	Workers' Comp Insurance	406	319	211
1780	Retirement	15,056	13,128	10,940
3000	Travel & Training	2,349	2,900	2,900
4101	Office Supplies	535	750	750
4102	Computer Supplies	0	350	350
4150	Periodicals & Forms	75	200	200
4400	Vehicle Fuel	655	800	800
4500	Postage	199	200	200
5500	Association Dues	902	950	950
5902	Public Relations	61	0	0
6300	Fleet Insurance	415	415	444
7200	Office Machine/Software	0	250	0
7600	Vehicle Maintenance	159	900	750

<i>City Manager</i>	<b>214,049</b>	<b>182,028</b>	<b>182,144</b>
<i>Difference From Previous Budget</i>			<b>116</b>
<i>Percentage Difference From Previous Budget</i>			<b>0.06%</b>




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## GENERAL FUND FY2012-2013 PROPOSED BUDGET

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### 401 CITY MANAGEMENT

#### 120 CITY MANAGER

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0210	City Manager	101,296	Salary - Reimbursed by water and sewer funds; total of \$35,000
0240	Executive Assistant	25,921	Salary
1100	Health/Dental Insurance	24,136	Health/Dental
1200	Life & Disability	2,404	Insurance
1700	FICA/Medicare	9,732	Salaries (127,217) X .0765
1750	Unemployment Insurance	160	Insurance 2 employees
1775	Workers' Comp Insurance	211	Insurance 2 employees
1780	Retirement	10,940	NHRS (8.8%) and 2% ICMA
3000	Travel & Training	2,900	Conferences, Travel and other training
4101	Office Supplies	750	General Office supplies
4102	Computer Supplies	350	Toner, ink, etc.
4150	Periodicals & Forms	200	Letterhead, forms, etc.
4400	Vehicle Fuel	800	Gas
4500	Postage	200	Postage
5500	Association Dues	950	ICMA, NHMMA, other
6300	Fleet Insurance	444	Automobile
7600	Vehicle Maintenance	750	Oil Changes, tires, other maint.

**182,144**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 401 CITY MANAGEMENT

#### 121 ADMINISTRATION

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
5100	City Attorney/Legal Services	40,801	35,000	35,000
5101	Litigation	11,472	25,000	25,000
5200	Accounting/Audit Services	12,150	16,500	16,500
5440	Newsletter	0	2,000	1,500
5500	Local Government Center	7,542	7,694	7,846
5800	Printing	45	650	500
5900	Miscellaneous Services	601	3,200	3,000
5901	Advertising	281	450	400
5903	Safety/Risk Management	436	650	500
5904	Consultant	850	4,000	4,000
5905	Internet/Website	1,261	2,000	2,000
6101	Property/Liability Insurance	10,633	10,650	11,400
6200	Public Office/Bonding Insurance	298	298	318
7101	Computer Equipment	1,887	2,500	2,500
<i>Administration</i>		<i>88,257</i>	<i>110,592</i>	<i>110,464</i>
<i>Difference From Previous Budget</i>				<i>-128</i>
<i>Percentage Difference From Previous Budget</i>				<i>-0.12%</i>
<i>Total City Management</i>		<i>302,307</i>	<i>292,620</i>	<i>292,608</i>
<i>Difference From Previous Budget</i>				<i>-12</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.00%</i>




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## GENERAL FUND FY2012-2013 PROPOSED BUDGET

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### 401 CITY MANAGEMENT

#### 121 ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
5100	City Attorney/Legal Services	35,000	Legal services and labor consultant
5101	Litigation	25,000	Litigation
5200	Accounting/Audit Services	16,500	Auditing services
5440	Newsletter	1,500	Printing and distribution of community newsletter - Bi-annually.
5500	Local Government Center	7,846	Dues - Local Government Center
5800	Printing	500	Various printing for the City
5900	Miscellaneous Services	3,000	Other programs, events, etc.
5901	Advertising	400	Legal notices and employment advertisements
5903	Safety/Risk Management	500	Funding for Joint Loss Mgmt. Com.
5904	Consultant	4,000	Service - miscellaneous projects
5905	Internet/Website	2,000	Website hosting contract (GovOffice \$850), Internet services (Comcast \$85/mo)
6101	Property/Liability Insurance	11,400	LGC - PLT
6200	Public Office/Bonding Insuranc	318	LGC - PLT
7101	Computer Equipment	2,500	Hardware Maintenace/Repair/Replacement

**110,464**





## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 403 FINANCE AND ADMINISTRATION

#### 300 FINANCE DEPARTMENT

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0220	Finance Director	85,294	85,341	86,194
0240	Asst. Finance Director	44,900	44,907	45,344
0241	City Accountant	40,414	40,664	41,059
0902	Longevity	1,872	1,872	1,872
1100	Health/Dental Insurance	45,010	47,730	49,946
1200	Life & Disability	2,356	2,381	2,563
1700	FICA/Medicare	12,881	13,218	13,347
1750	Unemployment Insurance	137	91	240
1775	Workers' Comp Insurance	491	443	290
1780	State Retirement	15,823	19,162	15,353
3000	Travel & Training	1,280	1,500	1,500
4101	Office Supplies	1,942	1,600	1,600
4150	Periodicals & Forms	1,417	1,500	1,500
4500	Postage	1,770	1,800	1,800
5500	Association Dues	233	215	215
5700	Budget Printing	872	500	500
5905	IT Consultant	20,320	20,016	20,016
6200	Bonding Insurance	2,173	2,200	2,200
7101	Computer Parts/Maintenance	200	500	750
7102	Software Maintenance	5,096	7,860	7,860

*Finance Department* **284,482** **293,500** **294,149**

*Difference From Previous Budget* **649**

*Percentage Difference From Previous Budget* **0.22%**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 403 FINANCE AND ADMINISTRATION

#### 300 FINANCE DEPARTMENT

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0220	Finance Director	86,194	Salary- Finance Director
0240	Asst. Finance Director	45,344	Salary
0241	City Accountant	41,059	Salary
0902	Longevity	1,872	Two employees eligible
1100	Health/Dental Insurance	49,946	Health/Dental three employees
1200	Life & Disability	2,563	Three employees Insurance
1700	FICA/Medicare	13,347	Salary (174,469) X .0765
1750	Unemployment Insurance	240	Insurance
1775	Workers' Comp Insurance	290	Insurance
1780	State Retirement	15,353	Salary (174,469) X .088
3000	Travel & Training	1,500	GFOA, NHGFOA conferences, other mileage and training expenses.
4101	Office Supplies	1,600	General Office supplies
4150	Periodicals & Forms	1,500	Purchase Orders, checks, other forms
4500	Postage	1,800	Postage for mailing
5500	Association Dues	215	GFOA, NHGFOA, other dues.
5700	Budget Printing	500	Printing expense for annual budget
5905	IT Consultant	20,016	IT Consultant - Combination of on-site support and remote monitoring with BackBay Networks of Somersworth.
6200	Bonding Insurance	2,200	LGC - PLT
7101	Computer Parts/Maintenance	750	Replacement of Computer Components
7102	Software Maintenance	7,860	VADAR \$5,700, Portion of offsite storage backup \$2,160.

**294,149**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 403 FINANCE AND ADMINISTRATION

#### 310 CITY CLERK

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0240	Deputy City Clerk	38,506	38,792	39,187
0300	City Clerk	51,318	51,335	51,849
0902	Longevity	1,248	1,248	1,248
1100	Health/Dental Insurance	28,513	30,680	32,103
1200	Life & Disability	1,330	1,355	1,453
1500	Retiree's Life Insurance	486	487	535
1700	FICA/Medicare	6,645	6,990	7,060
1750	Unemployment Insurance	91	61	160
1775	Workers' Comp Insurance	260	225	153
1780	State Retirement	8,342	10,134	8,121
3000	Travel & Training	163	500	500
4101	Office Supplies	571	525	525
4500	Postage	623	750	750
5500	Association Dues	45	60	60
5800	Printing	863	1,500	1,500
5901	Advertising	1,063	1,000	1,000
5903	Restoration of Vital Records	1,500	1,500	1,500
6200	Bonding Insurance	365	370	395
7102	Software Support	1,665	1,500	1,500
7200	Office Machine/Software	0	1,000	500

<i>City Clerk</i>	<b>143,595</b>	<b>150,012</b>	<b>150,099</b>
<i>Difference From Previous Budget</i>			87
<i>Percentage Difference From Previous Budget</i>			0.06%



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 403 FINANCE AND ADMINISTRATION

#### 310 CITY CLERK

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0240	Deputy City Clerk	39,187	Salary
0300	City Clerk	51,849	Salary
0902	Longevity	1,248	One employee eligible
1100	Health/Dental Insurance	32,103	Health/Dental 2 employees
1200	Life & Disability	1,453	Insurance 2 employees
1500	Retiree's Life Insurance	535	Life Insurance 1 retiree
1700	FICA/Medicare	7,060	Salary (92,284) X .0765
1750	Unemployment Insurance	160	Insurance
1775	Workers' Comp Insurance	153	Insurance
1780	State Retirement	8,121	Salary (92,284) X .088
3000	Travel & Training	500	Training and Mileage Reimbursement
4101	Office Supplies	525	General office supplies
4500	Postage	750	Postage
5500	Association Dues	60	NHTC/TC, IIMC Dues
5800	Printing	1,500	Printing of various documents, permits
5901	Advertising	1,000	Public Hearings, notices, etc.
5903	Restoration of Vital Records	1,500	To restore and bind vital records
6200	Bonding Insurance	395	LGC-PLT
7102	Software Support	1,500	Maint agreement VADAR, other hardware/software support
7200	Office Machine/Software	500	General office equipment maintenance

**150,099**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 403 FINANCE AND ADMINISTRATION

#### 311 ELECTIONS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>10-11 ACTUAL</i>	<i>11-12 BUD</i>	<i>12-13 PROPOSED</i>
3000	Travel & Training	62	0	0
4101	Office Supplies	118	200	3,250
4500	Postage	1,128	750	300
5400	Election Workers	4,615	4,000	6,000
5800	Printing	245	2,500	5,000
5901	Advertising	491	1,000	700
7102	Election Machine Programming	2,591	1,500	4,000
7200	Office Machine/Software	1,000	1,000	1,000
8101	Ward 5 Poll Electricity	186	150	175
8102	Ward 5 Poll Heating Oil	0	300	500

*Elections* **10,437** **11,400** **20,925**

*Difference From Previous Budget* 9,525

*Percentage Difference From Previous Budget* 83.55%




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## GENERAL FUND FY2012-2013 PROPOSED BUDGET

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### 403 FINANCE AND ADMINISTRATION

#### 311 ELECTIONS

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
4101	Office Supplies	3,250	Replace 3 sets of Voting Booths (\$3,000) General Office Supplies
4500	Postage	300	Postage- average annual
5400	Election Workers	6,000	Wages for election workers, 2 elections (State Primary \$2,500) (general election \$3,500)
5800	Printing	5,000	Printing of forms, etc.
5901	Advertising	700	Voter registration notifications
7102	Election Machine Programming	4,000	Programming equipment, 2 elections (\$3,000), 4 memory card replacements (\$250 per X 4 = \$1,000)
7200	Office Machine/Software	1,000	Maintenance agreement and equipment
8101	Ward 5 Poll Electricity	175	Electricity
8102	Ward 5 Poll Heating Oil	500	Heating oil

**20,925**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 403 FINANCE AND ADMINISTRATION

#### 320 TAX COLLECTOR

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0240	Deputy Tax Collector	38,785	38,792	39,187
0300	Tax Collector	57,991	58,011	58,592
0902	Longevity	1,248	1,248	1,248
1100	Health/Dental Insurance	36,559	39,328	41,157
1200	Life & Disability	1,407	1,420	1,525
1700	FICA/Medicare	7,007	7,501	7,576
1750	Unemployment Insurance	91	61	91
1775	Workers Comp Insurance	279	251	165
1780	State Retirement	8,877	10,874	8,714
3000	Travel & Training	312	400	400
4101	Office Supplies	1,300	1,442	1,300
4150	Periodicals & Forms	240	250	240
4500	Postage	15,313	10,800	10,800
5500	Association Dues	20	20	20
5800	Printing	700	800	800
5903	Title Search Fees	32	3,600	3,600
5904	Register of Deeds	4,460	1,250	1,250
5905	Notary Renewal	2,181	75	0
6200	Bonding Insurance	0	1,650	1,765
7101	Office Equipment	1,647	2,500	0
7200	Office Machine/Software	5,665	7,200	7,800

*Tax Collector* **184,114** **187,473** **186,230**

*Difference From Previous Budget* **-1,243**

*Percentage Difference From Previous Budget* **-0.66%**






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## GENERAL FUND FY2012-2013 PROPOSED BUDGET

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### 403 FINANCE AND ADMINISTRATION

#### 320 TAX COLLECTOR

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0240	Deputy Tax Collector	39,187	Salary
0300	Tax Collector	58,592	Salary
0902	Longevity	1,248	One employee eligible
1100	Health/Dental Insurance	41,157	Health/Dental 2 employees
1200	Life & Disability	1,525	Two employees insurance
1700	FICA/Medicare	7,576	Salary (99,027) X .0765
1750	Unemployment Insurance	91	Insurance
1775	Workers Comp Insurance	165	Insurance
1780	State Retirement	8,714	Salary (99,027) X .088
3000	Travel & Training	400	Mileage and training expenses
4101	Office Supplies	1,300	General office supplies
4150	Periodicals & Forms	240	Subscriptions and forms
4500	Postage	10,800	Postage - Tax Bills and MV Registrations
5500	Association Dues	20	Dues
5800	Printing	800	Tax Bills, other printing
5903	Title Search Fees	3,600	Tax Liens/Deeding research
5904	Register of Deeds	1,250	Recording fees for liens
6200	Bonding Insurance	1,765	LGC-PLT
7200	Office Machine/Software	7,800	Maint agreement VADAR, E-Reg, other hardware/software support

**186,230**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 403 FINANCE AND ADMINISTRATION

#### 330 HUMAN SERVICES

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0300	Welfare Officer	39,095	43,274	43,707
1100	Health/Dental Insurance	5,238	8,402	8,789
1200	Life & Disability	599	661	707
1500	Retirees Life Insurance	92	92	104
1700	FICA/Medicare	2,952	3,310	3,344
1750	Unemployment Insurance	84	30	30
1775	Workers Comp Insurance	111	111	73
1780	State Retirement	3,581	4,799	3,846
3000	Travel & Training	654	500	500
4100	Office Supplies	469	500	500
4500	Postage	83	150	100
5479	Contracted Services	6,135	0	0
5485	Direct Relief- Rent	91,847	115,000	115,000
5486	Direct Relief- Rx - Medical	3,788	14,000	14,000
5487	Direct Relief- Utilities	10,932	10,000	10,000
5488	Direct Relief- Other	5,803	3,000	5,000
5500	Association Dues	40	40	40
7200	Office Machine/Software	0	500	500

*Human Services*

**171,504**

**204,369**

**206,240**

*Difference From Previous Budget*

**1,871**

*Percentage Difference From Previous Budget*

**0.92%**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 403 FINANCE AND ADMINISTRATION

#### 330 HUMAN SERVICES

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0300	Welfare Officer	43,707	Salary, Full time employee
1100	Health/Dental Insurance	8,789	Health/Dental Insurance
1200	Life & Disability	707	One employee insurance
1500	Retirees Life Insurance	104	One Retiree
1700	FICA/Medicare	3,344	Salary (43,707) X .0765
1750	Unemployment Insurance	30	Insurance
1775	Workers Comp Insurance	73	Insurance
1780	State Retirement	3,846	Salary (43,707) X .088
3000	Travel & Training	500	Training and mileage reimbursement
4100	Office Supplies	500	General office supplies
4500	Postage	100	Postage
5485	Direct Relief- Rent	115,000	Rental Assistance
5486	Direct Relief- Rx - Medical	14,000	Prescription and Medical Assistance
5487	Direct Relief- Utilities	10,000	Heat, electric, other assistance
5488	Direct Relief- Other	5,000	Other types of assistance such as food, personal items, burials, etc.
5500	Association Dues	40	NHLWA
7200	Office Machine/Software	500	Equipment maintenance

206,240



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 403 FINANCE AND ADMINISTRATION

#### 350 LIBRARY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>10-11 ACTUAL</i>	<i>11-12 BUD</i>	<i>12-13 PROPOSED</i>
0240	Library Assistant	38,785	0	33,384
0241	Children's Librarian	42,778	42,786	0
0245	Adult Assistants Part Time	27,107	25,874	28,943
0300	Library Director	63,540	63,562	64,197
0902	Longevity	1,872	1,872	1,248
0908	Educational	1,000	1,000	1,000
0940	Pages	3,686	4,143	4,143
1100	Health/Dental Insurance	46,326	33,230	26,150
1200	Life & Disability	2,102	1,513	1,488
1700	FICA/Medicare	13,303	10,651	10,168
1750	Unemployment Insurance	242	122	122
1775	Workers Comp Insurance	509	345	221
1780	State Retirement	13,555	12,142	8,785
3000	Travel & Training	361	400	450
4100	Office Supplies	2,578	3,000	3,000
4150	Periodicals & Forms	3,923	3,500	3,500
4300	Janitorial Supplies	493	600	600
4500	Postage	622	700	700
5500	Association Dues	295	300	275
5600	Telephone	1,384	1,320	1,320
5800	Printing	0	100	100
5901	Advertising	55	100	100
5925	Employee Physicals	104	125	125
6100	Property/Liability Insurance	3,142	3,142	3,362
7100	Computer Maintenance	869	2,500	2,500
7200	Office Machine/Software	0	500	500
7700	Books	8,772	10,000	11,500
7701	Audio/Visual	3,228	4,250	5,000
7702	Books - Children	3,608	3,600	4,000
7704	Electronic Resources	1,400	1,750	2,800
8101	Electricity	9,537	9,000	9,000
8102	Water & Sewer	506	1,000	750
8103	Heating Fuel	2,598	3,400	3,400
8200	Building Maintenance	3,858	4,000	4,000
8400	Janitorial Services	4,086	4,500	4,992



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**GENERAL FUND FY2011-2012 PROPOSED BUDGET**

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**403 FINANCE AND ADMINISTRATION****350 LIBRARY**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
	<i>Library</i>	<i>306,224</i>	<i>255,027</i>	<i>241,823</i>
	<i>Difference From Previous Budget</i>			<i>-13,204</i>
	<i>Percentage Difference From Previous Budget</i>			<i>-5.18%</i>
<hr/>				
	<i>Total Finance and Administration</i>	<i>1,100,356</i>	<i>1,101,781</i>	<i>1,099,466</i>
	<i>Difference From Previous Budget</i>			<i>-2,315</i>
	<i>Percentage Difference From Previous Budget</i>			<i>-0.21%</i>



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 403 FINANCE AND ADMINISTRATION

#### 350 LIBRARY

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0240	Library Assistant	33,384	Salary
0245	Adult Assistants Part Time	28,943	Part time staff.
0300	Library Director	64,197	Salary
0902	Longevity	1,248	One employee eligible
0908	Educational	1,000	One employee eligible
0940	Pages	4,143	Part time assistant
1100	Health/Dental Insurance	26,150	Two employees health/dental
1200	Life & Disability	1,488	Two employees insurance
1700	FICA/Medicare	10,168	Salary (132,915)X .0765
1750	Unemployment Insurance	122	Insurance
1775	Workers Comp Insurance	221	Insurance
1780	State Retirement	8,785	Salary (99,8294) X .088
3000	Travel & Training	450	NELA and NHLA annual conference, NH Trustees annual conference, misc. mileage
4100	Office Supplies	3,000	General office and Library supplies
4150	Periodicals & Forms	3,500	Circulating collection of 100 magazines, newspaper subscripions for the public's use
4300	Janitorial Supplies	600	General cleaning supplies
4500	Postage	700	Postage, mailing late notices, other mail
5500	Association Dues	275	American Library Assoc., NELA, NHLA, NH Library Trustees, Rochester Area Libraries
5600	Telephone	1,320	Telephone - 3 Lines
5800	Printing	100	Small printing, summer reading program
5901	Advertising	100	Various advertising
5925	Employee Physicals	125	New Employee Physicals
6100	Property/Liability Insurance	3,362	LGC-PLT
7100	Computer Maintenance	2,500	New PC's for the public catalog
7200	Office Machine/Software	500	Spectrum - Software maintenance
7700	Books	11,500	Purchase of books
7701	Audio/Visual	5,000	Purchase of videos, DVD's
7702	Books - Children	4,000	Purchase of children's books
7704	Electronic Resources	2,800	Funding for NH Audiobook Consortium
8101	Electricity	9,000	Electricity based on historical use



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**403 FINANCE AND ADMINISTRATION**

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**350 LIBRARY**

<i><b>ACCT NUMBER</b></i>	<i><b>DESCRIPTION</b></i>	<i><b>12-13 PROPOSED</b></i>	<i><b>Detail</b></i>
8102	Water & Sewer	750	Water/Sewer for library
8103	Heating Fuel	3,400	Heating fuel for Library - Natural Gas
8200	Building Maintenance	4,000	Dumbwaiter Inspect and certify, Furnace Maint, fire Alarm and Extinguishers, Replacement of Light Fixture Covers, Plumbing repairs, Carpet & Floor cleaning
8400	Janitorial Services	4,992	8 hours cleaning/week, contracted service.

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**241,823**





## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 404 DEVELOPMENT SERVICES

#### 400 PLANNING

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0220	Dir. of Planning & Community Development	81,903	82,090	82,090
0240	Planning Secretary	38,785	38,792	39,187
0300	Economic Development Manager	61,487	62,069	62,069
1100	Health/Dental Insurance	44,605	47,977	49,946
1200	Life & Disability	2,471	2,485	2,679
1700	FICA/Medicare	13,624	13,996	14,026
1750	Unemployment Insurance	137	91	240
1775	Workers Comp Insurance	4,404	3,186	2,631
1780	State Retirement	16,703	20,289	16,134
3000	Travel & Training	85	1,000	1,000
4100	Office Supplies	529	1,200	1,000
4150	Periodicals & Forms	0	150	150
4500	Postage	2,624	3,000	3,000
5400	Strafford Regional Planning	9,421	9,568	9,743
5500	Association Dues	320	300	320
5800	Copying/Printing	39	250	250
5901	Advertising	1,900	1,500	1,700
7200	Office Machine/Software	70	500	500
<i>Planning</i>		<b>279,106</b>	<b>288,443</b>	<b>286,665</b>
<i>Difference From Previous Budget</i>				-1,778
<i>Percentage Difference From Previous Budget</i>				-0.62%



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 404 DEVELOPMENT SERVICES

#### 400 PLANNING

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0220	Dir. of Planning & Community Development	82,090	Salary
0240	Planning Secretary	39,187	Salary
0300	Economic Development Manager	62,069	Salary
1100	Health/Dental Insurance	49,946	Health/Dental three employees
1200	Life & Disability	2,679	Insurance three employees
1700	FICA/Medicare	14,026	Salary(183,346) X .0765
1750	Unemployment Insurance	240	Insurance three employees
1775	Workers Comp Insurance	2,631	Insurance three employees
1780	State Retirement	16,134	Salary(183,346) X .088
3000	Travel & Training	1,000	NNECAPA, NHPA annual conferences, Municipal Law Lecture series, RSA updates
4100	Office Supplies	1,000	Ink for plotter (\$700) and general office supplies
4150	Periodicals & Forms	150	Publications
4500	Postage	3,000	Postage for general mailing
5400	Strafford Regional Planning	9,743	Annual dues
5500	Association Dues	320	NHPA, National Arbor Day, Friends of Tree City, APA
5800	Copying/Printing	250	Outside printing costs
5901	Advertising	1,700	Meeting postings, other general advertising
7200	Office Machine/Software	500	General equipment maintenance and software support.

286,665



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**404 DEVELOPMENT SERVICES****401 ECONOMIC DEVELOPMENT**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
3000	Travel & Training	439	800	800
4100	Office Supplies	119	300	300
4105	Presentations	136	500	500
4150	Periodicals & Forms	198	300	300
4500	Postage	28	0	0
5500	Association Dues	944	600	600
5800	Printing	0	250	250
5901	Advertising	2,311	2,500	2,500

*Economic Development* **4,174** **5,250** **5,250**

*Difference From Previous Budget* **0**

*Percentage Difference From Previous Budget* **0.00%**



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**404 DEVELOPMENT SERVICES****401 ECONOMIC DEVELOPMENT**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
3000	Travel & Training	800	NHEDA conf (\$40), NNECAPA conf (\$100), other (\$660)
4100	Office Supplies	300	General office supplies
4105	Presentations	500	Printing and other costs associated with presentations
4150	Periodicals & Forms	300	Subscriptions to "The Registry Review" (\$100), and "NE Real Estate Journal" (\$170)
5500	Association Dues	600	APA, NHEDA, NEDA, NHPA
5800	Printing	250	Printing of documents, plans, etc.
5901	Advertising	2,500	Business Review, NH Magazine, Millyard Communications, marketing the community through regional co-op.

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5,250



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 404 DEVELOPMENT SERVICES

#### 410 CODE ENFORCEMENT

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0240	Assistant Code Officer	37,741	37,640	38,022
0300	Code Enforcement Officer	51,318	51,335	51,849
1100	Health/Dental Insurance	19,077	19,642	21,922
1200	Life & Disability	733	739	794
1700	FICA/Medicare	6,740	6,807	6,875
1750	Unemployment Insurance	91	61	61
1775	Workers Comp Insurance	5,912	4,850	4,287
1780	State Retirement	4,701	5,693	4,563
3000	Travel & Training	429	500	500
4100	Office Supplies	233	700	500
4150	Periodicals & Forms	754	200	200
4400	Vehicle Fuel	1,181	800	1,100
4500	Postage	162	200	200
5601	Cell Phones	759	500	760
5700	Contract Services	5,849	4,000	5,200
6300	Fleet Insurance	830	830	830
7600	Vehicle Maintenance	1,007	500	1,000
7700	Equipment	126	200	200

<i>Code Enforcement</i>	<b>137,645</b>	<b>135,197</b>	<b>138,863</b>
<i>Difference From Previous Budget</i>			3,666
<i>Percentage Difference From Previous Budget</i>			2.71%



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 404 DEVELOPMENT SERVICES

#### 410 CODE ENFORCEMENT

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0240	Assistant Code Officer	38,022	Salary - 32 hours per week
0300	Code Enforcement Officer	51,849	Salary
1100	Health/Dental Insurance	21,922	Health/Dental two employees
1200	Life & Disability	794	Insurance
1700	FICA/Medicare	6,875	Salary (89,871) X .0765
1750	Unemployment Insurance	61	Insurance
1775	Workers Comp Insurance	4,287	Insurance
1780	State Retirement	4,563	Salary (51,849) X .088
3000	Travel & Training	500	NHBO meetings, NHHOA, ICC, Seacoast BOA, other training, mileage reimbursement
4100	Office Supplies	500	General office supplies -
4150	Periodicals & Forms	200	Mechanical/Electrical/Plumbing permit forms.
4400	Vehicle Fuel	1,100	Increase from prior year based on historical averages
4500	Postage	200	Postage for general mailing
5601	Cell Phones	760	Two cell phones (31.66 per phone per month)
5700	Contract Services	5,200	Contracted Electrical inspector
6300	Fleet Insurance	830	LGC-PLT
7600	Vehicle Maintenance	1,000	General maintenance - two Code cars
7700	Equipment	200	Tool, testing equipment, etc. for Code Officer's inspections

138,863



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 404 DEVELOPMENT SERVICES

#### 420 ASSESSING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>10-11 ACTUAL</i>	<i>11-12 BUD</i>	<i>12-13 PROPOSED</i>
0240	Development Services Clerk	38,785	22,678	20,030
1100	Health/Dental Insurance	21,117	0	0
1200	Life & Disability	606	0	0
1700	FICA/Medicare	2,781	1,781	1,532
1750	Unemployment Insurance	46	30	30
1775	Workers Comp Insurance	111	66	33
1780	State Retirement	3,553	0	0
4101	Office Supplies	238	500	500
4150	Periodicals & Forms	476	500	600
4500	Postage	320	400	400
5700	Contract Services - Assessor	48,093	50,000	50,000
5701	Contract Services - Cycled Inspections	0	33,700	33,700
5903	Revised Tax Maps	708	1,000	1,000
7100	Analytical Program	4,850	4,850	6,850
<i>Assessing</i>		<i>121,683</i>	<i>115,505</i>	<i>114,675</i>
<i>Difference From Previous Budget</i>				<i>-830</i>
<i>Percentage Difference From Previous Budget</i>				<i>-0.72%</i>






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## GENERAL FUND FY2012-2013 PROPOSED BUDGET

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### 404 DEVELOPMENT SERVICES

#### 420 ASSESSING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
0240	Development Services Clerk	20,030	Salary - PT 24 hrs/week
1700	FICA/Medicare	1,532	Salary (20,030) X .0765
1750	Unemployment Insurance	30	Insurance
1775	Workers Comp Insurance	33	Insurance
4101	Office Supplies	500	General office supplies
4150	Periodicals & Forms	600	Registry Review (\$100), Marshall & Swift Book service (\$500)
4500	Postage	400	Postage general mailings
5700	Contract Services - Assessor	50,000	Contract for assessing services - Corcoran Associates, year 9 of program
5701	Contract Services - Cycled Inspections	33,700	Year 2 of Cycled Inspections - \$28,000 Inspections, \$5,200 Data Entry, \$500 mailing
5903	Revised Tax Maps	1,000	One full re-fill for printer to print tax maps in-house
7100	Analytical Program	6,850	Patriot software user fee (\$4,850), On-line Tax cards which is a new program for FY13 (\$2,000)

**114,675**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 404 DEVELOPMENT SERVICES

#### 426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>10-11 ACTUAL</i>	<i>11-12 BUD</i>	<i>12-13 PROPOSED</i>
0241	Recreation Supervisor	34,441	33,550	28,891
0300	Part-time Rec	11,382	13,690	12,600
0301	Trends/Teen Camp	9,324	9,810	9,450
0302	Kids Camp Staff	33,751	36,720	34,740
0307	Hershey Track Staff	0	0	350
1100	Health/Dental Insurance	21,117	22,713	8,789
1200	Life & Disability	527	533	473
1700	FICA/Medicare	6,665	7,173	6,581
1750	Unemployment Insurance	252	282	282
1775	Workers Comp Insurance	3,504	3,144	2,920
1780	State Retirement	3,159	3,721	2,542
3000	Travel & Training	332	850	760
4100	Office Supplies	262	300	300
4202	Parks Repair	2,448	6,000	6,000
4400	Vehicle Fuel	765	600	600
4401	Vehicle Repairs	563	500	500
4500	Postage	266	213	200
5432	Children's Activities	1,090	1,600	1,600
5434	Special Events	2,477	2,420	2,030
5436	Youth Basketball	6,483	3,154	3,124
5439	Trends/Teen Camp	5,569	5,700	6,100
5440	Kids Camp	11,826	12,825	11,310
5443	Saturday Soccer	522	600	600
5444	Saturday Basketball	2,182	2,250	1,850
5445	Hershey Track	624	800	600
5500	Association Dues	65	70	70
5601	Cell Phones	379	384	384
5700	Contract Services	1,090	1,100	0
5800	Printing	0	100	100



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**404 DEVELOPMENT SERVICES****426 RECREATION**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
5901	Advertising	0	250	200
5910	Physicals	1,644	1,664	1,712
6100	Property/Liability Insurance	668	668	668
6300	Fleet Insurance	415	415	444
7200	Office Machine/Software	160	500	500
8101	Electricity	1,321	1,000	1,000
8102	Water & Waste Water	194	200	200
8104	Trash Collection	1,034	1,200	1,200
8105	Field Maintenance	9,734	7,500	7,500
8200	Facility Maintenance	977	1,000	2,000

*Recreation* **177,212** **185,199** **159,170**

*Difference From Previous Budget* -26,029

*Percentage Difference From Previous Budget* -14.05%



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 404 DEVELOPMENT SERVICES

#### 426 RECREATION

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0241	Recreation Supervisor	28,891	Salary
0300	Part-time Rec Staff	12,600	Part-time Maintenance (1) - Part-time seasonal Clerical (1)
0301	Trends/Teen Camp	9,450	3 seasonal staff
0302	Kids Camp Staff	34,740	13 seasonal staff
0307	Hershey Track Staff	350	1 coach - 40 hours
1100	Health/Dental Insurance	8,789	Health/Dental
1200	Life & Disability	473	Insurance
1700	FICA/Medicare	6,581	Salary(86,031) X .0765
1750	Unemployment Insurance	282	Insurance
1775	Workers Comp Insurance	2,920	Insurance
1780	State Retirement	2,542	Salary(28,891) X .088
3000	Travel & Training	760	CPR First Aid for summer staff, Camp Staff training, 2 seminars for rec staff, mileage reimbursement
4100	Office Supplies	300	General Office Supplies
4202	Parks Repair	6,000	2 picnic tables \$150, 2 metal trash recep \$800, playground equip repairs \$500, other general such as electrical, plumbing, prime and paint
4400	Vehicle Fuel	600	Fuel for rec vehicle
4401	Vehicle Repairs	500	Repair of Vehicle
4500	Postage	200	Postage for general mailings
5432	Children's Activities	1,600	Windscreens (2) \$800, tennis program ball hopper and cart \$300, replacement items
5434	Special Events	2,030	Special events, for example candy cane hunt, Easter egg hunt, Valentine's day dance, Princess Tea party, etc.
5436	Youth Basketball	3,124	Flanagan Gym Rental \$600, referees \$1,380, Tournament entry fees \$900, general supplies \$244
5439	Trends/Teen Camp	6,100	Six teen trips \$3,000, buses \$2,100, Camp supplies \$1,000
	Kids Camp	11,310	Camp Shirts \$900, Camp supplies \$1,500, State Park Bus Pass \$675, Rainy Day Trips \$600, Wed. Rainy Day Trips (\$275 ea = \$7,150) other supplies and events \$485
5440			
5443	Saturday Soccer	600	T-shirts \$350, goals \$150, Awards \$100
	Saturday Basketball	1,850	Flanagan Center \$500, Biddy Ball shirts \$600, Awards \$125, supplies \$625
5444			
5445	Hershey Track	600	Cost for Shirts



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 404 DEVELOPMENT SERVICES

#### 426 RECREATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
5500	Association Dues	70	Parks & Recreation Association Dues
5601	Cell Phones	384	1 cell phone - \$32/mo
5800	Printing	100	Printing of forms and registrations
5901	Advertising	200	Program advertising
5910	Physicals	1,712	Physical/Drug tests for seasonal staff
6100	Property/Liability Insurance	668	LGC-PLT
6300	Fleet Insurance	444	LGC-PLT
7200	Office Machine/Software	500	Computer Hardware/Software maintenance
8101	Electricity	1,000	Electricity
8102	Water & Waste Water	200	Water/Sewer
8104	Trash Collection	1,200	Dumpster rental and pickup
8105	Field Maintenance	7,500	Lawn care (fertilization, insect/weed control) at City Parks \$4,300, Irrigation start up and shut down \$365, infield mix at Noble Pines \$1,000, other maintenance and repairs \$1,835.
8200	Facility Maintenance	2,000	Bathroom supplies and General maintenance of field buildings

**159,170**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 404 DEVELOPMENT SERVICES

#### 427 CITY HALL

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0240	Part Time Custodian	17,179	17,238	17,407
0242	Cable Operator	0	2,000	2,000
1700	FICA/Medicare	1,457	1,471	1,485
1750	Unemployment Insurance	46	30	30
1775	Workers' Comp Insurance	53	454	48
4100	Office Supplies	1,654	4,000	3,600
4300	Janitorial Supplies	1,415	1,500	1,300
4900	Meeting Supplies	1,191	600	600
5600	Telephone	11,445	12,000	12,000
5601	Cell Phones	863	0	700
5950	Rentals	6,185	6,000	6,000
7200	Office Machine/Software	21,529	17,000	17,000
7201	Postage Equipment Maint.	2,169	2,576	2,576
8101	Electricity	31,281	30,000	30,000
8102	Water & Sewer	1,614	1,000	1,500
8103	Heating Fuel	5,120	4,000	4,000
8200	Building Maintenance	7,811	6,000	12,000
8201	Maintenance Contracts	8,985	10,000	4,150
8202	Old City Hall	7,281	6,500	6,500
<i>City Hall</i>		<i>127,277</i>	<i>122,369</i>	<i>122,896</i>
<i>Difference From Previous Budget</i>				<i>527</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.43%</i>
<i>Total Development Services</i>		<i>847,097</i>	<i>851,963</i>	<i>827,519</i>
<i>Difference From Previous Budget</i>				<i>-24,444</i>
<i>Percentage Difference From Previous Budget</i>				<i>-2.87%</i>



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 404 DEVELOPMENT SERVICES

#### 427 CITY HALL

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
0240	Part Time Custodian	17,407	<b>P/T Employee (13.39 @ 25hrs/week)</b>
0242	Cable Operator	2,000	<b>Stipend for cable operators - reimbursed by Cable fund each year.</b>
1700	FICA/Medicare	1,485	<b>Salary (19,407) X .0765</b>
1750	Unemployment Insurance	30	<b>Insurance</b>
1775	Workers' Comp Insurance	48	<b>Insurance</b>
4100	Office Supplies	3,600	<b>City Hall copier paper, toner, etc.</b>
4300	Janitorial Supplies	1,300	<b>Cleaning products, toilet paper, paper towels, etc.</b>
4900	Meeting Supplies	600	<b>Meeting expenses</b>
5600	Telephone	12,000	<b>City Hall telephone costs</b>
5601	Cell Phones	700	<b>Verizon \$56.28/mo</b>
5950	Rentals	6,000	<b>Floor mats, music, other City Hall rentals</b>
7200	Office Machine/Software	17,000	<b>City Hall copier program - Conway Office Lease \$8,000, CIT Tech Lease \$3,348, Machine Maint agreements \$5,000</b>
7201	Postage Equipment Maint.	2,576	<b>Postage Machine rental Pitney Bowes (\$644/qtr)</b>
8101	Electricity	30,000	<b>City Hall electricity</b>
8102	Water & Sewer	1,500	<b>Water/Sewer bills</b>
8103	Heating Fuel	4,000	<b>Natural Gas based on historical spending</b>
8200	Building Maintenance	12,000	<b>General City Hall maintenance</b>
8201	Maintenance Contracts	4,150	<b>Elevator (Otis \$3,150), HVAC monitoring (\$1,000)</b>
8202	Old City Hall	6,500	<b>Electricity and heat - Natural Gas</b>

**122,896**





## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 500 POLICE ADMIN

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>10-11 ACTUAL</i>	<i>11-12 BUD</i>	<i>12-13 PROPOSED</i>
0240	Executive Assistant	42,778	42,783	43,211
0300	Police Chief	85,344	85,373	86,226
0601	Secretary	40,732	40,019	41,642
0901	Overtime	500	500	500
0902	Longevity	1,664	1,664	1,664
0905	Administration Holiday	5,626	6,000	6,000
0908	Education Allowance	750	750	750
0980	Leave Payouts	7,207	0	0
1100	Health/Dental Insurance	38,985	41,632	34,939
1200	Life & Disability	2,336	2,355	2,547
1500	Retirees Life Insurance	2,031	2,336	2,396
1700	FICA/Medicare	6,422	6,580	6,737
1750	Unemployment Insurance	137	91	240
1775	Workers Comp Insurance	2,505	2,203	2,188
1780	State Retirement	21,815	24,675	26,089
3000	Travel & Training	282	1,200	1,200
3001	Tuition Reimbursement	3,026	3,000	3,500
4101	Office Supplies	4,653	5,000	5,000
4150	Periodicals and Forms	1,798	2,000	2,000
4300	Janitorial Supplies	1,690	1,800	1,800
4400	Vehicle Fuel	1,207	1,200	1,200
4500	Postage	1,201	2,100	2,100
4700	Training Supplies	2,705	4,500	4,500
4800	Central Clothing	6,893	10,000	10,000
5300	Cleaning Service - Clothes	67	200	200
5441	Internet Service	30	0	0
5500	Association Dues	345	250	250
5800	Printing	679	1,000	1,000



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 500 POLICE ADMIN

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
5900	Police Spots	4,508	4,500	4,500
5903	Advertising	213	500	500
5924	Misc. Supplies	1,015	1,000	1,000
5925	Misc. Physicals	134	650	650
5926	Pre-Employment Check	325	325	325
5950	Rentals	117	240	240
5951	Testing Fees	110	550	550
6100	Property/Liability Insurance	8,405	9,403	10,061
6200	Police Professional Insurance	30,604	30,604	32,746
6300	Fleet Insurance	4,979	4,979	5,328
7101	Computer Maintenance	12,633	18,388	17,760
7200	Office Machine/Software	3,779	4,000	4,000
7600	Vehicle Maintenance	1,222	750	750

<i>Police Admin</i>	<b>351,453</b>	<b>365,100</b>	<b>366,289</b>
<i>Difference From Previous Budget</i>			<i>1,189</i>
<i>Percentage Difference From Previous Budget</i>			<i>0.33%</i>



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 500 POLICE ADMIN

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0240	Executive Assistant	43,211	Salary
0300	Police Chief	86,226	Salary
0601	Secretary	41,642	Salary
0901	Overtime	500	Overtime
0902	Longevity	1,664	One employee eligible
0905	Administration Holiday	6,000	Contractual agreement
0908	Education Allowance	750	Contractual agreement
1100	Health/Dental Insurance	34,939	Health/Dental Insurance
1200	Life & Disability	2,547	Insurance
1500	Retirees Life Insurance	2,396	Retiree's insurance
1700	FICA/Medicare	6,737	Salary (88,065) X .0765
1750	Unemployment Insurance	240	Insurance
1775	Workers Comp Insurance	2,188	Insurance
1780	State Retirement	26,089	Salary (88,065) X .088 + (91,928) X .1995
3000	Travel & Training	1,200	Training and mileage reimbursement
3001	Tuition Reimbursement	3,500	Contractual agreement Police Union
4101	Office Supplies	5,000	General office supplies
4150	Periodicals and Forms	2,000	Law books, forms and publications
4300	Janitorial Supplies	1,800	General cleaning supplies
4400	Vehicle Fuel	1,200	Gas
4500	Postage	2,100	Postage general mailing
4700	Training Supplies	4,500	Ammunition, other training supplies
4800	Central Clothing	10,000	Uniforms, bullet proof vests, and shoes for officers and dispatchers.
5300	Cleaning Service - Clothes	200	Dry cleaning
5500	Association Dues	250	IACP, NHMM, others
5800	Printing	1,000	Printing letterhead, business cards, etc.



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 500 POLICE ADMIN

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
5900	Police Spots	4,500	State of NH SPOTS fee (\$1,125/QTR.)
5903	Advertising	500	Employment ads, etc.
5924	Misc. Supplies	1,000	Other supplies, prisoner food
5925	Misc. Physicals	650	Physical exams for new employees
5926	Pre-Employment Check	325	Background and other informational checks
5950	Rentals	240	Rental fees for pagers for SWAT and TAR Team members
5951	Testing Fees	550	Psych testing for new employees
6100	Property/Liability Insurance	10,061	LGC-PLT
6200	Police Professional Insurance	32,746	LGC-PLT
6300	Fleet Insurance	5,328	LGC-PLT
7101	Computer Maintenance	17,760	IMC (Information Mgmt Corp - Police records data base) Maint fee \$10,790, Locate Plus used by detectives \$1,000, Virus Software \$800, Hardware \$2,570, backup service including off site storage \$2,600
7200	Office Machine/Software	4,000	Purchase of equipment and software
7600	Vehicle Maintenance	750	Vehicle Maintenance

**366,289**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 510 PATROL

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0600	Patrol Officers	829,242	894,961	926,746
0601	Specials	36,493	34,000	34,680
0606	School Resource Officer	45,939	36,000	37,112
0608	Grant Expenses	6,334	7,500	7,500
0901	Overtime	52,305	55,000	60,000
0902	Longevity	2,288	2,496	2,704
0905	Holiday Pay	33,683	35,000	38,000
0906	Clothing Allowance	0	0	300
0907	In-Service Overtime	12,752	11,000	11,000
0908	Education Allowance	5,975	6,250	6,875
0910	Court OT-Witness Fee	15,954	19,000	19,000
1100	Health/Dental Insurance	313,092	341,595	358,289
1200	Life & Disability	12,897	13,572	14,854
1700	FICA/Medicare	15,937	18,076	18,737
1750	Unemployment Insurance	929	576	608
1775	Workers Comp Insurance	25,356	24,840	25,454
1780	State Retirement	148,781	211,345	221,293
3000	Travel & Training	2,372	4,000	4,000
4400	Vehicle Fuel	44,113	35,000	40,000
5300	Cleaning Service - Clothes	1,845	2,200	2,200
5500	Association Dues	40	150	150
5903	Veterinary Services	826	3,000	2,500
7400	Police Opr. Eq. Maintenance	1,174	900	900
7600	Vehicle Maintenance	20,224	14,000	16,000

<i>Patrol</i>	<b>1,628,551</b>	<b>1,770,461</b>	<b>1,848,902</b>
<i>Difference From Previous Budget</i>			78,441
<i>Percentage Difference From Previous Budget</i>			4.43%



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 510 PATROL

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0600	Patrol Officers	926,746	Salary - 19 employees - Includes Gross wages for Housing Officer which is partially funded by SHA.
0601	Specials	34,680	One (1) part time officer
0606	School Resource Officer	37,112	SRO - Represents 75% of salary which is reimbursed by School District
0608	Grant Expenses	7,500	DUI Enforcement, other grants - Gross
0901	Overtime	60,000	Appropriated funding supported by Federal and State Grants
0902	Longevity	2,704	Anticipated overtime, Police Chief requested \$60,000
0905	Holiday Pay	38,000	Three employees eligible
0906	Clothing Allowance	300	Contractual agreement
0907	In-Service Overtime	11,000	Contractual agreement - SRO
0908	Education Allowance	6,875	Overtime based on historical average
0910	Court OT-Witness Fee	19,000	Contractual agreement
1100	Health/Dental Insurance	358,289	Court OT partially offset by revenue
1200	Life & Disability	14,854	Health/Dental for 19 employees
1700	FICA/Medicare	18,737	Insurance
1750	Unemployment Insurance	608	Salary (1,109,237) X .0145 + (34,680) X 7.65%
1775	Workers Comp Insurance	25,454	Insurance
1780	State Retirement	221,293	Insurance
3000	Travel & Training	4,000	Salary (1,109,237) X .1995
4400	Vehicle Fuel	40,000	Training and mileage reimbursement
5300	Cleaning Service - Clothes	2,200	Gas based on historical use - currently average approximately \$3,800/mo
5500	Association Dues	150	Uniform cleaning
5903	Veterinary Services	2,500	Dues
7400	Police Opr. Eq. Maintenance	900	Animal Health Center vet services, stray dog boarding fees (7 days), Protective Custody/Rabies Holds
7600	Vehicle Maintenance	16,000	Equipment maintenance, radios, etc

**1,848,902**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 520 INVESTIGATIONS

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0600	Investigators	217,483	220,438	226,373
0901	Overtime	13,676	15,000	15,000
0902	Longevity	1,040	1,040	1,040
0905	Holiday Pay	7,967	6,900	8,350
0906	Clothing Allowance	810	1,200	1,600
0908	Education Allowance	625	350	350
1100	Health/Dental Insurance	72,454	77,309	81,062
1200	Life & Disability	3,033	2,983	3,378
1700	FICA/Medicare	2,461	3,551	3,664
1750	Unemployment Insurance	182	122	122
1775	Workers Comp Insurance	4,622	5,514	5,623
1780	State Retirement	37,033	40,707	50,416
3000	Travel & Training	507	1,500	1,500
4400	Vehicle Fuel	3,584	2,700	3,828
4900	Misc. Supplies	283	300	300
5300	Cleaning Service - Clothes	71	350	450
5500	Association Dues	26	125	125
5900	Miscellaneous Services	0	100	100
7200	Office Machine/Software	0	130	300
7400	Photo Equipment/Printing	194	250	250
7600	Vehicle Maintenance	5,291	1,500	1,500
<i>Investigations</i>		<b>371,342</b>	<b>382,069</b>	<b>405,331</b>
<i>Difference From Previous Budget</i>				23,262
<i>Percentage Difference From Previous Budget</i>				6.09%



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 520 INVESTIGATIONS

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0600	Investigators	226,373	Salary - 4 employees
0901	Overtime	15,000	Overtime based on historical averages
0902	Longevity	1,040	One employee eligible
0905	Holiday Pay	8,350	Contractual
0906	Clothing Allowance	1,600	Contractual
0908	Education Allowance	350	One employee eligible
1100	Health/Dental Insurance	81,062	Health/Dental 4 employees
1200	Life & Disability	3,378	Insurance
1700	FICA/Medicare	3,664	Salary (252,713) X .0145
1750	Unemployment Insurance	122	Insurance
1775	Workers Comp Insurance	5,623	Insurance
1780	State Retirement	50,416	Salary (252,713) X .1995
3000	Travel & Training	1,500	Training and mileage reimbursement
4400	Vehicle Fuel	3,828	Fuel - currently average \$318/mo
4900	Misc. Supplies	300	Investigative supplies such as evidence tape, evidence packaging, supplies, drug testing kits, etc.
5300	Cleaning Service - Clothes	450	Cleaning services - contractual
5500	Association Dues	125	Dues
5900	Miscellaneous Services	100	Other departmental expense
7200	Office Machine/Software	300	Small equipment and software
7400	Photo Equipment/Printing	250	Film, printing supplies
7600	Vehicle Maintenance	1,500	Vehicle Maintenance

**405,331**





## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 530 POLICE SUPPORT

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0600	Support Salaries	154,802	158,725	159,883
0901	Overtime	7,231	9,000	9,000
0905	Holiday Pay	5,603	6,900	5,800
1100	Health/Dental Insurance	46,360	51,280	62,251
1200	Life & Disability	2,299	2,633	2,692
1700	FICA/Medicare	12,578	13,359	13,363
1750	Unemployment Insurance	201	134	134
1775	Workers Comp Insurance	471	448	283
1780	State Retirement	15,356	19,366	15,372
4102	Hardware & Tools	251	100	100
5300	Cleaning Service - Clothes	0	200	200
5600	Telephone	7,136	9,720	9,720
5601	Cell Phone/Wireless	8,390	6,800	6,800
5700	Building Cleaning Service	9,413	9,620	9,620
7200	Office Machines	90	100	100
7201	Equipment Maintenance	2,804	5,000	5,000
8101	Electricity	32,104	32,400	34,161
8102	Water & Waste Water	910	600	825
8103	Heating Fuel	20,967	19,000	23,000
8200	Building Maintenance	5,092	4,000	4,000
<i>Police Support</i>		<b>332,058</b>	<b>349,385</b>	<b>362,304</b>
<i>Difference From Previous Budget</i>				<b>12,919</b>
<i>Percentage Difference From Previous Budget</i>				<b>3.70%</b>



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 530 POLICE SUPPORT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
0600	Support Salaries	159,883	Salary - 4 Full time and 1 shared position (40%), Parking Enforcement Officer
0901	Overtime	9,000	Overtime based on historical averages
0905	Holiday Pay	5,800	Contractual
1100	Health/Dental Insurance	62,251	Health/Dental 4 employees and 1 shared 40%
1200	Life & Disability	2,692	Insurance
1700	FICA/Medicare	13,363	Salary (174,683) X .0765
1750	Unemployment Insurance	134	Insurance
1775	Workers Comp Insurance	283	Insurance
1780	State Retirement	15,372	Salary (174,683) X .088
4102	Hardware & Tools	100	Small equipment
5300	Cleaning Service - Clothes	200	Cleaning services
5600	Telephone	9,720	Telephone for Police Department
5601	CellPhones/Wireless	6,800	Sprint Cell Phone/Wireless Cards apprx. \$325/mo., Verizon Cell Phones apprx. \$242/mo.
5700	Building Cleaning Service	9,620	Cleaning Service Police Dept 12 hours per week, Floor mat rental and cleaning (\$1,508/year)
7200	Office Machines	100	Small office equipment
7201	Equipment Maintenance	5,000	Maintain all radios, base station, other communications equipment
8101	Electricity	34,161	Electric for Police Facility - average approximately \$2,847/mo.
8102	Water & Waste Water	825	Water/Sewer for Police Facility
8103	Heating Fuel	23,000	Heating fuel for Police Facility - Propane
8200	Building Maintenance	4,000	Elevator Inspec. \$500, Telephone maint. \$500, HVAC \$2,000, Security system \$500, other repairs & maint. (plumbing & generator) \$500.

**362,304**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 540 TRAFFIC

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0240	Crossing Guard	7,530	9,018	9,258
0600	Regular	21,297	22,367	23,388
0901	Overtime	2,993	1,000	1,000
0905	Holidays	976	976	1,050
1100	Health/Dental Insurance	6,970	5,041	5,273
1200	Life & Disability	482	376	493
1700	FICA/Medicare	2,487	2,552	2,654
1750	Unemployment Insurance	56	49	49
1775	Workers Comp Insurance	590	711	772
1780	State Retirement	2,314	2,700	2,239
5300	Cleaning Service - Clothes	89	200	200
7201	Equipment Maintenance	0	0	0

*Traffic* **45,783** **44,990** **46,376**

*Difference From Previous Budget* **1,386**

*Percentage Difference From Previous Budget* **3.08%**




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## GENERAL FUND FY2012-2013 PROPOSED BUDGET

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### 405 PUBLIC SAFETY

#### 540 TRAFFIC

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
0240	Crossing Guard	9,258	Estimated for one (1) part time employee
0600	Regular	23,388	Salary one shared employee 60%, Police Support (Dispatch)
0901	Overtime	1,000	Overtime based on historical averages
0905	Holidays	1,050	Contractural
1100	Health/Dental Insurance	5,273	Health/Dental one shared employee 60%
1200	Life & Disability	493	Insurance
1700	FICA/Medicare	2,654	Salary (34,696) X .0765
1750	Unemployment Insurance	49	Insurance
1775	Workers Comp Insurance	772	Insurance
1780	State Retirement	2,239	Salary (25,438) X .1109
5300	Cleaning Service - Clothes	200	Uniform cleaning

**46,376**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 550 PROSECUTION

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0600	Prosecutor	53,353	53,706	55,328
0901	Overtime	385	1,000	1,000
0905	Holiday Pay	2,045	2,454	2,600
0906	Clothing Allowance	300	300	400
1100	Health/Dental Insurance	21,508	22,713	23,796
1200	Life & Disability	751	762	831
1700	FICA/Medicare	859	833	860
1750	Unemployment Insurance	40	30	30
1775	Workers Comp Insurance	1,623	1,292	1,320
1780	State Retirement	10,205	9,550	11,836
5300	Cleaning Service - Clothes	298	200	200
5700	Prosecuting Attorney	18,677	9,506	19,506

<i>Prosecution</i>	<b>110,044</b>	<b>102,346</b>	<b>117,707</b>
<i>Difference From Previous Budget</i>			<b>15,361</b>
<i>Percentage Difference From Previous Budget</i>			<b>15.01%</b>



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**405 PUBLIC SAFETY****550 PROSECUTION**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0600	Prosecutor	55,328	Salary - one employee
0901	Overtime	1,000	Overtime based on historical averages
0905	Holiday Pay	2,600	Contractual
0906	Clothing Allowance	400	Contractual
1100	Health/Dental Insurance	23,796	Health/Dental one employee
1200	Life & Disability	831	Insurance
1700	FICA/Medicare	860	Salary (59,328) X .0145
1750	Unemployment Insurance	30	Insurance
1775	Workers Comp Insurance	1,320	Insurance
1780	State Retirement	11,836	Salary (59,328) X .1995
5300	Cleaning Service - Clothes	200	Cleaning service
5700	Prosecuting Attorney	19,506	Dunnington Law Office Contracted Services

**117,707**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 570 FIRE ADMINISTRATION

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0240	Administrative Assistant	21,820	23,485	23,718
0300	Fire Chief	75,717	78,998	82,258
0906	Clothing Allowance	454	600	600
1100	Health/Dental Insurance	10,292	16,615	17,361
1200	Life & Disability	652	1,008	1,119
1500	Retirees Life Insurance	1,509	1,509	1,662
1700	FICA/Medicare	4,151	2,950	3,016
1750	Unemployment Insurance	167	61	61
1775	Workers Comp Insurance	3,351	3,010	4,197
1780	State Retirement	9,847	15,983	18,829
3000	Travel & Training	878	400	1,000
4100	Office Supplies	3,185	2,900	2,900
4150	Periodicals & Forms	408	200	200
4151	Fire Prevention Education	275	250	250
4152	Reference Books	1,839	0	0
4400	Vehicle Fuel	76	1,600	1,600
4500	Postage	836	150	150
5441	Internet Services	3,655	770	783
5500	Association Dues	2,885	3,721	3,700
5600	Telephone	1,762	2,800	2,800
5601	Cell Phones	339	1,764	1,760
5910	Advertising	3,006	100	100
6100	Property/Liability Insurance	830	2,991	2,991
6300	Fleet & Equipment Insurance	391	391	391
7200	Computer/Software Support	1,655	1,735	1,735
7600	Vehicle Maintenance	1,163	1,000	1,000
8101	Electricity	8,664	7,000	7,000
8102	Water & Wastewater	2,244	1,500	1,500
8103	Heating Fuel	5,751	5,000	5,000

<i>Fire Administration</i>	<b>167,800</b>	<b>178,491</b>	<b>187,681</b>
<i>Difference From Previous Budget</i>			9,190
<i>Percentage Difference From Previous Budget</i>			5.15%



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 570 FIRE ADMINISTRATION

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0240	Administrative Assistant	23,718	Salary at 28Hrs/week
0300	Fire Chief	82,258	Salary
0906	Clothing Allowance	600	Contractual
1100	Health/Dental Insurance	17,361	Health/Dental one employee
1200	Life & Disability	1,119	Insurance
1500	Retirees Life Insurance	1,662	Retiree's insurance
1700	FICA/Medicare	3,016	Salary(82,858X.0145)+(23,718X.0765)
1750	Unemployment Insurance	61	Insurance
1775	Workers Comp Insurance	4,197	Insurance
1780	State Retirement	18,829	Salary(82,258X .2289)
3000	Travel & Training	1,000	Conferences, training, and mileage reimbursement
4100	Office Supplies	2,900	General office supplies
4150	Periodicals & Forms	200	Subscriptions, printing of forms
4151	Fire Prevention Education	250	Supplies to teach youth and community about fire prevention
4400	Vehicle Fuel	1,600	Gas based on historical use
4500	Postage	150	Postage for mailings
5441	Internet Services	783	Comcast \$65.25/month
5500	Association Dues	3,700	START Haz-Mat, NFPA, IAFC, NHAFC, SCFOA
5600	Telephone	2,800	Telephone for Fire Station
5601	Cell Phones	1,760	Verizon \$147/mo.
5910	Advertising	100	Advertising for Call FireFighters
6100	Property/Liability Insurance	2,991	LGC-PLT
6300	Fleet & Equipment Insurance	391	LGC-PLT
7200	Computer/Software Support	1,735	Firehouse Software and NFPA On-line reference.
7600	Vehicle Maintenance	1,000	Tires, oil, other maintenance
8101	Electricity	7,000	Electricity of Fire Station based on historical use
8102	Water & Wastewater	1,500	Water/Sewer for Fire Station
8103	Heating Fuel	5,000	Heating Fuel (Natural gas) for Fire Station based on historical use

**187,681**





## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 580 FIRE FIGHTING

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>10-11 ACTUAL</i>	<i>11-12 BUD</i>	<i>12-13 PROPOSED</i>
0700	Regular Fire Fighters	732,864	767,827	769,870
0901	Overtime Replacement	109,203	98,588	122,519
0902	Longevity	3,536	3,536	2,704
0903	Training	9,943	9,880	9,880
0905	Holiday Pay	48,669	49,026	49,026
0906	Clothing Allowance	8,600	8,800	8,800
0908	Educational Incentive	18,975	18,975	19,625
0909	Call Firemen	21,000	21,000	21,000
0910	Recall	28,800	18,000	18,000
0980	Sick Leave Buyout	26,640	5,000	5,000
1100	Health/Dental Insurance	303,679	340,080	333,925
1200	Life & Disability	10,789	11,619	12,073
1700	FICA/Medicare	13,391	15,187	15,710
1750	Unemployment Insurance	844	456	486
1775	Workers Comp Insurance	36,668	28,917	48,091
1780	State Retirement	181,229	214,754	228,127
3000	Travel & Training	2,910	2,600	2,600
4103	Operating Equipment	2,139	9,975	9,975
4106	Building Maintenance Supplies	1,228	1,650	1,650
4150	Periodicals & Forms	30	0	0
4151	Reference Books	40	50	50
4400	Vehicle Fuel	8,148	7,000	7,000
4402	Other Petroleum & Chemicals	1,953	2,000	2,000
4800	Clothing - Protective	9,997	10,150	10,150
4900	Misc. Supplies	2,432	3,000	3,000
5500	Association Dues	420	731	500
5910	Physicals	2,815	3,000	1,500
6300	Fleet & Equipment Insurance	2,075	2,895	2,895
7500	Equipment Maint & Supplies	6,074	6,000	6,000
7502	EMS Supplies	920	1,500	1,500
7600	Vehicle Maintenance	9,025	15,600	15,600
8201	Building Repairs	3,923	6,000	4,000



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**405 PUBLIC SAFETY****580 FIRE FIGHTING**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
	<i>Fire Fighting</i>	<i>1,608,960</i>	<i>1,683,796</i>	<i>1,733,256</i>
	<i>Difference From Previous Budget</i>			<i>49,460</i>
	<i>Percentage Difference From Previous Budget</i>			<i>2.94%</i>
<hr/>				
	<i>Total Public Safety</i>	<i>4,615,992</i>	<i>4,876,638</i>	<i>5,067,846</i>
	<i>Difference From Previous Budget</i>			<i>191,208</i>
	<i>Percentage Difference From Previous Budget</i>			<i>3.92%</i>



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 405 PUBLIC SAFETY

#### 580 FIRE FIGHTING

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0700	Regular Fire Fighters	769,870	Salary 1 Captain, 3 Lieutenants, 12 Firefighters
0901	Overtime Replacement	122,519	Replacement OT to continue minimum staffing of 3 during the day and 4 during the night
0902	Longevity	2,704	Three employees eligible
0903	Training	9,880	Pay for In-house training
0905	Holiday Pay	49,026	Contractual
0906	Clothing Allowance	8,800	Contractual
0908	Educational Incentive	19,625	Contractual
0909	Call Firemen	21,000	Salary for Call Fire
0910	Recall	18,000	Staffing for emergency call backs
0980	Sick Leave Buyout	5,000	Contractual
1100	Health/Dental Insurance	333,925	Health/Dental insurance 16 employees
1200	Life & Disability	12,073	Insurance
1700	FICA/Medicare	15,710	Salary (972,621)X.0145 + (21,000)X.0765
1750	Unemployment Insurance	486	Insurance
1775	Workers Comp Insurance	48,091	Insurance
1780	State Retirement	228,127	Salary (996,624) X .2289
3000	Travel & Training	2,600	Training and mileage reimbursement
4103	Operating Equipment	9,975	Portable battery replacement (\$1,650), flow test SCBA \$3,000, Radio Repair \$2,350 replace broken equip and purchase new small tools \$2,975
4106	Building Maintenance Supplies	1,650	Cleaning supplies
4151	Reference Books	50	Informational material
4400	Vehicle Fuel	7,000	Gas based on historical averages
4402	Other Petroleum & Chemicals	2,000	100 gallons of foam at \$20/gal + other misc chemicals
4800	Clothing - Protective	10,150	Replace 5 sets of clothing annually (\$1,700/set) plus other replacement hoods, gloves, and boots.
4900	Misc. Supplies	3,000	General supplies.
5500	Association Dues	500	Community Mutual Aid \$500, NH Firemans Assoc, NHRS Call Firefighters (\$6 ea/yr)
5910	Physicals	1,500	Estimate for physicals 6 employees at \$250 per employee physical
6300	Fleet & Equipment Insurance	2,895	LGC-PLT
7500	Equipment Maint & Supplies	6,000	Operating equipment repair and replacement, includes pump and aerial testing
7502	EMS Supplies	1,500	Oxygen, AED Pads, other disposable EMS supplies



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**405 PUBLIC SAFETY****580 FIRE FIGHTING**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
7600	Vehicle Maintenance	15,600	Annual vehicle inspection and preventive maintenance, includes estimate of \$6,900 for replacement of ten (10) vehicle tires.
8201	Building Repairs	4,000	General building repairs and maintenance
		<b>1,733,256</b>	



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 406 PUBLIC WORKS AND UTILITIES

#### 600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>10-11 ACTUAL</i>	<i>11-12 BUD</i>	<i>12-13 PROPOSED</i>
0220	Director	79,714	81,277	82,089
0240	Administrative Assistant	40,008	37,918	39,883
0241	General Foreman	49,330	48,422	50,939
0500	Highway F/T Salaries	382,317	392,065	397,472
0901	Overtime	37,694	21,000	21,000
0902	Longevity	2,912	2,912	2,912
0912	Standby	4,598	5,152	9,408
0913	Shift Differential	0	0	1,455
0950	Seasonal	9,485	12,000	12,000
1100	Health/Dental Insurance	235,909	251,948	275,036
1200	Life & Disability	8,129	8,980	9,714
1500	Retirees Life Insurance	496	504	521
1700	FICA/Medicare	44,371	45,957	47,213
1750	Unemployment Insurance	665	395	665
1775	Workers Comp Insurance	40,695	34,124	38,646
1780	State Retirement	54,055	65,292	53,254
3000	Travel & Training	376	2,500	2,500
4100	Office Supplies	1,963	1,800	2,014
4102	Hardware & Tools	1,293	3,900	2,300
4103	Paging Units	361	180	375
4400	Vehicle Fuel	560	800	930
4500	Postage	104	100	100
4800	Clothing	3,769	5,400	5,400
4900	Safety Supplies	2,048	2,000	2,500
5441	Internet Services	962	1,020	1,008
5600	Telephone	2,206	2,500	2,200
5601	Cell Phones	1,800	2,600	2,100
5900	Physicals	789	1,850	1,850
5901	Advertising	646	1,000	1,000
5903	Permits and Fees	411	1,000	1,000



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES****600 PW ADMINISTRATION**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
5950	Rentals	207	1,500	1,500
6100	Property/Liability Insurance	6,134	5,892	6,304
6300	Fleet & Equipment Insurance	9,543	9,543	10,211
7200	Office Machine/Software	380	2,500	1,350
7201	Office Equipment	1,161	750	2,451
7600	Vehicle Maintenance	553	500	500
8101	Electricity	10,307	8,000	9,800
8102	Water and Sewer	611	500	680
8103	Heating Fuel - Propane	10,811	10,000	10,000
8200	Building Maint	6,922	4,000	7,500

*PW Administration* **1,054,293** **1,077,781** **1,117,780**

*Difference From Previous Budget* 39,999

*Percentage Difference From Previous Budget* 3.71%



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 406 PUBLIC WORKS AND UTILITIES

#### 600 PW ADMINISTRATION

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
0220	Director	82,089	Salary - \$57,000 reimbursed to General Fund from Water and Sewer Ent. Funds
0240	Administrative Assistant	39,883	Salary
0241	General Foreman	50,939	Salary
0500	Highway F/T Salaries	397,472	Salary - 10 employees
0901	Overtime	21,000	Overtime - Includes snow removal
0902	Longevity	2,912	Two employees eligible
0912	Standby	9,408	42 weeks @ \$32/day
0913	Shift Differential	1,455	For Street Sweeping, line striping, snow removal
0950	Seasonal	12,000	1 seasonal winter employee
1100	Health/Dental Insurance	275,036	Health/Dental for 13 employees
1200	Life & Disability	9,714	Insurance
1500	Retirees Life Insurance	521	Retiree's insurance
1700	FICA/Medicare	47,213	Salary (617,158) X .0765
1750	Unemployment Insurance	665	Insurance
1775	Workers Comp Insurance	38,646	Insurance
1780	State Retirement	53,254	Salary (605,158) X .088
3000	Travel & Training	2,500	Conferences, training, mileage reimbursement
4100	Office Supplies	2,014	Ink Cartridges, Paper, other general office supplies
4102	Hardware & Tools	2,300	Radial arm saw (\$800), other hand tools, shovels, rakes, etc.
4103	Paging Units	375	1 Paging Unit \$31.02/mo
4400	Vehicle Fuel	930	Gas based on historical use
4500	Postage	100	Postage for mailing
4800	Clothing	5,400	Boots (contractural) \$1,500, uniforms/clothing \$3,300, rain gear \$600
4900	Safety Supplies	2,500	PPE \$125/person (\$1,500) traffic cones, new safety vests, reflexer tape \$500
5441	Internet Services	1,008	Internet via comcast at Public Works Facility \$84/mo
5600	Telephone	2,200	Telephone for Public Works facility
5601	Cell Phones	2,100	Air Card for Foreman, Cell phones Verizon - \$175/mo.
5900	Physicals	1,850	Annual physicals - random drug tests required by DOT




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## GENERAL FUND FY2012-2013 PROPOSED BUDGET

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### 406 PUBLIC WORKS AND UTILITIES

#### 600 PW ADMINISTRATION

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
5901	Advertising	1,000	Public notices, job advertisements
5903	Permits and Fees	1,000	Wetland Permits \$300, dig safe fees \$500, background checks \$200
5950	Equipment Rentals	1,500	Rent york rake, roller, compactor, etc.
6100	Property/Liability Insurance	6,304	LGC-PLT
6300	Fleet & Equipment Insurance	10,211	LGC-PLT
7200	Office Machine/Software	1,350	1/3 of VueWorks Maint agreement (\$1,350)
7201	Office Equipment	2,451	1 PC (\$600), communications base station (\$1,851)
7600	PW Director Vehicle Maintenance	500	Administration vehicle maintenance
8101	Electricity	9,800	Electricity for PW Facility based on historical use
8102	Water and Sewer	680	Water/Sewer for PW Facility
8103	Heating Fuel - Propane	10,000	Heating fuel (Propane) for PW Facility based on historical use
8200	Building Maint	7,500	Floor tiles (\$500), Pest control (\$200), replace 3 entry doors (\$2,400), Exterior light & electrical imp (\$3,800), oil separator pumping (\$1,200)

*1,117,780*





## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 406 PUBLIC WORKS AND UTILITIES

#### 610 STREET MAINTENANCE

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
4175	Hot Top/Patch	14,724	20,000	20,000
4176	Traffic/Street Name Signs	3,229	8,000	6,000
4177	Paint for Roads	4,094	4,000	4,250
4400	Vehicle Fuel	52,386	41,400	43,500
4600	Drainage System Repair	9,354	12,000	15,000
5700	Pavement Marking	22,060	22,000	13,794
5701	Tree/Stump Renewal	0	2,000	2,000
5702	Catch Basin Cleaning	6,641	7,200	7,600
6000	Outside Services	0	500	500
7300	Sweeper Parts	4,099	3,700	3,900
9104	Road Resurfacing	196,858	150,000	150,000
9105	Sidewalks	2,055	7,500	7,500

<i>Street Maintenance</i>	<b>315,499</b>	<b>278,300</b>	<b>274,044</b>
<i>Difference From Previous Budget</i>			-4,256
<i>Percentage Difference From Previous Budget</i>			-1.53%




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## GENERAL FUND FY2012-2013 PROPOSED BUDGET

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### 406 PUBLIC WORKS AND UTILITIES

#### 610 STREET MAINTENANCE

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
4175	Hot Top/Patch	20,000	General repairs around the City
4176	Traffic/Street Name Signs	6,000	Replacement of Traffic and Street name signs.
4177	Paint for Roads	4,250	Supplies to paint crosswalks, Parking lots, etc. Use approximately 300 gallons of chlorinated rubber paint each year.
4400	Vehicle Fuel	43,500	Fuel for all highway equipment has been moved to this line item Amount is based on 5 year historical average
4600	Drainage System Repair	15,000	Catch Basins (\$2,000), crushed stone, gravel, pipes (\$5,000), Storm Drains (\$5,000), hinged manhole covers as need (\$3,000)
5700	Pavement Marking	13,794	Street Line painting - Contracted Service - entire City in spring of each year
5701	Tree/Stump Renewal	2,000	Tree/Stump removal - Contracted service
5702	Catch Basin Cleaning	7,600	Contract for Catch Basin Cleaning. - 5yr program(complete 20% each year) - 5th year of program
6000	Outside Services	500	Compaction testing services
7300	Sweeper Parts	3,900	Curtain brooms, 10 sets of gutter brooms, 4 sets of main brooms.
9104	Road Resurfacing	150,000	Road resurfacing program for 2013
9105	Sidewalks	7,500	General repairs of sidewalks - reduction in request based on historical spending levels

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**274,044**



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES****611 SNOW REMOVAL**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
3000	Meal Allotment	549	500	600
4175	Salt and Sand	93,315	115,000	115,000
7300	Snow Equipment Repair	17,145	17,200	18,200
7301	Snow Plow Damage	1,541	500	500
<i>Snow Removal</i>		<b>112,550</b>	<b>133,200</b>	<b>134,300</b>
<i>Difference From Previous Budget</i>				<b>1,100</b>
<i>Percentage Difference From Previous Budget</i>				<b>0.83%</b>



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES****611 SNOW REMOVAL**

<b><i>ACCT NUMBER</i></b>	<b><i>DESCRIPTION</i></b>	<b><i>12-13 PROPOSED</i></b>	<b><i>Detail</i></b>
3000	Meal Allotment	600	Meals for employees when working 12 continuous hours or more
4175	Salt and Sand	115,000	Average cost FY 07 through FY11 was \$111,287
7300	Snow Equipment Repair	18,200	Two sets of plow and wing blades (\$16,000), two sander chains (\$1,400), other maint on snow removal equip (\$800)
7301	Snow Plow Damage	<u>500</u>	Fix damage to property caused by plows
		<b><i>134,300</i></b>	



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES****613 STREET LIGHTING**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
5421	Street Lights	116,416	115,000	120,750
5422	Traffic Lights - Utility	8,442	11,500	11,700
5423	Traffic Lights - Maint & Repair	11,153	8,000	18,300

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<i>Street Lighting</i>	<i>136,010</i>	<i>134,500</i>	<i>150,750</i>
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<i>Difference From Previous Budget</i>			<i>16,250</i>
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<i>Percentage Difference From Previous Budget</i>			<i>12.08%</i>
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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES****613 STREET LIGHTING**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
5421	Street Lights	120,750	Electricity for Street lights
5422	Traffic Lights - Utility	11,700	PSNH (925X12) Fairpoint (32X12)
5423	Traffic Lights - Maint & Repair	18,300	Traffic Light Maintenance High/West High \$10,300, Estimated maintenance based on historical averages
		<b>150,750</b>	



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES****620 EQUIPMENT MAINTENANCE**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
4401	Heavy Equipment Maintenance	45,730	48,000	48,000
4402	Other Petroleum & Chemicals	4,052	4,000	4,600
4403	Cylinders	848	1,432	1,432
4600	Hardware & Tools	2,762	4,000	4,300
7250	Operating Equipment	7,439	0	0

*Equipment Maintenance* **60,832** **57,432** **58,332**

*Difference From Previous Budget* 900

*Percentage Difference From Previous Budget* 1.57%



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES****620 EQUIPMENT MAINTENANCE**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
4401	Heavy Equipment Maintenance	48,000	4 one-ton (\$1,500 each) \$6,000, Six 6-wheelers (\$3,000 ea) \$18,000, other unscheduled repairs \$24,000
4402	Other Petroleum & Chemicals	4,600	Synthetic \$600, hydraulic \$1,500, Heavy Truck oil \$2,000, anti freeze other \$500
4403	Cylinders	1,432	Welding gas \$1,000, Rental equipment \$36/month
4600	Hardware & Tools	4,300	chop saw (\$225), pneumatic impact wrench (\$525), replacement tools and tool box (\$2,200), battery charger (\$350), other (\$1,000).
		58,332	





## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 406 PUBLIC WORKS AND UTILITIES

#### 630 CITY ENGINEER

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0300	City Engineer	73,787	0	0
0301	Superfund Project Manager	935	0	0
1100	Health/Dental Insurance	21,117	0	0
1200	Life & Disability	976	0	0
1500	Retirees Life Insurance	486	0	0
1700	FICA/Medicare	5,499	0	0
1750	Unemployment Insurance	46	0	0
1775	Workers Comp Insurance	4,872	0	0
1780	State Retirement	6,759	0	0
3000	Travel & Training	478	0	0
4100	Office Supplies	380	0	0
4400	Vehicle Fuel	111	0	0
4500	Postage	183	0	0
5800	Printing	47	0	0
5905	Engineering Consultant	0	60,000	50,000
6300	Fleet Insurance	415	0	0
7200	Office Machine Software	0	3,110	3,110
7600	Vehicle Maintenance	209	0	0
<i>City Engineer</i>		<b>116,298</b>	<b>63,110</b>	<b>53,110</b>
<i>Difference From Previous Budget</i>				<b>-10,000</b>
<i>Percentage Difference From Previous Budget</i>				<b>-15.85%</b>



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES****630 CITY ENGINEER**

<b><i>ACCT NUMBER</i></b>	<b><i>DESCRIPTION</i></b>	<b><i>12-13 PROPOSED</i></b>	<b><i>Detail</i></b>
5905	Engineering Consultant	50,000	<b>Contract with CMA Engineers</b>
7200	Office Machine Software	3,110	<b>License renewal for Arc view (\$600), AutoCAD (\$800) , ArcIMS (\$1,710)</b>

***53,110***



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES****650 BUILDINGS AND GROUNDS**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
5700	Contract Services	29,008	30,000	32,200
5702	Adopt A Spots/Miscellaneous	1,151	1,500	2,500
7250	Small Equipment Maint	1,899	1,000	1,000
<i>Buildings and Grounds</i>		<b>32,058</b>	<b>32,500</b>	<b>35,700</b>
<i>Difference From Previous Budget</i>				<b>3,200</b>
<i>Percentage Difference From Previous Budget</i>				<b>9.85%</b>



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES****650 BUILDINGS AND GROUNDS**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
5700	Contract Services	32,200	City contracted out mowing and landscaping of parks and green space
5702	Adopt A Spots/Miscellaneous	2,500	Supplies and materials for adopt a spot program. Mulch - Flowers, signs and sign posts
7250	Small Equipment Maint	1,000	Repairs to mowers, small equipment reclassified from equipment maintenance budget
		<b>35,700</b>	



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 406 PUBLIC WORKS AND UTILITIES

#### 660 CEMETERY

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
0230	Clerk of Trustees	600	600	600
1700	FICA/Medicare	46	46	46
1750	Unemployment Insurance	2	2	2
3000	Travel/Training	95	120	120
4100	Operating Supplies	64	100	100
4101	Office Supplies	92	100	100
4102	Flowers, Planting, and Trees	71	500	500
8102	Water & Sewer	0	250	250
8200	Building Repairs	5,304	3,000	3,650
8300	Maintenance	3,438	3,500	3,500

*Cemetery* **9,712** **8,218** **8,868**

*Difference From Previous Budget* **650**

*Percentage Difference From Previous Budget* **7.91%**




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## GENERAL FUND FY2012-2013 PROPOSED BUDGET

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### 406 PUBLIC WORKS AND UTILITIES

#### 660 CEMETERY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
0230	Clerk of Trustees	600	Stipend for Trustee
1700	FICA/Medicare	46	Stipend (600) X .0765
1750	Unemployment Insurance	2	Insurance
3000	Travel/Training	120	NHCA \$20, NHCA Annual Meeting \$50, NECA \$50
4100	Operating Supplies	100	General operating supplies for cemetery
4101	Office Supplies	100	General office supplies
4102	Flowers, Planting, and Trees	500	Flowers for memorial day \$100, Flowers, planting and trees for garden areas \$400
8102	Water & Sewer	250	Water/Sewer bills
8200	Building Repairs	3,650	Chapel interior repairs (\$650), restore wellhouses including paint and prime (\$3,000)
8300	Maintenance	3,500	Tree Removal \$2,800, other repairs \$700

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8,868



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES****670 SOLID WASTE COLLECTION**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
5423	Curbside Recycling	128,251	131,760	133,338
5424	Public Works Dumpster	5,853	4,700	6,800
5425	HHH Hazardous Waste	0	2,000	2,000
5426	Lamprey Apportionment	4,191	4,192	4,250
<i>Solid Waste Collection</i>		<b>138,295</b>	<b>142,652</b>	<b>146,388</b>
<i>Difference From Previous Budget</i>				3,736
<i>Percentage Difference From Previous Budget</i>				2.62%
<i>Total Public Works and Utilities</i>		<b>1,975,547</b>	<b>1,927,693</b>	<b>1,979,272</b>
<i>Difference From Previous Budget</i>				51,579
<i>Percentage Difference From Previous Budget</i>				2.68%



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**406 PUBLIC WORKS AND UTILITIES****670 SOLID WASTE COLLECTION**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
5423	Curbside Recycling	133,338	Estimated cost - 7/1/2011-12/31/2011 378 tons X \$162.50/ton + 1/1/2012-6/30/2012 404 tons X 168.20/ton + est. fuel surcharge of \$3,960
5424	Public Works Dumpster	6,800	10 yard dumpster rental
5425	HHH Hazardous Waste	2,000	Participation with Rochester's annual collection.
5426	Lamprey Apportionment	4,250	Lamprey apportionment
		<b>146,388</b>	





## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 407 OTHER EXPENSES

#### 700 TRANSFER TO DEBT SERVICE

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
9700	High St. Corridor - Principal	65,000	65,000	65,000
9701	High St. Corridor - Interest	32,419	29,006	25,594
9704	Road Improvements - Principal	65,000	65,000	65,000
9705	Road Improvements - Interest	11,375	8,125	4,875
9725	New City Hall - Principal	65,000	65,000	65,000
9726	New City Hall - Interest	40,413	32,805	29,555
9727	Plaza - Principal	35,000	35,000	35,000
9728	Plaza - Interest	8,038	6,286	4,537
9729	New City Hall 2 - Principal	30,000	30,000	30,000
9730	New City Hall 2 - Interest	9,008	7,658	6,307
9731	Landfill 4 - Principal	50,000	50,000	50,000
9732	Landfill 4 - Interest	15,013	9,360	7,110
9733	05 Capital Improvements - Principal	140,000	140,000	140,000
9734	05 Capital Improvements - Interest	38,245	31,245	24,245
9735	New Police Station - Principal	230,000	230,000	230,000
9736	New Police Station - Interest	124,425	115,225	104,875

<i>Transfer to Debt Service</i>	<b>958,934</b>	<b>919,710</b>	<b>887,098</b>
<i>Difference From Previous Budget</i>			<b>-32,612</b>
<i>Percentage Difference From Previous Budget</i>			<b>-3.55%</b>



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 407 OTHER EXPENSES

#### 700 TRANSFER TO DEBT SERVICE

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
9700	High St. Corridor - Principal Original issue \$1,300,000	65,000	<b>\$520,000 Principal, 109,220 Int. Outstanding</b>
9701	High St. Corridor - Interest	25,594	<b>Final Payment FY2019-2020</b>
9704	Road Improvements - Principal Original issue \$1,000,000	65,000	<b>\$130,000 Principal, 6,500 Int. Outstanding</b>
9705	Road Improvements - Interest	4,875	<b>Final Payment FY2013-2014</b>
9725	New City Hall - Principal Original issue \$1,400,000	65,000	<b>\$660,000 Principal, 165,065 Int. Outstanding</b>
9726	New City Hall - Interest	29,555	<b>Final Payment FY2020-2021</b>
9727	Plaza - Principal Original issue \$475,000	35,000	<b>\$90,000 Principal, 9,113 Int. Outstanding</b>
9728	Plaza - Interest	4,537	<b>Final Payment FY2014-2015</b>
9729	New City Hall 2 - Principal Original issue \$450,000	30,000	<b>\$150,000 Principal, 12,577 Int. Outstanding</b>
9730	New City Hall 2 - Interest	6,307	<b>Final Payment FY2016-2017</b>
9731	Landfill 4 - Principal Original issue \$750,000	50,000	<b>\$250,000 Principal, 20,961 Int. Outstanding</b>
9732	Landfill 4 - Interest	7,110	<b>Final Payment FY2016-2017</b>
9733	05 Capital Improvements - Prin Original Issue \$1,395,355 plus \$104,645 premium	140,000	<b>\$554,900 Principal, 55,258 Int. Outstanding</b>
9734	05 Capital Improvements - Int	24,245	<b>Final Payment FY2015-2016</b>
9735	New Police Station - Principal Original issue \$3,426,127 plus \$78,873 premium	230,000	<b>\$2,280,000 Principal, 540,844 Int. Outstanding</b>
9736	New Police Station - Interest	104,875	<b>Final Payment FY2021-2022</b>

**887,098**



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**407 OTHER EXPENSES****705 CAPITAL LEASES**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
9312	New Plow Lease	22,865	0	0
9313	New Plow Lease	22,865	0	0
9315	Fire/Pumper Truck	88,304	88,304	88,304
9316	Front End Loader	30,465	30,465	30,465
9317	2009 Street Sweeper	35,255	35,255	35,255
9318	2009 DPW Pick Up	11,620	11,620	11,620
9319	2011 Front End Loader	0	29,926	29,926
9320	2012 Sidewalk Plows	0	0	30,981

*Capital Leases* **211,374** **195,570** **226,551**

*Difference From Previous Budget* **30,981**

*Percentage Difference From Previous Budget* **15.84%**



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**407 OTHER EXPENSES****705 CAPITAL LEASES**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
9315	Fire/Pumper Truck	88,304	One (1) payment left, March 3,2013
9316	Front End Loader	30,465	Two (2) payments left Oct 21, 2012, 2013
9317	2009 Street Sweeper	35,255	Three (3) payments left October 15, 2012,2013,2014
9318	2009 DPW Pick Up	11,620	One (1) payments left - December 31, 2012
9319	2011 Front End Loader	29,926	Four (4) payments left - October 1, 2012, 2013, 2014, 2015
9320	2012 Sidewalk Plows	30,981	Five year lease due - December 1, 2012, 2013, 2014, 2015, 2016

**226,551**



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 407 OTHER EXPENSES

#### 710 TRANSFER TO OTHER CAPITAL FUNDS

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
9800	Superfund Landfill Monitor	77,128	77,152	77,152
9802	Route 16 Debt Service Fund	657,341	0	0
9805	Somersworth/Berwick Bridge Capital Reserve	5,000	5,000	0
9806	Non-Cap Reserve - Ed. For Persons with Disabilities	50,000	0	0
9807	Sidewalk Improvement Capital Reserve	0	50,000	50,000
9808	Accrued Liability Fund	0	10,000	10,000
<i>Transfer to Other Capital Funds</i>		<b>789,468</b>	<b>142,152</b>	<b>137,152</b>
<i>Difference From Previous Budget</i>				-5,000
<i>Percentage Difference From Previous Budget</i>				-3.52%
<i>Total Other Expenses</i>		<b>1,959,776</b>	<b>1,257,432</b>	<b>1,250,801</b>
<i>Difference From Previous Budget</i>				-6,631
<i>Percentage Difference From Previous Budget</i>				-0.53%



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**407 OTHER EXPENSES****710 TRANSFER TO OTHER CAPITAL FUNDS**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>12-13 PROPOSED</b>	<b>Detail</b>
9800	Superfund Landfill Monitor	77,152	Monitoring costs for superfund landfill engineering and attorney fees.
9807	Sidewalk Improvement Capital Reserve	50,000	Recommended in Capital Improvement Program to provide for Sidewalk Maintenance program.
9808	Accrued Liability Fund	10,000	Expendable trust fund to support liability created for employee termination pay for accrued vacation, sick, etc.

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*137,152*



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**408 OTHER EXPENSES****800 CONTINGENCY**

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>10-11 ACTUAL</i>	<i>11-12 BUD</i>	<i>12-13 PROPOSED</i>
0999	Contingency	11,975	80,000	80,000
<i>Contingency</i>		<i>11,975</i>	<i>80,000</i>	<i>80,000</i>
<i>Difference From Previous Budget</i>				<i>0</i>
<i>Percentage Difference From Previous Budget</i>				<i>0.00%</i>



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**408 OTHER EXPENSES****800 CONTINGENCY**

<i><b>ACCT NUMBER</b></i>	<i><b>DESCRIPTION</b></i>	<i><b>12-13 PROPOSED</b></i>	<i><b>Detail</b></i>
0999	Contingency	80,000	Contingency. Includes wages for non-union and CBA's to be negotiated, and other unforeseen emergencies and expenses.
		<i><b>80,000</b></i>	





## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 408 OTHER EXPENSES

#### 900 CAPITAL OUTLAY

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
9003	Police Cruiser/s	28,680	31,602	63,500
9013	Park Repair - Phased	4,966	0	0
9016	GASB 45 compliance	3,600	0	0
9019	Thermal Imaging Camera	11,675	0	13,650
9020	Front End Loader (10% Down Payment)	14,600	0	0
9024	Fire Station Back up Generator	2,765	0	0
9033	City Hall Roof Repairs	6,200	0	0
9037	Sidewalk Plow Lease - 10% Down	0	13,500	0
9038	Underground Storage Tank Removal - Library	2,128	0	0
9039	Stainless Steel Sander Rep.	4,524	0	11,500
9041	Financial Server Upgrade	0	9,500	0
9043	Articulated Snow Plow	0	0	10,100
9044	Noble Pines Improvements	0	50,000	0
9045	Master Plan Update - Transportation Chapter	0	0	25,000
9047	Fire Command Vehicle	0	0	47,000
9048	Engine 2 Replacement (10% Down Payment)	0	0	50,000
9049	Somersworth/Berwick Br	0	0	50,000
9052	PW Facility Roof Repairs	0	0	16,500
<i>Capital Outlay</i>		<b>79,138</b>	<b>104,602</b>	<b>287,250</b>
<i>Difference From Previous Budget</i>				182,648
<i>Percentage Difference From Previous Budget</i>				174.61%

	11-12 BUD	12-13 PROPOSED
<b>Total General Fund Appropriations</b>	<b>\$10,604,376</b>	<b>\$10,996,946</b>

<b>Increase/(Decrease) in Gross G/F Budget</b>	<b>\$392,570</b>
<b>Percentage change in Gross G/F Budget</b>	<b>3.70%</b>



## GENERAL FUND FY2012-2013 PROPOSED BUDGET

### 408 OTHER EXPENSES

#### 900 CAPITAL OUTLAY

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
9003	Police Cruiser	63,500	CIP-purchase of 2 (two) cruisers
9019	Thermal Imaging Camera	13,650	Replacement of fourth TIC per CIP. The plan is to supply one each year for each apparatus until the department has a total of four, this is the final purchase under this plan.
9039	Stainless Steel Sander Rep.	11,500	Replace a 1995 steel slide-in sander per CIP
9043	Articulated Snow Plow	10,100	Replace current fixed plow on truck 303 per CIP
9045	Master Plan Update - Transportation Chapter	25,000	Update the City's Master Plan to include a Transportation chapter as authorized by NHRSA 674:2
9047	Fire Command Vehicle	47,000	Replace 1999 Ford Expedition and install lights, radio, and graphics.
9048	Engine 2 Replacement (10% Down Payment)	50,000	Replace Engine 2; a 1995 Spartan Central States pumper. This would be a downpayment toward a lease/purchase arrangement.
9049	Somersworth/Berwick Br	50,000	Estimated balance needed to fully fund the City's share of this joint project with the State of NH and the State of Maine.
9052	PW Facility Roof Repairs	16,500	Repair and seal leaky roof on the PW Facility per CIP

287,250



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**408 OTHER EXPENSES****810 INTERGOVERNMENT ASSESSMENTS**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
2500	County Tax	2,211,961	2,207,896	2,261,271
<i>Intergovernment Assessment</i>		<i>2,211,961</i>	<i>2,207,896</i>	<i>2,261,271</i>
<i>Difference From Previous Budget</i>				53,375
<i>Percentage Difference From Previous Budget</i>				2.42%

*County estimates of Taxes to be raised as submitted on 1/12/2012 = \$27,447,936*

*Somersworth's prior years percentage of assessment = 8.2384%*

*Current Estimate as of 1/12/2012 = (\$27,447,936 X 8.2384%) = \$2,261,271*



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**409 SCHOOL DEPARTMENT****900 SCHOOL EXPENSES**

<i><b>ACCT NUMBER</b></i>	<i><b>DESCRIPTION</b></i>	<i><b>10-11 ACTUAL</b></i>	<i><b>11-12 BUD</b></i>	<i><b>12-13 PROPOSED</b></i>
2000	Educational Expenses	21,061,578	21,795,507	22,933,726
2100	Capital Outlay/CIP	0	291,413	820,000
2200	Food Service Deficit Funding	0	121,949	0

*School Expenses* **21,061,578** **22,208,869** **23,753,726**

*Difference From Previous Budget* **1,544,857**

*Percentage Difference From Previous Budget* **6.96%**



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**GENERAL FUND FY2012-2013 PROPOSED BUDGET**

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**409 SCHOOL DEPARTMENT****910 SCHOOL DEBT SERVICE**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
2901	Transfer to Debt - Principal	1,793,285	1,737,512	1,683,129
2902	Transfer to Debt - Interest	218,632	254,175	285,383
<i>School Debt Service</i>		<b>2,011,917</b>	<b>1,991,687</b>	<b>1,968,512</b>
<i>Difference From Previous Budget</i>				-23,175
<i>Percentage Difference From Previous Budget</i>				-1.16%
<i>Total School Department</i>		<b>23,073,494</b>	<b>24,200,556</b>	<b>25,722,238</b>
<i>Difference From Previous Budget</i>				1,521,682
<i>Percentage Difference From Previous Budget</i>				6.29%



## ENTERPRISE FUNDS ESTIMATED REVENUE

	WASTE WATER	WATER	SOLID WASTE
<b>* Rates</b>	<b>\$5.50/100 Cubic Ft.</b>	<b>\$4.11/100 Cubic Ft.</b>	<b>\$1.75 - 30 Gal Bag \$1.20 - 15 Gal Bag</b>
Fees	2,300,000	2,270,000	390,000
Grants	182,152	0	0
Job Work & Merchandise	75,000	75,000	0
	2,557,152	2,345,000	390,000
<b>Gross Budget</b>	<b>2,059,068</b>	<b>1,977,806</b>	<b>369,600</b>
<b>Estimated Budget Surplus/(Deficit)</b>	<b>498,084</b>	<b>367,194</b>	<b>20,400</b>

**Rates approved by City Council:**

Effective Date	Wastewater		Water		Solid Waste
July 1, 2010	\$5.00/100 Cubic Ft.		\$3.91/100 Cubic Ft.		New rates as listed above were effective January 1, 2008
July 1, 2011	\$5.50/100 Cubic Ft.		\$4.11/100 Cubic Ft.		
July 1, 2012	Under Review		Under Review		



## WASTE WATER FUND FY 2012-2013 PROPOSED BUDGET

### 406 ENTERPRISE FUNDS

#### 695 WASTE WATER

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>10-11 ACTUAL</i>	<i>11-12 BUD</i>	<i>12-13 PROPOSED</i>
0400	Clerk 40%	14,342	13,220	13,354
0802	WW Plant Operators	241,310	217,714	219,918
0901	WW Plant Overtime	11,501	20,000	20,000
0908	Educational	3,700	3,300	3,300
1100	Health Insurance	101,342	102,241	104,482
1200	Life & Disability	3,430	2,963	3,147
1700	FICA/Medicare	18,794	19,449	19,628
1750	Unemployment Insurance	245	164	250
1775	Workers Compensation	7,467	6,340	6,722
1780	State Retirement	21,655	28,195	22,578
3500	Training/Licenses	660	1,480	1,480
4100	Materials and Supplies	942	2,500	3,100
4101	Office Supplies	886	4,500	1,500
4400	Vehicle Fuel	2,894	1,500	2,600
4500	Postage	278	150	0
4662	Sodium Hypochloride	17,992	19,320	23,277
4663	Polymer	35,316	27,652	31,220
4668	Defoaming/Other Chemicals	1,618	4,950	4,950
4669	Magnesium	30,533	29,050	43,050
4670	Sodium Bisulfite	23,476	34,750	28,880
4800	Uniforms	2,420	4,400	3,000
4900	Safety Equipment and Supplies	1,717	1,800	1,800
5100	Litigation	42,597	5,000	5,000
5200	Audit	2,083	4,000	4,000
5421	Collection System Maintenance	18,136	36,775	53,000
5444	Reimburse City/PW Director	20,000	20,000	20,000
5445	Reimburse City/City Manager	25,000	25,000	25,000
5446	Reimburse City/Finance Dir.	10,000	10,000	10,000
5600	Telephone & Fire Line	2,993	4,360	4,310
5702	Lab Supplies & Testing	14,724	24,235	29,184
5705	Title Search Fees	2,714	1,500	1,500
5900	Physicals	0	250	250
5905	IT Consultant	0	2,500	2,500
5908	Diesel and Petroleum Fuels	0	2,400	2,700
5950	Rent	2,000	2,000	2,000
6000	Outside Services	12,215	24,868	19,227



## WASTE WATER FUND FY 2012-2013 PROPOSED BUDGET

### 406 ENTERPRISE FUNDS

#### 695 WASTE WATER

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
6001	Repairs and Maintenance	24,091	57,090	69,705
6002	Solid Waste Disposal	159,943	181,640	150,738
6100	Property/Liability Insurance	31,246	31,246	42,576
6300	Fleet & Equipment Insurance	415	415	444
7201	Office Equipment (Computers)	0	4,570	5,228
7300	Microscope/Camera	653	0	0
7302	Computer/Electronics (SCADA Upgrade)	1,110	0	0
8101	Electricity	185,175	154,296	168,049
8102	Water	7,730	7,500	7,500
8103	Natural Gas	38,578	36,883	36,883
8109	Propane	1,080	1,240	1,240
9308	Portable Trash Pump-CIP	0	19,000	0
9310	Engineering Design Study-CIP	0	15,000	0
9311	Energy Efficient Blower	0	89,000	0
9312	High Street-Cold Plane/Resurfacing	0	21,045	0
9313	Blackwater Road Pump Station Improvements	0	0	10,000
9314	Sewer Jet Trailer Replacement	0	0	50,000
9777	SRF Loan Payment - Principal	516,231	536,353	555,716
9778	SRF Loan Payment - Interest	288,298	302,948	224,082
<i>Waste Water</i>		<b>1,949,529</b>	<b>2,166,752</b>	<b>2,059,068</b>
<i>Difference From Previous Budget</i>				-107,684
<i>Percentage Difference From Previous Budget</i>				-4.97%





## WASTE WATER FUND FY 2012-2013 PROPOSED BUDGET

### 406 ENTERPRISE FUNDS

#### 695 WASTE WATER

ACCT NUMBER	DESCRIPTION	12-13 PROPOSED	Detail
0400	Clerk 40%	13,354	Salary - Billing Clerk at 40%
0802	WW Plant Operators	219,918	Salary - 5 employees
0901	Overtime	20,000	Estimated Overtime
0908	Educational	3,300	Contractural
1100	Health Insurance	104,482	Health/Dental one employee at 40% - 5 full time
1200	Life & Disability	3,147	Insurance
1700	FICA/Medicare	19,628	Salary ( 256,572) X .0765
1750	Unemployment Insurance	250	Insurance
1775	Workers Compensation	6,722	Insurance
1780	State Retirement	22,578	Salary (256,572) X .088
3500	Training/Licenses	1,480	Annual IPP/Lab training, Cert. Training, NHPWA dues, LANH dues, NEWEA association dues for director.
4100	Materials and Supplies	3,100	Bags for headworks equip (\$1,000), floor buffer (\$600), other general supplies (\$1,500)
4101	Office Supplies	1,500	Computer paper, envelopes, other office supplies
4400	Vehicle Fuel	2,600	Fuel for truck, tractor, zero-turn lawnmower
4662	Sodium Hypochlorite	23,277	Estimate 37,000 gallons at \$.6291/gallon
4663	Polymer	31,220	Estimate 3,500 gals at \$8.92/gal
4668	Defoaming/Other Chemicals	4,950	Defoamer and other chemicals used in waste water treatment 330 gals @ 14.98/gal
4669	Magnesium	43,050	Estimate 15,000 gals at \$2.87/gal
4670	Sodium Bisulfite	28,880	Estimate 9,500 gallons at \$3.04/gallon
4800	Uniforms	3,000	Uniforms (\$250/employee) and Boots (\$300/employee) for WWTF Staff
4900	Safety Equipment and Supplies	1,800	PPE for employees, replacement of 3 gas sensors in headworks (\$600)
5100	Litigation	5,000	Legal services/litigation.
5200	Audit	4,000	Annual audit of F/S
5421	Collection System Maintenance	53,000	Clean and Televis (\$5,000), easement clearings (\$3,000), manhole repairs/replacements (\$12,000), root treatment - Davis St (\$4,000), crushed stone and gravel (\$4,000), main repairs (\$7,000), trench box (\$3,000 50%), Sewer Main Cleaning (\$15,000),
5444	Reimburse City/PW Director	20,000	Administrative cost allocation
5445	Reimburse City/City Manager	25,000	Administrative cost allocation
5446	Reimburse City/Finance Dir.	10,000	Administrative cost allocation
5600	Telephone & Fire Line	4,310	Telephone based on historical averages
5702	Lab Supplies	29,184	Lab supplies only, averages \$1,350 per month, Replace water distilling unit \$4,803, replace sampler \$6,014, QA/QC requirements \$1,000, NH ELAP dues and audit \$1,165



## WASTE WATER FUND FY 2012-2013 PROPOSED BUDGET

### 406 ENTERPRISE FUNDS

#### 695 WASTE WATER

ACCT NUMBER	DESCRIPTION	12-13 PROPOSED	Detail
5705	Title Search Fees	1,500	Consultant for deed research to apply liens on overdue accounts.
5900	Physicals	250	Physicals
5905	IT Consultant	2,500	City wide IT support with BackBay Networks of Somersworth
5908	Diesel and Petroleum Fuels	2,700	Used for stand-by generators at WWTF and Blackwater Rd. pump station.
5950	Rent	2,000	Split utility billing office rent with Water utility.
6000	Outside Services	19,227	River monitoring \$6,570, Semi-annual Whole effluent toxicity testing \$4,840, annual HVAC services \$2,000, other services as required \$5,817
6001	Repairs and Maintenance	69,705	Repair six (6) mixers \$16,800, HVAC maint. \$4,000, chemical pump maint. \$2,000, bulk tank chemical mixer \$4,000, generator maint WWTF and Blackwater Rd \$7,929, replacement filter cloth effluent disc \$12,976 other preventative maint. \$22,000
6002	Solid Waste Disposal	150,738	Dry sludge disposal approximately 2,100 tons (@ \$70.72/ton 12/31/12, \$72.84/ton 6/30/13)
6100	Property/Liability Insurance	42,576	LGC-PLT
6300	Fleet & Equipment Insurance	444	LGC-PLT
7201	Office Equipment (Computers)	5,228	Maint of SCADA software (Laviolette) \$2,500, vueWorks support \$1,350, offsite Backup \$720
8101	Electricity	168,049	Electric based on historical averages
8102	Water & Sewer	7,500	Water Utility bills
8103	Natural Gas	36,883	Natural Gas based on historical average
8109	Propane	1,240	Propane to heat pump stations
9313	Blackwater Road Pump Station Improvements	10,000	FY2013-2018 CIP
9314	Sewer Jet Trailer Replacement	50,000	FY2013-2018 CIP
9777	WWTF Upgrades Loan Payment - Principal	555,716	Two Bonds - \$8,292,952 Prin, \$1,675,507 Int outstanding
9778	WWTF Upgrades Loan Payment - Interest	224,082	Final payment due on large issue FY 2025-2026, on small issue FY 2029-2030

2,059,068



## WATER FUND FY 2012-2013 PROPOSED BUDGET

### 406 ENTERPRISE FUNDS

#### 690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>10-11 ACTUAL</i>	<i>11-12 BUD</i>	<i>12-13 PROPOSED</i>
0400	Office Clerk (60%)	19,659	19,831	20,030
0800	Distribution Salaries	130,350	132,621	133,973
0801	PN Call Water Treatment Plant	19,992	20,440	20,440
0802	Water Treatment Plant Labor	132,761	129,376	135,471
0807	On Call (Distribution)	5,796	5,840	5,840
0900	Overtime - Distribution	8,865	7,000	7,000
0901	Overtime - Treatment Plant	6,750	5,000	5,000
0902	Longevity	832	832	1,040
0906	Clothing Allowance	1,200	0	0
0908	Educational	3,700	3,200	3,800
1100	Health/Dental Insurance	140,986	135,595	138,186
1200	Life & Disability	4,716	3,948	4,300
1500	Retirees Life	45	315	540
1700	FICA/Medicare	24,062	24,796	25,443
1750	Unemployment Insurance	302	200	350
1775	Workers Comp Insurance	9,414	8,072	8,213
1780	State Retirement	30,190	35,947	29,268
3000	Travel and Training	1,692	5,350	4,500
4101	Office Supplies	1,800	4,500	4,500
4102	Clothing Purchase	2,142	5,600	3,600
4103	Paging Units	0	0	400
4401	Vehicle Fuel	8,021	6,500	6,900
4402	Vehicle Maintenance and Supplies	2,911	3,300	3,300
4500	Postage	6,387	20,000	20,000
4652	Dumpster Rental	2,019	1,500	2,160
4654	Safety Materials	1,515	7,800	7,800
4657	Backflow Distribution	941	2,900	2,000
4661	Sodium Hydroxide	26,993	36,249	41,700
4662	Sodium Hypochloride	4,807	7,728	8,055
4664	Polymer Aid	9,985	10,281	10,281
4665	Activated Carbon	9,702	11,760	12,350
4666	Poly Phosphate	42,762	38,124	40,920
4667	Chlorine Tablets	0	0	0



## WATER FUND FY 2012-2013 PROPOSED BUDGET

### 406 ENTERPRISE FUNDS

#### 690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>10-11 ACTUAL</i>	<i>11-12 BUD</i>	<i>12-13 PROPOSED</i>
4668	Pretreatment Supplies	4,587	30,040	29,204
4669	Aluminum Sulphate	65,487	82,188	73,500
5100	Litigation	32,180	5,000	5,000
5200	Audit Costs	1,786	6,250	6,250
5400	Repairs to Distribution Structure	7,580	3,500	2,000
5401	Repairs to Mains	16,359	30,000	43,750
5403	Repairs to Services	4,375	12,000	12,000
5404	Repairs to Hydrants	12,317	11,600	21,700
5422	Repairs and Maintenance	31,117	25,850	49,898
5425	Lagoon Cleaning	23,764	28,600	30,000
5440	Reimb. City/City Manager	10,000	10,000	10,000
5441	Reimb. City/Director	37,000	37,000	37,000
5442	Reimburse City/Finance Dir.	10,000	10,000	10,000
5600	Telephone	5,752	6,000	3,600
5601	Cell Phones	758	1,320	800
5700	Contract Services	18,365	21,900	20,000
5702	Outside Laboratory Costs	7,023	11,240	11,240
5705	Consulting Services	0	0	5,000
5800	Printing	0	0	0
5901	Advertising	96	150	150
5903	Title Search Fees	2,917	1,600	1,600
5905	IT Consultant	0	2,500	2,500
5909	Propane	27,565	27,000	30,800
5910	Physicals	0	240	240
5950	General Office Rent	2,000	2,000	2,000
6100	Building Insurance	14,913	14,913	19,614
6300	Fleet-Auto Insurance	1,659	1,660	1,776
7101	Maintenance Agreement	3,123	3,200	3,600
7200	Office Equipment	4,912	6,000	5,070
7302	Computer/Electronics (SCADA Upgrade)	680	0	0
7351	Laboratory Expenses	6,279	8,409	17,549
7352	Other Distribution Equipment	14,880	19,105	6,400
8103	Oil Water Treatment Plant	1,082	2,100	2,100
8111	Purchased Power	133,399	140,000	149,000



## WATER FUND FY 2012-2013 PROPOSED BUDGET

### 406 ENTERPRISE FUNDS

#### 690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
9353	Meters	75,285	33,168	33,200
9374	Utility Vehicle/Box Van-CIP	0	0	0
9376	Road Resurfacing	0	0	0
9377	Water Tank Maintenance Program - CIP	0	50,000	30,000
9378	Engineering Design Study	0	15,000	0
9379	High Street-Cold Plane/Resurfacing	0	27,146	0
9380	Forklift	0	0	29,500
9750	Bond Principal	130,000	0	0
9751	Bond Interest	4,615	0	0
9752	Highlift Repayment	53,866	52,362	50,857
9753	Water Upgrade Eng. - P&I	62,021	0	0
9754	Water Upgrade - NHMBB Pri	95,000	95,000	95,000
9755	Water Upgrade NHMBB - Int	75,200	71,162	67,125
9756	Water Upgrade SRF - Prin	187,345	193,880	200,642
9757	Water Upgrade SRF - Int	164,079	157,544	150,781

<i>Water Department</i>	<b>2,010,663</b>	<b>1,951,232</b>	<b>1,977,806</b>
<i>Difference From Previous Budget</i>			26,574
<i>Percentage Difference From Previous Budget</i>			1.36%



## WATER FUND FY 2012-2013 PROPOSED BUDGET

### 406 ENTERPRISE FUNDS

#### 690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
0400	Office Clerk (60%)	20,030	Salary - Billing Clerk at 60%
0800	Distribution Salaries	133,973	Salary - Three employees
0801	On Call Water Treatment Plant	20,440	On-call pay for Water Treatment staff
0802	Water Treatment Plant Labor	135,471	Salary - Three employees
0807	On Call (Distribution)	5,840	On-call pay for distribution staff
0900	Overtime - Distribution	7,000	Overtime for Distribution staff
0901	Overtime - Treatment Plant	5,000	Overtime for Water Treatment Plant Staff
0902	Longevity	1,040	Longevity - Two employees eligible
0908	Educational	3,800	Two employees eligible
1100	Health/Dental Insurance	138,186	Health/Dental Six employees plus one at 60%
1200	Life & Disability	4,300	Insurance
1500	Retirees Life	540	Contractural
1700	FICA/Medicare	25,443	Salary (332,594) X .0765
1750	Unemployment Insurance	350	Insurance
1775	Workers Comp Insurance	8,213	Insurance
1780	State Retirement	29,268	Salary (332,594) X .088
3000	Travel and Training	4,500	Employee training 4 classes @ \$150/class (\$3,600), NEWWA dues \$200, AWWA standards of practice \$600, NHWWA dues \$100
4101	Office Supplies	4,500	General office supplies, paper for billing
4102	Clothing Purchase	3,600	Contractural \$300/employee
4103	Paging Units	400	pager for on-call
4401	Vehicle Fuel	6,900	Gas based on historical averages
4402	Vehicle Maintenance and Supplies	3,300	Maintenance, oil, tires, etc.
4500	Postage	20,000	Postage for mailings/billing
4652	Dumpster Rental	2,160	Dumpster Rental at WTP
4654	Safety Materials	7,800	Trench Box (\$3,000 50%), traffic barricades, safety cones, etc (\$3,000), 2 traffic sign construction packages (\$1,500), strobes for vehicle 903 (\$1,200)
4657	Backflow Distribution	2,000	Backflow supplies and fittings, Calibration of backflow test units, backflow test kits.
4661	Sodium Hydroxide	41,700	50,000 gals @ .8338/gal
4662	Sodium Hypochloride	8,055	Estimate 12,800 gals at \$.6291/gal
4664	Polymer Aid	10,281	Estimate 4,080 lbs at \$2.52/lbs
4665	Activated Carbon	12,350	Estimate 8,000 lbs at \$1.55/lbs
4666	Poly Phosphate	40,920	Estimate 14,400 lbs at \$2.8417/lbs
4668	Pretreatment Supplies	29,204	12,400 KMnO4 @ \$2.21/lb and sand 6 tons @ \$300/ton delivered



## WATER FUND FY 2012-2013 PROPOSED BUDGET

### 406 ENTERPRISE FUNDS

#### 690 WATER DEPARTMENT

ACCT NUMBER	DESCRIPTION	12-13 PROPOSED	Detail
4669	Aluminum Sulphate	73,500	70,000 gals @ 1.05/gal
5100	Litigation	5,000	Legal services/litigation.
5200	Audit Costs	6,250	Annual audit of F/S
5400	Repairs to Distribution Structure	2,000	Correct safety issues at warehouse.
5401	Repairs to Mains	43,750	Replacement of 3 gate valves in system, schedule replacement of water mains on Pearl St and Kings Lane (\$11,750), parts for water main repairs, repairs for unanticipated water main breaks/emergency repairs
5403	Repairs to Services	12,000	General repairs to customer water services
5404	Repairs to Hydrants	21,700	Purchase 6 Hydrants for replacement on Hamilton St. Drew Rd and Hanson St (\$16,500), Hydrant Markers \$2,200, parts for repairs \$3,000
5422	Repairs and Maintenance	49,898	Actiflo replacement parts \$12,500, cleaning of vaults \$3,000, Online pH probe \$2,700, New workstation UPS for PLC and MCC/VFD \$4,200, backwash pump \$4,517, sanitary waste pump \$3,600, replace pneumatic system \$9,431, other/unforeseen \$9,950
5425	Lagoon Cleaning	30,000	Cleaning of lagoons number 1
5440	Reimb. City/City Manager	10,000	Administrative cost allocation
5441	Reimb. City/Director	37,000	Administrative cost allocation
5442	Reimburse City/Finance Dir.	10,000	Administrative cost allocation
5600	Telephone	3,600	Telephone based on historical average
5601	Cell Phones	800	Cell phones Verizon \$64/mo.
5700	Contract Services	20,000	BWI \$2,500, RJC \$3,000, Large meter testing program \$3,600, Hach Service Contract \$8,000, compaction testing \$1,000, Lab Instruments \$1,300, HVAC \$3,000, Generator and large pumps \$4,600 other \$500
5702	Outside Laboratory Costs	11,240	Required testing - Bacteria 1,300/yr, TOC 750/yr, TTHM 1,500/yr, HAA5 1,500/yr pb-cu 1,600/yr, UCMR2 \$2,000, Backwash 1,200/yr, other misc 1,390/yr
5705	Consulting Services	5,000	Maganese process review
5901	Advertising	150	Advertisements for employment or other
	Title Search Fees	1,600	Consultant for deed research to apply liens on overdue accounts.
5903			
5905	IT Consultant	2,500	City wide IT support with BackBay Networks of Somersworth
5909	Propane	30,800	Propane to heat pump stations and heat WTP. Heat was converted from oil to propane because of recent flood events
5910	Physicals	240	For new employees
5950	General Office Rent	2,000	Rent of billing office in City Hall - split cost with Sewer Utility



## WATER FUND FY 2012-2013 PROPOSED BUDGET

### 406 ENTERPRISE FUNDS

#### 690 WATER DEPARTMENT

<i>ACCT NUMBER</i>	<i>DESCRIPTION</i>	<i>12-13 PROPOSED</i>	<i>Detail</i>
6100	Building Insurance	19,614	LGC-PLT
6300	Fleet-Auto Insurance	1,776	LGC-PLT
	Maintenance Agreement	3,600	Maintenance Agreement for handheld meter readers
7101			vueWorks support \$1,350, offsite backup \$720, Folder/Sorter machine \$3,000 correlator tracking, tie cards.
7200	Office Equipment	5,070	Lab testing Reagents, chlorine meter reagents, cholrine meter maint kit, pH salt Bridges, spectrophotometer replace \$8,770
7351	Laboratory Expenses	17,549	
7352	Other Distribution Equipment	6,400	Cut off saw \$1,200, magnetic locator \$1,200, other misc equipment \$4,000
8103	Oil Water Treatment Plant	2,100	Heating oil/Diesel for backup generator
8111	Purchased Power	149,000	Electricity - estimated to operate updated plant
9353	Meters	33,200	Purchase meters for replacement, exchange, testing as needed
9377	Water Tank Maintenance Program - CIP	30,000	FY2013-2018 CIP
9380	Forklift	29,500	FY2013-2018 CIP
9752	Highlift Repayment	50,857	\$216,665 Prin, \$22,572 Int outstanding, Final payment FY 2016-2017
9754	Water Upgrade - NHMBB Pri	95,000	\$1,560,000 Prin, 612,616 Int outstanding
9755	Water Upgrade NHMBB - Int	67,125	Final payment FY 2027-2028
9756	Water Upgrade SRF - Prin	200,642	\$4,516,743 Prin, 1,576,693 Int outstanding
9757	Water Upgrade SRF - Int	150,781	Final payment FY 2027-2028

**1,977,806**





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**SOLID WASTE FUND FY 2012-2013 PROPOSED BUDGET**

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**410 ENTERPRISE FUNDS****670 SOLID WASTE DISPOSAL**

<b>ACCT NUMBER</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
4600	Bags	41,338	49,000	49,000
4602	Bulky Waster Stickers	430	200	200
4900	Advertising & Miscellaneous	0	300	300
5427	Bulky Waste Disposal	3,086	2,700	4,000
5700	Collection Service	293,564	315,000	315,000
5701	Audit	223	1,100	1,100

*Solid Waste Disposal* **338,641** **368,300** **369,600**

*Difference From Previous Budget* **1,300**

*Percentage Difference From Previous Budget* **0.35%**




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## SOLID WASTE FUND FY 2012-2013 PROPOSED BUDGET

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### 410 ENTERPRISE FUNDS

#### 670 SOLID WASTE DISPOSAL

<i><b>ACCT NUMBER</b></i>	<i><b>DESCRIPTION</b></i>	<i><b>12-13 PROPOSED</b></i>	<i><b>Detail</b></i>
4600	Bags	49,000	Currently out to bid
4602	Bulky Waster Stickers	200	2,000 Stickers/year @ \$200
4900	Advertising & Miscellaneous	300	Public notices, etc.
5427	Bulky Waste Disposal	4,000	Pick up of bulky waste based on historical average
5700	Collection Service	315,000	Curbside pick up - 7/1/12-12/31/12 (1075 tons @ \$140.25/ton) + 1/1/13 - 6/30/13 (1100 tons @ \$145.00/ton) + \$3,960 estimate for fuel surcharge.
5701	Audit	1,100	Annual audit of F/S

**369,600**

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**CAPTIAL OUTLAY INCLUDED IN PROPOSED BUDGET**

ACCOUNT NUMBER	DESCRIPTION	10-11 ACTUAL	11-12 BUD	12-13 PROPOSED
2600	Hilltop Closure	0	24,730	0
2600	Middle School Asbestos Abatement and Floor Replacement	0	18,753	64,000
2600	Middle School Road Replacement and Parking	0	0	0
2600	High School - Replace Ventilation Ductwork	0	89,900	0
2600	High School Asbestos Abatement and Floor Replacement	0	27,030	80,000
2600	District Wide -Bleacher Repairs	10,000	10,000	10,000
2600	District Wide - Annual Painting & Ceiling Tile Program	20,000	20,000	25,000
2600	District Wide - Floor Replacement	16,000	16,000	16,000
2600	District Wide - Technology - Computer Lease	85,000	85,000	85,000
	<b>Total</b>	<b>131,000</b>	<b>291,413</b>	<b>280,000</b>
<b>Capital Outlay Included In Proposed Budget</b>		<b>131,000</b>	<b>291,413</b>	<b>280,000</b>
<b>Difference From Previous Budget</b>				<b>(11,413)</b>
<b>Percentage Difference From Previous Budget</b>				<b>-3.92%</b>

**REQUESTED CIP**

HVAC System - Maple Wood Cafeteria Unit	0	0	155,000
HVAC System - High School HV-2 Cafeteria Unit	0	0	170,000
HVAC System - Middle School HV-2 Cafeteria Unit	0	0	121,000
Window Replacement - High School	0	0	94,000
Various Projects (see CIP Plan)	<b>0</b>	<b>0</b>	<b>540,000</b>
<b>Capital Outlay Included In Proposed Budget</b>	<b>0</b>	<b>0</b>	<b>820,000</b>
<b>Difference From Previous Budget</b>			<b>528,587</b>
<b>Percentage Difference From Previous Budget</b>			<b>181.39%</b>

# SOMERSWORTH SCHOOL DISTRICT FISCAL YEAR 2012-2013 BUDGET SUMMARY

	<b>FY2011</b>	<b>FY2012</b>	<b>FY2013</b>	<b>Difference</b>	<b>Difference</b>	
	<b>Actual</b>	<b>Budget</b>	<b>Budget</b>	<b>\$</b>	<b>%</b>	<b>Page #</b>
<b>HILLTOP CLOSURE</b>	1,764,875	38,850	0	<b>(38,850)</b>	<b>-100.00%</b>	08-10
<b>IDLEHURST</b>	0	3,708,101	4,215,854	<b>507,753</b>	<b>13.69%</b>	11-13
<b>MAPLE WOOD</b>	4,106,015	3,143,466	3,076,854	<b>(66,612)</b>	<b>-2.12%</b>	14-16
<b>MIDDLE SCHOOL</b>	5,521,323	4,546,766	4,709,299	<b>162,533</b>	<b>3.57%</b>	17-20
<b>HIGH SCHOOL</b>	5,326,046	5,610,629	5,643,944	<b>33,315</b>	<b>0.59%</b>	21-24
<b>CAREER TECHNICAL CENTER</b>	1,137,772	1,389,724	1,458,156	<b>68,432</b>	<b>4.92%</b>	25-26
<b>SPED - DISTRICT WIDE</b>	954,757	1,028,878	1,145,848	<b>116,970</b>	<b>11.37%</b>	27
<b>DISTRICT WIDE</b>	4,490,840	4,734,142	4,932,283	<b>198,141</b>	<b>4.19%</b>	28-31
<b>VARIOUS PROJECTS - SEE CIP PLAN</b>	0	0	540,000	<b>540,000</b>	<b>0.00%</b>	
<b>TOTAL APPROPRIATIONS</b>	<b>23,301,629</b>	<b>24,200,556</b>	<b>25,722,238</b>	<b>1,521,682</b>	<b>6.29%</b>	
<b>Estimated Revenue</b>	10,677,456	10,751,026	10,602,927	<b>(148,099)</b>	<b>-1.38%</b>	
<b>NET OPERATING BUDGET</b>	<b>12,624,173</b>	<b>13,449,531</b>	<b>15,119,311</b>	<b>1,669,781</b>	<b>12.42%</b>	
<b>CIP INCLUDED IN OPERATING BUDGET</b>						
Hilltop Closure	\$ -	\$ 24,730	\$ -			
Middle School Asbestos Abatement and Floor Rep	\$ -	\$ 18,753	\$ 64,000			
Middle School Road Replacement and Parking	\$ -	\$ -	\$ -			
High School - Replace Ventilation Ductwork	\$ -	\$ 89,900	\$ -			
High School Asbestos Abatement and Floor Rep	\$ -	\$ 27,030	\$ 80,000			
District Wide -Bleacher Repairs	\$ 10,000	\$ 10,000	\$ 10,000			
District Wide - Annual Painting & Ceiling Tile P	\$ 20,000	\$ 20,000	\$ 25,000			
District Wide - Floor Replacement	\$ 16,000	\$ 16,000	\$ 16,000			
District Wide - Technology - Computer Lease	\$ 85,000	\$ 85,000	\$ 85,000			
<b>TOTAL INCLUDED IN OPERATING BUDGET</b>	<b>\$ 131,000</b>	<b>\$ 291,413</b>	<b>\$ 280,000</b>			
<b>REQUESTED CIP</b>						
HVAC System - Maple Wood Cafeteria Unit	\$ -	\$ -	\$ 155,000			
HVAC System - High School HV-2 Cafeteria Un	\$ -	\$ -	\$ 170,000			
HVAC System - Middle School HV-2 Cafeteria U	\$ -	\$ -	\$ 121,000			
Window Replacement - High School	\$ -	\$ -	\$ 94,000			
<b>Various Projects (see CIP Plan)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 540,000</b>			

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**HILLTOP ELEMENTARY SCHOOL**

<b>REGULAR EDUCATION</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
	1100 Teacher Salaries	429,927	0	0
	1100 Building Aides Salaries	21,677	0	0
	1100 Homebound Tutor Salary	0	0	0
	1100 Building Technology Coordinator Stipend	0	0	0
	1100 Substitutes Salaries	17,698	0	0
	1100 Teacher Benefits	206,121	0	0
	1100 Building Aides Benefits	26,506	0	0
	1100 Homebound Tutor Benefits	0	0	0
	1100 Building Technology Coordinator Benefits	0	0	0
	1100 Substitutes Benefits	1,354	0	0
	1100 Group Life Insurance	10	0	0
	1100 Health Insurance Imputed Income	6	0	0
	1100 Maintenance Agreement	3,393	0	0
	1100 Equipment Repairs	0	0	0
	1100 Copier/Lease Purchase Model BH600, C252P	5,229	0	0
	1100 Teaching Supplies	25,065	0	0
	1100 Print Media	15,001	0	0
	1100 Software	289	0	0
	1100 Computer Hardware	7,000	0	0
	1100 Furniture	398	0	0
	1100 Other Equipment	1,969	0	0
	<b>1100 Total</b>	<b>761,643</b>	<b>0</b>	<b>0</b>

<b>SPECIAL EDUCATION</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
	1200 SPED Teacher Salaries	56,205	0	0
	1200 SPED Aides Salaries	42,453	0	0
	1200 SPED Mainstream Coach Salaries	125,707	0	0
	1200 SPED Teacher Benefits	11,817	0	0
	1200 SPED Aides Benefits	20,550	0	0
	1200 SPED Mainstream Coach Benefits	96,001	0	0
	1200 SPED Tuition	104,817	0	0
	1200 SPED Supplies	832	0	0
	1200 SPED Technology Supplies	515	0	0
	1200 SPED Print Media	392	0	0
	1200 SPED Other Equipment	492	0	0
	1200 Gifted & Talented - Services	3,721	0	0
	1200 Gifted & Talented - Supplies	3,026	0	0
	<b>1200 Total</b>	<b>466,529</b>	<b>0</b>	<b>0</b>

<b>GUIDANCE SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
	2120 Guidance Salaries	34,215	0	0
	2120 Guidance Benefits	19,902	0	0
	2120 Guidance General Supplies	650	0	0
	2120 Guidance Subscriptions and Books	145	0	0
	2120 Guidance Software Includes SWIS	41	0	0
	2120 Guidance Computer Hardware	0	0	0
	<b>2120 Total</b>	<b>54,953</b>	<b>0</b>	<b>0</b>

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**HILLTOP ELEMENTARY SCHOOL**

<b>HEALTH SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
		<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	2130 Nurse Salary	46,705	0	0
	2130 Nurse Benefits	16,390	0	0
	2130 Nursing Maintenance Agreements	0	0	0
	2130 Nursing Supplies	1,176	0	0
	2130 Nursing Software	259	0	0
	2130 Nursing Other Equipment (cabinet)	100	0	0
	<b>2130 Total</b>	<b>64,631</b>	<b>0</b>	<b>0</b>

<b>SPEECH &amp; LANUGAGE SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
		<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	2150 Speech Teacher Salaries	38,230	0	0
	2150 Speech Teacher Benefits	21,584	0	0
	2150 Group Life Insurance	11	0	0
	2150 Speech/Language	0	0	0
	2150 Speech Supplies	465	0	0
	<b>2150 Total</b>	<b>60,290</b>	<b>0</b>	<b>0</b>

<b>TESTING SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
		<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	2210 Testing Services	2,049	0	0
	2210 Testing Supplies	955	0	0
	<b>2210 Total</b>	<b>3,004</b>	<b>0</b>	<b>0</b>

<b>LIBRARY SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
		<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	2222 Librarian Salaries	18,686	0	0
	2222 Librarian Benefits	2,928	0	0
	2222 Library Maintenance Agreement	97	0	0
	2222 Library Supplies	100	0	0
	2222 Library Print Media	2,177	0	0
	2222 Library Software	325	0	0
	<b>2222 Total</b>	<b>24,313</b>	<b>0</b>	<b>0</b>

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**HILLTOP ELEMENTARY SCHOOL**

**SCHOOL**

**ADMINISTRATION**

SERVICES	DESCRIPTION	10-11	12-13	
		ACTUAL	11-12 BUD	PROPOSED
	2400 Clerical Salaries	31,483	0	0
	2400 Administrator Salaries	74,504	0	0
	2400 Clerical Benefits	24,792	0	0
	2400 Administrator Benefits	34,876	0	0
	2400 Group Life Insurance	120	0	0
	2400 Maintenance Agreement	2,576	0	0
	2400 Equipment Repairs	0	0	0
	2400 Postage	522	0	0
	2400 General Supplies	750	0	0
	2400 Subscriptions and Books	434	0	0
	2400 Other Equipment	0	0	0
	2400 Dues	685	0	0
	<b>2400 Total</b>	<b>170,742</b>	<b>0</b>	<b>0</b>

**CUSTODIAL &  
MAINTENANCE**

SERVICES	DESCRIPTION	10-11	12-13	
		ACTUAL	11-12 BUD	PROPOSED
	2600 Custodial Salaries	15,190	0	0
	2600 Custodial Benefits	21,042	0	0
	2600 Custodial Group Life Insurance	113	0	0
	2600 Custodial Supplies	5,000	0	0
	2600 Water & Sewer	3,267	500	0
	2600 Telephone	3,538	0	0
	2600 Natural Gas	27,166	2,000	0
	2600 Electric	13,024	1,000	0
	2600 Lawn Care	0	0	0
	2600 Equipment Repairs	5,672	0	0
	2600 Maintenance Materials	459	0	0
	2600 Maintenance Contingency	0	24,730	0
	2600 Special Projects	64,298	10,620	0
	<b>2600 Total</b>	<b>158,771</b>	<b>38,850</b>	<b>0</b>

**Hilltop Elementary School**

**Difference From Previous Budget**

**Percentage Difference From Previous Budget**

<b>1,764,875</b>	<b>38,850</b>	<b>0</b>
		<b>(38,850)</b>
		<b>-100.00%</b>

Principal	00	00
Assistant Principal	00	00
Guidance	00	00
Teachers	00	00
Clerical & Aides	00	00
Mainstream Coaches	00	00
Teaching Assistant	00	00
Other (Interpreter)	00	00
Custodians	00	00
Students	149	00

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**IDLEHURST ELEMENTARY SCHOOLS**

REGULAR EDUCATION	DESCRIPTION	12-13	
		11-12 BUD	PROPOSED
	1100 Teacher Salaries	1,015,161	1,105,777
	1100 Building Aides Salaries	40,204	42,465
	1100 Homebound Tutor Salary	275	275
	1100 Building Technology Coordinator Stipend	0	0
	1100 Substitutes Salaries	30,900	30,900
	1100 Teacher Benefits	603,902	572,253
	1100 Building Aides Benefits	27,207	26,557
	1100 Homebound Tutor Benefits	21	21
	1100 Substitutes Benefits	3,228	3,228
	1100 Group Life Insurance	75	75
	1100 Health Insurance Imputed Income	0	0
	1100 Maintenance Agreement	0	2,772
	1100 Equipment Repairs	1,072	1,072
	1100 Copier/Lease Purchase	136	5,074
	1100 Teaching Supplies	41,097	49,716
	1100 Print Media	30,528	39,686
	1100 Software	4,434	5,400
	1100 Computer Hardware	1,000	1,200
	1100 Furniture	0	0
	1100 Other Equipment	1,750	1,750
	<b>1100 Total</b>	<b>1,800,989</b>	<b>1,888,221</b>

SPECIAL EDUCATION	DESCRIPTION	12-13	
		11-12 BUD	PROPOSED
	1200 SPED Teacher Salaries	167,176	228,891
	1200 SPED Aides Salaries	80,862	80,863
	1200 SPED Mainstream Coach Salaries	199,808	249,977
	1200 SPED Teaching Assistant Salary	0	0
	1200 SPED Teacher Benefits	47,039	110,681
	1200 SPED Aides Benefits	55,236	60,555
	1200 SPED Mainstream Coach Benefits	194,123	253,666
	1200 SPED Teaching Assistant Benefits	0	0
	1200 SPED Tuition	106,293	111,607
	1200 SPED Supplies	2,250	3,770
	1200 SPED Technology Supplies	1,324	1,324
	1200 SPED Print Media	1,864	1,864
	1200 SPED Software	995	995
	1200 SPED Other Equipment	200	200
	1200 ESL Tutor Salaries	31,345	33,092
	1200 ESL Tutor Benefits	27,656	27,358
	1200 ESL Tutor Contracted Services	0	15,000
	1200 ESL Tutor Supplies	400	800
	1200 Gifted & Talented - Services	4,853	4,853
	1200 Gifted & Talented - Supplies	2,058	2,058
	<b>1200 Total</b>	<b>923,482</b>	<b>1,187,554</b>



**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**IDLEHURST ELEMENTARY SCHOOLS**

		12-13	
<b>GUIDANCE SERVICES</b>	<b>DESCRIPTION</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	2120 Guidance Salaries	66,190	71,437
	2120 Guidance Benefits	40,733	45,620
	2120 Guidance General Supplies	964	1,000
	2120 Guidance Subscriptions and Books	591	600
	2120 Guidance Software Includes SWIS	0	0
	2120 Guidance Computer Hardware	0	0
	2120 Guidance Dues	50	310
	<b>2120 Total</b>	<b>108,528</b>	<b>118,967</b>

		12-13	
<b>HEALTH SERVICES</b>	<b>DESCRIPTION</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	2130 Nurse Salary	46,705	47,355
	2130 Nurse Benefits	17,565	18,388
	2130 Nursing Maintenance Agreements	489	489
	2130 Nursing Supplies	1,492	1,642
	2130 Nursing Software	163	163
	2130 Nursing Other Equipment	25	100
	<b>2130 Total</b>	<b>66,439</b>	<b>68,137</b>

		12-13	
<b>SPEECH &amp; LANGUAGE SERVICES</b>	<b>DESCRIPTION</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	2150 Speech Teacher Salaries	47,340	57,458
	2150 Speech Assistant Salaries	0	27,083
	2150 Speech Teacher Benefits	26,535	30,524
	2150 Speech Assistant Benefits	0	14,140
	2150 Group Life Insurance	7	7
	2150 Speech Supplies	823	1,000
	<b>2150 Total</b>	<b>74,706</b>	<b>130,212</b>

		12-13	
<b>TESTING SERVICES</b>	<b>DESCRIPTION</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	2210 Testing Services	6,659	7,325
	2210 Testing Supplies	2,085	2,085
	<b>2210 Total</b>	<b>8,744</b>	<b>9,410</b>

		12-13	
<b>LIBRARY SERVICES</b>	<b>DESCRIPTION</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	2222 Librarian Salaries	19,408	25,502
	2222 Librarian Benefits	4,369	6,329
	2222 Library Maintenance Agreement	606	606
	2222 Library Equipment Repair	0	1,000
	2222 Library Supplies	282	282
	2222 Library Print Media	7,730	7,730
	2222 Library Software	120	120
	<b>2222 Total</b>	<b>32,515</b>	<b>41,569</b>

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**IDLEHURST ELEMENTARY SCHOOLS**

**SCHOOL**

**ADMINISTRATION**

<b>SERVICES</b>	<b>DESCRIPTION</b>	<b>12-13</b>	
		<b>11-12 BUD</b>	<b>PROPOSED</b>
	2400 Clerical Salaries	72,856	72,856
	2400 Administrator Salaries	136,500	153,540
	2400 Head Teacher Stipend	0	6,000
	2400 Clerical Benefits	37,398	37,398
	2400 Administrator Benefits	55,858	76,020
	2400 Head Teacher Benefits	0	1,186
	2400 Group Life Insurance	110	110
	2400 Maintenance Agreement	707	707
	2400 Equipment Repairs	107	107
	2400 Postage	1,686	1,855
	2400 General Supplies	2,539	2,539
	2400 Subscriptions and Books	446	892
	2400 Other Equipment	150	899
	2400 Dues	685	1,728
	<b>2400 Total</b>	<b>309,042</b>	<b>355,838</b>

**CUSTODIAL &  
MAINTENANCE**

<b>SERVICES</b>	<b>DESCRIPTION</b>	<b>12-13</b>	
		<b>11-12 BUD</b>	<b>PROPOSED</b>
	2600 Custodial Salaries	125,329	152,620
	2600 Custodial Benefits	78,277	78,277
	2600 Custodial Group Life Insurance	70	70
	2600 Custodial Supplies	12,000	16,000
	2600 Custodial Equipment	500	500
	2600 Water & Sewer	7,000	7,000
	2600 Telephone	9,000	9,000
	2600 Natural Gas	50,000	50,000
	2600 Electric	66,000	66,000
	2600 Lawn Care	1,479	1,479
	2600 Equipment Repairs	6,000	6,000
	2600 Maintenance Materials	8,000	8,000
	2600 Maintenance Contingency	20,000	20,000
	2600 Special Projects	0	0
	<b>2600 Total</b>	<b>383,656</b>	<b>414,946</b>

**TRANSPORTATION**

<b>SERVICES</b>	<b>DESCRIPTION</b>	<b>12-13</b>	
		<b>11-12 BUD</b>	<b>PROPOSED</b>
	2700 Field Trip/Cocurricular Transportation	0	1,000
	<b>2700</b>	<b>0</b>	<b>1,000</b>

**Idlehurst Elementary School**

*Difference From Previous Budget*

*Percentage Difference From Previous Budget*

**3,708,101**      **4,215,854**  
**507,753**  
**13.69%**

Principal	02	02
Guidance	02	02
Teachers	34	34
Clerical & Aides	08	08
Mainstream Coaches	15	15
Teaching Assistant	01	01
Other (Speech Assistant)	01	01
Custodians	05	05
Students	494	TBD

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**MAPLE WOOD ELEMENTARY SCHOOL**

REGULAR EDUCATION	DESCRIPTION	10-11	12-13	
		ACTUAL	11-12 BUD	PROPOSED
	1100 Teacher Salaries	982,759	766,036	763,206
	1100 Building Aides Salaries	103,433	84,230	84,231
	1100 Homebound Tutor Salaries	0	275	275
	1100 Substitutes Salaries	77,437	20,600	20,600
	1100 Teacher Benefits	546,047	380,452	394,143
	1100 Building Aides Benefits	47,635	59,529	59,529
	1100 Homebound Tutor Benefits	0	21	21
	1100 Substitutes Benefits	5,929	2,152	2,152
	1100 Group Life Insurance	89	50	50
	1100 Maintenance Agreement	9,725	8,568	8,988
	1100 Equipment Repairs	88	200	200
	1100 Copier Lease/Purchase	24,283	29,314	29,314
	1100 Teaching Supplies	41,825	27,398	32,875
	1100 Print Media	34,259	20,352	26,400
	1100 Software	4,000	2,956	3,600
	1100 Computer Hardware	27,829	15,000	15,000
	1100 Furniture	12,559	9,000	9,000
	1100 Other Equipment	26,683	500	500
	<b>1100 Total</b>	<b>1,944,581</b>	<b>1,426,633</b>	<b>1,450,084</b>

SPECIAL EDUCATION	DESCRIPTION	10-11	12-13	
		ACTUAL	11-12 BUD	PROPOSED
	1200 SPED Teacher Salaries	184,748	113,953	114,967
	1200 SPED Clerical	0	4,440	4,440
	1200 SPED Aides Salaries	129,589	74,370	72,153
	1200 SPED Mainstream Coach Salaries	175,843	159,696	140,331
	1200 SPED Teaching Assistant Salary	10,892	10,870	0
	1200 SPED Interpreter Salaries	34,186	34,313	34,468
	1200 SPED Teacher Benefits	110,828	65,258	65,456
	1200 SPED Clerical Benefits	0	548	548
	1200 SPED Aides Benefits	69,895	76,317	76,318
	1200 SPED Mainstream Coach Benefits	198,660	159,223	111,718
	1200 SPED Teaching Assistant Benefits	1,787	6,652	0
	1200 SPED Interpreter Benefits	20,860	22,932	22,913
	1200 SPED Group Life Insurance Benefits	0	33	33
	1200 SPED Tuition	244,329	212,943	187,978
	1200 SPED Supplies	3,025	1,500	1,500
	1200 SPED Technology Supplies	0	155	155
	1200 SPED Print Media	2,600	1,242	1,250
	1200 SPED Software	1,500	662	700
	1200 SPED Other Equipment	0	0	0
	1200 ESL Tutor Salaries	31,385	0	0
	1200 ESL Tutor Benefits	11,441	0	0
	1200 ESL Supplies	460	0	0
	1200 Gifted & Talented - Services	2,680	3,236	3,250
	1200 Gifted & Talented - Supplies	1,149	1,372	1,375
	<b>1200 Total</b>	<b>1,235,857</b>	<b>949,715</b>	<b>839,553</b>

GUIDANCE SERVICES	DESCRIPTION	10-11	12-13	
		ACTUAL	11-12 BUD	PROPOSED
	2120 Guidance Salaries	81,568	57,125	57,125
	2120 Guidance Benefits	32,235	20,261	20,260
	2120 Guidance Group Life Insurance Benefits	14	7	7
	2120 Guidance Supplies	1,087	643	650
	2120 Guidance Subscriptions and Books	730	394	400
	2120 Guidance Dues	80	50	155
	<b>2120 Total</b>	<b>115,713</b>	<b>78,480</b>	<b>78,597</b>

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**MAPLE WOOD ELEMENTARY SCHOOL**

<b>HEALTH SERVICES DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
	<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
2130 Nurse Salary	42,317	42,317	43,589
2130 Nurse Benefits	27,033	30,035	31,037
2130 Nursing Maintenance Agreements	0	326	326
2130 Nursing supplies	646	995	995
2130 Nursing Software	259	109	109
2130 Nursing Other Equipment	0	75	100
<b>2130 Total</b>	<b>70,255</b>	<b>73,856</b>	<b>76,156</b>

<b>SPEECH &amp; LANUGAGE SERVICES DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
	<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
2150 Speech Teacher Salaries	85,670	59,391	59,391
2150 Speech Teacher Benefits	43,383	34,071	34,071
2150 Speech Supplies	1,200	999	1,000
<b>2150 Total</b>	<b>130,253</b>	<b>94,462</b>	<b>94,462</b>

<b>TESTING SERVICES DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
	<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
2210 Testing Services	5,830	4,440	4,885
2210 Testing Supplies	2,719	1,390	1,390
<b>2210 Total</b>	<b>8,549</b>	<b>5,830</b>	<b>6,275</b>

<b>LIBRARY SERVICES DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
	<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
2222 Librarian Salaries	21,845	17,001	17,001
2222 Librarian Benefits	3,423	4,219	4,219
2222 Library Maintenance Agreement	324	450	450
2222 Library Equipment Repair	214	300	300
2222 Library Supplies	317	188	200
2222 Library Print Media	5,850	5,154	5,155
2222 Library Software	325	80	80
<b>2222 Total</b>	<b>32,299</b>	<b>27,392</b>	<b>27,406</b>

<b>SCHOOL ADMINISTRATION SERVICES DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
	<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
2400 Clerical Salaries	71,297	36,428	36,428
2400 Administrator Salaries	88,589	90,361	91,478
2400 Head Teacher Stipend	6,000	6,000	6,000
2400 Clerical Benefits	33,795	29,334	28,844
2400 Administrator Benefits	23,181	25,167	27,522
2400 Head Teacher Benefits	940	990	1,186
2400 Group Life Insurance Benefits	901	415	415
2400 Professional Development	285	0	0
2400 Maintenance Agreement	5,366	1,225	1,225
2400 Equipment Repairs	200	200	200
2400 Postage	1,903	1,124	1,235
2400 General Supplies	2,603	1,693	1,700
2400 Subscriptions and Books	281	297	446
2400 Computer Hardware	1,503	1,000	1,000
2400 Furniture	200	200	500
2400 Other Equipment	13,275	100	100
2400 Dues	685	685	864
<b>2400 Total</b>	<b>251,003</b>	<b>195,219</b>	<b>199,144</b>

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**MAPLE WOOD ELEMENTARY SCHOOL**

**CUSTODIAL &  
MAINTENANCE**

SERVICES	DESCRIPTION	10-11	12-13	
		ACTUAL	11-12 BUD	PROPOSED
	2600 Custodial Salaries	131,076	98,353	98,352
	2600 Custodial Benefits	56,905	40,166	38,854
	2600 Custodial Group Life Insurance Benefits	33	60	60
	2600 Custodial Supplies	11,494	9,000	10,000
	2600 Custodial Equipment	0	0	13,000
	2600 Water & Sewer	5,871	5,800	5,800
	2600 Telephone	3,510	6,000	6,000
	2600 Natural Gas	37,894	45,000	45,000
	2600 Electric	36,734	45,000	45,000
	2600 Lawn Care	100	1,000	1,000
	2600 Equipment Repairs	28,134	20,000	20,000
	2600 Maintenance Materials	5,753	5,500	5,500
	2600 Maintenance Contingency	0	6,000	6,000
	2600 Special Projects	0	10,000	10,000
	<b>2600 Total</b>	<b>317,505</b>	<b>291,879</b>	<b>304,566</b>

**TRANSPORTATION**

SERVICES	DESCRIPTION	10-11	12-13	
		ACTUAL	11-12 BUD	PROPOSED
	2700 Field Trip/Cocurricular Transportation	0	0	610
	<b>2700</b>	<b>0</b>	<b>0</b>	<b>610</b>

**Maple Wood Elementary School**

**Difference From Previous Budget**

**Percentage Difference From Previous Budget**

**4,106,015   3,143,466   3,076,854**  
**(66,612)**  
**-2.12%**

Principal	01	01
Assistant Principal	Stipend	Stipend
Guidance	01	01
Teachers	21	21
Clerical & Aides	09	09
Mainstream Coaches	08	08
Teaching Assistant	00	00
Other (Interpreter)	01	01
Custodians	03	03
Students	499	305   TBD

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**MIDDLE SCHOOL**

REGULAR EDUCATION	DESCRIPTION	10-11	12-13	
		ACTUAL	11-12 BUD	PROPOSED
	1100 Teacher Salaries	1,459,796	1,256,545	1,256,545
	1100 Building Aides Salaries	20,454	21,907	22,412
	1100 Homebound Tutor Salaries	0	700	700
	1100 Substitutes Salaries	71,239	40,000	40,000
	1100 Teacher Benefits	730,733	678,232	678,232
	1100 Building Aides Benefits	6,640	7,096	6,605
	1100 Homebound Tutor Benefits	0	54	54
	1100 Substitutes Benefits	5,472	3,060	3,060
	1100 Teachers Group Life Insurance Benefits	85	120	120
	1100 Contracted Services	0	0	0
	1100 Maintenance Agreement	8,945	9,768	14,860
	1100 Equipment Repairs	2,288	2,300	2,800
	1100 Copier Lease/Purchase	17,124	17,895	18,547
	1100 Teaching Supplies	41,714	35,980	62,000
	1100 Print Media	35,115	23,728	40,000
	1100 Electronic Media	1,068	992	1,240
	1100 Software	123	560	560
	1100 Computer Hardware	31,386	7,280	7,280
	1100 Furniture Replacement	10,589	3,597	15,000
	1100 Other Equipment	7,447	7,999	17,999
	<b>1100 Total</b>	<b>2,450,218</b>	<b>2,117,812</b>	<b>2,188,014</b>

SPECIAL EDUCATION	DESCRIPTION	10-11	12-13	
		ACTUAL	11-12 BUD	PROPOSED
	1200 SPED Teacher Salaries	353,509	277,374	277,374
	1200 SPED Program Assistant Salaries	14,148	28,296	28,296
	1200 SPED Mainstream Coach Salaries	264,164	289,844	272,850
	1200 SPED Teacher Benefits	177,599	171,947	171,947
	1200 SPED Program Assistant Benefits	6,986	15,088	21,847
	1200 SPED Mainstream Coach Benefits	272,694	213,313	223,737
	1200 SPED Group Life Benefits	131	60	60
	1200 SPED Health Ins Imputed Income	0	475	475
	1200 SPED Tuition	594,375	177,080	172,968
	1200 SPED Supplies	4,865	2,919	2,919
	1200 SPED Technology Supplies	497	152	152
	1200 SPED Print Media	813	920	920
	1200 SPED Software	733	634	634
	1200 SPED Computer Hardware	957	1,124	1,124
	1200 SPED Other Equipment	847	923	923
	1200 ESL Teacher Salaries	33,540	35,312	38,177
	1200 ESL Teacher Benefits	5,925	23,198	23,181
	1200 ESL Supplies	156	169	170
	1200 Gifted & Talented - Services	2,217	4,678	7,847
	1200 Gifted & Talented - Supplies	590	1,120	3,120
	<b>1200 Total</b>	<b>1,734,747</b>	<b>1,244,626</b>	<b>1,248,721</b>

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**MIDDLE SCHOOL**

**COCURRICULAR  
AND ATHLETIC  
SERVICES**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
1400 Cocurricular Salaries	3,511	3,509	3,509
1400 Cocurricular Benefits	556	587	665
1400 Cocurricular Supplies	10,438	350	2,000
1400 Athletic Salaries	13,847	16,738	16,738
1400 Athletic Benefits	1,295	2,799	3,172
1400 Athletic Officials	3,641	3,105	3,700
1400 Athletic Equipment Repair	330	330	630
1400 Athletic Supplies	2,478	1,197	2,478
1400 Athletic New Equipment	1,870	1,870	1,870
<b>1400 Total</b>	<b>37,967</b>	<b>30,484</b>	<b>34,762</b>

**GUIDANCE  
SERVICES**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
2120 Guidance Salaries	77,910	77,911	83,327
2120 Guidance Clerical Salaries	37,399	37,428	29,087
2120 Guidance Benefits	41,833	45,681	47,945
2120 Guidance Clerical Benefits	8,325	9,630	27,104
2120 Guidance Group Life Insurance Benefits	572	170	170
2120 Guidance Postage	256	256	300
2120 Guidance Supplies	187	224	1,000
2120 Guidance Subscriptions & Books	205	164	300
2120 Guidance Software includes SWIS	498	552	552
2120 Guidance Computer Hardware	0	500	500
<b>2120 Total</b>	<b>167,185</b>	<b>172,515</b>	<b>190,286</b>

**HEALTH SERVICES**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
2130 Nurse Salary	53,962	53,963	54,613
2130 Nurse Benefits	11,524	12,072	13,328
2130 Nurse Group Life Insurance Benefits	60	14	14
2130 Nursing Maintenance Agreements	0	385	385
2130 Nursing Supplies	793	1,748	1,748
2130 Nursing Software	259	0	0
2130 Nursing Other Equipment	0	655	655
<b>2130 Total</b>	<b>66,598</b>	<b>68,838</b>	<b>70,743</b>

**SPEECH &  
LANGUAGE  
SERVICES**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
2150 Speech Teacher Salaries	53,963	53,963	54,613
2150 Speech Assistant Salaries	57,575	57,763	26,700
2150 Speech Teacher Benefits	11,094	12,072	13,328
2150 Speech Assistant Benefits	12,056	34,628	27,164
2150 Speech Supplies	517	471	550
<b>2150 Total</b>	<b>135,204</b>	<b>158,898</b>	<b>122,354</b>

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**MIDDLE SCHOOL**

<b>TESTING SERVICES DESCRIPTION</b>	<b>10-11</b>	<b>11-12 BUD</b>	<b>12-13</b>
	<b>ACTUAL</b>		<b>PROPOSED</b>
2210 Testing Services	7,144	6,510	7,144
2210 Testing Supplies	3	0	0
<b>2210 Total</b>	<b>7,147</b>	<b>6,510</b>	<b>7,144</b>

<b>LIBRARY SERVICES DESCRIPTION</b>	<b>10-11</b>	<b>11-12 BUD</b>	<b>12-13</b>
	<b>ACTUAL</b>		<b>PROPOSED</b>
2222 Librarian Salaries	37,098	41,220	29,343
2222 Librarian Benefits	8,046	9,422	16,057
2222 Library Maintenance Agreement	248	450	450
2222 Library Equipment Repair	0	334	400
2222 Library Supplies	1,260	280	1,260
2222 Library Print Media	4,967	4,895	4,895
2222 Library Electronic Media	26	1,311	1,311
2222 Library Software	325	344	344
<b>2222 Total</b>	<b>51,970</b>	<b>58,255</b>	<b>54,060</b>

<b>SCHOOL ADMINISTRATION SERVICES DESCRIPTION</b>		<b>10-11</b>	<b>11-12 BUD</b>	<b>12-13</b>
		<b>ACTUAL</b>		<b>PROPOSED</b>
2400 Clerical Salaries		36,103	35,046	27,454
2400 Administrator Salaries		142,757	143,540	165,500
2400 Department Head Stipends		15,000	15,000	15,000
2400 Clerical Benefits		9,880	23,075	27,294
2400 Administrator Benefits		44,276	70,236	65,327
2400 Department Head Benefits		2,351	2,300	2,843
2400 Administrators Group Life Insurance Benefits		143	600	600
2400 Professional Development		720	0	0
2400 Maintenance Agreement		5,676	1,100	1,100
2400 Equipment Repairs		215	209	209
2400 Postage		1,104	1,040	1,250
2400 General Supplies		3,192	1,928	4,000
2400 Subscriptions and Books		215	173	315
2400 Computer Hardware		1,317	1,500	1,500
2400 Dues		1,910	1,911	1,911
<b>2400 Total</b>		<b>264,858</b>	<b>297,659</b>	<b>314,303</b>



**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**MIDDLE SCHOOL**

**CUSTODIAL &  
MAINTENANCE  
SERVICES**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
2600 Custodial Salaries	104,049	117,759	158,839
2600 Custodial Benefits	55,777	65,793	70,524
2600 Custodial Group Life Insurance Benefits	98	50	50
2600 Custodial Supplies	16,494	14,000	16,000
2600 Custodial Equipment	6,792	7,000	500
2600 Water & Sewer	4,769	6,500	6,500
2600 Telephone	5,124	7,000	7,000
2600 Natural Gas	0	20,000	20,000
2600 Electric	60,503	50,000	50,000
2600 Lawn Care	0	2,000	2,000
2600 Equipment Repairs	306,407	75,000	120,000
2600 Maintenance Materials	20,521	14,000	14,000
2600 Maintenance Contingency	20,596	8,000	8,000
2600 Special Projects	0	0	0
<b>2600 Total</b>	<b>601,130</b>	<b>387,102</b>	<b>473,413</b>

**TRANSPORTATION  
SERVICES**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
2700 Athletic Transportation	4,298	4,068	4,500
Field Trip/Cocurricular Transportation	0	0	1,000
<b>2700</b>	<b>4,298</b>	<b>4,068</b>	<b>5,500</b>

**Middle School**

**Difference From Previous Budget**

**Percentage Difference From Previous Budget**

<b>5,521,323</b>	<b>4,546,766</b>	<b>4,709,299</b>
		<b>162,533</b>
		<b>3.57%</b>

Principal	01	01
Assistant Principal	01	01
SYC Director	00	00.2
Guidance	02	02
Teachers	36.7	37.3
Clerical & Aides	03	03
Mainstream Coaches	15	15
Teaching Assistant	00	00
Other ( Inclusion Program & Speech Assistant)	02	02
Custodians	05	05
Students	544	415
		TBD

**Note: FY 12-13 Personnel Includes:**

SYC Director - 1 day a week	0.2
Additional Librarian - 3 days a week	0.6

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**HIGH SCHOOL**

REGULAR EDUCATION	DESCRIPTION	10-11	12-13	
		ACTUAL	11-12 BUD	PROPOSED
	1100 Teacher Salaries	1,223,546	1,019,058	1,261,251
	1100 Homebound Tutor Salaries	0	2,000	2,000
	1100 Substitutes Salaries	34,428	35,000	35,000
	1100 Teacher Benefits	637,415	666,182	650,705
	1100 Homebound Tutor Benefits	0	153	153
	1100 Substitutes Benefits	2,942	2,678	2,678
	1100 Teachers Group Life Insurance Benefits	1,498	4,100	4,100
	1100 Maintenance Agreement	5,745	6,804	9,432
	1100 Equipment Repairs	687	1,000	1,000
	1100 Copier Lease/Purchase	10,944	3,984	6,658
	1100 ROTC Tuition	2,167	18,400	10,000
	1100 Teaching Supplies	26,577	30,948	30,948
	1100 Print Media	23,260	23,000	23,000
	1100 Software	5,299	5,500	6,946
	1100 Computer Hardware	470	600	600
	1100 Furniture Replacement	0	0	4,000
	1100 Other Equipment	3,008	3,893	4,000
	<b>1100 Total</b>	<b>1,977,986</b>	<b>1,823,299</b>	<b>2,052,470</b>

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**HIGH SCHOOL**

<b>SPECIAL EDUCATION</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
		<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	1200 SPED Teacher Salaries	282,928	249,974	258,252
	1200 SPED Aides Salaries	40,878	42,015	38,195
	1200 SPED Mainstream Coach Salaries	65,393	36,624	36,801
	1200 SPED Teaching Asst. Salary	57,252	76,110	75,139
	1200 SPED Teacher Benefits	172,709	147,865	153,159
	1200 SPED Aides Benefits	31,070	33,489	33,019
	1200 SPED Mainstream Coach Benefits	48,715	37,739	25,282
	1200 SPED Teaching Asst. Benefits	23,043	44,348	44,572
	1200 SPED Group Life Insurance Benefits	63	20	20
	1200 SPED Tuition	773,896	1,258,748	1,134,125
	1200 SPED Supplies	1,179	1,300	1,300
	1200 SPED Technology Supplies	1,195	1,168	1,168
	1200 SPED Print Media	1,367	1,600	1,600
	1200 SPED Computer Hardware	400	400	400
	1200 SPED Other Equipment	806	400	400
	1200 Partnership Teacher Salaries	57,354	56,956	63,195
	1200 Partnership Main. Coach Salaries	37,564	55,422	37,242
	1200 Partnership Job Coach Salaries	25,971	26,291	26,415
	1200 Partnership Teacher Benefits	39,277	19,301	21,424
	1200 Partnership Main Coach Benefits	46,711	70,109	32,855
	1200 Partnership Job Coach Benefits	19,926	21,363	21,522
	1200 Partnership SPED Consultants	0	34,192	35,902
	1200 Partnership Travel	0	0	250
	1200 Partnership Supplies	2,347	2,264	1,500
	1200 Partnership Print Media	800	800	650
	1200 Partnership Other Equipment	876	800	1,000
	1200 ESL Teacher Salaries	43,414	43,414	47,490
	1200 ESL Teacher Benefits	22,839	24,602	26,196
	1200 ESL Supplies	886	1,000	1,000
	<b>1200 Total</b>	<b>1,798,859</b>	<b>2,288,314</b>	<b>2,120,073</b>

**COCURRICULAR  
AND ATHLETIC  
SERVICES**

	<b>DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
		<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	1400 Cocurricular Salaries	14,217	16,461	16,461
	1400 Cocurricular Benefits	1,958	2,752	3,119
	1400 Cocurricular Supplies	654	1,052	1,075
	1400 Athletic Salaries	53,538	73,375	73,375
	1400 Athletic Benefits	6,678	12,268	13,905
	1400 Athletic Contracted Services	16,675	0	0
	1400 Athletic Officials/Staffing	19,062	4,260	7,390
	1400 Athletic Equipment Repair	1,850	3,500	0
	1400 Athletic Supplies	879	0	0
	1400 Athletic Other Equipment	0	0	0
	1400 Athletic Fees	4,656	3,660	3,660
	<b>1400 Total</b>	<b>120,167</b>	<b>117,328</b>	<b>118,985</b>

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**HIGH SCHOOL**

<b>GUIDANCE SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>11-12 BUD</b>	<b>12-13</b>
		<b>ACTUAL</b>		<b>PROPOSED</b>
	2120 Guidance Salaries	88,784	88,773	90,377
	2120 Guidance Clerical Salaries	33,059	32,925	32,925
	2120 Guidance Benefits	37,968	41,922	57,090
	2120 Guidance Clerical Benefits	9,393	8,191	8,421
	2120 Guidance Group Life Insurance Benefits	29	55	55
	2120 Guidance Equipment Maint. Agreements	0	1,070	1,070
	2120 Guidance Equipment Repairs	0	500	500
	2120 Guidance Copier/Lease Purchase	0	0	0
	2120 Guidance Postage	2,204	2,200	2,200
	2120 Guidance General Supplies	1,763	2,000	2,000
	2120 Guidance Subscriptions and Books	0	200	200
	2120 Guidance Software	1,473	2,500	2,500
	2120 Guidance Dues	65	250	250
	<b>2120 Total</b>	<b>174,738</b>	<b>180,586</b>	<b>197,588</b>

<b>HEALTH SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>11-12 BUD</b>	<b>12-13</b>
		<b>ACTUAL</b>		<b>PROPOSED</b>
	2130 Nurse Salary	40,201	40,201	41,410
	2130 Nurse Benefits	26,736	29,191	30,611
	2130 Nursing Maintenance Agreements	0	425	425
	2130 Nursing supplies	1,854	2,000	2,000
	2130 Nursing Software	259	0	0
	<b>2130 Total</b>	<b>69,050</b>	<b>71,817</b>	<b>74,446</b>

<b>SPEECH &amp; LANGUAGE SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>11-12 BUD</b>	<b>12-13</b>
		<b>ACTUAL</b>		<b>PROPOSED</b>
	2150 Speech Supplies	0	200	200
	2150 Partnership Speech Teacher Salaries	0	0	0
	<b>2150 Total</b>	<b>0</b>	<b>200</b>	<b>200</b>

<b>TESTING SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>11-12 BUD</b>	<b>12-13</b>
		<b>ACTUAL</b>		<b>PROPOSED</b>
	2210 GED Options Salaries	32,084	26,250	26,250
	2210 GED Options Benefits	4,022	5,135	4,534
	2210 Testing Services	6,150	6,200	6,200
	2210 Testing Supplies	1,395	1,600	975
	2210 GED Supplies	3,628	0	625
	<b>2210 Total</b>	<b>47,278</b>	<b>39,185</b>	<b>38,584</b>

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**HIGH SCHOOL**

<b>LIBRARY SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>11-12 BUD</b>	<b>12-13</b>
		<b>ACTUAL</b>		<b>PROPOSED</b>
	2222 Librarian Salary	33,226	33,226	34,899
	2222 Library Aide Salary	13,857	13,464	13,531
	2222 Librarian Benefits	20,027	15,236	15,961
	2222 Library Aide Benefits	3,102	5,444	5,071
	2222 Library Group Life Insurance Benefits	0	35	35
	2222 Library Maintenance Agreement	428	850	850
	2222 Library Equipment Repair	1,969	2,000	2,000
	2222 Library Supplies	400	400	400
	2222 Library Print Media	11,512	11,500	8,000
	2222 Library Electronic Media	7,021	7,000	8,500
	2222 Library Software	325	0	0
	2222 Library Computer Hardware	3,926	3,940	7,300
	2222 Library Other Equipment	1,726	1,840	1,100
	<b>2222 Total</b>	<b>97,520</b>	<b>94,935</b>	<b>97,648</b>

**SCHOOL**

**ADMINISTRATION**

<b>SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>11-12 BUD</b>	<b>12-13</b>
		<b>ACTUAL</b>		<b>PROPOSED</b>
	2400 Clerical Salaries	70,857	70,353	70,353
	2400 Administrator Salaries	158,193	165,633	153,500
	2400 Department Head Stipends	21,000	18,000	18,000
	2400 Clerical Benefits	48,943	51,505	51,664
	2400 Administrator Benefits	47,607	60,854	56,937
	2400 Department Head Benefits	1,684	2,043	3,411
	2400 Group Life Insurance Benefits	1,025	615	615
	2400 Maintenance Agreement	5,603	2,000	2,000
	2400 Equipment Repairs	(659)	1,016	1,016
	2400 Postage	3,655	2,500	2,500
	2400 General Supplies	17,302	20,000	21,770
	2400 Subscriptions and Books	459	500	500
	2400 Other Equipment	24,457	1,700	1,700
	2400 Dues	3,509	3,900	6,495
	<b>2400 Total</b>	<b>403,634</b>	<b>400,619</b>	<b>390,461</b>

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**HIGH SCHOOL**

**CUSTODIAL &  
MAINTENANCE  
SERVICES**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
2600 Custodial Salaries	178,633	70,179	70,179
2600 Custodial Benefits	92,170	66,592	51,648
2600 Custodial Group Life Insurance Benefits	59	41	41
2600 Custodial Supplies	21,494	19,000	22,000
2600 Custodial Equipment	0	3,500	500
2600 Water & Sewer	5,863	6,000	6,000
2600 Telephone	9,772	12,000	12,000
2600 Natural Gas	156,152	115,000	115,000
2600 Electric	82,946	80,000	80,000
2600 Lawn Care	7,185	6,000	6,000
2600 Equipment Repairs	50,985	77,030	130,000
2600 Maintenance Materials	10,270	8,000	8,000
2600 Maintenance Contingency	0	11,000	11,000
2600 Special Projects	0	89,900	0
<b>2600 Total</b>	<b>615,531</b>	<b>564,242</b>	<b>512,368</b>

**TRANSPORTATION  
SERVICES**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
2700 Athletic Transportation	21,283	30,104	32,922
2700 Field Trip/Cocurricular Transportation	0	0	8,200
<b>2700</b>	<b>21,283</b>	<b>30,104</b>	<b>41,122</b>

**High School**

**Difference From Previous Budget**

**Percentage Difference From Previous Budget**

<b>5,326,046</b>	<b>5,610,629</b>	<b>5,643,944</b>
		<b>33,315</b>
		<b>0.59%</b>

Principal	01	01
Assistant Principal	01	01
Guidance	02	02
Teachers	38	38
Clerical & Aides	06	06
Mainstream Coaches	04	04
Teaching Assistant	04	04
Other	03	03
Custodians	02	02
Students	566	577
		TBD

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**TRI-CITY CAREER TECHNICAL CENTER**

<b>REGULAR EDUCATION</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
		<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	1300 Teacher Salaries	404,717	404,717	432,324
	1300 Culinary Aide Salary 30%	6,075	6,091	6,062
	1300 Teacher Benefits	205,969	221,765	230,085
	1300 Culinary Aide Benefits 30%	8,615	3,907	3,781
	1300 Teachers Group Life Insurance Benefits	63	75	75
	1300 Maintenance Agreement	3,456	1,584	1,584
	1300 Equipment Repairs	3,300	5,000	5,000
	1300 Career Technical Center Tuition	9,380	8,000	8,000
	1300 Teaching Supplies	19,221	26,000	32,137
	1300 Culinary Supplies	5,111	6,000	6,000
	1300 Technology Supplies	2,024	5,000	8,000
	1300 Print Media	11,905	13,000	13,000
	1300 Software	8,320	7,000	8,000
	1300 Computer Hardware	1,921	5,000	8,000
	1300 New/Replacement Equipment	11,824	13,000	14,000
	<b>1100 Total</b>	<b>701,901</b>	<b>726,140</b>	<b>776,048</b>
<b>GUIDANCE SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
		<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	2120 Career Technical Center Guidance Salary	43,027	43,253	46,220
	2120 Career Technical Center Guidance Benefits	15,419	16,973	18,175
	2120 Career Technical Center Guidance Group Life	0	44	44
	<b>2120 Total</b>	<b>58,446</b>	<b>60,271</b>	<b>64,439</b>
<b>SCHOOL ADMINISTRATION SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
		<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	2400 Clerical Salary	35,998	37,428	37,428
	2400 Director Salary	77,256	78,801	80,000
	2400 Department Head Stipends	0	0	3,000
	2400 Clerical Benefits	10,965	12,222	12,633
	2400 Director Benefits	21,406	23,153	25,267
	2400 Department Head Benefits	0	0	569
	2400 Group Life Insurance Benefits	1,176	500	500
	2400 Professional Development	960	0	0
	2400 Maintenance Agreement	1,336	300	300
	2400 Equipment Repairs	0	500	500
	2400 Copier Lease/Purchase	2,330	3,907	3,907
	2400 Postage	656	700	900
	2400 Travel	799	600	800
	2400 General Supplies	500	1,000	1,500
	2400 Subscriptions and Books	190	400	500
	2400 Computer Hardware	494	0	1,000
	2400 Dues	300	400	500
	<b>2400 Total</b>	<b>154,367</b>	<b>159,910</b>	<b>169,303</b>

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**TRI-CITY CAREER TECHNICAL CENTER**

**CUSTODIAL &  
MAINTENANCE  
SERVICES**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
2600 Custodial Salaries	34,297	101,130	105,997
2600 Custodial Benefits	29,109	64,397	62,991
2600 Custodial Group Life Insurance Benefits	273	112	112
2600 Custodial Supplies	19,494	17,000	17,000
2600 Water & Sewer	1,596	2,500	2,500
2600 Telephone	1,641	5,565	5,565
2600 Natural Gas	0	63,600	63,600
2600 Electric	61,154	85,000	85,000
2600 Lawn Care	0	500	500
2600 Equipment Repairs	24,431	50,000	50,000
2600 Maintenance Materials	12,960	5,500	5,500
2600 Maintenance Contingency	0	8,000	8,000
<b>2600 Total</b>	<b>184,954</b>	<b>403,303</b>	<b>406,765</b>

**TRANSPORTATION  
SERVICES**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
2700 Career Technical Center Vehicle Maintenance	304	500	0
2700 Career Technical Center Transportation Contr	37,800	39,600	41,600
<b>2700</b>	<b>38,104</b>	<b>40,100</b>	<b>41,600</b>

<b>Tri-City Career Technical Center</b>	<b>1,137,771</b>	<b>1,389,724</b>	<b>1,458,156</b>
<b>Difference From Previous Budget</b>			<b>68,432</b>
<b>Percentage Difference From Previous Budget</b>			<b>4.92%</b>

Director	01	01
Guidance	01	01
Teachers	09	09
Clerical & Aides	02	02
Mainstream Coaches	00	00
Teaching Assistant	00	00
Other	00	00
Custodians	03	03
Students In High School Total		



**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**SPECIAL EDUCATION**

<b>SPECIAL EDUCATION</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
	1200 SEE Teacher Salaries	56,956	56,956	63,195
	1200 SEE Mainstream Coach Salary	0	16,047	18,180
	1200 SEE Teacher Assistant Salaries	10,907	10,870	19,526
	1200 SEE Teacher Benefits	8,654	32,525	34,800
	1200 SEE Mainstream Coach Benefits	0	24,662	12,603
	1200 SEE Teacher Assistant Benefits	10,523	6,652	25,925
	1200 SEE Teacher Group Life Insurance	19	12	12
	1200 SEE General Supplies	6,464	1,000	1,000
	1200 SEE Technical General Supplies	0	1,168	1,168
	1200 SPED Liaison Salary	33,287	30,651	30,651
	1200 SPED Liaison Benefits	10,317	14,818	13,918
	1200 SPED Consultants District Wide	7,406	10,706	62,121
	1200 SPED Professional Services District Wide	5,325	0	0
	1200 SPED Summer Staff/Program/Tuition	70,221	68,503	70,558
	<b>1200 Total</b>	<b>220,079</b>	<b>274,570</b>	<b>353,658</b>

<b>SPEECH &amp; LANUGAGE SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
	2150 SEE Speech Teacher Salary	0	14,041	15,040
	2150 SEE Speech Teacher Benefits	0	9,074	9,708
	2150 SEE Speech Professional Services	0	0	0
	2150 SEE Speech General Supplies	210	200	200
	2160 SEE PT & OT Professional Services	31,071	35,861	37,654
	2160 SEE PT & OT Supplies	98	200	210
	2150 SPED Speech Consultant District Wide	7,308	0	0
	2160 SPED PT/OT/Autism Consultant District Wide	166,252	188,005	197,405
	2160 Strafford Learning Center Membership Dues	11,904	13,972	14,671
	<b>2150 Total</b>	<b>216,843</b>	<b>261,352</b>	<b>274,888</b>

<b>GENERAL ADMINISTRATION SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
	2300 SPED Legal Fees and Contingency	900	6,000	6,000
	<b>2210 Total</b>	<b>900</b>	<b>6,000</b>	<b>6,000</b>

<b>TRANSPORTATION SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11 ACTUAL</b>	<b>11-12 BUD</b>	<b>12-13 PROPOSED</b>
	2700 REGULAR Transportation	0	0	0
	2700 SPED Transportation	0	0	0
	2700 SPED Transportation	516,935	486,955	511,302
	<b>2700</b>	<b>516,935</b>	<b>486,955</b>	<b>511,302</b>

<b>Special Education</b>	<b>954,757</b>	<b>1,028,878</b>	<b>1,145,848</b>
<b>Difference From Previous Budget</b>			<b>116,970</b>
<b>Percentage Difference From Previous Budget</b>			<b>11.37%</b>

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**DISTRICT - WIDE**

<b>REGULAR EDUCATION</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
		<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	1100 Negotiations Salary Contingency	0	0	170,000
	1100 Negotiations Benefits Contingency	0	0	30,000
	1100 Substitute Coordinator Salary	1,167	3,000	3,000
	1100 Substitute Coordinator Benefits	196	300	300
	1100 Summer School/After School Salaries	29,957	25,000	30,000
	1100 District Wide Substitutes	12,800	10,000	10,000
	1100 Summer School/After School Benefits	4,743	5,000	5,685
	1100 District Wide Substitutes Benefits	1,101	765	765
	1100 Internet Access District Wide	38,399	50,000	50,000
	1100 Summer School/After School Supplies	0	1,500	1,500
	<b>1100 Total</b>	<b>88,362</b>	<b>95,565</b>	<b>301,250</b>

<b>PROFESSIONAL SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
		<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	2100 Wind, Eric School Resource Officer Salary	73,821	23,310	23,310
	2100 Wind, Eric School Resource Officer Benefits	0	13,297	13,297
	2100 School Resource Officer Services	0	64,393	66,228
	2100 Seacoast Education Services Membership Dues	0	263	263
	2100 Staff Development Contracted Services	19,325	28,000	28,000
	<b>2100 Total</b>	<b>93,146</b>	<b>129,263</b>	<b>131,098</b>

<b>GENERAL ADMINISTRATION SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
		<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	2300 School Board Advertising	3,913	9,000	9,000
	2300 City Newsletter	0	0	0
	2300 School Board General Supplies	6,415	10,000	10,000
	2300 School Board NHSBA Dues	5,115	5,500	5,500
	2300 School Board NHMA Dues	270	450	450
	2300 Liability Insurance	0	0	0
	2300 School Board Secretary Services	3,962	5,000	5,000
	2300 Audit Fees	4,758	17,000	8,000
	2300 Legal Fees -Negotiations & Bond Fees	44,537	45,000	45,000
	2300 SAU 56 Assessment	898,465	916,003	919,016
	<b>2300 Total</b>	<b>967,435</b>	<b>1,007,953</b>	<b>1,001,966</b>

<b>SCHOOL ADMINISTRATION SERVICES</b>	<b>DESCRIPTION</b>	<b>10-11</b>	<b>12-13</b>	
		<b>ACTUAL</b>	<b>11-12 BUD</b>	<b>PROPOSED</b>
	2400 Contracted Services	0	0	0
	2400 Clerical Staff Development	7,145	7,500	7,500
	<b>2400 Total</b>	<b>7,145</b>	<b>7,500</b>	<b>7,500</b>

**GENERAL FUND FY 2012-2013 PROPOSED BUDGET**  
**DISTRICT - WIDE**

**CUSTODIAL &  
MAINTENANCE  
SERVICES**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
2600 Custodial & Maintenance Supervisor Salary	66,692	68,782	70,000
2600 Custodial Substitutes	45,803	20,000	20,000
2600 Custodial & Maintenance Supervisor Benefits	29,550	36,088	35,033
2600 Custodial Contract Services	13,750	0	0
2600 Maintenance Communication Services	0	1,346	1,346
2600 Property Insurance	64,887	68,000	68,000
2600 District Wide Maintenance Salary	35,825	35,339	36,962
2600 District Wide Maintenance Benefits	5,827	15,189	14,679
2600 District Wide Group Life Insurance Benefits	234	95	95
2600 District Wide Maintenance and Contracts	41,329	131,500	176,500
2600 Trash Removal	43,433	45,000	45,000
2600 Lawn Care	1,529	0	0
2600 Grounds Equipment	676	4,000	4,000
2600 Care/Upkeep Equipment	220	0	0
2600 Maintenance Supplies and Uniforms	23,992	24,500	24,500
2600 Vehicle Maintenance	3,153	1,000	1,000
<b>2600 Total</b>	<b>376,899</b>	<b>450,838</b>	<b>497,115</b>

**TRANSPORTATION  
SERVICES**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
2700 Regular Transportation	364,038	370,619	447,670
2700 Gas for District Vehicles	4,513	4,120	4,120
<b>2700 Total</b>	<b>368,551</b>	<b>374,739</b>	<b>451,790</b>

**SUPPORT  
SERVICES**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
2900 Contracted Technical Support	221,821	265,400	284,435
2900 Sick Day BB & Early Retirement	54,915	27,388	39,424
2900 Retiree Health Insurance	88,533	94,727	79,721
2900 Retiree FICA	5,514	2,095	3,016
2900 Retiree Retirement	4,451	3,037	4,455
2900 Course Reimbursement	53,422	50,000	50,000
2900 Workshop Reimbursement	51,000	40,000	40,000
2900 Unemployment Compensation Expense	30,142	14,000	14,000
2900 Workers' Compensation Insurance	67,588	58,000	58,000
<b>2900 Total</b>	<b>577,386</b>	<b>554,648</b>	<b>573,051</b>

**DEBT SERVICES**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
5100 Bond - Interest	218,632	254,175	285,383
5100 Bond - Principal	1,793,285	1,737,512	1,683,130
<b>5100 Total</b>	<b>2,011,917</b>	<b>1,991,688</b>	<b>1,968,512</b>

**FOOD SERVICE**

DESCRIPTION	10-11	12-13	
	ACTUAL	11-12 BUD	PROPOSED
5221 Transfer to Food Service	0	121,949	0
<b>5221 Total</b>	<b>0</b>	<b>121,949</b>	<b>0</b>

*District - Wide*

*Difference From Previous Budget*

*Percentage Difference From Previous Budget*

**4,490,840**   **4,734,142**   **4,932,283**  
**198,141**  
**4.19%**

**Note: FY 12-13 Includes:**

Negotiations Salary Contingency	170,000
Negotiations Benefits Contingency	30,000

**Somersworth School District  
Proposed Budget Fiscal Year  
July 1, 2012 - June 30, 2013**

<b>Total FY 2012 - 2013 Proposed Operating Budget Expenditures</b>	<b><u>\$25,722,238</u></b>	<b>% Increase</b>
FY 2012 - 2013 Operating Budget Expenditures Increase (Decrease)		
Salaries	772,932	8.02%
Benefits	142,683	2.50%
Purchased Services	640,059	11.89%
Supplies	67,972	5.51%
Equipment	38,489	39.67%
Debt Service and Other	<u>(140,452)</u>	<b>-6.55%</b>
Total FY 2012 -2013 Proposed Operating Budget Expenditures Increase	1,521,682	6.29%

# Somersworth School District Proposed Budget Fiscal Year July 1, 2012 - June 30, 2013

<b>Total FY 2012 - 2013 Proposed Operating Budget Expenditures</b>	<b><u>\$25,722,238</u></b>	% Increase
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FY 2012 - 2013 Proposed Operating Budget Expenditures Increase (Decrease)

<b>Salaries</b>		772,932	8.02%
NH Edjobs funding in FY 2012	202,127		
Somersworth Teachers & Support Staff	335,000		
Somersworth Custodial & Maintenance Contract	25,000		
Somersworth Contract Negotiations Contingency	170,000		
Requested New Staff	39,343		
Middle School Media Specialist - 3-days a week			
Middle School - SYC Director - Enrichment - 1-day a week			
<b>Benefits</b>		142,683	2.50%
Health, Dental, NH Retirement etc.			
<b>Purchased Services</b>		640,059	11.89%
<b>Hilltop</b> Closure	(36,350)		
<b>Idlehurst</b> Sped Tuition	5,314		
Idlehurst ESL Tutor Contracted Services	15,000		
<b>Maplewood</b> Sped Tuition	(24,965)		
Maple Wood CIP Request	155,000		
HVAC System - Cafeteria Unit			
<b>Middle School</b> Sped Tuition	(4,112)		
Middle School Maintenance Repairs	45,000		
Asbestos Removal & Floor Replacement			
Middle School CIP Request	121,000		
HVAC System - HV-2 Cafeteria Unit			
<b>High School</b> Sped Tuition	(124,623)		
High School ROTC Tuition	(8,400)		
High School Maintenance Repairs	52,970		
Asbestos Removal & Floor Replacement			
High School Special Projects	(89,900)		
Replace Ventilation Ductwork			
High School CIP Request	264,000		
HVAC System -AEX-8 Replacement			
HVAC System - HV-2 Cafeteria Unit			
Window Replacement			
High School Field Trip/Cocurricular Transportatic	11,018		

# Somersworth School District Proposed Budget Fiscal Year July 1, 2012 - June 30, 2013

## **SPECIAL EDUCATION**

Sped Consultants	60,815
Sped Transportation	24,347

## **Districtwide**

Audit Fees	(9,000)
SAU Assessment	3,013
Maintenance and Contracts	45,000
<i>Contracts to include Idlehurst</i>	
<i>Lighting replacement. PSNH will match funds for project</i>	
Regular Transportation	77,052
<i>Added a bus and Summer program transportation</i>	
Contracted Technical Support	19,035
<i>Increased infrastructure hardware, maintenance and support services</i>	

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<b>Supplies</b>	67,972	5.51%
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Books, reading materials, print media, software, etc.

Hilltop Closure	(3,000)
Idlehurst	8,619
Maple Wood	11,792
Middle School	42,292
High School	3,302
Career Technical Center	4,600

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<b>Equipment</b>	38,489	39.67%
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Maple Wood - Custodial Equipment Replacemer      13,000  
*Floor scrubber, burnisher, commercial steam cleaner & commercial rug cleaner*

Middle School      21,403  
*Furniture table replacements*  
*Stage curtain replacement*

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<b>Debt Service and Other</b>	(140,452)	-6.55%
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*Debt*      (23,175)  
*FY 2012 Deficit Food Service Transfer*      (121,949)  
*Other - Dues*      4,672

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<b>Total FY 2012 -2013 Proposed Operating Budget Expenditures</b>	<b><u>1,521,682</u></b>	<b>6.29%</b>
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**SOMERSWORTH SCHOOL DISTRICT FISCAL YEAR 2013  
BUDGET SUMMARY**

	100	200	300-500	600	700	800		% OF					
	SALARIES	BENEFITS	PURCHASED SERVICES	SUPPLIES	EQUIPMENT	DEBT SERVICE OTHER	TOTAL	BUDGET		2013 Budget	2012 Budget	\$ Increase	% Increase
<b>INSTRUCTIONAL PROGRAMS</b>													
1100 Regular Education	4,878,637	2,440,486	160,716	323,871	76,329	0	7,880,039	30.64%		7,880,039	7,155,715	724,324	10.12%
1210 Special Education	2,171,401	1,539,066	1,775,509	24,569	4,047	0	5,514,593	21.44%		5,514,593	5,584,877	(70,284)	-1.26%
1260 Bilingual Education	118,759	76,734	15,000	1,970	0	0	212,463	0.83%		212,463	187,096	25,367	13.56%
1280 Gifted and Talented	0	0	15,950	6,553	0	0	22,503	0.09%		22,503	17,317	5,186	29.95%
1300 Career Technical Center	438,386	233,941	14,584	67,137	23,000	0	777,048	3.02%		777,048	726,140	50,908	7.01%
1400 Athletics and Cocurricular	110,083	20,861	11,720	5,553	1,870	3,660	153,747	0.60%		153,747	147,813	5,934	4.01%
<b>TOTAL</b>	<b>7,717,267</b>	<b>4,311,088</b>	<b>1,993,479</b>	<b>429,653</b>	<b>105,246</b>	<b>3,660</b>	<b>14,560,393</b>	<b>56.61%</b>		<b>14,560,393</b>	<b>13,818,958</b>	<b>741,435</b>	<b>5.37%</b>
<b>PUPIL SUPPORT</b>													
2110 Attendance/Social Work Services	23,310	13,297	66,228	0	0	0	102,835	0.40%		102,835	101,000	1,835	1.82%
2120 Guidance	410,499	224,892	4,070	9,202	810	405	649,877	2.53%		649,877	600,668	49,209	8.19%
2130 Health Services	186,967	93,378	1,625	6,657	855	0	289,481	1.13%		289,481	280,948	8,533	3.04%
2140-2190 Other Professional Services	240,285	128,942	235,059	3,160	0	14,934	622,380	2.42%		622,380	589,881	32,499	5.51%
<b>TOTAL</b>	<b>861,060</b>	<b>460,509</b>	<b>306,982</b>	<b>19,019</b>	<b>1,665</b>	<b>15,339</b>	<b>1,664,574</b>	<b>6.47%</b>		<b>1,664,574</b>	<b>1,572,497</b>	<b>92,077</b>	<b>5.86%</b>
<b>INSTRUCTIONAL SUPPORT</b>													
2210 Improvement of Instruction	26,250	4,534	53,554	5,075	0	0	89,413	0.35%		89,413	87,981	1,432	1.63%
2222 Library	120,276	47,672	6,056	38,277	8,400	0	220,682	0.86%		220,682	213,098	7,584	3.56%
<b>TOTAL</b>	<b>146,526</b>	<b>52,206</b>	<b>59,610</b>	<b>43,352</b>	<b>8,400</b>	<b>0</b>	<b>310,095</b>	<b>1.21%</b>		<b>310,095</b>	<b>301,079</b>	<b>9,016</b>	<b>2.99%</b>
<b>ADMINISTRATION</b>													
2300 General Administration	0	0	992,016	10,000	0	5,950	1,007,966	3.92%		1,007,966	1,013,953	(5,987)	-0.59%
2400 School Administration	936,538	420,341	27,311	34,162	5,699	11,498	1,435,549	5.58%		1,435,549	1,369,948	65,601	4.79%
<b>TOTAL</b>	<b>936,538</b>	<b>420,341</b>	<b>1,019,327</b>	<b>44,162</b>	<b>5,699</b>	<b>17,448</b>	<b>2,443,515</b>	<b>9.50%</b>		<b>2,443,515</b>	<b>2,383,901</b>	<b>59,614</b>	<b>2.50%</b>
<b>FACILITIES</b>													
2610 Supervision of Buildings	90,000	35,033	1,346	0	0	0	126,379	0.49%		126,379	126,215	164	0.13%
2620 Property Insurance	0	0	68,000	0	0	0	68,000	0.26%		68,000	68,000	0	0.00%
2621 Custodial/Maintenance Services	622,949	317,401	225,500	105,500	14,500	0	1,285,850	5.00%		1,285,850	1,165,931	119,919	10.29%
2622 Utilities	0	0	59,300	471,000	0	0	530,300	2.06%		530,300	533,800	(3,500)	-0.66%
2630-2649 Maintenance of Buildings	0	0	953,544	184,100	0	0	1,137,644	4.42%		1,137,644	624,924	512,720	82.05%
2650 Vehicle Operation and Maintenance	0	0	1,000	0	0	0	1,000	0.00%		1,000	1,000	0	0.00%
<b>TOTAL</b>	<b>712,949</b>	<b>352,434</b>	<b>1,308,690</b>	<b>760,600</b>	<b>14,500</b>	<b>0</b>	<b>3,149,173</b>	<b>12.24%</b>		<b>3,149,173</b>	<b>2,519,870</b>	<b>629,303</b>	<b>24.97%</b>
<b>TRANSPORTATION</b>													
2700 Pupil Transportation	0	0	1,048,804	4,120	0	0	1,052,924	4.09%		1,052,924	935,966	116,958	12.50%
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>1,048,804</b>	<b>4,120</b>	<b>0</b>	<b>0</b>	<b>1,052,924</b>	<b>4.09%</b>		<b>1,052,924</b>	<b>935,966</b>	<b>116,958</b>	<b>12.50%</b>
<b>OTHER SUPPORT SERVICES</b>													
2800 Support Services Central	0	0	284,435	0	0	0	284,435	1.11%		284,435	265,400	19,035	7.17%
2900 Other Support Services	39,424	249,192	0	0	0	0	288,616	1.12%		288,616	289,248	(632)	-0.22%
<b>TOTAL</b>	<b>39,424</b>	<b>249,192</b>	<b>284,435</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>573,051</b>	<b>2.23%</b>		<b>573,051</b>	<b>554,648</b>	<b>18,403</b>	<b>3.32%</b>
<b>DEBT SERVICE</b>													
5100 Debt Service	0	0	0	0	0	1,968,512	1,968,512	7.65%		1,968,512	2,113,637	(145,125)	-6.87%
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,968,512</b>	<b>1,968,512</b>	<b>7.65%</b>		<b>1,968,512</b>	<b>2,113,637</b>	<b>(145,125)</b>	<b>-6.87%</b>
<b>TOTAL GENERAL FUND</b>	<b>10,413,764</b>	<b>5,845,771</b>	<b>6,021,328</b>	<b>1,300,906</b>	<b>135,510</b>	<b>2,004,960</b>	<b>25,722,238</b>			<b>25,722,238</b>	<b>24,200,556</b>	<b>1,521,682</b>	<b>6.29%</b>
	<b>Salaries</b>	<b>Benefits</b>	<b>Services</b>	<b>Supplies</b>	<b>Equipment</b>	<b>Principal &amp; Interest</b>	<b>Total</b>						
<b>PERCENT OF FY 2013 BUDGET</b>	<b>40.49%</b>	<b>22.73%</b>	<b>23.41%</b>	<b>5.06%</b>	<b>0.53%</b>	<b>7.79%</b>	<b>100%</b>						
<b>Salaries &amp; Benefits =</b>	<b>63.21%</b>												
<b>FY 2012 BUDGET</b>	<b>9,640,832</b>	<b>5,703,088</b>	<b>5,381,269</b>	<b>1,232,934</b>	<b>97,021</b>	<b>2,145,412</b>	<b>24,200,556</b>						
<b>PERCENT OF FY 2012 BUDGET</b>	<b>39.84%</b>	<b>23.57%</b>	<b>22.24%</b>	<b>5.09%</b>	<b>0.40%</b>	<b>8.87%</b>	<b>100%</b>						
<b>Salaries &amp; Benefits =</b>	<b>63.40%</b>												
<b>DOLLAR INCREASE (DECREASE) FROM FY 2012 BUDGET</b>	<b>772,932</b>	<b>142,683</b>	<b>640,059</b>	<b>67,972</b>	<b>38,489</b>	<b>(140,452)</b>	<b>1,521,682</b>						
<b>PERCENT INCREASE (DECREASE) FROM FY 2011 BUDGET</b>	<b>8.02%</b>	<b>2.50%</b>	<b>11.89%</b>	<b>5.51%</b>	<b>39.67%</b>	<b>-6.55%</b>	<b>6.29%</b>						